



# PROPOSED BUDGET

FISCAL YEAR | 2024 - 2025



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Office of the City Manager · 555 Santa Clara Street · Vallejo · CA · 94590

**DATE:** May 15<sup>th</sup>, 2024  
**TO:** Mayor, City Council and Residents of the City of Vallejo  
**FROM:** Dr. Beverli A. Marshall, Interim City Manager  
**SUBJECT:** City of Vallejo – Fiscal Year 2024-25 Proposed Budget

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It is with great pleasure that I present you with the City of Vallejo's Proposed Budget for Fiscal Year 2024-25. This year's budget was once again carefully crafted by the City's dedicated staff, and overseen by City Manager Michael Malone, who retired this April after years of public service.

This year marks an important transitional phase in Vallejo. With City Manager Malone recently retiring and the appointment of a new permanent City Manager to begin May 20th, as well as this being an election year in which three council seats as well as the mayor's seat are on the ballot, the path of Vallejo's organizational future will be undergoing changes.

Important project milestones mark exciting changes in the City of Vallejo:

- The City's overall Economic Development Strategic Plan is expected to wrap up this fiscal year, and with its finalization, Vallejo will hold a new roadmap toward sustaining development and growth for years to come.
- April 29, 2024, marked the groundbreaking ceremony for the City's Broadway Street Navigation Center, which will begin rapid construction and ultimately provide safe shelter beds and supportive services for people experiencing homelessness.
- Several new housing projects are planned and/or moving forward, including a development to accompany the construction of a larger more modern Costco Wholesale store.
- Now that the site location has been approved by Council, the design will continue on a new Public Safety building to replace the aged Vallejo Police Station at 111 Amador, which

sustained damage during the 2014 Napa Earthquake, and that the Department has outgrown.

- City-wide broadband expansion continues with ARPA dollars allocated by the City Council and funding being spent. Information Technology has grants in the pipeline for further expansion goals.

### **City Council Goals for Fiscal Year 2024-25**

Instead of a traditional Goal Setting Session, the Vallejo City Council met earlier this calendar year at a teambuilding event to help foster positive relationships between councilmembers and City Executive Staff and Directors. Council reaffirmed their dedication to their prior-year goals, understanding the multi-year nature of said goals, and the importance of focusing efforts to continue the work begun by staff.

The FY 2024-25 Council Goals continue to be:

- Economic Development
- Efficient, Effective & Responsive Government
- Housing & the Unhoused
- Public Safety
- Youth Development

### **Addressing Citywide Challenges**

Widescale economic forces, including inflation and high interest rates, have contributed to the City's estimated revenues growing slower than previously anticipated. While Vallejo's housing costs are some of the most affordable in the Bay Area, generally high housing prices coupled with higher interest rates cool realty sales and home purchases. Property tax revenues are most affected when property changes hands, which means current market trends lead to slower property tax growth.

The City started collection of its 0.875% Measure P tax payments last Fiscal Year. Measure P revenues are estimated to be \$18.10 million in FY 2024-25. The Measure P Oversight Committee, made up of residents from across Vallejo, are assisting Council and staff with the review of spending plans for the new revenues. Those new funds will ensure that key city needs continue to be addressed and will offer a funding stream for innovative new ideas or programs developed to address ongoing challenges.

The City of Vallejo continues to face staffing challenges, both in hiring and retaining personnel. The City is facing a public safety staffing emergency announced in the prior fiscal year as staffing within the City's Police Department is alarmingly low. This is not wholly a Vallejo challenge, as public safety staffing is a nation-wide struggle that many communities are facing.

On a positive note, negotiations with the last two of Vallejo's four bargaining groups are underway, with both public safety unions having signed new contracts in the prior year. The Police and Human Resources Departments continue to make inroads to bring in new Police Staff and welcome back returning officers who have left in the past. Discussions continue with Solano County as well, looking to secure public safety assistance from the Sheriff's Office to help support Vallejo's public safety efforts.

### **Overall Budget Trends**

The proposed Citywide FY 2024-2025 Budget is \$284.88 million within which the General Fund contributes \$138.31 million in expenditures (including Measure P), and an additional \$53.24 million allocated to the City Water Fund. The balance, \$93.33 million, is contained within the City's Housing Fund and over 80+ miscellaneous smaller funds that the City manages.

General Fund revenue projections for FY 2024-25 indicate less than a 1% increase (including Measure P), driven by changes in revenue streams like Sales Tax, Property Tax, and Utility User Tax. The largest expenditure category is Salaries and Benefits comprising 73% of General Fund Expenditures.

Additionally, our proposed budget includes 682 Full-Time Equivalent (FTE) positions. We are dedicated to optimizing staffing to uphold service standards while reducing unnecessary costs through strategic workforce management.

The City's Finance Department has prepared and provided an Addendum to this transmittal letter which provides a more detailed overview of the FY 2024-25 Proposed Budget and important trends.

### **In Closing**

The City Council's continued focus on the prior-identified multi-year goals reflects their commitment to addressing residents' most identified concerns and needs. Council and staff are staying the course and finishing open, ongoing projects to improve Economic Development, Housing and the Unhoused, Youth Development/Programming, and Public Safety. Measure P

revenues, spent carefully and targeted toward supporting those priorities and goals, will help move the City forward.

The City of Vallejo will have a new City Manager very soon, who will bring a new leadership style, new energy, and new perspective to the organization. While I have only been with the City of Vallejo briefly, I have seen the dedication, work ethic and professionalism of the staff here in the City. They do amazing work with what little resources and limited staffing are available, and they do it with such pride in the City and hope for the future.

Respectfully submitted,

A handwritten signature in cursive script that reads "Beverli Marshall". The signature is written in black ink and is positioned above the printed name.

Beverli Marshall  
Interim City Manager



# Financial Addendum

## FY 24-25 Proposed Budget

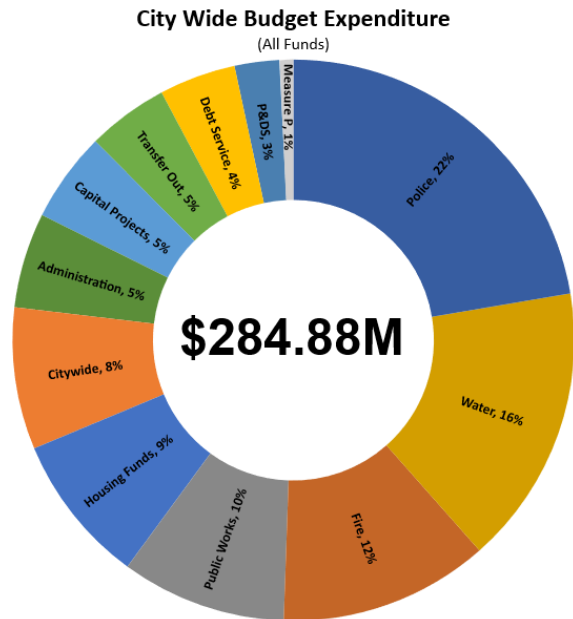
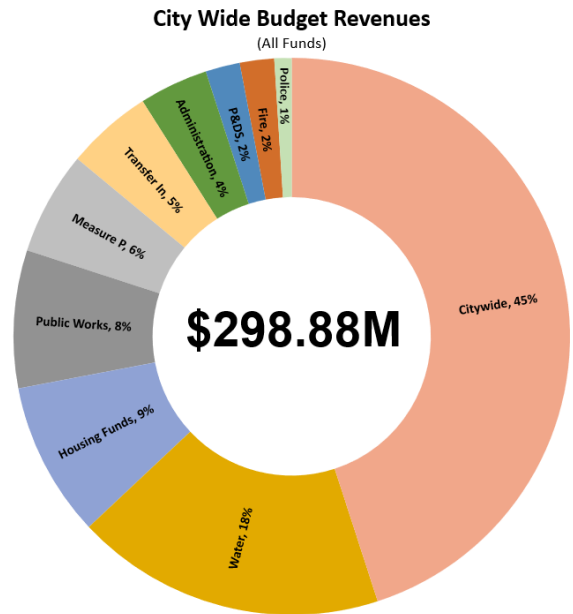
### Citywide Revenue

The proposed Citywide revenue budget is \$298.88 million, an increase of \$760,000 compared to the prior year. Citywide, which is primarily taxes, remains the largest revenue source with \$135.55 million. Some of the other large revenue sources are Water at \$54.78 million and Housing with \$25.76 million.

### Citywide Expenditure

The Citywide Expenditure budget for FY2024-25 stands at \$284.88 million, marking a decrease of 6.3% over the FY2023-24 budget, mainly due to reduced capital project expenditure in the water fund. The largest expenditures are Police at \$63.61 million and Water with \$53.24 million.

Staff's continued pursuit of multiple grants aimed at bolstering the city's economic growth initiatives remains steadfast. The City remains committed to ensuring optimal fund utilization, reinforcing its dedication to fiscal responsibility and prudent financial management.

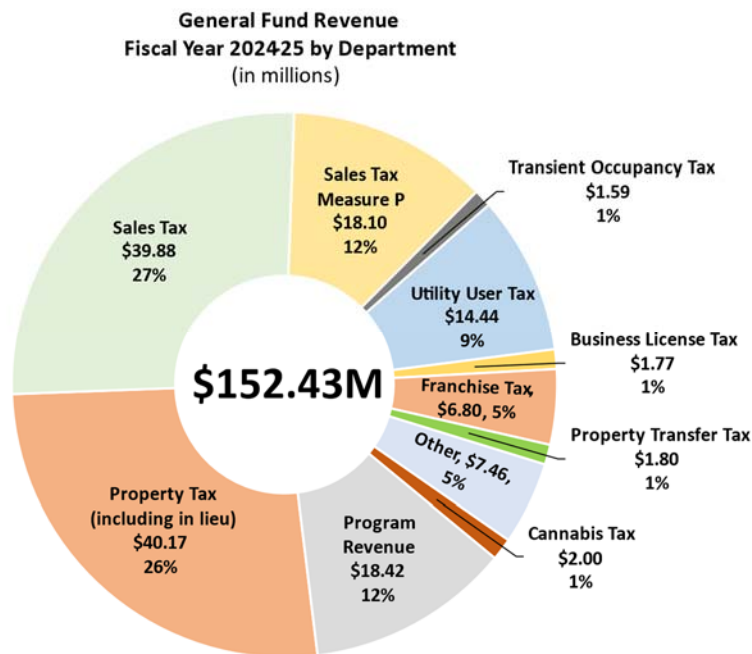


## General Fund

In FY 2024-25 excluding Measure P, the total General Fund Proposed Budget stands at \$134.33 million in revenues, with expenditures totaling \$134.29 million. Factoring in Measure P revenue and expenses would help in bolstering this to a surplus of \$14.11 million for the proposed budget of FY 2024-25. We remain steadfast in our commitment to delivering a balanced budget.

## Revenues

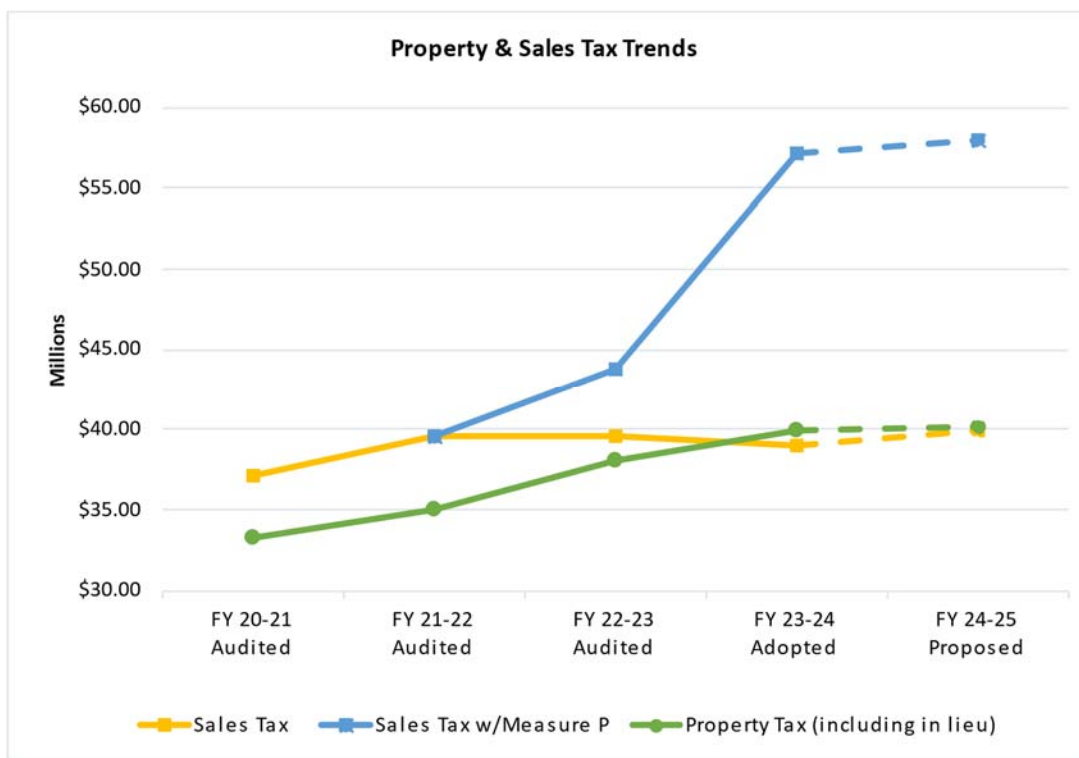
The proposed revenue budget for the General Fund in FY 2024-25 is \$152.43 million (including Measure P), marking a \$1.45 million increase, compared to the previous year's FY 2023-24 adopted budget. The General Fund revenue encompasses various sources, including Property Tax, Sales Tax, Program Revenue, Utility User Tax, Franchise Tax, Business License Tax, Transient Occupancy Tax, Cannabis Tax, Property Transfer Tax, and Other.



Sales Tax proposed FY2024-25 budget shows a 2.3% increase. With the implementation of Measure P, Sales Tax serves as the primary revenue source for the City, comprising 39% of the General Fund revenue in the proposed Fiscal Year 2024-25 budget Measure P is anticipated to yield an additional \$18.10 million, offering locally controlled funding crucial for sustaining essential city services and addressing community priorities outlined by our residents. Recent economic data has shown growth fueled by a rise in consumer spending and a continuing healthy US job market (Chandler Asset Management).



Property Tax is the second-largest revenue source, making up \$40.17 million or 26% of the General Fund. It is collected by Solano County at a rate of 1% of a property's assessed value, with Vallejo receiving roughly 18.78% of the 1%. For FY 2024-25, property tax calculations are based on January 1, 2024, valuations. While property tax is forecasted to increase, there has been a deceleration in the growth of net taxable assessed value, with change of 6.01% from 2021/22 to 2022/23, down to 4.73% for 2022/23 to 2023/24. Housing inventory has also decreased by 25%, with 945 single-family homes sold in 2023, marking a 33% drop from 2022. These reductions in sales also contribute to the shrinkage in revenue from Property Transfer Tax. The proposed property tax increase for FY 2024-25, excluding in lieu, amounts to \$517,000, representing a modest 2% increase.



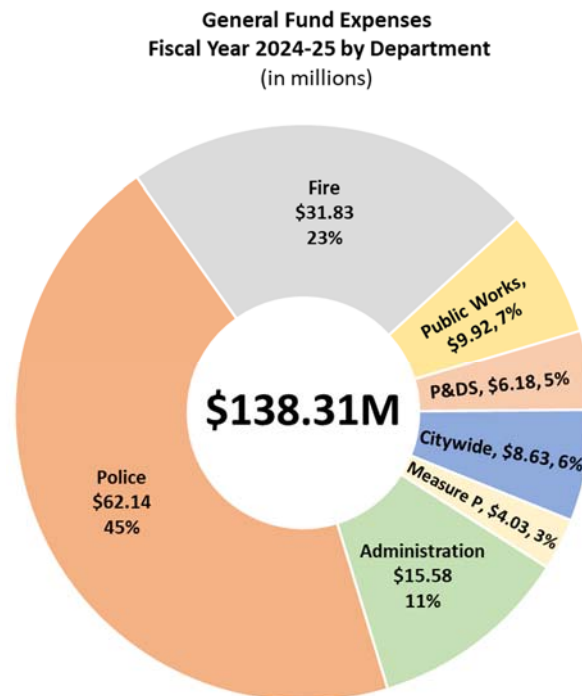
Utility Users Tax is \$14.44 million, which comprises 9% of the total proposed General Fund Revenue. This revenue is 7.3% utility users tax on telecommunications and video services and a 7.5% utility users tax on electricity and natural gas usage through mains or pipes. In FY 2022-23, the actual utility user tax revenue exceeded the adopted budget by \$2.23 million, representing an 18% increase over the anticipated amount. This revenue is expected to rise by 8% in FY 2024-25 compared to FY 2023-24, based on historical averages. Factors influencing UUT revenue include online streaming usage, bundle packages for telephone and cable services, and weather conditions. Anticipated increases in utility user revenue are expected as temperatures rise, and gas and electricity rates increase. Franchise tax can be closely linked to utility users tax and is anticipated to increase to \$6.79 million. The proposed FY 2024-25 budget for Franchise tax is \$920,000 a 15.7% increase when compared to the prior year.

### Other Proposed Revenue Changes:

- Transient Occupancy Tax: ↓28.8% (\$2.23 to \$1.59 million)
- Cannabis Tax: ↓16.7% (\$2.40 to \$2 million)
- Business License Tax: ↑6.1% (\$1.67 to \$1.77 million)
- Program Revenue: ↓1.2% (\$18.65 to \$18.42 million)

## Expenditures

The proposed expenditure budget for the General Fund in FY 2024-25 is \$138.31 million (including Measure P). The General Fund expenses are distributed across various departments, reflecting our commitment to providing essential services and addressing community needs. These departments include Police, Fire, Public Works, Planning & Development Services, Citywide initiatives, and Administration.



The Police department accounts for \$62.14 million, constituting 45% of the projected General Fund Expense. This substantial allocation stems primarily from recent negotiations with the Vallejo Police Officers Association (VPOA) with a new contract extending until 2026. To address shrinkage in revenue growth, the City proposes a 10% reduction in general fund service and supplies expenditure. This measure offers immediate cost reduction, alleviating financial strain and potentially offsetting revenue shortfalls and presenting a balanced budget. Overall, this strategic cost-cutting initiative provides short-term budgetary relief during uncertain economic conditions.

## Measure P Expenditure

The Proposed FY 2024-25 Expenditure of \$4.03 million is allocated to categories approved by the Measure P Oversight Committee

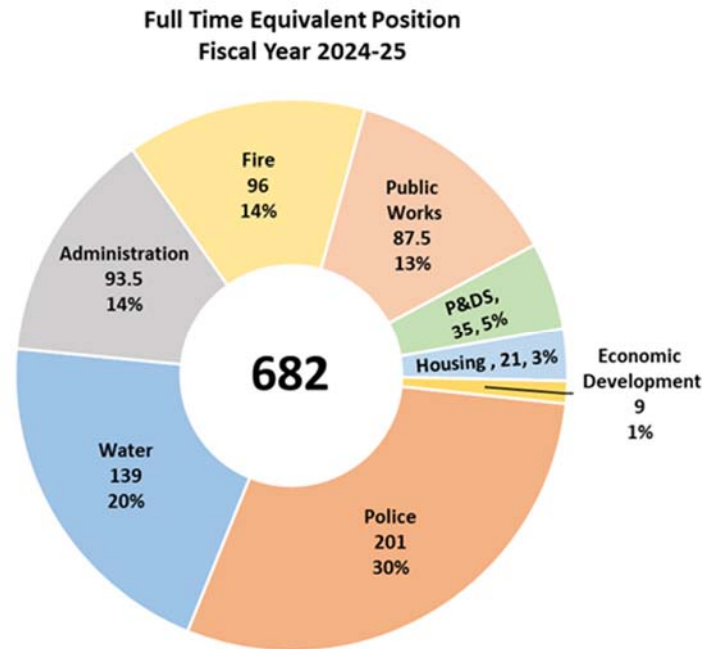
Council Measure P Category	Proposed FY 24-25
<b>Maintain Emergency Medical Response</b>	
Defibrillator Replacement for Fire Department	\$500,000
<b>Maintain Crime Prevention</b>	
Security Services	500,000
<b>Address Homelessness</b>	
Extreme Weather Centers	500,000
Navigation Center	1,100,000
<b>Address Blight</b>	
Graffiti Removal Equipment	150,000
Streetlight Repair/Expansion	500,000
<b>Address Dumping</b>	
Dumping Prevention	500,000
<b>Youth Priorities</b>	
Council Support and Outreach	80,000
Community Grants (for 2-year period)	125,000
Firefighter Academy	\$70,000

## General Fund Five Year Financial Forecast

(In Millions)	FY 2023-24 Adopted	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Revenue(incl. Transfers In)	\$ 132.82	\$ 134.33	\$ 137.34	\$ 141.91	\$ 147.01	\$ 152.14
Expenditures(incl. Transfers Out)	133.43	134.29	137.44	142.66	147.81	154.84
(Deficit)/Surplus for Year	(0.61)	0.04	(0.10)	(0.75)	(0.80)	(2.70)
<b>Available Ending Reserves excluding Measure P</b>	<b>\$ 23.69</b>	<b>\$ 24.10</b>	<b>\$ 23.99</b>	<b>\$ 23.24</b>	<b>\$ 22.44</b>	<b>\$ 19.74</b>
<b>% Funded</b>	<b>17.8%</b>	<b>17.9%</b>	<b>17.5%</b>	<b>16.3%</b>	<b>15.2%</b>	<b>12.7%</b>

Vallejo's General Fund maintains a fund balance equivalent to at least two months of expenditure based on GFOA recommendations. Maintaining reserves instills confidence among residents and stakeholders that essential services will remain intact during challenging times. The fund balance acts as a safeguard, providing Vallejo with the flexibility and resilience to manage finances effectively and fulfill community obligations.

## Staffing Levels



The proposed budget allocates 682 Full-Time Equivalent (FTE) positions across various departments, ensuring the effective delivery of services to our community. We remain steadfast in our commitment to optimizing our staffing levels, aiming to allocate resources wisely while upholding the high standard of service expected and deserved by our community.

Our budgetary approach remains cautious about economic uncertainties, emphasizing prudent financial planning. By prioritizing strategic investments in critical infrastructure, public services, and community development initiatives, we aim to foster a resilient financial framework that ensures the City's continued growth and prosperity, effectively benefiting all residents.



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**CITY OF VALLEJO**

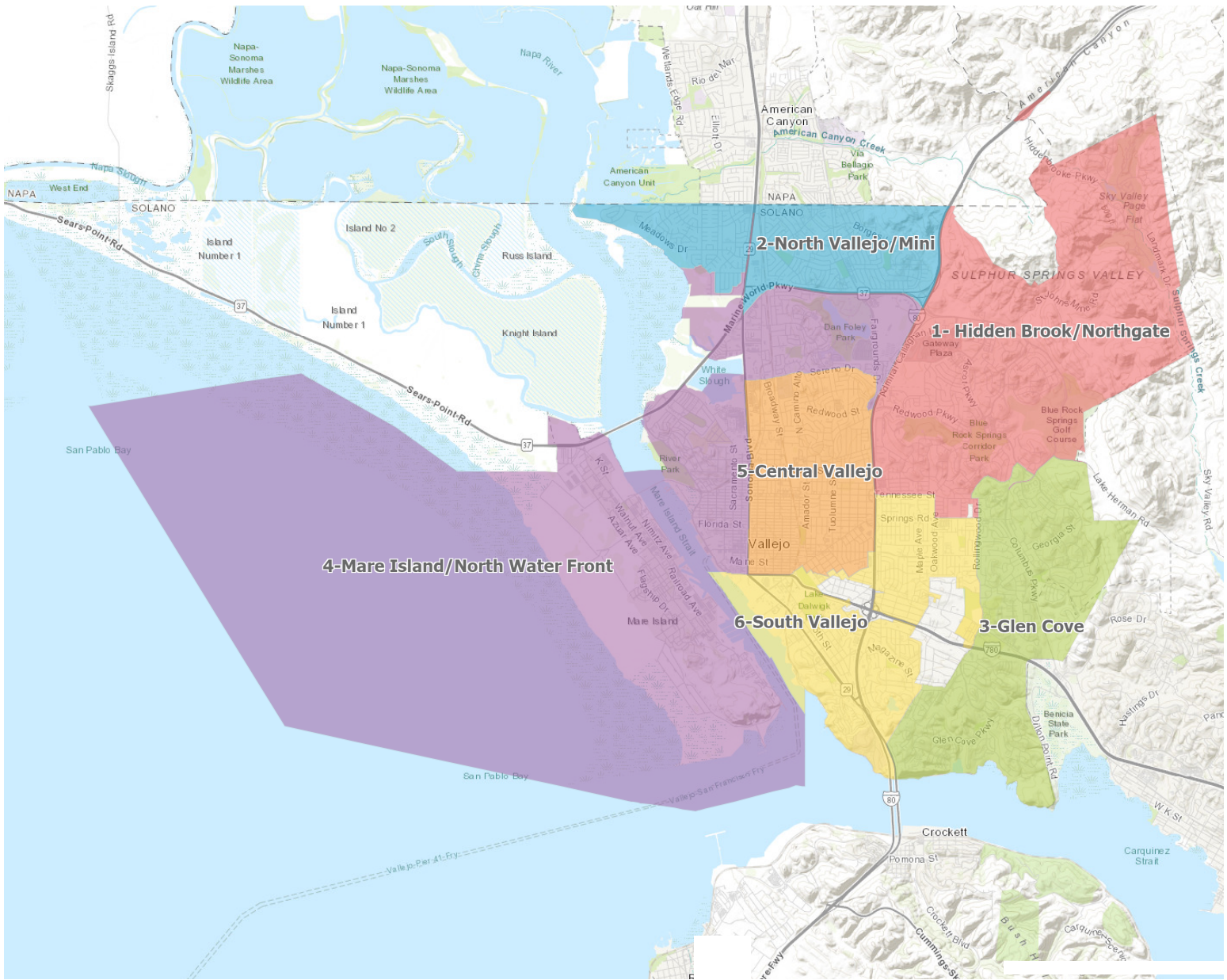
**PROPOSED BUDGET**

**FISCAL YEAR**  
**2024-2025**



Prepared by:  
Beverli Marshall, Interim City Manager  
Gillian Hayes, Assistant City Manager  
Vacant, Assistant City Manager  
Rekha Nayar, Finance Director  
Finance Department Staff



# CITY COUNCIL DISTRICT MAP



## Legend

-  District 1 -Hidden Brooke/Northgate
-  District 2-North Vallejo/Mini
-  District 3-Glen Cove
-  District 4-Mare Island/North Waterfront
-  District 5-Central Vallejo
-  District 6-South Vallejo



# CITY COUNCIL, ELECTED OFFICIALS AND MANAGEMENT



**Robert H. McConnell  
Mayor**



**Mina Loera-Diaz  
Vice Mayor  
District 3**



**Diosdado "JR" Matulac,  
Councilmember  
District 2**



**Rozzana Verder-Aliga,  
EdD,  
Councilmember  
District 1**



**Charles Palmares,  
Councilmember  
District 4**



**Peter Bregenzer,  
Councilmember  
District 5**



**Cristina Arriola,  
Councilmember  
District 6**

## MANAGEMENT

**Beverli Marshall  
Interim City Manager**

**Veronica A.F. Nebb  
City Attorney**

**Dawn G. Abrahamson  
City Clerk**

**Gillian Hayes  
Assistant City Manager**

**Vacant  
Assistant City Manager**

**Michael Nimon  
Economic Development Director**

**Rekha Nayar  
Finance Director**

**Jason Ta  
Interim Fire Chief**

**Alicia Jones  
Housing Director**

**Stephanie Sifuentes  
Human Resources Director**

**Naveed Ashraf  
Chief Innovation Officer**

**Christina Ratcliffe  
Planning & Development  
Services Director**

**Jason Ta  
Interim Police Chief**

**Melissa Tigbao  
Public Works Director**

**Beth Schoenberger  
Water Director**





## CITY COUNCIL PRIORITY SETTING

The Vallejo City Council held an all-day team building exercise on March 18, 2024, at the Filipino Community Center. This meeting was open to the public by in person presentation. The teambuilding was facilitated by Jan Perkins. Prior to teambuilding, at a public meeting, on February 20, 2024, Council provided direction to staff that they desired to re-establish their multi-year goals, originally adopted by Council on September 26, 2023, as their Fiscal Year 2024-2025 goal and priority areas.

The Council Fiscal Year 2024-2025 Multiyear Community Goals and priorities:



### Public Safety

*Goal: Vallejo is a safe environment for living, working and playing*

*Critical Focus: Rebuilding the police department and public trust in the police*

- Street calming safety
- Fully staffed police, fire & city staff

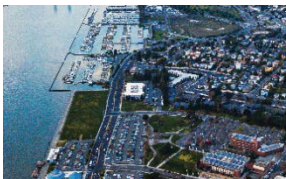


### Efficient, Effective, and Responsive Government

*Goal: Vallejo has the capacity and resources to effectively implement Community and Council goals in a way that is sustainable over the long term*

*Critical Focus: Increased efforts in communication, outreach, and strengthening organizational principles*

- Quarterly city strategic planning for large issues too big to discuss at Council meetings with a set date each quarter
- Improve communication of the status of properties, development and businesses
- Provide training and workshops to Council & the Community on how to use an indexing system to view staff reports
- Community input, increase community attendance/participation



### Economic Development Strategy

*Goal: Vallejo has a supportive infrastructure for retaining and attracting businesses and a stable local economy to the benefit of all*

- Adopt ordinance restricting commercial vacancies with increasing costs for failure to comply overtime
- Ordinance for short term rentals / Air BnB
- Retain and attract business in neighborhood commercial areas



### Housing / Unhoused Response

*Goal: Vallejo has adequate housing and resources for all*

*Critical focus: Addressing homelessness*

- Develop safe camping area for unhoused people, cars, RVs & tents
- Access grant funding: explore shared housing models and tiny homes concept
- Cooperation with County Programs





## CITY COUNCIL PRIORITY SETTING



### Youth Development

*Goal: Vallejo is a City where young people thrive*

- Partner with regional success programs
- City will assist with identifying and partnering to create accessible and sustainable resources and programs for mental health, social emotional learning, and academic achievements
- Collaborate and support efforts to provide arts, trade & vocational schools in Vallejo



## BUDGET PROCESS

### THE BUDGET DOCUMENT

A city budget is a financial plan that outlines how a city will spend its money for the upcoming fiscal year. The budget includes information on how much money the city expects to bring in from taxes, fees, and other sources, as well as how it will spend that money on things like public safety, and infrastructure.

Reading a city budget can be a daunting task, but it is important for citizens to understand how their tax dollars are being spent. Here is a guide to help you read and understand your city's budget:

1. Start with the City Manager's message. The message is a brief overview of the budget, the city's financial situation, its goals for the upcoming year, and how it plans to achieve those goals.
2. Read the budget narrative for a more detailed explanation of the budget. It includes information on the city's revenue sources, expenditures, and departmental functions.
3. Review the budget tables. The budget tables provide a detailed breakdown of the city's revenue and expenditures. These tables can be helpful for understanding how the city is spending its money and where it could make cuts or increase spending.

Each year the City must forecast the revenues it will receive and the expenditures it will incur for the upcoming fiscal year. Because the City is limited by the amount of resources available, the budget aids in determining which objectives have the highest priority, will meet the greatest needs, and produce the greatest positive impact in the community. The annual budget document serves as a plan for how the monies that come into the City of Vallejo will be spent to operate and maintain the City.

The proposed budget document includes information specific to each fund and each department. The City receives revenue from numerous sources, many of which have restrictions on how funds can be used. Separate funds are established to account for the different types of revenues and their allowable uses.

### BUDGET SECTIONS

The City budget book consist of the following sections:

**General Fund:** This is the primary fund used to account for all the general revenues of the City (such as property tax, sales tax, transient occupancy, and utility user taxes). In general, these funds are allocated at the discretion of the City Council. This fund is used to support citywide services such as public safety, community services, planning and development services, and administrative support services.

**Enterprise Funds:** These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. For example, water fund. Revenues from fees or charges are accounted for in separate enterprise funds and can only be used to pay for expenses related to those services.

**Economic Development Funds:** This includes all the funds supporting the development and municipal services on Mare Island, and activities of the Successor Agency to the Former Vallejo Redevelopment Agency.

**Public Works Funds:** This is comprised of multiple funds used to account for the cost of managing the Fleet Program, Landscape Maintenance Districts, Recycling and Solid Waste Program and street maintenance primarily funded by Gas Tax.



## BUDGET PROCESS

**Housing and Other Funds:** These are funds not listed above and the proceeds of revenues are designated for specific or restricted uses. These funds include Housing program grants from the federal government, Self-insurance (Risk), Police Special Revenue funds and Debt Service Funds. Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for these non-operating expenses.

**Capital and Multi-Year Operating Projects:** Revenues and expenses for capital and multi-year operating projects not associated with Enterprise or Internal Service activities are accounted for in separate Capital Improvement funds. Capital investments that are associated with Enterprise or Internal Service activities are reported and included in those fund types.

**Comparison and Trends:** This section provides explanation and trends for City of Vallejo’s property tax and sales tax.

Finally, the city **Budget Appendix** is a valuable resource that can help clarify fund descriptions, City’s debt portfolio, budget terms and acronyms used in the budget. It also includes the lists of all full-time equivalent (FTE) positions and their respective salaries and benefits in a department based on their actual levels of compensation.

## BUDGET PREPARATION

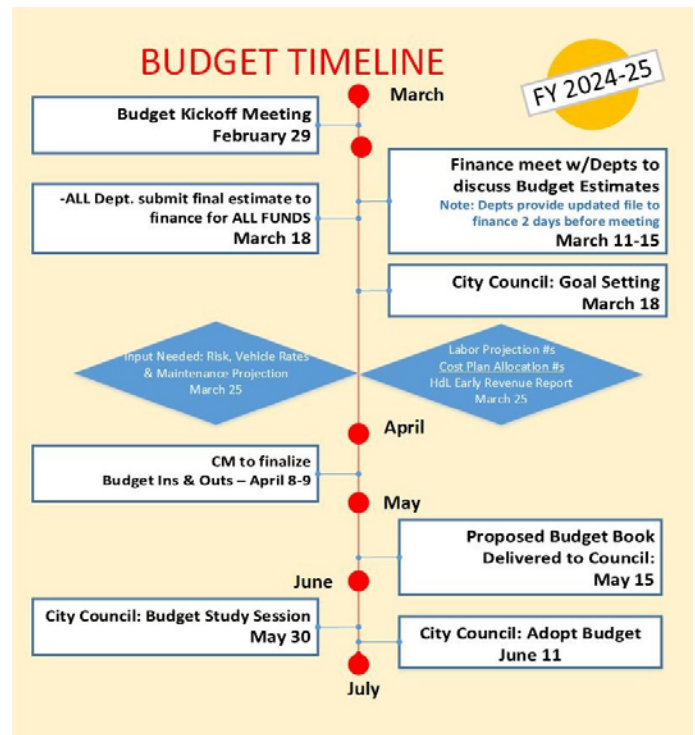
The City of Vallejo operates on a fiscal yearly basis that begins on July 1 of each year, and ends the following year on June 30. The City Manager’s Office and Finance Department manage the budget process, with support from each of the operating departments. The preparation of the budget takes place between January and June, culminating with the adoption of an annual budget by the City.

The City Manager and finance team proposes a five-year strategic and financial plan to be reviewed and updated annually by the city council.

The City Manager submits to the Council a budget of proposed expenditures and estimated revenues.

## BUDGET CALENDAR

The calendar represents key milestones that took place during the FY2024-25 budget process.





## BUDGET PROCESS

### LEVEL OF BUDGETARY CONTROL

The City maintains budgetary controls through the City Council's adoption of an annual budget and by maintaining an encumbrance accounting system. The Vallejo Municipal Code requires the City Manager to present the Annual Budget to the City Council for approval 45 days prior to the start of the new fiscal year. Expenditures for City operations and other purposes identified in the annual budget cannot legally exceed the budgeted amounts approved by the City Council. The City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office, or agency by resolution to the City Council.

Ultimate budgetary control resides at the fund level; however, the City has adopted several budgetary appropriation and transfer procedures to provide strong internal controls while encouraging improved accountability and administrative responsiveness. All budgetary transfers require the Finance Director's or designee's review and approval. All transfers of appropriations affecting salaries and benefits also require the City Manager's or designee's review and approval.

Budgetary control is established at the following levels: a) General Fund – Department level; b) Other Funds – Fund level; and Capital Projects – at Department level with City Manager signature approval. The City Manager may authorize line-item budget transfers within a General Fund department or within a fund other than the General Fund, consistent with the City Charter, the Vallejo Municipal Code, and budget resolution.

The City also uses encumbrance accounting as another technique for accomplishing budgetary control. An encumbrance is a commitment of a future expenditure earmarked for a particular purpose and reduces the amount of budget available for general spending. At the end of the fiscal year, encumbered appropriations, appropriations for uncompleted capital, Participatory Budgeting, and grant projects are carried forward and become part of the following year's budget while appropriations that have not been encumbered lapse.



## AWARDS & COMMENDATIONS

### GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City for its annual budget for the fiscal year beginning July 1, 2023. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan and a communications device.

The award is valid for a period of one year. This is the eighth consecutive year the City of Vallejo has earned this honor. We believe our current budget continues to conform to program requirements and will be submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Vallejo  
California**

For the Fiscal Year Beginning

**July 01, 2023**

*Christopher P. Morrill*

Executive Director



## AWARDS & COMMENDATIONS

### CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS (CSMFO)

The City of Vallejo is proud to have received the California Society of Municipal Finance Officers (CSMFO) "Operating Budget Excellence Award" for the City's Fiscal Year (FY) 2023-24 Adopted Budget. This is the eighth consecutive year the City of Vallejo has earned this honor.

The CSMFO Budget Awards Program is designed to recognize those agencies that have prepared a budget that not only meets standard requirements, but also goes 'above and beyond' to include additional information, graphics, and ease of use features to create a more engaging and informative financial document.

CSMFO is California's premier statewide association for government finance professionals, with Chapters located throughout the State. CSMFO seeks to improve the knowledge, skills, and performance of individuals responsible for local government fiscal policy and management. Through an impartial review, the City's FY 2023-24 Budget was judged to meet the high standards of the CSMFO program.

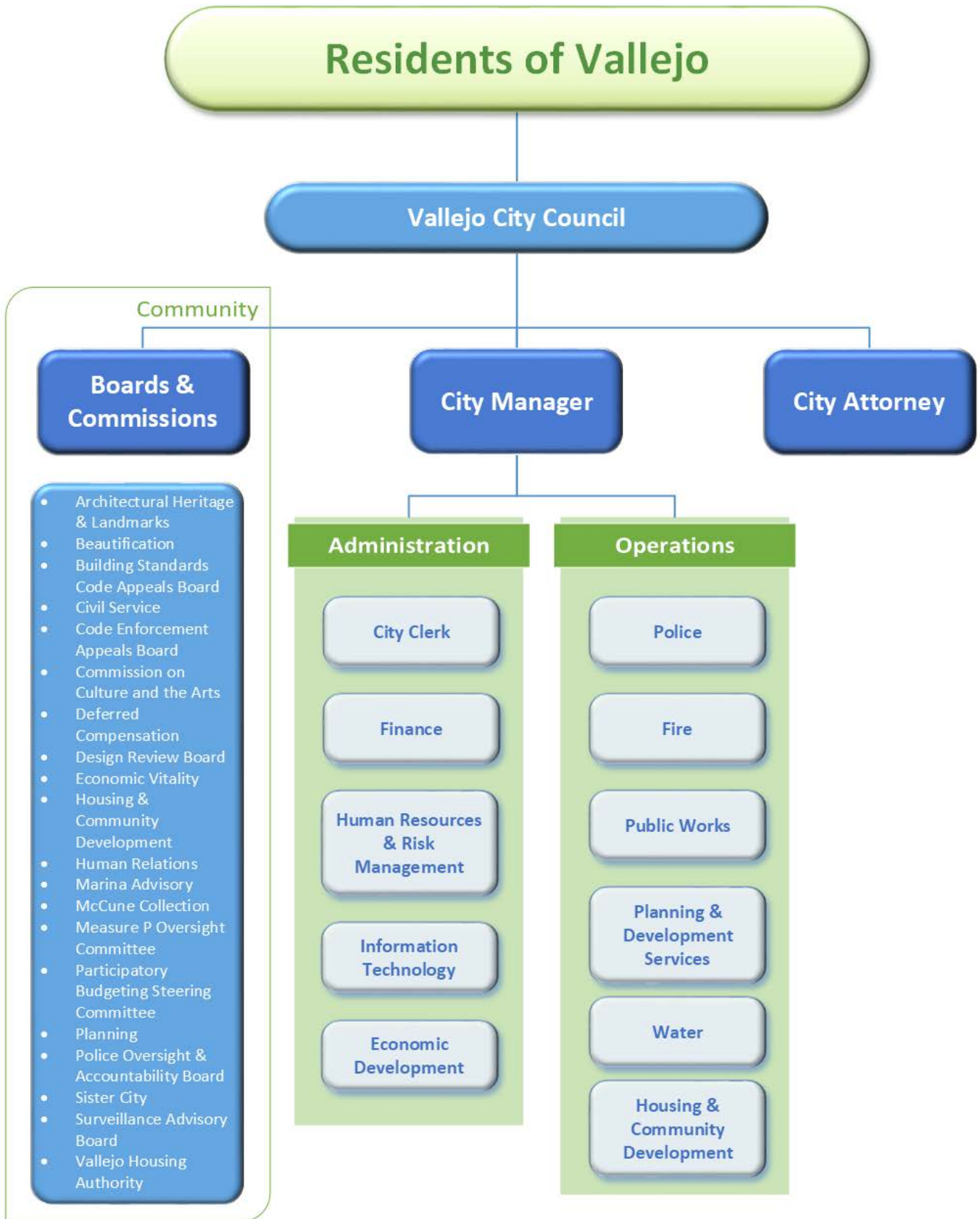
The City is very proud of this achievement which is an acknowledgement of the City's continued improvements in transparency, financial reporting, and progress toward the goal of creating more accessible, engaging, and readable financial reports.







# CITYWIDE ORGANIZATION CHART





# PERSONNEL SUMMARY

## AUTHORIZED FULL-TIME EQUIVALENT (FTE) LISTING

	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>General Fund</b>						
Legislative	8.00	8.00	8.00	8.00	-	8.00
Executive						
City Manager	16.00	16.00	16.00	16.00	-	16.00
City Clerk	3.00	2.00	2.00	2.00	-	2.00
Information Technology	12.00	-	-	-	-	-
Legal	14.00	14.00	14.00	14.00	-	14.00
Economic Development	-	7.00	7.00	7.00	-	7.00
Finance	24.00	24.00	24.00	24.00	-	24.00
Fire	109.00	108.00	96.00	96.00	-	96.00
Human Resources	15.00	15.00	15.00	15.00	1.00	16.00
Information Technology	-	11.50	12.50	13.50	-	13.50
Planning & Development Services	31.00	35.00	35.00	35.00	-	35.00
Police	201.00	190.00	191.00	201.00	-	201.00
Public Works	74.00	73.50	73.50	73.50	-	73.50
	<u>507.00</u>	<u>504.00</u>	<u>494.00</u>	<u>505.00</u>	<u>1.00</u>	<u>506.00</u>
<b>Enterprise Funds</b>						
Water	120.00	121.00	121.00	120.00	1.00	121.00
Finance	17.00	18.00	18.00	18.00	-	18.00
Human Resources	1.00	1.00	1.00	1.00	(1.00)	-
Subtotal, Water	<u>138.00</u>	<u>140.00</u>	<u>140.00</u>	<u>139.00</u>	<u>-</u>	<u>139.00</u>
Parking	1.00	-	-	-	-	-
	<u>139.00</u>	<u>140.00</u>	<u>140.00</u>	<u>139.00</u>	<u>-</u>	<u>139.00</u>
<b>Economic Development Funds</b>						
Mare Island CFDs	2.00	2.00	2.00	2.00	-	2.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>2.00</u>
<b>Public Works Funds</b>						
Landscape Districts	5.00	5.00	5.00	5.00	-	5.00
Corp Yard	8.00	9.00	9.00	9.00	-	9.00
	<u>13.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>-</u>	<u>14.00</u>
<b>Other Funds</b>						
Housing	15.00	15.00	16.00	16.00	-	16.00
Self Insurance	5.00	5.00	5.00	5.00	-	5.00
	<u>20.00</u>	<u>20.00</u>	<u>21.00</u>	<u>21.00</u>	<u>-</u>	<u>21.00</u>
<b>TOTAL</b>	<u>681.00</u>	<u>680.00</u>	<u>671.00</u>	<u>681.00</u>	<u>1.00</u>	<u>682.00</u>

### Multi-Level Authorizations

All positions in the Personnel Summaries/Authorized FTE Listings by Department that are authorized at multiple levels, where promotion is dependent on an employee obtaining certification or similar criteria not in the City's control, or other circumstances warrant, are required to be listed below and are referred to as "Multi-Level Authorizations":

Housing Specialist I/II  
 Communications Operators I/II  
 Maintenance Worker I/II

Assistant Engineer/ Associate Civil Engineer  
 Instrument Technician I/II  
 Water Maintenance Worker I/II

### Temporary & Part-time Authorized Positions

The Personnel Summary/Authorized FTE Listing does not reflect temporary and part-time positions required to be paid through City payroll. These positions include interns, administrative, manual and nonmanual temporary positions, and Police Cadets and Firefighter Trainee authorizations.

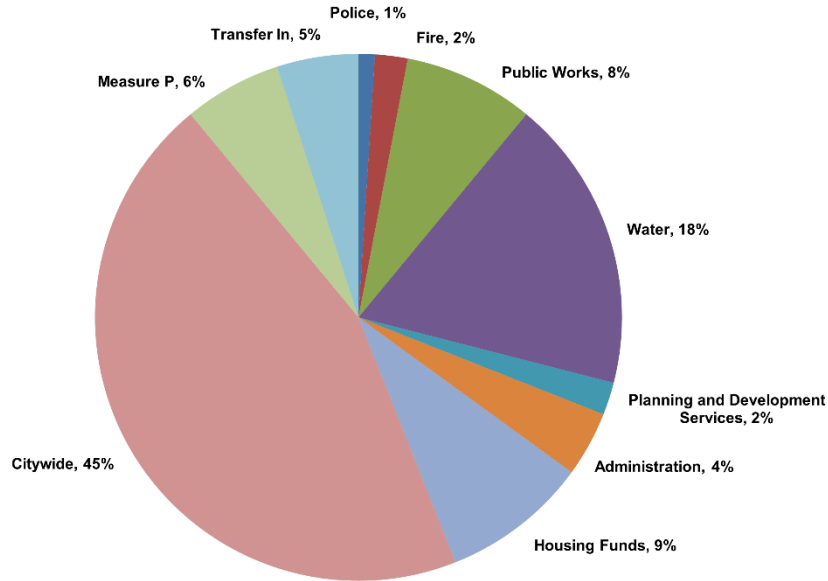
These temporary and part-time position authorizations generally fluctuate throughout the year as business needs change. As such, the City Manager has the authority to adjust staffing levels for temporary staffing positions, subject to budgetary constraints.

**Note:** Detailed FTE information by classification and department can be found in the Appendix.



# CITYWIDE BUDGET

TOTAL REVENUE - \$298,882,481

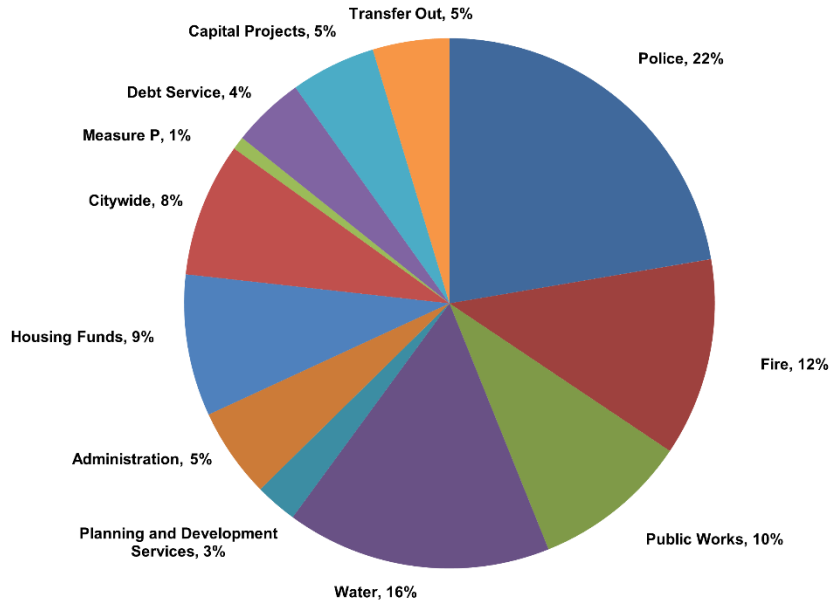


	General Fund	Enterprise Funds	Economic Development Funds	Public Works Funds	Other Program Funds	Capital Projects	Total	% of Total
Police	\$ 2,564,828	\$ -	\$ -	\$ -	\$ 270,000	\$ -	\$ 2,834,828	1%
Fire	6,970,733	-	-	-	-	-	6,970,733	2%
Public Works	2,413,641	2,350,850	-	17,343,123	148,535	-	22,256,148	8%
Water	-	54,780,122	-	-	-	-	54,780,122	18%
Planning and Development Services	5,800,812	-	-	-	801,671	-	6,602,483	2%
Administration	672,150	4,844,789	6,162,668	-	527,000	-	12,206,606	4%
Housing Funds	-	-	-	-	25,755,412	-	25,755,412	9%
Citywide	114,637,682	-	-	-	15,545,741	5,363,750	135,547,173	45%
Measure P	18,097,000	-	-	-	-	-	18,097,000	6%
Debt Service	-	-	-	-	535,059	-	535,059	0%
Transfer In	1,269,455	700,000	90,000	150,000	3,514,287	7,573,173	13,296,915	5%
<b>Total</b>	<b>\$ 152,426,301</b>	<b>\$ 62,675,761</b>	<b>\$ 6,252,668</b>	<b>\$ 17,493,123</b>	<b>\$ 47,097,705</b>	<b>\$ 12,936,923</b>	<b>\$ 298,882,481</b>	<b>100%</b>
<b>Fund Uses:</b>								
Cover FY 24-25 Appropriations	138,312,554	62,638,930	6,252,668	16,441,683	47,097,705	12,524,209	283,267,749	
Build-up Reserves	41,747	36,831	-	1,051,440	-	412,714	1,542,732	
Measure P appropriations	14,072,000	-	-	-	-	-	14,072,000	
<b>Total</b>	<b>\$ 152,426,301</b>	<b>\$ 62,675,761</b>	<b>\$ 6,252,668</b>	<b>\$ 17,493,123</b>	<b>\$ 47,097,705</b>	<b>\$ 12,936,923</b>	<b>\$ 298,882,481</b>	



# CITYWIDE BUDGET

TOTAL EXPENDITURES - \$284,876,231



	General Fund	Enterprise Funds	Economic Development Funds	Public Works Funds	Other Program Funds	Capital Projects	Total	% of Total
Police	\$ 62,040,839	\$ -	\$ 1,038,000	\$ -	\$ 533,757	\$ -	\$ 63,612,596	22%
Fire	31,746,309	-	2,640,000	-	-	-	34,386,309	12%
Public Works	9,859,855	2,346,524	1,369,249	13,366,876	140,784	-	27,083,288	10%
Water	-	46,000,631	-	-	-	-	46,000,631	16%
Planning and Development Services	5,907,022	-	603,718	-	820,000	-	7,330,740	3%
Administration	15,486,590	32,685	-	-	100,000	-	15,619,275	5%
Housing Funds	-	-	-	-	24,608,515	-	24,608,515	9%
Citywide	(40,522)	4,280,499	469,262	-	18,587,522	-	23,296,762	8%
Measure P	2,275,000	-	-	-	-	-	2,275,000	1%
Debt Service	-	7,757,590	1,276,100	832,607	2,706,566	-	12,572,863	4%
Capital Projects	-	1,721,000	-	1,442,200	-	11,630,138	14,793,338	5%
Transfer Out	11,037,461	500,000	-	800,000	65,383	894,071	13,296,915	5%
<b>Total</b>	<b>\$ 138,312,554</b>	<b>\$ 62,638,930</b>	<b>\$ 7,396,329</b>	<b>\$ 16,441,683</b>	<b>\$ 47,562,527</b>	<b>\$ 12,524,209</b>	<b>\$ 284,876,231</b>	<b>100%</b>
<b>Funding Sources:</b>								
FY 24-25 Revenues	138,312,554	62,638,930	6,252,668	16,441,683	47,097,705	12,524,209	283,267,748	
Beginning Fund Balance	-	-	1,143,661	-	464,822	-	1,608,483	
<b>Total</b>	<b>\$ 138,312,554</b>	<b>\$ 62,638,930</b>	<b>\$ 7,396,329</b>	<b>\$ 16,441,683</b>	<b>\$ 47,562,527</b>	<b>\$ 12,524,209</b>	<b>\$ 284,876,231</b>	



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## GENERAL FUND – FIVE YEAR FINANCIAL FORECAST (IN THOUSANDS) EXCLUDING MEASURE P

	FY 23-24 Adopted	FY 24-25 Proposed	FY 25-26 Projected
<b>Beginning Available Balance (a)</b>	\$ 24,305	\$ 24,059	\$ 24,100
<b>Revenues</b>			
Tax and other unrestricted revenues	114,164	115,907	119,516
Program revenues	18,652	18,422	17,820
Subtotal, revenues	<u>132,815</u>	<u>134,329</u>	<u>137,336</u>
<b>Expenditures</b>			
Salaries and Benefits			
Salaries	61,301	63,591	62,495
Normal Cost	9,024	9,107	8,597
Unfunded Liability	21,905	25,154	26,729
Workers Compensation	5,580	5,608	5,534
Health benefits	5,612	6,164	6,339
Retiree health benefits (normal cost and unfunded liability)	2,070	2,157	2,130
Social security/other benefits	2,353	2,635	2,603
Leave Payouts	1,100	500	1,500
Projected Vacancy	(7,100)	(6,650)	(6,000)
Anticipated Compensation Increases	2,009	1,085	2,320
Subtotal, salaries and benefits	<u>103,853</u>	<u>109,350</u>	<u>112,247</u>
Vehicle Maintenance	2,995	2,675	2,808
Vehicle Replacement	2,206	1,662	1,745
Vehicle maintenance/replacement	5,201	4,336	4,553
Utilities	2,339	2,140	2,481
Service and supplies	14,308	13,248	13,423
Bonds, leases and other costs	1,844	1,674	1,676
Infrastructure/capital maintenance, including streets	7,780	4,065	5,450
Subtotal, service and supplies	<u>31,473</u>	<u>25,464</u>	<u>27,583</u>
Subtotal, before reimbursements	<u>135,326</u>	<u>134,814</u>	<u>139,830</u>
Interfund reimbursements			
General Liability	8,843	10,291	8,656
Citywide Overhead	(10,736)	(10,818)	(11,042)
Subtotal, interfund reimbursements	<u>(1,893)</u>	<u>(527)</u>	<u>(2,386)</u>
Subtotal, expenditures	<u>133,433</u>	<u>134,288</u>	<u>137,444</u>
<b>Net Revenue/Expenditures</b>	<u>(618)</u>	<u>42</u>	<u>(108)</u>
<b>Ending Available Balance excluding Measure P</b>	<b>23,687</b>	<b>24,100</b>	<b>23,993</b>
As a percentage of annual expenditures excluding Measure P	17.8%	17.9%	17.5%
<b>Measure P Revenue</b>	18,164	18,097	18,607

(a) FY 24-25 Beginning balance is based on FY 23-24 projections





## GENERAL FUND – FIVE YEAR FINANCIAL FORECAST (IN THOUSANDS) EXCLUDING MEASURE P

	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Available Balance</b> (a)	\$ 23,993	23,237	22,439
<b>Revenues</b>			
Tax and other unrestricted revenues	123,639	128,277	132,924
Program revenues	18,268	18,733	19,218
Subtotal, revenues	<u>141,907</u>	<u>147,011</u>	<u>152,142</u>
<b>Expenditures</b>			
Salaries and Benefits			
Salaries	62,493	62,493	62,496
Normal Cost	8,347	8,099	7,851
Unfunded Liability	28,296	29,625	32,194
Workers Compensation	5,659	5,783	5,907
Health benefits	6,817	7,299	7,783
Retiree health benefits (normal cost and unfunded liability)	2,163	2,163	2,163
Social security/other benefits	2,604	2,604	2,597
Leave Payouts	1,500	1,500	1,500
Projected Vacancy	(6,000)	(6,000)	(6,000)
Anticipated Compensation Increases	5,032	7,831	10,730
Subtotal, salaries and benefits	<u>116,910</u>	<u>121,396</u>	<u>127,221</u>
Vehicle Maintenance	2,949	3,096	3,251
Vehicle Replacement	1,832	1,923	2,020
Vehicle maintenance/replacement	4,780	5,019	5,270
Utilities	2,605	2,736	2,872
Service and supplies	13,518	13,158	13,258
Bonds, leases and other costs	1,711	1,721	1,728
Infrastructure/capital maintenance, including streets	4,966	4,983	5,001
Subtotal, service and supplies	<u>27,580</u>	<u>27,617</u>	<u>28,131</u>
Subtotal, before reimbursements	<u>144,490</u>	<u>149,013</u>	<u>155,351</u>
Interfund reimbursements			
General Liability	9,435	10,284	11,210
Citywide Overhead	(11,263)	(11,488)	(11,718)
Subtotal, interfund reimbursements	<u>(1,828)</u>	<u>(1,204)</u>	<u>(508)</u>
Subtotal, expenditures	<u>142,662</u>	<u>147,809</u>	<u>154,843</u>
<b>Net Revenue/Expenditures</b>	<u>(755)</u>	<u>(799)</u>	<u>(2,700)</u>
<b>Ending Available Balance excluding Measure P</b>	<b>23,237</b>	<b>22,439</b>	<b>19,738</b>
As a percentage of annual expenditures excluding Measure P	16.3%	15.2%	12.7%
<b>Measure P Revenue</b>	19,180	19,773	20,313

(a) FY 24-25 Beginning balance is based on FY 23-24 projections



## GENERAL FUND FIVE YEAR ASSUMPTIONS

### OVERVIEW

The Five-Year Financial Forecast (“Five-Year Plan”) provides City Council and management an overview of the financial position of the City’s General Fund. The schedule presents the out-year projections in the context of recent and current financial activity, including one prior year.

The City regularly utilizes the Five-Year Plan to aid in decisions that may affect long-term revenues or expenditures, such as proposed labor agreements, or to evaluate the fiscal impact of unanticipated events. The tool is also utilized as a benchmark during the Midyear Budget Revision process, when actual trends are measured against adopted budget.

The Five-Year Financial Forecast contains a number of assumptions from various sources, including:

### REVENUE

Revenue projections are prepared individually for each revenue source, and assumptions, and source data for the projections vary widely.

Measure P, an additional transaction tax of 0.875%, serves as the primary catalyst for sales tax becoming the main revenue source for the City. The projected revenue from Measure P for FY 24-25 is \$18.1 million. The sales tax revenue, excluding Measure P, is anticipated to increase by 2% in comparison to the adopted budget for fiscal year 2023-2024, with the auto business, restaurants, fuel, and general consumer goods industries being the contributors. The growth rate for sales tax revenue is expected to continue to increase around 3% in the out years.

Property tax excluding in lieu was forecasted to increase by 2% when compared to FY 23-24 Adopted budget. The increase is primarily driven by mortgage rates and borrowing cost for potential home buyers. The forecast for out-years assumed to increase by 4%.

Program revenues are primarily fees collected by Planning and Development Services and Public Works and were forecasted based on economic growth anticipated by the departments for the out years.

### EXPENDITURE

**Salaries:** Annual salaries cost is calculated for each authorized position. Step increases are assumed for employees below top step (two steps for employees at step one or two, and one step increase for those at step three or four). Salary increases, specialty and other pays authorized in Memorandums of Understanding (MOUs) or employment contracts are all incorporated based on actual data, or when vacant, on trends.

**Pension:** Current and out-year pension costs are based on the requirements set forth on June 30, 2022, CalPERS Annual Valuation Reports for the Safety and Miscellaneous plans. The City’s contribution rate for both Safety and Miscellaneous Groups is comprised of two components: Normal Cost (NC) Rate, which represents the annual cost of service accrual for the upcoming fiscal year, for active employees. Annual payment on the Unfunded Accrued Liability (UAL) is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date.

**Workers’ Compensation:** Workers’ compensation costs are recalculated each year based on five-year claims history by department. Costs are allocated based on the following activities: Police, Fire, Field and Office/Clerical. Out-year forecasts are based on an average escalation of 2%.



## GENERAL FUND FIVE YEAR ASSUMPTIONS

**Health Benefits / Retiree Health Benefits:** Average health insurance costs are calculated by bargaining group based on actual plan selections of current incumbents. Out-year costs are based on rate increase assumptions utilized by the City's actuary to prepare the Other Post-Employment Benefit (OPEB) actuarial study. The OPEB study, which is required to be completed biannually, provides the annual Actuarially Determined Contribution (ADC) by bargaining unit as a percentage of payroll, which is used to calculate the retiree health benefit projection. The ADC represents the current annual payment expected to cover the total cost of both current and future retirees' medical.

**Leave Payouts:** Payments to exiting employees for accrued unused leave vary widely from year to year. The City reviews historical trends and incorporates actual known pending retirement data to arrive at this estimate. Out-year adjustments are not generally made, given the inherent uncertainty.

**Projected Vacancy:** The City's labor budget includes all authorized positions. The anticipated accruing is captured separately in the Five-Year Plan as a contra-expense (a reduction to an expenditure reflected as a separate line item). As with leave payouts, this figure fluctuates significantly, however, the City also retains some control over the pace of recruitment, and in that sense this item is a unique component of the Salaries & Benefits expenditures. This projection is generally based on a historical review of budgeted vs. actual labor expenses and can be adjusted throughout the year.

**Vehicle Maintenance/Replacement:** This item follows a schedule of replacement purchases, and out-year forecasts are based on an average escalation of 5%.

**Utilities:** The City adjusts this line item for actual known changes in utility costs, otherwise the assumption is an average of 5% increase due to anticipated increase in rates.

**Services and Supplies:** This line item has an escalation of 2% for out years and is adjusted based on past trends and planned new spending in each Fiscal Year. The year-to-year fluctuation of \$250,000 seen in the out years is due to adding in estimated election costs during election years.

**Bonds, Leases and Other Costs:** The costs in this line item are based on actual costs from bond issue documents and repayment schedules.

**Infrastructure/Capital Maintenance, including Streets:** The City has allotted funding for Participatory Budget (PB), street and building for FY 24-25 and flat amount in out years.

**General Liability:** This cost assumption is estimated to increase by 9% in out years. This increase is primarily due to an increase in insurance premiums and number of claims.



## SALARY & BENEFIT ASSUMPTIONS

	VPOA Police	IAFF Fire	IBEW Msc	CAMP Mid-Managers	Executive Upper-Managers
<b><u>Average cost per employee</u></b>					
Authorized Full-Time Equivalent (FTE)	134	86	294	121	40
Salary, including various differential pays	\$ 169,541	\$ 161,332	\$ 81,132	\$ 118,910	\$ 190,068
CalPERS pension (normal cost and UAL)	121,565	111,129	27,967	41,020	70,062
Health/Welfare Benefits	13,363	14,349	11,927	11,964	14,145
Retire Health (normal cost and UAL)	7,810	5,506	2,667	2,725	2,986
Workers' Compensation	31,561	16,961	1,346	131	5,760
Other (including federal payroll taxes)	2,403	2,281	5,957	8,815	12,039
Subtotal	346,243	311,558	130,998	183,565	295,061
Overtime	27,706	26,895	-	-	-
Total	<u>373,949</u>	<u>338,453</u>	<u>130,998</u>	<u>183,565</u>	<u>295,061</u>
<b><u>Salary - COLA</u></b>					
Salary Increase	3.00%	1.00% +	0.00%	0.00%	0.00%
<b><u>Pension Benefits</u></b>					
Classic Members (incl. employee cost-sharing)	3.0% @ 50	3.0% @ 50	2.7% @ 55	2.7% @ 55	2.7% @ 55
Contribution Rate - City (Net of Employee-paid)	87.165%	82.765%	33.846%	33.846%	33.846%
Normal Cost	21.980%	17.580%	10.350%	10.350%	10.350%
Unfunded Liability	65.185%	65.185%	23.496%	23.496%	23.496%
Contribution Rate - City (paid by Employee) (a)	-	4.400%	1.000%	1.000%	1.000%
Contribution Rate - Employee (a)	9.000%	9.000%	8.000%	8.000%	8.000%
Total	<u>96.165%</u>	<u>96.165%</u>	<u>42.846%</u>	<u>42.846%</u>	<u>42.846%</u>
2nd Tier for Classic Members	-	2.0% @ 50	-	-	-
Contribution Rate - City	-	87.165%	-	-	-
Normal Cost	-	21.980%	-	-	-
Unfunded Liability	-	65.185%	-	-	-
Contribution Rate - Employee (a)	-	9.00%	-	-	-
Total	<u>0.000%</u>	<u>96.165%</u>	<u>0.000%</u>	<u>0.000%</u>	<u>0.000%</u>
3rd Tier for New Members (PEPRA)	2.7% @ 57	2.7% @ 57	2.0% @ 62	2.0% @ 62	2.0% @ 62
Contribution Rate - City	87.165%	87.165%	34.846%	34.846%	34.846%
Normal Cost	21.980%	21.980%	11.350%	11.350%	11.350%
Unfunded Liability	65.185%	65.185%	23.496%	23.496%	23.496%
Contribution Rate - Employee (a)	13.750%	13.750%	7.750%	7.750%	7.750%
Total	<u>100.915%</u>	<u>100.915%</u>	<u>42.596%</u>	<u>42.596%</u>	<u>42.596%</u>
<b><u>Health and Welfare Benefits</u></b>					
Medical (Share of Kaiser rate, including Cafeteria Plan)	75%	75%	75%	75%	75%
Average cost per employee (varies with dependents)	11,908	12,565	10,444	10,491	12,042
Vision/Dental	100%	100%	100%	100%	100%
Average cost per employee	1,287	1,449	1,193	1,181	1,312
Other - Life, ADD, and/or LTD (varies by group)	168	336	290	292	791
	<u>\$ 13,363</u>	<u>\$ 14,349</u>	<u>\$ 11,927</u>	<u>\$ 11,964</u>	<u>\$ 14,145</u>
<b><u>Retiree Health Benefits</u></b>					
Current Benefit	-	\$300/mo	\$300/mo	\$300/mo	\$300/mo
0-9 years completed continuous Vallejo service (b)	\$149/mo	-	-	-	-
10+ years completed continuous Vallejo service (b)	\$500/mo	-	-	-	-
If retired before July 2000 (before 3% @ 50 pension)	75%	75%	-	-	-
New hires RHSAs (percent of base salary)	-	-	1.50%	1.50%	-
Contribution Rate (% of payroll):					
Normal Cost	2.00%	1.00%	1.70%	1.40%	0.70%
Amortization of Unfunded Liability	3.60%	3.20%	1.60%	0.90%	0.90%
	<u>5.60%</u>	<u>4.20%</u>	<u>3.30%</u>	<u>2.30%</u>	<u>1.60%</u>
<b><u>Workers' Comp Rate</u></b>					
Workers' Comp rate	<u>22.19%</u>	<u>12.58%</u>	<u>0.1% - 7.6%</u>	<u>0.11%</u>	<u>0.11%</u>

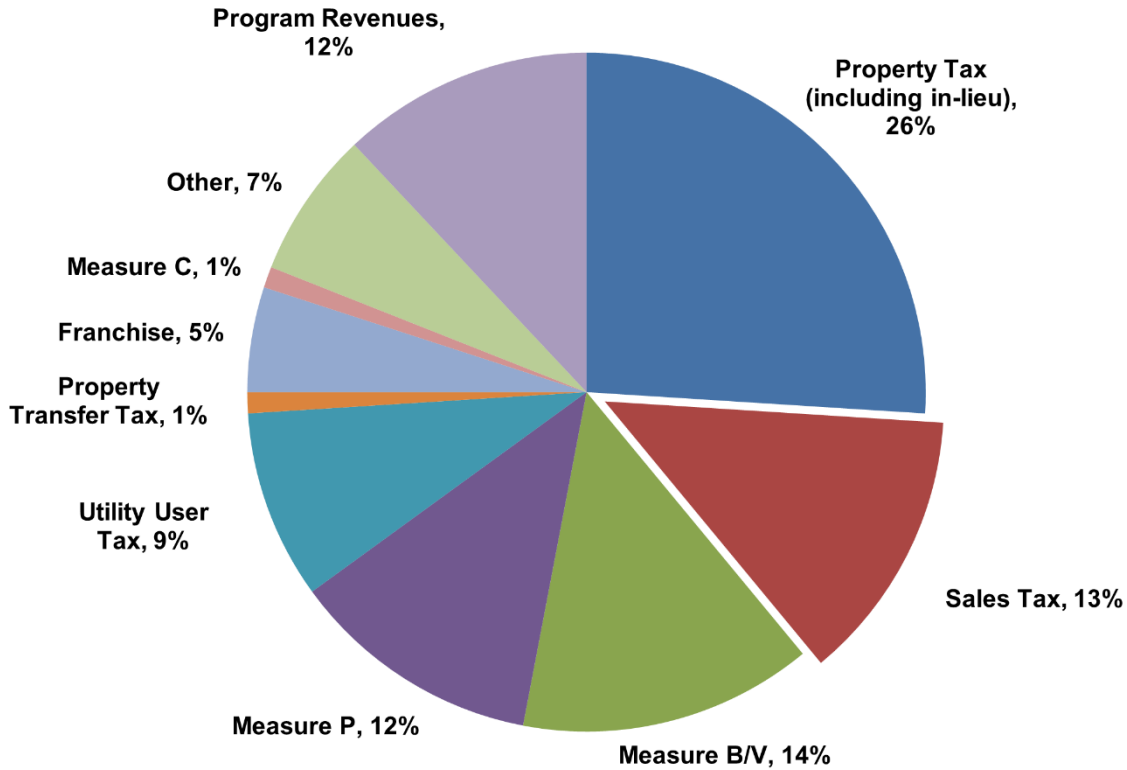
(a) Provided for information only; there is no associated cost to the City.

(b) VPOA contract Sec. 24 effective 04/01/2022 to 06/30/2026.

+ Effective rate - 4% COLA increase effective annually every April through FY 24-25.



## GENERAL FUND – TOTAL REVENUE (NET OF MARE ISLAND GENERAL TAX REVENUE SHARE)



	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25	% vs. PY	% of Total FY 24-25
Property Tax	\$ 23,112,840	\$ 24,673,736	\$ 25,827,489	\$ 26,344,296	2.0%	17%
Property Tax in-lieu (MVLFF)	11,959,681	13,404,343	14,117,454	13,827,006	(2.1%)	9%
	<u>35,072,521</u>	<u>38,078,079</u>	<u>39,944,943</u>	<u>40,171,302</u>	0.6%	<u>26%</u>
Sales Tax	18,244,588	18,733,901	18,216,238	19,273,784	5.8%	13%
Measure B/V	21,319,454	20,812,300	20,759,022	20,610,924	(0.7%)	14%
Measure P	-	4,251,505	18,164,000	18,097,000	(0.4%)	12%
Utility User Tax	12,870,253	14,888,792	13,373,134	14,439,408	8.0%	9%
Property Transfer Tax	3,781,409	2,498,694	2,818,024	1,800,292	(36.1%)	1%
Franchise	5,855,837	6,545,327	5,869,245	6,789,587	15.7%	5%
Measure C	3,041,502	2,407,550	2,400,000	2,000,000	(16.7%)	1%
Other	6,528,791	18,561,164	10,783,146	10,821,840	0.4%	7%
Subtotal, General Unrestricted Revenues	<u>106,714,354</u>	<u>126,777,312</u>	<u>132,327,752</u>	<u>134,004,137</u>	1.3%	<u>88%</u>
Program Revenues	17,767,412	19,682,993	18,651,689	18,422,164	(1.2%)	12%
ARPA Revenues	2,470,482	5,616,670	-	-	-	-
<b>Total</b>	<u><b>\$ 126,952,248</b></u>	<u><b>\$ 152,076,975</b></u>	<u><b>\$ 150,979,441</b></u>	<u><b>\$ 152,426,301</b></u>	<b>1.0%</b>	<u><b>100%</b></u>



# GENERAL FUND FIVE YEAR REVENUE FORECAST

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
	Adopted Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>General Revenues</b>						
<b>Property Taxes</b>						
Current Secured Taxes	\$ 23,127,706	\$ 23,657,324	\$ 24,535,400	\$ 25,499,424	\$ 26,552,317	\$ 27,660,633
Current Unsecured Taxes	1,021,143	1,004,920	1,043,346	1,084,845	1,128,990	1,175,347
Homeowners Exemption Tax	149,491	140,173	145,780	151,611	157,676	163,983
Unitary Taxes	594,004	627,502	627,502	627,502	627,502	627,502
Supplemental Taxes	457,106	405,257	421,467	438,326	455,859	474,093
Tax Increment Surplus/Pass-Through	478,039	509,120	549,896	568,093	730,186	746,546
	25,827,489	26,344,296	27,323,391	28,369,801	29,652,530	30,848,104
Vehicle License Fee (Incl. In Lieu)	14,117,454	13,827,006	14,353,815	14,923,662	15,529,562	16,166,274
	39,944,943	40,171,302	41,677,206	43,293,463	45,182,092	47,014,378
<b>Sales Tax</b>						
Sales Tax	18,216,238	19,273,784	19,789,213	20,376,012	20,980,655	21,605,125
Transaction and Use Tax - Measure B/V	20,759,022	20,610,924	21,126,966	21,711,614	22,314,160	22,934,603
	38,975,260	39,884,708	40,916,179	42,087,626	43,294,815	44,539,728
<b>Transient Occupancy Tax</b>	2,234,794	1,590,639	1,622,452	1,654,901	1,687,999	1,721,759
<b>Real Property Excise Tax</b>	945,000	568,000	590,000	614,000	639,000	664,560
<b>Franchise Tax</b>	5,869,245	6,789,587	7,167,499	7,581,324	8,034,204	8,529,616
<b>Utility Users Tax</b>	13,373,134	14,439,408	15,134,463	15,902,432	16,745,792	17,667,495
<b>Property Transfer Tax</b>	2,818,024	1,800,292	2,300,292	2,300,292	2,800,000	2,800,000
<b>Cannabis Tax</b>	2,400,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
<b>Business License Tax</b>	1,669,634	1,771,898	1,838,578	1,907,048	1,983,579	2,067,422
<b>Subtotal, Taxes</b>	108,230,034	109,015,834	113,246,669	117,341,086	122,367,481	127,004,958
<b>Revenue From Use of Assets</b>						
Rentals	1,722,866	1,750,533	1,772,016	1,794,443	1,817,772	1,842,081
Investment Income (Expense)	440,000	440,000	440,000	440,000	440,000	440,000
	2,162,866	2,190,533	2,212,016	2,234,443	2,257,772	2,282,081
<b>Misc.</b>						
Water Rights	1,626,139	1,674,923	1,725,171	1,776,926	1,830,234	1,885,141
Discovery Kingdom/Park Fee	1,248,254	1,248,254	1,248,254	1,248,254	1,248,254	1,248,254
Motor Vehicle Fees	87,542	137,542	137,542	137,542	137,542	137,542
Other Misc.	232,622	220,596	220,596	220,596	220,596	220,596
	3,194,557	3,281,315	3,331,563	3,383,318	3,436,626	3,491,533
<b>Transfers</b>						
Redevelopment/Loan Repayment	510,912	606,082	510,330	464,890	-	-
Fiber Loan Repayment		150,000	150,000	150,000	150,000	80,000
Other Funds	65,383	663,373	65,383	65,383	65,383	65,383
	576,295	1,419,455	725,713	680,273	215,383	145,383
<b>Subtotal, General Unrestricted Revenues</b>	114,163,752	115,907,137	119,515,961	123,639,120	128,277,262	132,923,955



# GENERAL FUND FIVE YEAR REVENUE FORECAST

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
	Adopted Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>Program Revenues</b>						
<b>Planning and Development</b>						
Building Fees	4,198,143	4,453,808	4,587,424	4,725,046	4,866,799	5,012,802
Planning Fees	687,051	771,006	794,137	817,960	842,497	867,774
Code Enforcement Fees	542,933	575,998	593,278	611,076	629,408	648,290
	<u>5,428,127</u>	<u>5,800,812.00</u>	<u>5,974,839</u>	<u>6,154,082</u>	<u>6,338,704</u>	<u>6,528,866</u>
<b>Economic Development</b>						
Downtown Management District	262,408	393,000	412,000	433,000	454,000	477,000
Tourism Business Imp District	393,532	279,150	284,733	290,427	296,236	302,160
	<u>655,940</u>	<u>672,150.00</u>	<u>696,733</u>	<u>723,427</u>	<u>750,236</u>	<u>779,160</u>
<b>Fire</b>						
Prop 172 - Sales Tax Fire	391,355	391,828	403,583	415,690	428,161	441,006
First Responder Fee	420,000	360,000	367,200	374,544	382,035	389,676
Mare Island Allocation	2,459,000	2,640,000	2,640,000	2,640,000	2,640,000	2,640,000
East Vallejo Fire Dist.	774,552	828,770	886,784	948,859	1,015,279	1,086,349
Federal SAFER Grant	1,564,298	1,032,436	-	-	-	-
Ambulance Savings-Solano County	1,506,840	1,255,699	1,255,699	1,255,699	1,255,699	1,255,699
Plan Review Fees	125,000	200,000	200,000	200,000	200,000	200,000
Inspection Fees	250,000	250,000	250,000	250,000	250,000	250,000
Plan Review & Inspection Fees	375,000	450,000	450,000	450,000	450,000	450,000
Other Fire Revenues	4,000	12,000	14,000	16,000	18,000	20,000
	<u>7,495,045</u>	<u>6,970,733.00</u>	<u>6,017,266</u>	<u>6,100,792</u>	<u>6,189,174</u>	<u>6,282,730</u>
<b>Police</b>						
Prop 172 - Sales Tax Police	391,355	391,828	403,583	415,690	428,161	441,006
Mare Island Allocation	835,000	1,038,000	1,038,000	1,038,000	1,038,000	1,038,000
POST Reimbursements	100,000	100,000	105,000	110,250	115,763	121,551
Overtime Reimbursement	350,000	350,000	367,500	385,875	405,169	425,427
Vehicle Fines - City	105,000	105,000	110,250	115,763	121,551	127,628
Parking Fines	105,000	105,000	110,250	115,763	121,551	127,628
Abandoned Vehicles	100,000	100,000	105,000	110,250	115,763	121,551
Police Impound Fees	200,000	200,000	210,000	220,500	231,525	243,101
False Alarm Fees	75,000	75,000	75,000	75,000	75,000	75,000
Other Police Revenues	401,606	100,000	103,500	107,175	111,034	115,085
	<u>2,662,961</u>	<u>2,564,828.00</u>	<u>2,628,083</u>	<u>2,694,266</u>	<u>2,763,517</u>	<u>2,835,977</u>
<b>Public Works</b>						
Engineering Fees	685,000	618,000	637,650	657,801	679,464	700,658
Grading Permit Fees	350,000	600,000	618,000	636,540	655,636	675,305
Excavation Fees	485,007	215,000	221,450	228,094	234,936	241,984
Recycle Waste Management	198,500	218,846	229,789	241,278	253,342	266,009
Ground Waste Management	514,100	566,795	595,135	624,892	656,136	688,943
Misc. Leases & Rentals	102,009	110,000	113,300	116,699	120,200	123,806
Other Public Works Revenues	75,000	85,000	88,000	90,000	92,000	95,000
	<u>2,409,616</u>	<u>2,413,641.00</u>	<u>2,503,324</u>	<u>2,595,304</u>	<u>2,691,714</u>	<u>2,791,705</u>
<b>Subtotal, Program Revenues</b>	<u>18,651,689</u>	<u>18,422,164</u>	<u>17,820,245</u>	<u>18,267,871</u>	<u>18,733,345</u>	<u>19,218,438</u>
<b>Total excluding Measure P</b>	<u>132,815,441</u>	<u>134,329,301</u>	<u>137,336,206</u>	<u>141,906,991</u>	<u>147,010,607</u>	<u>152,142,393</u>
<b>Transaction and Use Tax - Measure P</b>	18,164,000	18,097,000	18,607,000	19,180,000	19,773,000	20,313,000
<b>Total including Measure P</b>	<u>\$ 150,979,441</u>	<u>\$ 152,426,301</u>	<u>\$ 155,943,206</u>	<u>\$ 161,086,991</u>	<u>\$ 166,783,607</u>	<u>\$ 172,455,393</u>





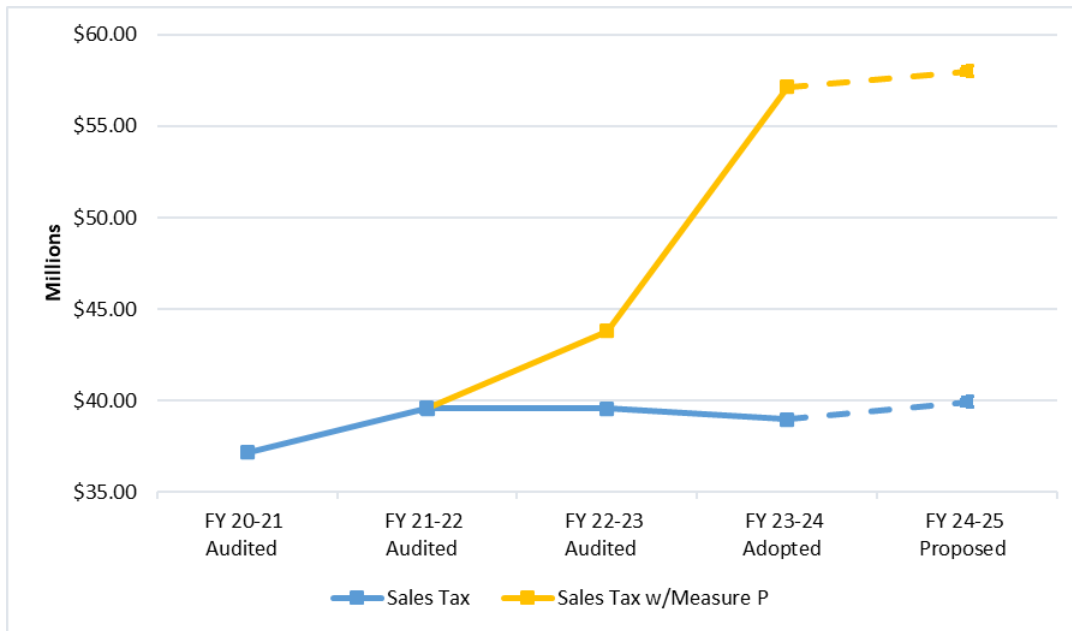
# GENERAL FUND REVENUE DESCRIPTION / ASSUMPTIONS

## OVERVIEW

The General Fund typically accounts for approximately 50% of the City’s total budget. The remainder of the budget consists of various Special Funds, which are restricted in purpose, and Enterprise Funds’ user fees. Estimates of the City’s general revenues are prepared by the Finance Department using economic information obtained from the County of Solano, the State of California, and third-party consultants. Estimates of other revenues are prepared by the departments based upon their forecasting of activity and updates to fee schedules.

The General Fund is comprised of eight major revenue categories: Taxes; License, Permits and Fees; Fines and Forfeitures; Intergovernmental; Charges for Services; Use of Money and Property; Other Revenue; and Transfers In. Within these categories, the City of Vallejo relies on eight major tax revenue sources to balance the General Fund, which makes up 84% of the total General Fund revenue budget.

## SALES TAX



Sales tax revenue is the largest General Fund’s revenue source when including Measure P and is highly variable depending upon the economy. Sales tax growth continues to be the catalyst for revenue growth within the City. The sales tax forecast is provided by the City’s sales tax consultant (HDL). On April 1, 2023 the City implemented Measure P to help address community priorities for maintaining critical city services. A 0.875% (less than a penny on the dollar) would add a projected revenue of \$18.10 million for the FY 2024-25 proposed budget.

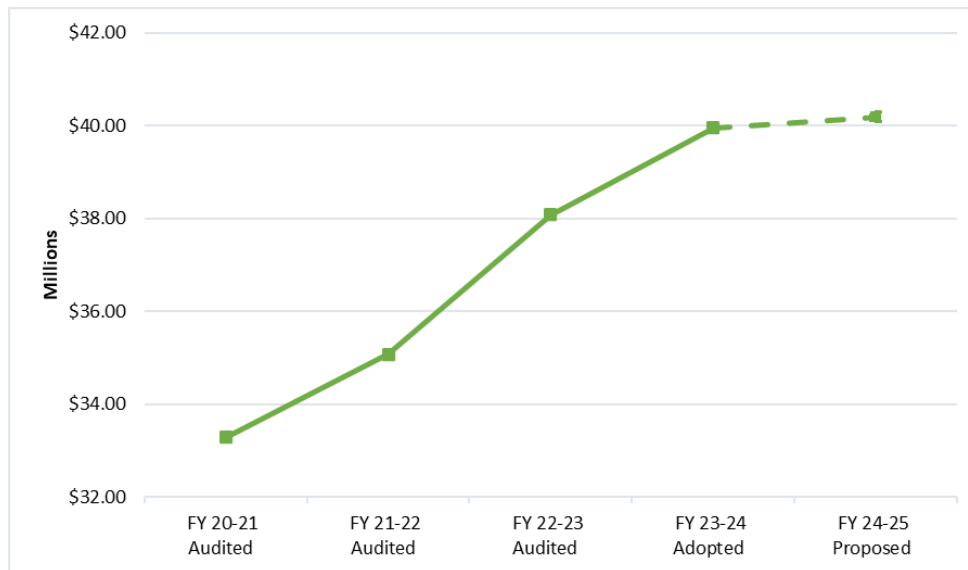
The increase of Sales tax without Measure P is anticipated to be \$909,000 or 2% for Sales Tax and Use Tax Measure B/V, as we are seeing growth fueled by a rise in consumer spending and a continuing healthy US job market (Chandler Asset Management).





## GENERAL FUND REVENUE DESCRIPTION / ASSUMPTIONS

### PROPERTY TAX (INCLUDING IN LIEU)



Property tax is the second largest source of revenue to the General Fund. In the State of California, the base tax rate is 1% of assessed valuation of property. The 1% tax is levied and collected by the County of Solano with the County assessor determining property tax values based on Proposition 13 limitations. Proposition 13 rolled-back property values, for tax purposes, to 1975-76 values and thereafter capped annual assessment increases at 2% until the property is transferred, at which time the assessed value is based on market value. The City of Vallejo receives approximately an 18.78% share of this 1% levy for property located within the City limits.

The property tax that the City will receive for FY 2024-25 is based on the property's assessed value as of January 1, 2024. While property tax is forecasted to increase, there has been a deceleration in the growth of net taxable assessed value, with change of 6.01% from 2021/22 to 2022/23, down to 4.73% for 2022/23 to 2023/24. Housing inventory has also decreased by 25%, with 945 single-family homes sold in 2023, marking a 33% drop from 2022. These reductions in sales also contribute to the shrinkage in revenue from Property Transfer Tax. The proposed property tax increase for FY 2024-25, excluding in lieu, amounts to \$517,000, representing a modest 2% increase.

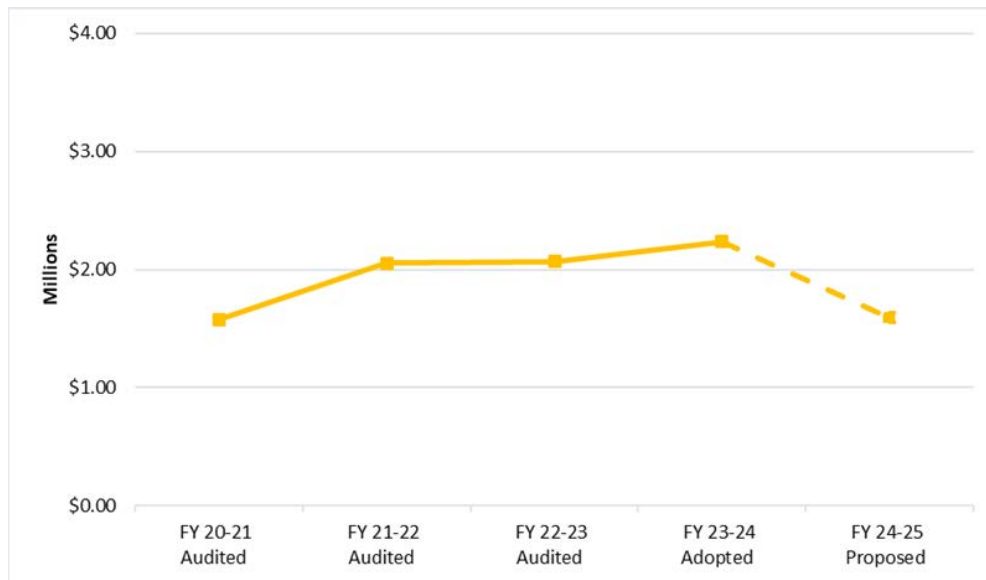
Included in Property tax, the Legislature approved a Vehicle License Fee (VLF) for property tax swap in 2004, as a part of a state-local budget agreement that also brought Proposition 1A to the ballot. Under the 2004 VLF-Property Tax Swap, the VLF rate was reduced from 2% to 0.65%, its effective rate with the prior "offset" system. The reduction in VLF backfill to cities and counties was replaced with a like amount of property taxes, dollar-for-dollar. Subsequent to the 2004-05 base year, each city's property tax in lieu of VLF increases annually in proportion to the growth in the city's gross assessed valuation.

VLF revenue is estimated to decrease by \$0.29M or 2% decrease in 2024-25 versus 2023-24. These estimates are based on the change in assessed value in the entire city which is influenced by redevelopment project areas. This revenue source is now tied to the property value change between tax years.



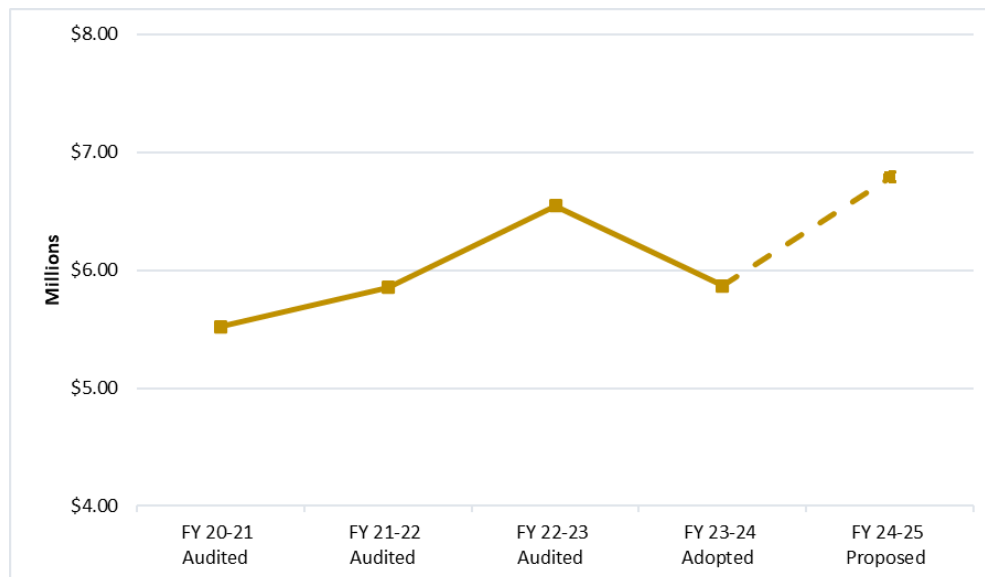
## GENERAL FUND REVENUE DESCRIPTION / ASSUMPTIONS

### TRANSIENT OCCUPANCY TAX



The Transient Occupancy Tax (TOT) is an 11% tax imposed by the City on hotel and motel room charges in which patrons occupy a room. Occupants are exempt from this tax if the stay exceeds thirty-one consecutive days, or if a government official is staying as part of their official duties. As this is a use tax, the collection varies with economic conditions. Revenue will be closely monitored as many factors contribute to the fluctuations in tourism activity.

### FRANCHISE TAX

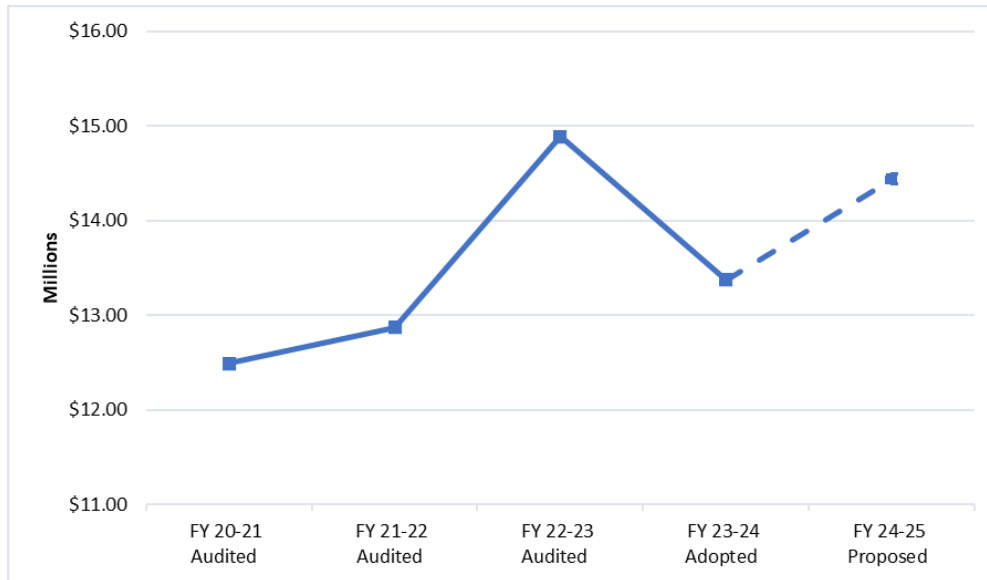


The City imposes franchise charges on cable television, electricity, gas, and garbage services for “rental” of the City streets and rights-of-way. These taxes are collected by the franchise holders based on revenues and remitted to the City. Franchise fees can change when the customer base expands, when additional services are used, when weather impacts the use of the utility, and when consumer rates change. Based on prior year trends, and the current contracts in place with its vendor-partners, the City expects this revenue to fluctuate year over year.



## GENERAL FUND REVENUE DESCRIPTION / ASSUMPTIONS

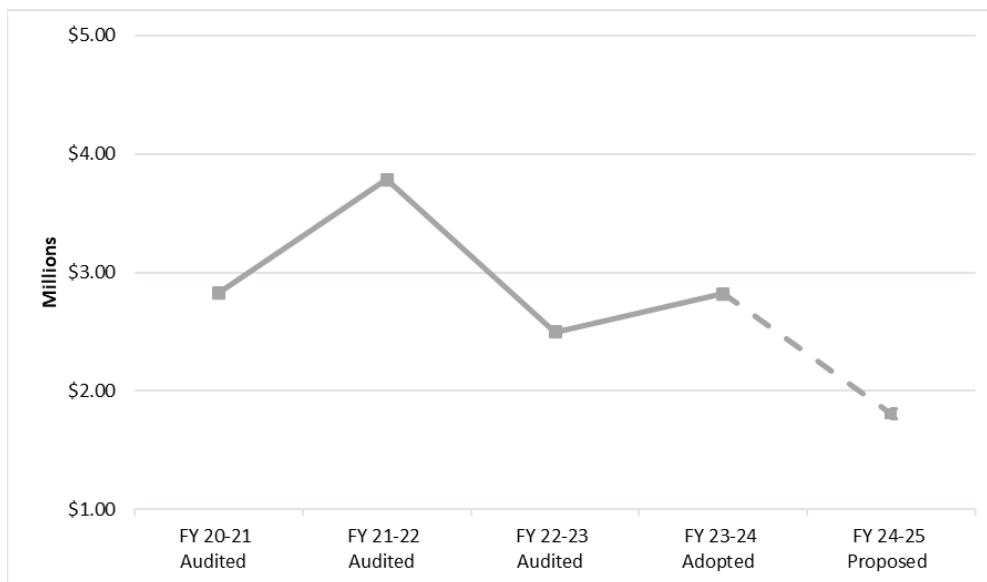
### UTILITY USER TAX



The City imposes a 7.3% Utility Users Tax (UUT) on charges for telecommunications and video services and a 7.5% utility users tax on charges for electricity usage and natural gas delivered through mains or pipes. These taxes are collected by the utility service provider and remitted to the City.

This revenue is projected to increase by \$1.07M in FY 2024-25 versus FY 2023-24 based on an average of past actuals. Factors that affect the revenue generated by UUT include: the use of online streaming, telephone and cable bundle packages and weather conditions.

### PROPERTY TRANSFER TAX

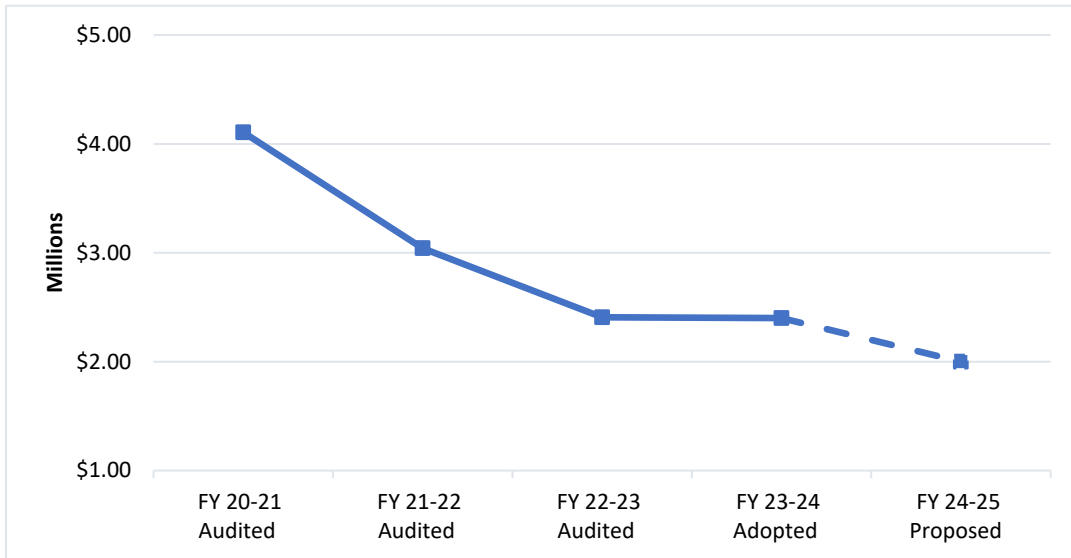


The property transfer tax is collected when there is a transfer of ownership of real estate. The City shares in the \$3.30 tax per \$1,000 of sale price that is collected by the County. This revenue is directly tied to real property, and as the volume and pricing decreases in local real estate, so does this revenue source.



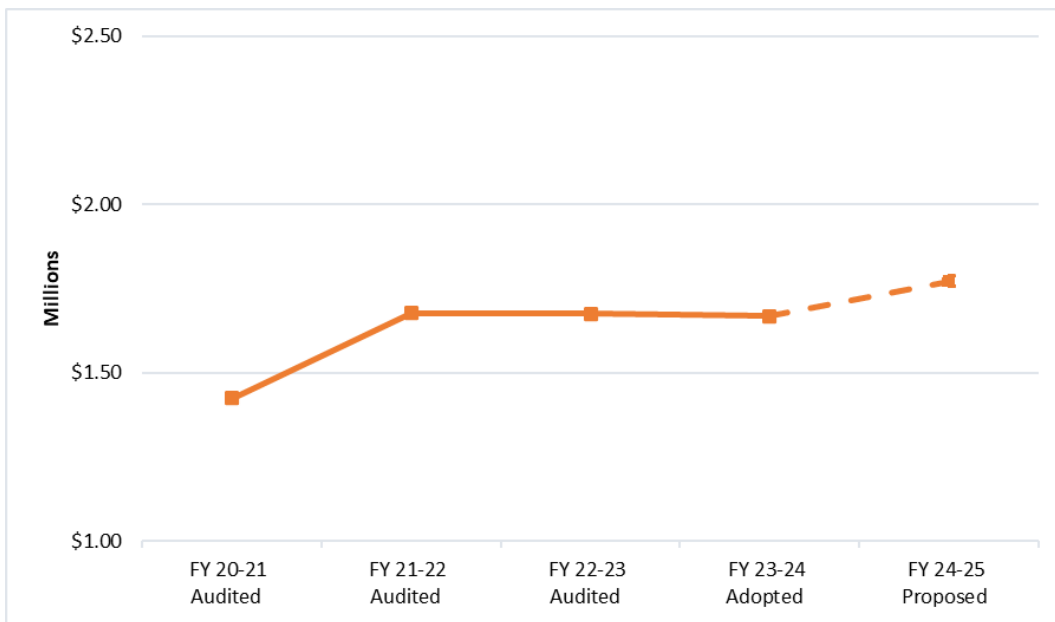
# GENERAL FUND REVENUE DESCRIPTION / ASSUMPTIONS

## CANNABIS TAX



The City levies a 7% tax on users purchasing Adult-Use Cannabis. These taxes are collected by the facility provider and remitted to the City monthly. The City projects a continued decline in FY 24-25 as competition from neighboring cities increases.

## BUSINESS LICENSE TAX



The Business License Tax is imposed on businesses for the privilege of conducting business within the City. Licenses are issued annually beginning July 1st.



**GENERAL FUND  
MEASURE B/V – TRANSACTION USE TAX**

**MEASURE B**

On July 12, 2011, the City Council approved Ordinance No. 1651 N.C. (2d) which brought Measure B to the ballot. November 8, 2011 a yes vote by citizens changed City’s sales tax from 7.375% to 8.375%. This 1% change took effect on April 1, 2012 and was set to sunset in 10 years. Revenue generated from this would fund police, firefighters, paramedic services, youth and senior programs, street repairs, economic development, and general City services.

On July 26, 2016, the City Council approved Ordinance No. 1738 N.C. (2d) which brought Measure V to the ballot. This removed the sunset date of March 31, 2022 for Measure B and resulted in Measure V taking into effect April 1, 2017. Bringing continued revenue for the City.

**Ballot Language**

<b>THE VALLEJO SALES TAX MEASURE</b>	
To enhance funding for 9-1-1 response, police patrols, firefighter and paramedic services, youth and senior programs, street and pothole repairs, graffiti removal, economic development, and general City services, shall the sales tax be raised one cent, expiring after ten years, with all revenue and expenditures subject to annual independent audits and all revenue legally required to stay in Vallejo?	YES
	NO

**MEASURE V**

**Ballot Language**

<b>THE VALLEJO SALES TAX MEASURE</b>	
Shall an “Ordinance Amending Vallejo Municipal Code to Maintain Enhanced Funding for 911 Response, Police Patrols, Firefighter and Emergency Medical Services, Youth Programs, Street and Pothole Repair, Graffiti Removal, Economic Development, and Other General City Services, Renewing the Existing, Voter-Approved, One Percent Transactions and Use (Sales) Tax (Measure B) to Provide approximately \$14 Million Yearly with all Revenues Independently Audited and Expenditures Publicly Reviewed and Locally Controlled” be adopted?	YES
	NO

**Council expenditure direction**

The City Council hereby directs staff to prioritize the following uses of Measure B/V revenue as follows:

1. Rebuilding Reserves
2. Preserving and Enhancing Public Safety and the Quality of Life in Vallejo
3. Enhancing and Reconstructing Infrastructure
4. Improving Community Aesthetics
5. Setting the Table for Future Economic Development
6. Generating New Revenue & Enhancing Efficiency of Government
7. Leveraging City Assets



**GENERAL FUND  
MEASURE B/V – TRANSACTION USE TAX**

	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Revenue</b>	\$20,759,022	\$20,610,924
<b>Appropriations</b>		
<b>Measure B/V Funded Positions (c)</b>	12,688,699	13,956,791
<b>Public Safety Preservation/Enhancement</b>		
Public Safety Preservation - Police	207,372	151,535
Public Safety Preservation - Fire	80,000	72,000
	<u>287,372</u>	<u>223,535</u>
<b>Quality of Life Preservation/Enhancement</b>		
Animal Service	1,765,000	1,765,000
	<u>1,765,000</u>	<u>1,765,000</u>
<b>Infrastructure Enhancement</b>		
Streets Maintenance	1,200,000	1,080,000
Facilities Maintenance	1,250,000	1,125,000
Causeway Bridge maintenance	250,000	225,000
	<u>2,700,000</u>	<u>2,430,000</u>
<b>Community Aesthetics Improvements</b>		
Graffiti Abatement	100,000	90,000
	<u>100,000</u>	<u>90,000</u>
<b>Planning and Development Services</b>		
Economic Development Strategy	76,000	68,400
Community Event Coordination	462,000	415,800
Community Event Fee Waiver	5,000	4,500
	<u>543,000</u>	<u>488,700</u>
<b>Government Efficiency</b>		
Technology Repairs / Upgrades	2,345,000	1,822,500
	<u>2,345,000</u>	<u>1,822,500</u>
<b>Participatory Budgeting Projects</b>		
Participatory Budget	500,000	-
Project Administration	65,000	58,500
	<u>565,000</u>	<u>58,500</u>
<b>Total Measure B/V Appropriations</b>	<u>20,994,071</u>	<u>20,835,026</u>
<b>Net Activity</b>	<u>\$ (235,049)</u>	<u>\$ (224,102)</u>

- (a) This page is for informational purpose. Budget for Measure V is part of the General Fund budget and is incorporated within it.  
 (b) Measure V sales tax measure was approved on November 8, 2016, which removes the sunset date (March 31, 2022) of Measure B.

(c) **Authorized Positions**

Sworn personnel	33	33
Non-sworn personnel	17	17
	<u>50</u>	<u>50</u>



**GENERAL FUND  
MEASURE P – TRANSACTION USE TAX**

**MEASURE P**

On July 12, 2022, the City Council approved Ordinance No. 1866 N.C.(2d) which brought Measure P to the ballot. On November 8, 2022, a yes vote by citizens changed the sales tax adding an additional 0.875% transaction tax to the current tax rate of 8.375%, which resulted in City of Vallejo sales tax of 9.25%.

The City received funds from the California Department of Tax and Fee Administration (CDTFA) as of June 2023.

**Ballot Language**

<b>CITY OF VALLEJO SAFE STREETS AND ESSENTIAL SERVICES MEASURE</b>	
City of Vallejo Safe Streets and Essential Services Measure. To maintain critical city services, such as keeping public spaces healthy/safe/clean; maintaining fire protection/emergency medical response/crime prevention; addressing homelessness/blight/dumping; repairing deteriorating neighborhood streets/roads/sidewalks; and for general government use; shall the City of Vallejo adopt a measure establishing a 0.875% sales tax, providing \$18,000,000 annually until ended by voters, requiring audits, independent citizen oversight, and all funds legally required to be spent locally?	YES
	NO

**Council expenditure direction**

On December 20, 2022 per Resolution No. 22-222 N.C. the City Council hereby directs staff to prioritize the following uses of Measure P revenue:

1. Maintain critical city services such as keeping public spaces healthy, safe and clean
2. Maintain fire protection
3. Maintain emergency medical response
4. Maintain crime prevention
5. Address homelessness
6. Address blight
7. Address dumping
8. Repair deteriorating neighborhood streets, roads and sidewalks
9. Youth priorities



# GENERAL FUND MEASURE P – TRANSACTION USE TAX

## MEASURE P COMMITTEE ALLOCATION

On March 12, 2024, Measure P Committee recommended the following expenditures for council approval:

	<u>Audited FY 22-23</u>	<u>Revised FY 23-24</u>	<u>Proposed FY 24-25</u>
<b>Beginning Fund Balance</b>	\$ -	\$ 4,251,505	\$15,417,305
<b>Revenue</b>	<u>4,251,505</u>	<u>18,164,000</u>	<u>18,097,000</u>
<b>Expenditure</b>			
<b>No. Council Measure P Category</b>			
<b>1 Maintain emergency medical response</b> Defibrillator Replacements for Fire Department			500,000
<b>2 Maintain crime prevention</b> Security Services Police Department Headquarters Project - Phase B		1,998,200	500,000
<b>3 Address homelessness</b> Extreme Weather Centers Navigation Center			500,000 1,100,000
<b>4 Address blight</b> Graffiti Removal Equipment Streetlight repair/expansion			150,000 500,000
<b>5 Address dumping</b> Dumping Prevention			500,000
<b>6 Repair deteriorating neighborhood streets, roads and sidewalks</b> Residential Street Resurfacing (Slurry seal) Project American with Disabilities Act (ADA) curb ramp compliance construction Comprehensive pavement construction design & project management services Potholes and traffic stripping		2,000,000 500,000 1,000,000 1,500,000	
<b>7 Youth priorities</b> Council Support and Outreach Community Grants (for 2 year period) Firefighter Academy			80,000 125,000 70,000
<b>Total Expenditures</b>	<u>-</u>	<u>6,998,200</u>	<u>4,025,000</u>
<b>Net Revenue/Expenditures</b>		11,165,800	14,072,000
<b>Ending Fund Balance</b>	<u><b>\$ 4,251,505</b></u>	<u><b>\$15,417,305</b></u>	<u><b>\$29,489,305</b></u>





## GENERAL FUND AMERICAN RESCUE PLAN ACT (ARPA)

### **Effective Date**

On March 11, 2021 President Joe Biden signed American Rescue Plan Act (ARPA) into law allocating \$1.9 trillion dollars to provide continued relief from the COVID-19 Pandemic.

City of Vallejo total funding of \$25,727,736 was received in two tranches.

### **Council Expenditure direction**

On September 14, 2021 per Resolution No. 21-107 N.C. the City Council allocated \$12,863,868 from the first tranche of the Rescue Plan into 12 general projects. The City Council authorized the use of the second half of the Rescue Plan for 20 additional projects on December 13, 2022, per Resolution No. 22-213 N.C.

In total, Council approved 39 staff-recommended projects to combat citywide issues compounded by the COVID-19 pandemic. These projects are intended to assist the City in a multitude of areas. For City operations, there are projects that address public health expenses and workforce capacity to ensure City Staff maintains functionality. Vallejo's community is also directly addressed with assistance to non-profits for vital needs, violence interventions by hiring specialists, providing preschool vouchers to working parents, homeless response with hotel vouchers for those in need, and much more. Finally, there are projects that support the City's long-term viability, such as beautification efforts, projects that provide big-picture planning for economic development, and funding for Vallejo's broadband infrastructure.

ARPA's Final Rule was passed on April 1, 2022. The Rule mandates that funds must be obligated by December 31, 2024 and expended by December 31, 2026.



**GENERAL FUND  
AMERICAN RESCUE PLAN ACT (ARPA)**

This page is for informational purposes. Council appropriated projects on September 14, 2021, December 13, 2022, September 26, 2023, and April 23, 2024

No.	Project	Council Appropriated Budget
1	<b>Homeless Response Efforts</b> Hotel and Housing Voucher Program Homekey Project (Broadway)	\$ 399,999
2	<b>Navigation Center</b>	2,000,000
3	<b>Sideshow Deterrence</b>	700,000
4	<b>Advance Peace Program</b>	700,000
5	<b>Community Violence Intervention</b> Includes \$105k for (3) vehicles for Police assistance	685,577
6	<b>Broadband Buildouts</b>	2,500,000
7	<b>Station Tone Alerting System</b>	2,000,508
8	<b>Economic Development Efforts</b>	1,300,000
9	<b>Planning Support</b>	131,000
10	<b>Grant Software and ARPA Support Staff</b>	765,034
11	<b>COVID-19 Delta Variant Coordination</b>	51,836
12	<b>Glen Cove Fire Station Reopening</b> Including: Type I Apparatus - \$800k Including: Type III Wildland Apparatus - \$450k	1,570,066
13	<b>Purchase of Type 1 Fire Engine</b>	875,000
14	<b>Purchase of Type VI Brush Truck</b>	250,000
15	<b>Communication Operations Equipment (9-1-1)</b>	1,500,000
16	<b>Central Core Restoration Corp (CCRC) Downtown Project</b>	100,000
17	<b>Early Learning Center</b> First 5 Solano Opening new school/daycare center	450,000
18	<b>School Property Maintenance</b>	1,000,000
19	<b>Preschool Vouchers for Working Parents</b>	-
20	<b>New Beds at Christian Help Center/Transformation Village</b>	-
21	<b>Mural Program &amp; Downtown clean-up</b>	340,000

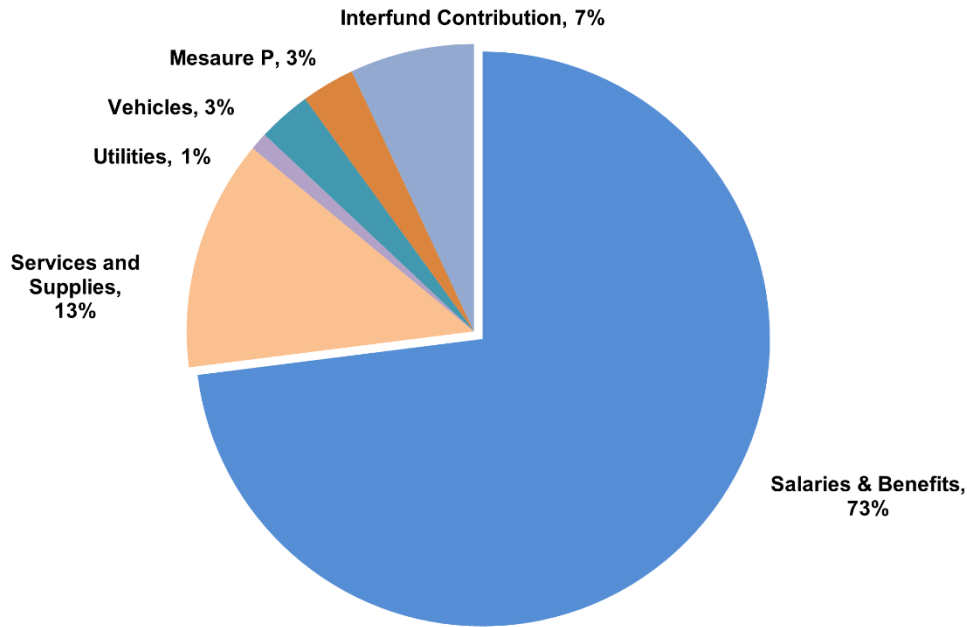


**GENERAL FUND  
AMERICAN RESCUE PLAN ACT (ARPA)**

<b>No.</b>	<b>Project</b>	<b>Council Appropriated Budget</b>
22	Vallejo Community Access Television (VCAT)	100,000
23	Art Walk	20,000
24	Art Grants - Culture and Art Commission	100,000
25	Waterfront & Downtown Specific Update	-
26	Community Gift Cards - Vallejo Specific	-
27	Broadband	500,000
28	Retention Program (Incentives)	1,500,000
29	Marina bathrooms ADA	516,000
30	Sacramento Street Apartments	2,154,058
31	Parking	1,263,383
32	Costar Software Subscription	122,940
33	The Vallejo Naval & Historical Museum	410,000
34	Broadway Project	200,000
35	Main Street	40,000
36	Empress Theatre	100,000
37	Humane Society	52,000
38	Grants for Small Business	60,000
39	Sheriff Services	1,270,335
	<b>Grand Total of ARPA Allocation</b>	<b>\$ 25,727,736</b>



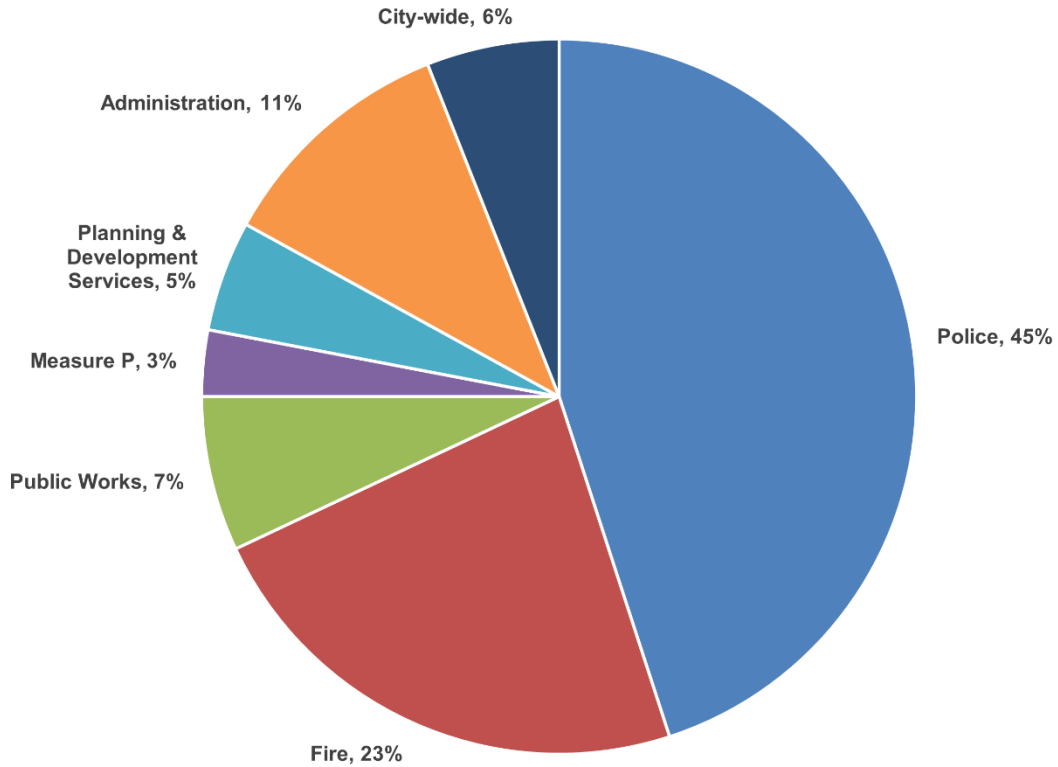
## GENERAL FUND –EXPENDITURE BY CLASSIFICATION



	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25	% vs. PY	% of Total FY 24-25
<b>General Fund Expenditures</b>						
Salaries & Benefits	\$ 91,165,910	\$ 95,659,286	\$ 102,753,237	\$ 108,850,007	6%	73%
Compensated Absences	2,210,917	1,005,976	1,100,000	500,000	(55%)	0%
Subtotal	<u>93,376,827</u>	<u>96,665,262</u>	<u>103,853,237</u>	<u>109,350,007</u>	<u>(49%)</u>	<u>73%</u>
Services and Supplies	20,653,102	23,568,740	21,859,857	19,054,860	(13%)	13%
Utilities	2,304,246	2,391,079	2,339,254	2,140,376	(9%)	1%
Vehicles	3,100,588	4,009,572	5,201,353	4,336,146	(17%)	3%
Contribution to other agencies	352,000	259,820	492,000	415,800	(15%)	0%
Encumbrances	1,421,176	1,322,021	-	-	0%	0%
ARPA Expenditures	2,470,482	5,616,670	-	-	0%	0%
Measure P Expenditure	-	-	-	4,025,000	0%	3%
Subtotal	<u>30,301,595</u>	<u>37,167,902</u>	<u>29,892,464</u>	<u>29,972,182</u>	<u>0%</u>	<u>20%</u>
Interfund Contributions:						
Infrastructure/Maintenance	2,950,000	1,250,000	2,550,000	1,125,000	(56%)	1%
Participatory Budget	547,000	500,000	500,000	-	(100%)	0%
Debt Service	1,182,137	1,149,234	1,142,565	974,288	(15%)	1%
Debt Service-Marina	700,000	361,500	700,000	700,000	0%	0%
Subsidy Mare Island Base Reuse	175,000	75,000	100,000	90,000	(10%)	0%
Risk Fund Reserve	3,000,000	-	-	2,350,000	0%	2%
Streets Maintenance	1,200,000	1,200,000	1,200,000	1,080,000	(10%)	1%
Technology	1,925,000	2,721,000	2,645,000	2,092,500	(21%)	1%
Capital	540,530	869,025	844,826	847,773	0%	1%
Other	41,000	31,000	31,000	27,900	(10%)	0%
Subtotal	<u>12,260,667</u>	<u>8,156,759</u>	<u>9,713,391</u>	<u>9,287,461</u>	<u>-4%</u>	<u>7%</u>
Subtotal, before Allocations	<u>135,939,089</u>	<u>141,989,923</u>	<u>143,459,092</u>	<u>148,609,650</u>	<u>4%</u>	<u>100%</u>
Interfund Allocations	<u>(10,312,665)</u>	<u>(10,039,074)</u>	<u>(10,025,764)</u>	<u>(10,297,096)</u>	<u>3%</u>	
	<u><b>\$ 125,626,424</b></u>	<u><b>\$ 131,950,849</b></u>	<u><b>\$ 133,433,328</b></u>	<u><b>\$ 138,312,554</b></u>	<u><b>4%</b></u>	



## GENERAL FUND –EXPENDITURE BY DEPARTMENT



	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>% vs. PY</u>	<u>% of Total FY 24-25</u>
<b>General Fund Expenditures</b>						
Administration	\$ 11,033,515	\$ 14,188,687	\$ 14,786,915	\$ 15,585,361	5%	11%
Fire	31,659,383	34,036,483	32,938,106	31,829,555	(3%)	23%
Planning & Development Services	4,810,845	4,943,217	6,618,358	6,180,993	(7%)	5%
Police	47,569,421	49,688,683	57,889,656	62,144,339	7%	45%
Public Works	7,091,652	10,762,367	10,427,639	9,923,141	(5%)	7%
Citywide	22,040,432	17,009,390	10,772,654	8,624,166	(20%)	6%
Measure P	-	-	-	4,025,000	-	3%
Encumbrances	1,421,176	1,322,021	-	-	0%	0%
	<b><u>\$ 125,626,424</u></b>	<b><u>\$ 131,950,849</u></b>	<b><u>\$ 133,433,328</u></b>	<b><u>\$ 138,312,554</u></b>	<b><u>4%</u></b>	<b><u>100%</u></b>



## ADMINISTRATION SUMMARY

	<u>Audited</u> <u>FY 21-22</u>	<u>Audited</u> <u>FY 22-23</u>	<u>Adopted</u> <u>FY 23-24</u>	<u>Proposed</u> <u>FY 24-25</u>	<u>FY 23-24 vs.</u> <u>FY 24-25</u>
<b>General Fund Expenditures, net of interfund allocations</b>					
City Attorney (Legal)	\$ 1,702,297	\$ 1,823,229	\$ 2,157,405	\$ 2,439,436	\$ 282,031
City Clerk (Executive)	348,336	517,453	250,129	490,127	239,998
City Manager (Executive)	3,291,630	3,635,256	2,905,293	3,154,632	249,339
Economic Development	-	2,568,454	2,126,876	2,116,247	(10,629)
Information Technology (Executive)	1,843,003	-	-	-	-
Finance	1,805,649	2,165,172	2,663,734	2,867,205	203,471
Human Resources	1,796,910	1,431,182	2,587,818	1,871,818	(716,000)
Information Technology	-	1,709,268	1,770,381	2,253,438	483,057
Legislative (Mayor & Council)	237,401	311,240	274,180	329,264	55,084
Boards and Commissions	8,289	27,436	51,100	63,194	12,094
<b>Total Administration</b>	<b><u>\$ 11,033,515</u></b>	<b><u>\$ 14,188,689</u></b>	<b><u>\$ 14,786,916</u></b>	<b><u>\$ 15,585,361</u></b>	<b><u>\$ 798,445</u></b>



## CITY ATTORNEY'S OFFICE

### OVERVIEW

City Attorney's Office provides legal services to the City Council and the various City Departments, employees and related entities and defends the City's interests in administrative proceedings as well as in State and Federal courts. The office provides advice and counsel to ensure compliance with applicable laws and regulations, minimize the City's exposure to monetary liability, reduce risk, and to initiate litigation as directed to enforce the Municipal Code and protect the interests of the City and Citizens/Residents of Vallejo.

The City Attorney is the primary legal counsel for the City Council, City Boards, Commissions and Committees, City Manager, City Departments, and other City-related entities such as the Vallejo Housing Authority. In an advisory capacity, attorneys review and prepare legal documents, including ordinances, resolutions, regulations, and contracts. Attorneys evaluate requests for legal advice, perform research as appropriate and render opinions on the legality of various projects as requested by City officials and employees. Our litigation unit represents and defends the City's interests in negotiations, administrative proceedings, and civil litigation in both State and Federal Courts. Additionally, the Neighborhood Law Program uses legal remedies such as public nuisance litigation, receiverships, criminal and administrative citations to abate nuisances and enforce the City's codes. The City Attorney's Office is the lead department for nuisance prosecutions and criminal prosecutions for unlawful dumping.

The City Attorney's Office exercises budgeting, management and oversight of all legal services paid for through the general fund, as well as those funded through special funds and State/Federal Grants.



# CITY ATTORNEY'S OFFICE

## FULL-TIME PERSONNEL BY POSITION

	<u>Group</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>		<u>FY 24-25</u>	
		<u>Amended</u>	<u>Amended</u>	<u>Adopted</u>	<u>Amended</u>	<u>Proposed Changes</u>	<u>Proposed</u>
<b>GENERAL FUND:</b>							
<b>LEGAL</b>							
<b>CITY ATTORNEY</b>							
City Attorney	EXEC	1.00	1.00	1.00	1.00	-	1.00
Chief Assistant City Attorney	EXEC	1.00	1.00	1.00	1.00	-	1.00
Asst. City Attorney II-E	EXEC	1.00	1.00	1.00	1.00	-	1.00
Asst. City Attorney II	CAMP	3.00	3.00	3.00	3.00	-	3.00
Deputy City Attorney II	CAMP	2.00	2.00	2.00	2.00	-	2.00
Deputy City Attorney I	CAMP	1.00	1.00	1.00	1.00	-	1.00
Law Office Supervisor	EXEC	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Paralegal	CAMP	3.00	3.00	3.00	3.00	-	3.00
<b>Total Legal</b>		<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>	<b>14.00</b>

## FY 24-25 PROPOSED BUDGET

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>
<b>CITY ATTORNEY</b>				
Salaries and benefits	\$ 2,495,369	\$ 2,705,792	\$ 3,113,923	\$ 3,298,064
Services and supplies	510,973	523,963	588,585	529,727
Interfund - General Liability Allocation	24,468	23,604	19,537	10,965
Interfund allocation	(1,328,513)	(1,430,130)	(1,564,640)	(1,399,320)
<b>Total City Attorney</b>	<b>\$ 1,702,297</b>	<b>\$ 1,823,229</b>	<b>\$ 2,157,405</b>	<b>\$ 2,439,436</b>





## CITY CLERK'S OFFICE

### OVERVIEW

The City Clerk's Office manages and provides Municipal Election services, maintains the official records of all City Council proceedings, and performs other State and Municipal statutory duties for elected officials, voters, City Departments, and the public, in order that they may be guaranteed fair and impartial elections and open access to information and the legislative process.

### FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>CITY CLERK</b>							
City Clerk	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy City Clerk	CAMP	1.00	1.00	1.00	1.00	-	1.00
Contracts & Records Technician	CAMP	1.00	-	-	-	-	-
<b>Total City Clerk</b>		<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>

### FY 24-25 PROPOSED BUDGET

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
<b>City Clerk</b>				
Salaries and benefits	\$ 420,110	\$ 421,979	\$ 371,752	\$ 379,994
Services and supplies	22,159	25,319	53,800	48,420
Elections (a)	70,553	212,986	-	207,000
Interfund - General Liability Allocation	4,356	3,696	2,304	1,240
Interfund allocation	(168,843)	(146,527)	(177,727)	(146,527)
<b>Total City Clerk</b>	<b>\$ 348,336</b>	<b>\$ 517,453</b>	<b>\$ 250,129</b>	<b>\$ 490,127</b>

(a) Elections are held bi-annually every even year



# CITY MANAGER'S OFFICE

## OVERVIEW

The City Manager's Office recommends policy, program, and budget priorities to the City Council. The City Manager is appointed by the City Council, serves as the Chief Executive Officer of the City and is responsible for advising the City Council regarding various issues and council decisions, implementing legislation enacted by the Council and moving forward the Council's goals and priorities, the administration of City affairs and day-to-day operations, appointing the Assistant City Managers and the Directors of the City's departments, managing senior City employees, and overseeing all City personnel and all municipal operations.

## FULL-TIME PERSONNEL BY POSITION

GENERAL FUND:	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>CITY MANAGER</b>							
City Manager	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant City Manager	EXEC	2.00	2.00	2.00	2.00	-	2.00
Assistant to the City Manager	EXEC	2.00	2.00	2.00	2.00	-	2.00
Communication Operations Manager	EXEC	-	1.00	-	-	-	-
Community Engagement Manager	EXEC	-	-	1.00	1.00	-	1.00
Executive Assistant to the City Manager	EXEC	1.00	1.00	1.00	1.00	-	1.00
Organizational Development Manager	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Clerk II-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	3.00	3.00	3.00	4.00	-	4.00
Administrative Analyst II (ARPA Funded)	CAMP	1.00	1.00	1.00	-	-	-
Community and Volunteer Coordinator	CAMP	1.00	1.00	1.00	1.00	-	1.00
Communications and Public Information Officer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Special Advisor to the City Manager	EXEC	1.00	-	-	-	-	-
<b>Total City Manager</b>		<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>

## FY 24-25 PROPOSED BUDGET

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
Salaries and benefits	\$ 2,738,291	\$ 3,043,910	\$ 3,385,912	\$ 3,644,290
Services and supplies	271,967	243,594	251,850	198,993
Vehicle maintenance & replacement	-	-	-	25,193
Transfer out - Capital Funds	-	2,000	2,000	1,800
Interfund - General Liability Allocation	25,980	23,796	22,196	11,177
Interfund allocation	(639,026)	(740,903)	(756,665)	(726,821)
ARPA Expenditures	894,417	1,062,858	-	-
<b>Total City Manager</b>	<b>\$ 3,291,630</b>	<b>\$ 3,635,256</b>	<b>\$ 2,905,293</b>	<b>\$ 3,154,632</b>



# ECONOMIC DEVELOPMENT DEPARTMENT

## OVERVIEW

The Economic Development Department focuses on new business recruitment, business retention, site selection assistance for new and existing businesses, and facilitation of development on catalyst sites including Mare Island and the Waterfront.

## FULL-TIME PERSONNEL BY POSITION

		<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>		<u>FY 24-25</u>	
	<u>Group</u>	<u>Amended</u>	<u>Amended</u>	<u>Adopted</u>	<u>Amended</u>	<u>Proposed Changes</u>	<u>Proposed</u>
<b>GENERAL FUND:</b>							
<b>ECONOMIC DEVELOPMENT</b>							
Economic Development Director	EXEC	-	1.00	1.00	1.00	-	1.00
Economic Development Manager	CAMP	1.00	-	-	-	-	-
Economic Development Program Manager	CAMP	3.00	3.00	3.00	3.00	-	3.00
Sr. Comm. Development Analyst	IBEW	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
<b>TOTAL DEPARTMENT</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>

## FY 24-25 PROPOSED BUDGET

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>
<b>Economic Development</b>				
Salary and benefits	\$ 717,982	\$ 986,456	\$ 1,420,197	\$ 1,390,231
Services and supplies	697,326	690,901	831,390	830,055
Transfer out - Capital Funds (a)	-	5,000	5,000	4,500
Interfund - General Liability Allocation	7,452	9,660	8,842	4,529
Interfund allocation	(215,165)	(113,068)	(138,553)	(113,068)
ARPA Expenditures		989,505		
<b>Total Economic Development</b>	<b>\$ 1,207,595</b>	<b>\$ 2,568,454</b>	<b>\$ 2,126,876</b>	<b>\$ 2,116,247</b>

(a) Transfer of Funds to IT for computer hardware and software cost

\*Fiscal Year 21-22 Economic Development was located in Planning & Development Services



## FINANCE DEPARTMENT

### OVERVIEW

Finance Department provides accountability for the taxpayers' dollars and maintains accurate and complete financial records of the City's financial transactions. Additionally, the department provides timely financial information to internal and external customers and seeks to improve efficiency and governance of financial record keeping and financial reporting.

The Finance Department manages and coordinates financial functions including: financial analysis, cash management and investment, debt administration, general accounting, financial reporting/auditing, budgeting, accounts payable, payroll, cashier/utility billing, and business tax billing and collections. Finance manages and participates in development and administration of the overall City budget, generates revenue and expenditure projections, coordinates with other City departments on the development of operating and capital budgets, develops and maintains a long-term banking, investment, and debt management structure and the administration of special projects and analyses. The department assists various stakeholders to brainstorm solutions for fiscal and administrative problems.



# FINANCE DEPARTMENT

## FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>ACCOUNTING</b>							
Finance Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant Finance Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy Finance Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Finance Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Purchasing Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Accounting Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	3.00	-	3.00
Administrative Analyst II (ARPA Funded)	CAMP	1.00	1.00	1.00	-	-	-
Senior Accountant	IBEW	5.00	5.00	5.00	4.00	-	4.00
Accountant	IBEW	5.00	6.00	6.00	6.00	-	6.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Accounting Technician	IBEW	3.00	2.00	2.00	2.00	-	2.00
		<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>-</b>	<b>22.00</b>
<b>COMMERCIAL SERVICES</b>							
Senior Accountant	IBEW	1.00	1.00	1.00	1.00	-	1.00
Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>Subtotal, General Fund</b>		<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>-</b>	<b>24.00</b>
<b>WATER FUND:</b>							
<b>WATER BILLING &amp; COLLECTION</b>							
Customer Service Supervisor	IBEW	1.00	1.00	1.00	1.00	-	1.00
Accounting Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Accountant	IBEW	1.00	1.00	1.00	1.00	-	1.00
Sr. Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	-	1.00
Customer Service Representative	IBEW	5.00	6.00	6.00	6.00	-	6.00
		<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>
<b>WATER METER READING</b>							
Meter Reader	IBEW	5.00	5.00	5.00	5.00	-	5.00
Sr. Meter Reader	IBEW	1.00	1.00	1.00	1.00	-	1.00
Utility Field Representative	IBEW	2.00	2.00	2.00	2.00	-	2.00
		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>
<b>Subtotal, Water Fund</b>		<b>17.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>-</b>	<b>18.00</b>
<b>TOTAL DEPARTMENT</b>		<b>41.00</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>-</b>	<b>42.00</b>



# FINANCE DEPARTMENT

## FY 24-25 PROPOSED BUDGET – GENERAL FUND

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Accounting/Administration</b>				
Salaries and benefits	\$ 2,711,658	\$ 3,128,996	\$ 3,561,803	\$ 3,757,695
Services and supplies	265,111	166,956	211,500	190,350
Transfer out - Capital Funds	-	5,000	20,000	18,000
Interfund - General Liability Allocation	27,300	27,060	22,820	12,117
Interfund allocation	(1,548,798)	(1,531,039)	(1,510,404)	(1,529,534)
ARPA Expenditures	87,148	20,069	-	-
<b>Total Accounting</b>	<b>1,542,420</b>	<b>1,817,043</b>	<b>2,305,719</b>	<b>2,448,628</b>
<b>Commercial Services</b>				
Salaries and benefits	231,822	252,528	263,625	270,071
Services and supplies	67,714	110,784	183,000	164,700
Interfund - General Liability Allocation	2,088	1,860	1,569	849
Interfund allocation	(38,394)	(17,042)	(90,179)	(17,042)
<b>Total Commercial Services</b>	<b>263,229</b>	<b>348,129</b>	<b>358,015</b>	<b>418,578</b>
<b>Total Finance</b>				
Salaries and benefits	2,943,480	3,381,523	3,825,428	4,027,765
Services and supplies	332,825	277,740	394,500	355,050
Transfer out - Capital Funds (a)	-	5,000	20,000	18,000
Interfund - General Liability Allocation	29,388	28,920	24,389	12,966
Interfund allocation	(1,587,192)	(1,548,081)	(1,600,583)	(1,546,576)
ARPA Expenditures	87,148	20,069	-	-
<b>Total Finance</b>	<b>\$ 1,805,649</b>	<b>\$ 2,165,172</b>	<b>\$ 2,663,734</b>	<b>\$ 2,867,205</b>

(a) Transfer of computer hardware and software cost to capital outlay fund



## HUMAN RESOURCE DEPARTMENT

### OVERVIEW

The Human Resources Department & Risk Management delivers services to the City Council, City Manager, City Departments, Employees, City Bargaining Units/Associations, job candidates and the general public. These services provide information to the City and the public on a wide variety of human resources programs and ensure that the City remains compliant in all human resources functions while serving as a strategic partner in assisting city departments to accomplish their goals.

The department provides ongoing counseling, mentorship, and leadership for all human resource programs throughout the year, equal employment opportunities for job candidates, and assists stakeholders with proactive measures in alleviating and solving personnel and administrative problems.

The Human Resources Department manages and coordinates the City's human resources functions and Risk Management. These include recruitment and selection of employees, classification and compensation management, benefit administration, employee and labor relations, performance and disciplinary counseling/guidance, training and organizational development, payroll support, compliance with Federal and State labor laws, support to the Civil Service Commission and assistance to the Human Relations Commission.





# HUMAN RESOURCE DEPARTMENT

## FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>HUMAN RESOURCES</b>							
Human Resources Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant Human Resources Director	EXEC	1.00	1.00	1.00	1.00	(1.00)	-
HR Program Manager	EXEC	1.00	1.00	1.00	3.00	-	3.00
Employee and Labor Relations Officer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Senior Personnel Analyst	CAMP	2.00	2.00	2.00	1.00	(1.00)	-
Administrative Analyst II	CAMP	1.00	1.00	1.00	-	-	-
HR Information System Analyst	CAMP	1.00	1.00	1.00	-	-	-
Personnel Analyst II	CAMP	3.00	3.00	3.00	3.00	2.00	5.00
Personnel Technician	CAMP	2.00	2.00	2.00	2.00	1.00	3.00
Personnel Analyst II (Ltd term expires 06/30/25) (a)	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Admin Clerk II-C	CAMP	-	-	-	1.00	-	1.00
<b>Subtotal, General Fund</b>		<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>1.00</b>	<b>16.00</b>
<b>Water Fund 401</b>							
Personnel Analyst II	CAMP	1.00	1.00	1.00	1.00	(1.00)	-
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>(1.00)</b>	<b>-</b>
<b>SELF INSURANCE Fund</b>							
Risk Manager / Safety Officer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	3.00	3.00	3.00	3.00	-	3.00
Admin Clerk II-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
<b>Subtotal, Self Insurance</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>TOTAL DEPARTMENT</b>		<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>-</b>	<b>21.00</b>

(a) Funded by ARPA expires 06/30/25

## FY 24-25 PROPOSED BUDGET

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
Salaries and benefits	\$ 1,977,858	\$ 2,151,915	\$ 2,630,963	\$ 2,700,843
Services and supplies	553,923	597,767	647,180	511,142
Transfer out - Capital Funds (a)	-	65,000	65,000	59,171
Interfund - General Liability Allocation	22,464	20,736	17,312	9,292
Interfund allocation	(802,838)	(1,408,629)	(772,637)	(1,408,629)
ARPA Expenditures	45,504	4,393	-	-
<b>Total Human Resources</b>	<b>\$ 1,796,910</b>	<b>\$ 1,431,182</b>	<b>\$ 2,587,818</b>	<b>\$ 1,871,818</b>

(a) Transfer of computer hardware and software



# INFORMATION TECHNOLOGY DEPARTMENT

## OVERVIEW

Information Technology (IT) Department implements and maintains secure, reliable, and customer-oriented information technology solutions. Some of the core functions are network services and infrastructure security, telecommunications support, desktop and server support, applications and programming support, website support, GIS support, technology disaster recovery testing and implementation, licensing and compliance, policies and procedures, support of Vallejo's governmental channel 28, and broadcast live streams of City's various commissions.

## FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
Chief Innovation Officer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Cybersecurity Information Systems Officer	CAMP	-	-	-	1.00	-	1.00
Application Systems Manager	CAMP	-	-	-	-	1.00	1.00
IT Project Manager	CAMP	1.00	1.00	1.00	1.00	(1.00)	-
Information Systems Manager	CAMP	2.00	2.00	2.00	2.00	-	2.00
Network Administrator	CAMP	1.00	1.00	1.00	1.00	-	1.00
IS Services Specialist	IBEW	1.00	-	-	-	-	-
Media Services Specialist	CAMP	1.00	1.00	1.00	1.00	-	1.00
Asset Manager	CAMP	-	0.50	0.50	0.50	-	0.50
IS Support Technician II	IBEW	3.00	4.00	5.00	5.00	-	5.00
IS Support Technician I	IBEW	1.00	-	-	-	-	-
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
Administrative Clerk II	IBEW	1.00	-	-	-	-	-
<b>Total Information Technology</b>		<b>12.00</b>	<b>11.50</b>	<b>12.50</b>	<b>13.50</b>	<b>-</b>	<b>13.50</b>

## FY 24-25 PROPOSED BUDGET

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
Salaries and benefits	\$ 1,798,678	\$ 1,846,689	\$ 2,043,870	\$ 2,450,657
Services and supplies	233,840	248,044	285,200	201,203
Vehicle maintenance & replacement	1,452	3,792	772	2,090
Interfund - General Liability Allocation	18,216	14,100	11,912	7,852
Interfund allocation	(561,553)	(408,364)	(571,373)	(408,364)
ARPA Expenditures	352,369	5,007	-	-
<b>Total Information Technology</b>	<b>\$ 1,843,003</b>	<b>\$ 1,709,268</b>	<b>\$ 1,770,381</b>	<b>\$ 2,253,438</b>



## LEGISLATIVE/BOARD & COMMISSIONS

### OVERVIEW

The Legislative is comprised of the Vallejo City Council and its Boards and Commissions. These groups help develop legislation and policies to direct the City. The Vallejo City Council is composed of six (6) Councilmembers who are elected by-district and a directly elected Mayor. There are 16 Boards and Commissions in Vallejo that advise Council on a variety of topics. The City Council appoint Board Members and Commissioners to their seats and for several of the Boards and Commissioners their representatives are appointed to align with the district that they reside in.

### FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
Mayor	MAYOR	1.00	1.00	1.00	1.00	-	1.00
City Council	COUNCIL	6.00	6.00	6.00	6.00	-	6.00
Executive Assistant to the Mayor	EXEC	1.00	1.00	1.00	1.00	-	1.00
<b>Total Legislative</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>

### FY 24-25 PROPOSED BUDGET

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
<b>LEGISLATIVE</b>				
Salaries and benefits	\$ 387,746	\$ 410,527	\$ 438,168	\$ 447,557
Services and supplies	57,542	81,149	72,151	64,936
Boards and Commissions	8,289	27,436	51,100	63,194
Transfer out - Capital Funds (a)	-	17,000	17,000	15,300
Interfund - General Liability Allocation	3,096	2,484	2,598	1,392
Interfund allocation	(210,984)	(199,921)	(255,737)	(199,921)
<b>Total Legislative</b>	<b>\$ 245,690</b>	<b>\$ 338,676</b>	<b>\$ 325,280</b>	<b>\$ 392,458</b>

(a) Transfer of Funds to IT for computer hardware and software cost



## LEGISLATIVE/BOARD & COMMISSIONS

### FY 24-25 PROPOSED BUDGET – BOARD AND COMMISSIONS

	<u>Amended FY 21-22</u>	<u>Amended FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
<b>(a) Boards and Commissions</b>					
Architectural Heritage & Landmark	-	2,035	3,000	1,000	(2,000)
Beautification	400	-	400	-	(400)
Civil Service	550	300	1,200	1,200	-
Planning	3,040	2,141	10,000	10,000	-
Sister City	1,683	13,456	16,000	15,302	(698)
Human Relations	176	-	400	500	100
Commissions on Culture and the Arts	-	-	400	-	(400)
Building Standards Code Appeals Board	-	-	400	1,000	600
McCune Collection	2,441	1,275	2,500	2,500	-
Code Enforcement Appeals Board	-	-	400	1,000	600
Design Review Board	-	-	400	1,000	600
Economic Vitality	-	-	400	10,392	9,992
Housing & Community Development	-	-	400	900	500
Marina Advisory	-	-	400	-	(400)
Surveillance Advisory Board	-	-	400	-	(400)
Police Oversight & Accountability Board	-	-	400	-	(400)
Measure P Oversight Committee	-	-	400	400	-
Board and Commission Annual Dinner	-	8,229	13,600	18,000	4,400
<b>Total</b>	<b>\$ 8,289</b>	<b>\$ 27,436</b>	<b>\$ 51,100</b>	<b>\$ 63,194</b>	<b>\$ 12,094</b>



## FIRE DEPARTMENT

### OVERVIEW

The primary mission of the Fire Department is to ensure a safe community through exceptional, professional fire services. The Department conducts ongoing recruitment and in-service training and manages internal organizational programs.

The Fire Department responds to emergency calls within the City of Vallejo, provides mutual aid to surrounding jurisdictions and throughout the State of California, conducts fire life safety inspections of businesses and multi-tenant housing, and oversees weed abatement of vacant parcels.

The City of Vallejo Fire Department is comprised of four Divisions: Administration, Prevention, Suppression, and Training.

#### Fire Administration

Responsible for the overall management and oversight of staff, budget, and operations of each Division. Fire Administration also oversees the City's Emergency Operations Center.

#### Fire Prevention Division

Responsible for conducting annual fire life safety inspections of regulated occupancies, fire investigations, plan checks, permit inspections, and public education programs in accordance with local, state, and federal codes and regulations. The Fire Prevention Division also manages the weed abatement of empty parcels.

#### Fire Suppression Division

Responsible for providing emergency response and incident organization at structure and wildland fires, earthquakes, floods, environmental emergencies, and rescue operations. Fire Suppression Division also provides advanced life support for all types of trauma and medical emergencies. Fire Suppression staff are trained and equipped to respond to releases and spills of hazardous materials and response to technical rescue services, including structural collapse and water rescue.

#### Training Division

Responsible for in-service and recruitment training efforts. In addition, the Training Division ensures members maintain required or necessary fire suppression and emergency medical services-based certifications in accordance with local, State, and Federal agencies and regulations.



# FIRE DEPARTMENT

## FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>ADMINISTRATION</b>							
Fire Chief	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy Fire Chief	EXEC	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Clerk II	CAMP	1.00	1.00	1.00	1.00	-	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>
<b>SUPPRESSION</b>							
Battalion Chief	IAFF	3.00	3.00	3.00	3.00	-	3.00
Fire Captain	IAFF	24.00	24.00	24.00	24.00	-	24.00
Fire Engineer	IAFF	24.00	24.00	24.00	24.00	-	24.00
Firefighter	IAFF	25.00	24.00	24.00	24.00	-	24.00
Firefighter (Limited Term) (a)	IAFF	21.00	21.00	9.00	9.00	-	9.00
		<b>97.00</b>	<b>96.00</b>	<b>84.00</b>	<b>84.00</b>	-	<b>84.00</b>
<b>PREVENTION</b>							
Fire Prevention Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Fire Prevention Inspector	IBEW	3.00	3.00	3.00	3.00	-	3.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>
<b>TRAINING</b>							
Battalion Chief	IAFF	1.00	1.00	1.00	1.00	-	1.00
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>EMERGENCY MEDICAL SERVICES</b>							
Fire Captain	IAFF	1.00	1.00	1.00	1.00	-	1.00
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>TOTAL DEPARTMENT</b>		<b>109.00</b>	<b>108.00</b>	<b>96.00</b>	<b>96.00</b>	-	<b>96.00</b>
Staffing subtotals by type:							
Sworn		101.00	100.00	88.00	88.00	-	88.00
Unsworn		8.00	8.00	8.00	8.00	-	8.00
Total		<b>109.00</b>	<b>108.00</b>	<b>96.00</b>	<b>96.00</b>	-	<b>96.00</b>

(a) Nine (9) Firefighter positions funded by 2020 SAFER grant expires 02/26/25.



# FIRE DEPARTMENT

## FY 24-25 PROPOSED BUDGET SUMMARY

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
<b>General Fund Expenditures</b>					
Salaries and benefits	\$ 27,989,901	\$ 30,117,010	\$ 29,580,913	\$ 28,913,073	\$ (667,840)
Services and supplies	1,469,040	1,279,900	1,521,513	1,210,062	(311,451)
Vehicle maintenance & replacement	1,007,772	1,188,924	1,675,208	1,556,603	(118,605)
Transfer out - Capital Funds (a)	-	92,496	92,496	83,246	(9,250)
Interfund - General Liability Allocation	139,092	58,356	47,018	48,063	1,045
Interfund allocations	14,292	18,508	20,958	18,508	(2,450)
ARPA Expenditures	1,039,286	1,281,289	-	-	-
<b>Net Expenditures</b>	<b>31,659,383</b>	<b>34,036,483</b>	<b>32,938,106</b>	<b>31,829,555</b>	<b>(1,108,551)</b>
Program Revenues	6,894,288	7,841,261	7,495,045	6,970,733	(524,312)
<b>Net Program Budget</b>	<b>\$ 24,765,095</b>	<b>\$ 26,195,221</b>	<b>\$ 25,443,061</b>	<b>\$ 24,858,822</b>	<b>\$ (584,239)</b>

### Authorized Positions

	<u>Amended FY 21-22</u>	<u>Amended FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Adopted FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
Sworn personnel	101.00	100.00	88.00	88.00 (b)	-
Non-sworn personnel	8.00	8.00	8.00	8.00	-
	<u>109.00</u>	<u>108.00</u>	<u>96.00</u>	<u>96.00</u>	<u>-</u>

- (a) Transfer of Funds to IT for computer hardware and software cost
- (b) See Personnel Summary "Fire Department" for additional information





# FIRE DEPARTMENT

## FY 24-25 PROPOSED BUDGET BY DIVISION

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>General Fund Expenditures</b>				
<b>Salaries and Benefits</b>	\$ 27,989,901	\$ 30,117,010	\$ 29,580,913	\$ 28,913,073
Net, Salaries and benefits	<u>27,989,901</u>	<u>30,117,010</u>	<u>29,580,913</u>	<u>28,913,073</u>
<b>ADMINISTRATION</b>				
Services and supplies	851,586	641,098	734,491	434,700
Vehicle maintenance & replacement	10,116	6,156	3,364	6,023
Transfer out - Capital Funds (a)	-	92,496	92,496	83,246
Interfund - General Liability Allocation	139,092	53,124	42,654	45,714
Interfund allocation	14,292	18,508	20,958	18,508
Total Administration	<u>1,015,087</u>	<u>811,382</u>	<u>893,963</u>	<u>588,191</u>
<b>SUPPRESSION</b>				
Services and supplies	279,303	221,540	309,122	413,419
Vehicle maintenance & replacement	857,064	1,144,392	1,626,968	1,503,653
Total Suppression	<u>1,136,367</u>	<u>1,365,932</u>	<u>1,936,090</u>	<u>1,917,072</u>
<b>PREVENTION</b>				
Services and supplies	64,119	77,848	72,000	68,850
Vehicle maintenance & replacement	70,728	18,912	20,048	21,763
Total Prevention	<u>134,847</u>	<u>96,760</u>	<u>92,048</u>	<u>90,613</u>
<b>TRAINING</b>				
Services and supplies	163,905	205,473	287,400	195,443
Vehicle maintenance & replacement	9,864	19,464	24,828	25,164
Interfund - General Liability Allocation	-	5,232	4,364	2,349
Total Training	<u>173,769</u>	<u>230,169</u>	<u>316,592</u>	<u>222,956</u>
<b>PARAMEDIC PROGRAM</b>				
Services and supplies	110,126	133,941	118,500	97,650
Vehicle maintenance & replacement	60,000	-	-	-
Total Paramedic Program	<u>170,126</u>	<u>133,941</u>	<u>118,500</u>	<u>97,650</u>
ARPA Expenditures	<u>1,039,286</u>	<u>1,281,289</u>	<u>-</u>	<u>-</u>
<b>Net Expenditures</b>	<b><u>\$ 31,659,383</u></b>	<b><u>\$ 34,036,483</u></b>	<b><u>\$ 32,938,106</u></b>	<b><u>\$ 31,829,555</u></b>

(a) Transfer of Funds to IT for computer hardware and software cost



### OVERVIEW

The primary purpose of the Planning and Development Services (P&DS) Department is to promote quality development citywide and increase investment in the community which then increases the tax base and job opportunities for residence of Vallejo. To implement these goals, the P&DS Department efficiently facilitates the development review and inspection process and protects the health and safety of the community.

The Planning and Development Services Department consists of Department Administration and three divisions: the Planning Division, Building Division and the Code Enforcement Division.

#### Department Administration

Responsible for overall departmental management of the three core divisions, including budget oversight, facilitation of coordinated efforts within the Department and with other departments and agencies, and development and implementation of department-wide performance management efforts. In addition, Administration staff oversee department-wide objectives such as customer service improvements, process efficiency enhancements, and grant procurement for multi-disciplinary long-range policy efforts.

#### Planning Division

Assists the community to establish its vision of the future and recommends appropriate regulations and standards to achieve that vision. The division facilitates the entitlement process so that people wishing to invest in the community can successfully and efficiently do so. Planning Division staff help applicants through the development review process, including use permits, development review permits, sign permits, tentative maps, and other land use entitlements. The Division also staffs the public counter, conducts preliminary development review, responds to zoning related inquiries, abandoned shopping cart enforcement efforts and supports the Planning Commission, the Architectural Heritage and Landmarks Commission and the Design Review Board.

#### Building Division

Provides plan review, permit, and inspection services for construction projects and ensures compliance with California Building Codes and the International Property Maintenance Code. The Division also protects community safety by enforcing the California State Health & Safety Code for habitability in all living units. Building Division staff investigate citizen complaints and unpermitted construction work as part of Building Code compliance efforts. Building Division staff respond to Police and Fire department dispatch for buildings that have suffered significant structural damage as a result of earthquakes, floods, fires, high winds or vehicle accidents, and are some of the first responders for the City's Emergency Operation Center (EOC).

#### Code Enforcement Division

On private properties, Code Enforcement manages and coordinates the City's property maintenance ordinance, vacant real property registration, inoperative/inoperable/dismantled/wrecked vehicles, shopping cart ordinance, proactive and public nuisance property inspections, and other interested parties of noted code violations. Works with other city departments and outside agencies to address distressed and dangerous properties.



# PLANNING & DEVELOPMENT SERVICES DEPARTMENT

## FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>ADMINISTRATION</b>							
Planning & Development Services Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	-	<b>3.00</b>
<b>BUILDING</b>							
Chief Building Official	CAMP	1.00	1.00	1.00	1.00	-	1.00
Building Inspection Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Building Inspection Supervisor	IBEW	1.00	1.00	1.00	1.00	-	1.00
Building Inspector II	IBEW	4.00	4.00	4.00	4.00	-	4.00
Development Permit Coordinator	CAMP	1.00	1.00	1.00	1.00	-	1.00
Plan Check Engineer	IBEW	1.00	1.00	1.00	1.00	-	1.00
Building Permit Technician I	IBEW	1.00	1.00	1.00	1.00	-	1.00
Building Permit Technician II	IBEW	1.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	-	<b>12.00</b>
<b>PLANNING</b>							
Planning Manager	CAMP	2.00	2.00	2.00	2.00	-	2.00
Principal Planner	CAMP	1.00	1.00	1.00	1.00	-	1.00
Senior Planner	CAMP	2.00	2.00	2.00	2.00	-	2.00
Associate Planner	IBEW	3.00	3.00	3.00	3.00	-	3.00
Planning Technician (a)	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	-	<b>9.00</b>
<b>CODE ENFORCEMENT</b>							
Code Enforcement Manager	CAMP	-	1.00	1.00	1.00	-	1.00
Sr. Code Enforcement Officer	IBEW	-	1.00	1.00	1.00	-	1.00
Code Enforcement Officer	IBEW	-	6.00	6.00	6.00	-	6.00
Accounting Clerk II	IBEW	-	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	-	1.00	1.00	1.00	-	1.00
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
		-	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	-	<b>11.00</b>
<b>ECONOMIC DEVELOPMENT</b>							
Economic Development Manager	CAMP	1.00	-	-	-	-	-
Economic Development Program Manager	CAMP	3.00	-	-	-	-	-
Sr. Comm. Development Analyst	IBEW	1.00	-	-	-	-	-
Administrative Analyst II	CAMP	1.00	-	-	-	-	-
Secretary	IBEW	1.00	-	-	-	-	-
		<b>7.00</b>	-	-	-	-	-
<b>TOTAL DEPARTMENT</b>		<b>31.00</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	-	<b>35.00</b>

(a) One (1) Vacant Planning Technician position frozen since FY 19-20



## PLANNING & DEVELOPMENT SERVICES DEPARTMENT

### FY 24-25 PROPOSED BUDGET SUMMARY

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
<b>General Fund Expenditures</b>					
Salaries and benefits	\$ 3,751,461	\$ 3,918,800	\$ 5,508,728	\$ 5,476,340	\$ (32,388)
Services and supplies	959,926	490,528	720,662	329,156	(391,506)
Vehicle maintenance & replacement	18,108	69,288	90,968	83,951	(7,017)
Transfer out - Capital Funds (a)	254,047	350,193	264,457	273,970	9,513
Interfund - General Liability Allocation	42,468	114,408	33,543	17,576	(15,967)
Interfund allocations	(215,165)	-	-	-	-
<b>Net Expenditures</b>	<b>4,810,845</b>	<b>4,943,217</b>	<b>6,618,358</b>	<b>6,180,993</b>	<b>(437,365)</b>
Program Revenues	3,406,683	5,138,793	5,428,127	5,800,812	372,685
<b>Net Program Budget</b>	<b>\$ 1,404,162</b>	<b>\$ (195,576)</b>	<b>\$ 1,190,231</b>	<b>\$ 380,180</b>	<b>\$ (810,051)</b>
	<u>Amended FY 21-22</u>	<u>Amended FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
<b>Authorized Positions</b>	31.00	35.00	35.00	35.00	0.00

(a) Transfer restricted technology, permit coordination and general plan update fees to capital outlay fund and IT for computer hardware and software cost



## PLANNING & DEVELOPMENT SERVICES DEPARTMENT

### FY 24-25 PROPOSED BUDGET BY DIVISION

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Building</b>				
Salary and benefits	\$ 1,521,599	\$ 1,692,743	\$ 1,902,000	\$ 1,937,688
Services and supplies	173,415	267,033	465,500	114,000
Vehicle maintenance & replacement	17,940	21,108	62,124	53,551
Transfer out - Capital Funds	56,825	82,385	58,677	62,250
Interfund - General Liability Allocation	16,488	12,900	11,568	6,223
Subtotal Building	<u>1,786,267</u>	<u>2,076,169</u>	<u>2,499,869</u>	<u>2,173,712</u>
<b>Planning</b>				
Salary and benefits	1,000,074	1,076,071	1,585,440	1,480,092
Services and supplies	67,092	115,289	72,302	65,072
Vehicle maintenance & replacement	168	744	1,971	72
Transfer out - Capital Funds	197,222	265,808	198,780	209,920
Interfund - General Liability Allocation	13,080	11,004	9,747	4,794
Subtotal Planning	<u>1,277,635</u>	<u>1,468,916</u>	<u>1,868,240</u>	<u>1,759,949</u>
<b>Economic Development</b>				
Salary and benefits	717,982	-	-	-
Services and supplies	697,326	-	-	-
Transfer out - Capital Funds	-	-	-	-
Interfund - General Liability Allocation	7,452	-	-	-
Interfund allocation	(215,165)	-	-	-
Subtotal Economic Development	<u>1,207,595</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Code Enforcement</b>				
Salaries and benefits	-	622,898	1,427,616	1,441,494
Services and supplies	-	103,037	146,600	117,450
Vehicle maintenance & replacement	-	47,436	26,873	30,328
Transfer out - Capital Funds	-	-	5,000	-
Interfund - General Liability Allocation	-	85,872	8,526	4,534
Total Code Enforcement	<u>-</u>	<u>859,244</u>	<u>1,614,615</u>	<u>1,593,806</u>
<b>Administration</b>				
Salary and benefits	511,807	527,087	593,672	617,066
Services and supplies	22,092	5,169	36,260	32,634
Transfer out - Capital Funds	-	2,000	2,000	1,800
Interfund - General Liability Allocation	5,448	4,632	3,702	2,025
Subtotal Administration	<u>539,347</u>	<u>538,888</u>	<u>635,634</u>	<u>653,525</u>



## PLANNING & DEVELOPMENT SERVICES DEPARTMENT

### FY 24-25 PROPOSED BUDGET BY DIVISION (CONTINUED)

	<u>Audited</u> <u>FY 21-22</u>	<u>Audited</u> <u>FY 22-23</u>	<u>Adopted</u> <u>FY 23-24</u>	<u>Proposed</u> <u>FY 24-25</u>
<b>Total Planning &amp; Development Services</b>				
Salary and benefits	\$ 3,751,461	\$ 3,918,800	\$ 5,508,728	\$ 5,476,340
Services and supplies	959,926	490,528	720,662	329,156
Vehicle maintenance & replacement	18,108	69,288	90,968	83,951
Transfer out - Capital Funds (a)	254,047	350,193	264,457	273,970
Interfund - General Liability Allocation	42,468	114,408	33,543	17,576
Interfund allocation	(215,165)	-	-	-
<b>Net Expenditures</b>	<u>\$ 4,810,845</u>	<u>\$ 4,943,217</u>	<u>\$ 6,618,358</u>	<u>\$ 6,180,993</u>

(a) Transfer restricted technology, permit coordination and general plan update fees to capital outlay fund and IT for computer hardware and software cost



## POLICE DEPARTMENT

### OVERVIEW

The mission of the Vallejo Police Department is to serve the community of Vallejo through fair and impartial policing by reducing crime and the fear of crime while building strong community partnerships for a safer Vallejo.

The Police Department consists of the following organizational units: Office of the Chief of Police, Support Services Bureau, Operations Bureau, and Investigations Bureau.

#### ***Office of the Chief of Police***

Provides for the overall management of Police Department activities.

#### ***Support Services Bureau***

##### Professional Standards Division

Includes the Internal Affairs, Personnel and Recruitment units. Internal Affairs is responsible for the receipt and investigation of all citizen complaints in addition to regularly reviewing department policies and maintaining general orders. The Professional Standards Division also oversees the department's Police Reserve, Police Cadet/Explorer, and Citizen Volunteer programs.

##### Records Section

Provides telephone and walk-in assistance to citizens with report requests, ticket signoffs, local background checks, vehicle releases, general police-related information along with a variety of specialized administrative and technical duties.

##### Communications Section

Provides public safety communications for the Police and Fire Departments, answers 9-1-1 and other telephone calls, and dispatches police, fire, and medical responses.

#### ***Operations Bureau***

##### Patrol Division

Responds to urgent citizen calls for service, enforces laws and regulations and maintains field police presence.

##### Traffic Division

Responsible for citywide enforcement activities, responds to and investigates vehicle collisions, including fatalities, conducts follow-up investigations of vehicle collisions and traffic arrests made by patrolling officers. In addition, the Division manages traffic-related grants, staffs' special events, enforces parking laws and regulations, regulates taxi cabs that operate in the City of Vallejo, issues oversize load permits, conducts commercial vehicle enforcement, regulates contract tow companies, and assists Investigations Division with forensic mapping of crime scenes.

#### ***Investigations Bureau***

##### Detective Division

Handles all investigations involving violent felony crime and, to the extent possible, serious property crime. Detectives assist other law enforcement agencies toward the common goal of suppression of crime in Vallejo and surrounding communities. The division also focuses on covert investigations, the P.E.A.C.E. Team, FBI Federal Task Force Officers, School Resource Officers and Crime Analysis Units. These units will help to prevent, investigate, and conduct proactive enforcement focused on violence prevention.

##### Emergency Services Unit (ESU)

Responds to emergency and high-risk situations that occur outside the scope of patrol and investigation duties. The ESU is comprised of five separate teams: SWAT, Mobile Field Force, Hostage Negotiations Team, Tactical Dispatchers, and Technology Team. The unit also works as the Fire Department's Tactical Emergency Medical Team.



# POLICE DEPARTMENT

## FULL-TIME PERSONNEL BY POSITION

		<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>		<u>FY 24-25</u>	
	<u>Group</u>	<u>Amended</u>	<u>Amended</u>	<u>Adopted</u>	<u>Amended</u>	<u>Proposed</u>	
						<u>Changes</u>	<u>Proposed</u>
<b>GENERAL FUND:</b>							
<b>PUBLIC SAFETY</b>							
Police Chief	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy Police Chief	EXEC	2.00	2.00	2.00	2.00	-	2.00
Police Captain (a)	VPOA	3.00	3.00	3.00	4.00	-	4.00
Police Lieutenant (b)	VPOA	8.00	9.00	9.00	11.00	-	11.00
Police Sergeant	VPOA	13.00	13.00	13.00	15.00	-	15.00
Police Corporal (c)	VPOA	12.00	12.00	12.00	12.00	-	12.00
Police Officer (d)	VPOA	84.00	84.00	84.00	84.00	-	84.00
Police Officer (Ltd 4-yr term) (e)	VPOA	8.00	8.00	8.00	8.00	-	8.00
		<b>131.00</b>	<b>132.00</b>	<b>132.00</b>	<b>137.00</b>	-	<b>137.00</b>
Administrative Manager	CAMP	1.00	1.00	2.00	3.00	-	3.00
Administrative Analyst II	CAMP	4.00	5.00	5.00	9.00	-	9.00
Administrative Analyst I	CAMP	2.00	-	-	-	-	-
Administrative Clerk II-C	CAMP	1.00	1.00	1.00	3.00	-	3.00
Communications Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Communications Supervisor	IBEW	4.00	4.00	4.00	4.00	-	4.00
Communications Operator I/II	IBEW	16.00	16.00	16.00	16.00	-	16.00
Executive Secretary-C	CAMP	2.00	2.00	2.00	2.00	-	2.00
Senior Police Assistant	IBEW	1.00	2.00	2.00	1.00	-	1.00
Police Assistant	IBEW	11.00	10.00	10.00	10.00	-	10.00
Police Assistant (Ltd term expires 6/30/25) (f)	IBEW	3.00	3.00	3.00	3.00	-	3.00
Senior Crime Scene Investigator	IBEW	-	-	-	1.00	-	1.00
Forensic Analyst	IBEW	1.00	-	-	-	-	-
Police Clerk	IBEW	12.00	9.00	9.00	8.00	-	8.00
Police Records Supervisor	IBEW	-	1.00	1.00	1.00	-	1.00
Police Records Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Crime Analyst	IBEW	2.00	2.00	2.00	1.00	-	1.00
		<b>62.00</b>	<b>58.00</b>	<b>59.00</b>	<b>64.00</b>	-	<b>64.00</b>
<b>CODE ENFORCEMENT</b>							
Police Lieutenant	VPOA	1.00	-	-	-	-	-
Sr. Code Enforcement Officer	IBEW	1.00	-	-	-	-	-
Code Enforcement Officer	IBEW	4.00	-	-	-	-	-
Police Clerk	IBEW	1.00	-	-	-	-	-
Secretary	IBEW	1.00	-	-	-	-	-
		<b>8.00</b>	-	-	-	-	-
<b>TOTAL DEPARTMENT</b>		<b>201.00</b>	<b>190.00</b>	<b>191.00</b>	<b>201.00</b>	-	<b>201.00</b>

- (a) One (1) Vacant Police Captain position defunded since FY 23-24.
- (b) One (1) Vacant Police Lieutenant position defunded since FY 23-24.
- (c) One (1) Vacant Police Corporal position defunded since FY 23-24.
- (d) Eleven (11) Vacant Police Officer position defunded since FY 23-24.
- (e) 3-year Eight (8) Police Officer 2020 COPS grant positions with additional 1 year expires 6/30/25.
- (f) Funded by ARPA expires 6/30/25

Staffing subtotals by type:

Sworn	132.00	132.00	132.00	137.00	-	137.00
Unsworn	69.00	58.00	59.00	64.00	-	64.00
Total	<b>201.00</b>	<b>190.00</b>	<b>191.00</b>	<b>201.00</b>	-	<b>201.00</b>





# POLICE DEPARTMENT

## FY 24-25 PROPOSED BUDGET BY SUMMARY

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
<b>General Fund Expenditures</b>					
Salaries and benefits	\$ 38,550,134	\$ 37,984,953	\$ 45,044,294	\$ 50,929,589	\$ 5,885,295
Services and supplies	3,006,144	2,607,274	2,820,672	2,547,755	(272,917)
Vehicle maintenance & replacement	1,657,528	1,916,052	2,293,882	1,681,652	(612,230)
Transfer out - Capital Funds (a)	-	-	68,000	103,500	35,500
Interfund - General Liability Allocation	4,415,796	7,153,884	7,643,780	7,202,959	(440,821)
Interfund allocations	(60,182)	(109,736)	19,028	(321,116)	(340,144)
ARPA Expenditures	-	136,256	-	-	(136,256)
<b>Net Expenditures</b>	<b>47,569,421</b>	<b>49,688,683</b>	<b>57,889,656</b>	<b>62,144,339</b>	<b>4,118,427</b>
Program Revenues	4,606,027	4,263,125	2,662,961	2,564,828	(98,134)
<b>Net Program Budget</b>	<b>\$ 42,963,394</b>	<b>\$ 45,425,558</b>	<b>\$ 55,226,695</b>	<b>\$ 59,579,511</b>	<b>\$ 4,216,560</b>

### Authorized Positions

	<u>Amended FY 21-22</u>	<u>Amended FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>	<u>FY 23-24 vs. FY 24-25</u>
				(b)	
Sworn personnel	132.00	132.00	132.00	137.00	5.00
Non-sworn personnel	69.00	58.00	59.00	64.00	5.00
	201.00	190.00	191.00	201.00	10.00

- (a) Transfer of Funds to IT for computer hardware and software cost  
 (b) See Personnel Summary "Police Department" for additional information



# POLICE DEPARTMENT

## FY 24-25 PROPOSED BUDGET BY DIVISION

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
<b>General Fund Expenditures</b>				
Salaries and Benefits	\$ 38,550,134	\$ 37,984,953	\$ 45,044,294	\$ 50,929,589
Net, Salaries and benefits	38,550,134	37,984,953	45,044,294	50,929,589
<b>Administration</b>				
Services and supplies	1,182,985	998,669	929,422	836,480
Interfund - General Liability Allocation	4,353,516	7,153,884	7,643,780	7,202,959
Interfund allocations	(63,071)	(385,236)	19,028	(321,116)
Total Administration	5,473,430	7,767,317	8,608,230	7,718,323
<b>Office of the Chief</b>				
Services and supplies	-	125,040	98,000	38,700
Total Office of the Chief	-	125,040	98,000	38,700
<b>Professional Standards</b>				
Services and supplies	-	106,985	142,700	428,430
Total Professional Standards	-	106,985	142,700	428,430
<b>Communications</b>				
Services and supplies	-	20,842	16,500	14,850
Total Communications	-	20,842	16,500	14,850
<b>Support Service</b>				
Services and supplies	347,583	26,825	21,500	19,350
Total Support Service	347,583	26,825	21,500	19,350
<b>Operations</b>				
Services and supplies	718,267	638,979	883,000	695,550
Vehicle maintenance & replacement	1,652,164	1,908,216	2,267,731	1,668,722
Transfer out - Capital Funds (a)	-	-	65,000	103,500
Total Operations	2,370,431	2,547,195	3,215,731	2,467,772
<b>Traffic</b>				
Services and supplies	-	25,379	38,000	34,200
Total Traffic	-	25,379	38,000	34,200
<b>Investigation</b>				
Services and supplies	683,641	581,404	691,550	480,195
Transfer out - Capital Funds (a)	-	-	3,000	-
Total Investigation	683,641	581,404	694,550	480,195

(a) Transfer of Funds to IT for computer hardware and software cost



# POLICE DEPARTMENT

## FY 24-25 PROPOSED BUDGET BY DIVISION

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
<b>Non-departmental</b>				
Services and supplies	\$ -	\$ -	\$ -	\$ -
Vehicle maintenance & replacement	4,476	7,836	10,151	12,930
Total Non-departmental	<u>4,476</u>	<u>7,836</u>	<u>10,151</u>	<u>12,930</u>
<b>Code Enforcement</b>				
Services and supplies	63,095	-	-	-
Vehicle maintenance & replacement	888	-	-	-
Interfund - General Liability Allocation	62,280	-	-	-
Total Code Enforcement	<u>126,263</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Community Relations Grant</b>				
Services and supplies	10,572	83,151	-	-
Interfund allocations	2,889	275,500	-	-
Total Community Relation Grant	<u>13,461</u>	<u>358,651</u>	<u>-</u>	<u>-</u>
ARPA Expenditures	-	136,256	-	-
<b>Net Expenditures</b>	<b><u>\$ 47,569,421</u></b>	<b><u>\$ 49,688,683</u></b>	<b><u>\$ 57,889,656</u></b>	<b><u>\$ 62,144,339</u></b>



## PUBLIC WORKS

### OVERVIEW

The Public Works Department is responsible for the engineering design, construction, and maintenance of the City's roads, sidewalks, traffic signals, trees, open spaces, and buildings. The department also manages stormwater compliance programs, transportation planning, recycling & solid waste contract services, and operates the Vallejo Municipal Marina.

The Public Works Department consists of several sections that deliver many services:

#### Public Works Director

Manages development and implementation of departmental goals, policies and priorities, determines appropriate service and staffing levels and allocates resources for the best service, delivery methods, and procedures.

#### Administration

Plans, directs, and manages operations, and provides general administrative direction.

#### Environmental Services

Manages the Stormwater regulatory information and regulatory permits while also advising on environmental hazards and cleanup.

- Recycling: Manages the recycling program and administers solid waste franchise agreements.

#### Transportation:

Coordinates with Solano County Transportation Authority (STA), Caltrans, and Metropolitan Transportation Commission (MTC) on transportation transit, and traffic related programs.

- Parking: Addressed separately in this document.
- Traffic Engineering Section: Maintains traffic records, evaluates traffic signal operation, administers traffic safety improvement projects and reviews private development projects for necessary street and traffic improvements.

#### Engineering Division

Overseen by the Assistant PW Director / City Engineer

- Capital Improvement Program: Provides engineering design, construction administration and inspection services for capital improvement projects.
- Current Development: Provides private development plan review and inspection services to ensure compliance with Vallejo City Standards, the Subdivision Map Act and Vallejo Municipal Code.
- Landscape Maintenance Districts: addressed separately in this document.

#### Maintenance Division

Overseen by the Assistant PW Director / Maintenance

- Building/Facilities Section: Performs repair and maintenance services at 56 City-owned buildings.
- Streets Section: Maintains roadway systems; assists other Public Works sections and Recology with illegal dumping clean up.
- Grounds Section: Maintains grounds at City-owned facilities, street medians, street rights-of-way, 23 parking lots, and 2 cemeteries; performs tree trimming and maintenance of 53,000 City street trees.
- Traffic Section: Maintains streetlights, traffic signals, traffic signal intersections, street signs; paints road striping and markings; performs graffiti abatement; operates the Mare Island Causeway Bridge; completes Underground Service Alerts (USAs); installs and maintains cameras; open and close the Mare Island Preserve every weekend. Fleet: addressed separately in this document.
- Fleet Section: Addressed separately in this document.
- Marina: addressed separately in this document.



# PUBLIC WORKS

## FULL-TIME PERSONNEL BY POSITION (GENERAL FUND)

GENERAL FUND:	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>ADMINISTRATION</b>							
Public Works Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Real Property & Lease Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Environmental Services Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Transportation Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Customer Service Representative	IBEW	-	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
Senior Accountant	IBEW	1.00	1.00	1.00	1.00	-	1.00
<b>Total Administration</b>		<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>9.00</b>
<b>ENGINEERING</b>							
Assistant PW Director - City Engineer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
Senior Civil Engineer	IBEW	2.00	2.00	2.00	2.00	-	2.00
Assistant Eng/Associate Civil Engineer	IBEW	7.00	7.00	7.00	7.00	-	7.00
Traffic Engineer	IBEW	1.00	1.00	1.00	1.00	-	1.00
Senior Engineering Technician	IBEW	1.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
Engineering Technician II	IBEW	5.00	5.00	5.00	5.00	-	5.00
Landscape Inspector	IBEW	-	-	-	1.00	-	1.00
<b>Total Engineering</b>		<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>-</b>	<b>20.00</b>



# PUBLIC WORKS

## FULL-TIME PERSONNEL BY POSITION (GENERAL FUND)

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>MAINTENANCE ADMINISTRATION</b>							
Assistant PW Director - Maintenance	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant Maintenance Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
Building Supervisor	IBEW	1.00	1.00	1.00	1.00	-	1.00
Public Works Supervisor	IBEW	3.00	3.00	3.00	3.00	-	3.00
Senior Public Works Maintenance Worker	IBEW	5.00	5.00	5.00	5.00	-	5.00
Maintenance Worker I/II	IBEW	18.00	18.00	17.00	17.00	-	17.00
Senior Building Maintenance Worker	IBEW	1.00	1.00	1.00	1.00	-	1.00
Building Maintenance Worker II	IBEW	4.00	3.00	4.00	4.00	-	4.00
Heavy Equipment Operator	IBEW	2.00	2.00	2.00	2.00	-	2.00
Electrician	IBEW	2.00	2.00	2.00	2.00	-	2.00
Traffic & Lighting Tech II	IBEW	2.00	2.00	2.00	2.00	-	2.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
Landscape Inspector	IBEW	1.00	1.00	1.00	-	-	-
Accounting Clerk II	IBEW	2.00	2.00	2.00	2.00	-	2.00
Asset Manager	CAMP	1.00	0.50	0.50	0.50	-	0.50
Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	-	1.00
<b>Total Maintenance</b>		<b>46.00</b>	<b>44.50</b>	<b>44.50</b>	<b>43.50</b>	<b>-</b>	<b>43.50</b>
<b>RECYCLING PROGRAM</b>							
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
<b>Total Recycling Program</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
<b>Total Public Works (General Fund)</b>		<b>74.00</b>	<b>73.50</b>	<b>73.50</b>	<b>73.50</b>	<b>-</b>	<b>73.50</b>



# PUBLIC WORKS

## FULL-TIME PERSONNEL BY POSITION (OTHER FUNDS)

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>OTHER FUNDS:</b>							
<b>MARE ISLAND COMMUNITY FACILITIES DISTRICT Fund 112</b>							
Maintenance Worker I/II	IBEW	2.00	2.00	2.00	2.00	-	2.00
<b>Total Mare Island</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>LANDSCAPE MAINT DISTRICTS Fund 161</b>							
Landscape Maintenance Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Sr. Landscape Inspector	IBEW	1.00	1.00	1.00	1.00	-	1.00
Landscape Inspector	IBEW	2.00	2.00	2.00	2.00	-	2.00
Accounting Clerk II	IBEW	1.00	1.00	1.00	1.00	-	1.00
<b>Total Landscape Maint. Districts</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>CORPORATION SHOP Fund 501</b>							
Fleet Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Senior Equipment Mechanic	IBEW	1.00	1.00	1.00	1.00	-	1.00
Equipment Mechanic II	IBEW	4.00	5.00	5.00	5.00	-	5.00
Parts Specialist	IBEW	1.00	1.00	1.00	1.00	-	1.00
Accounting Clerk II	IBEW	-	1.00	-	1.00	-	1.00
Administrative Clerk II	IBEW	1.00	-	1.00	-	-	-
<b>Total Corporation Shop Fund</b>		<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>9.00</b>
<b>TOTAL DEPARTMENT</b>		<b>90.00</b>	<b>89.50</b>	<b>89.50</b>	<b>89.50</b>	<b>-</b>	<b>89.50</b>



# PUBLIC WORKS

## FY 24-25 PROPOSED BUDGET SUMMARY

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>	<b>FY 23-24 vs. FY 24-25</b>
<b>General Fund Expenditures</b>					
Salaries and benefits	\$ 8,024,139	\$ 8,368,401	\$ 10,407,707	\$ 10,684,899	\$ 277,192
Services and supplies	2,404,424	2,933,376	2,763,717	2,171,498	(592,219)
Vehicle maintenance & replacement	415,728	831,516	1,130,523	978,657	(151,866)
Transfer out - Capital Funds (a)	36,482	82,337	60,873	63,286	2,413
Interfund - General Liability Allocation	925,428	930,156	1,009,479	612,341	(397,138)
Interfund - Other Allocations	(4,766,306)	(4,500,712)	(4,944,660)	(4,587,540)	357,120
ARPA Expenditures	51,757	2,117,292	-	-	-
<b>Net Expenditures</b>	<b>7,091,652</b>	<b>10,762,367</b>	<b>10,427,639</b>	<b>9,923,141</b>	<b>(504,498)</b>
Program Revenues	2,261,527	1,835,518	2,409,616	2,413,641	4,025
<b>Net Program Budget</b>	<b>\$ 4,830,125</b>	<b>\$ 8,926,850</b>	<b>\$ 8,018,023</b>	<b>\$ 7,509,500</b>	<b>\$ (508,523)</b>
	<b>Amended FY 21-22</b>	<b>Amended FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>	<b>FY 23-24 vs. FY 24-25</b>
<b>Authorized Positions</b>	74.00	73.50	73.50	73.50	0.00

(a) Transfer restricted technology fees to capital outlay fund and Transfer of funds to IT computer hardware and software cost





# PUBLIC WORKS

## FY 24-25 PROPOSED BUDGET BY DIVISION

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
<b>General Fund Expenditures</b>				
<b>ADMINISTRATION</b>				
Salaries and benefits	\$ 1,014,624	\$ 1,242,748	\$ 1,703,788	\$ 1,748,608
Services and supplies	77,137	85,278	87,347	78,612
Vehicle maintenance & replacement	8,244	2,088	7,058	91
Interfund - General Liability Allocation	11,280	11,808	10,554	5,704
Interfund allocations	(675,795)	(600,192)	(534,064)	(600,192)
Total Administration	<u>435,491</u>	<u>741,729</u>	<u>1,274,683</u>	<u>1,232,823</u>
<b>RECYCLING</b>				
Salaries and benefits	190,618	187,404	184,135	173,578
Services and supplies	-	123,944	127,920	-
Interfund - General Liability Allocation	1,608	1,380	1,144	550
Interfund allocations	-	-	(20,440)	-
Total Recycling	<u>192,226</u>	<u>312,728</u>	<u>292,759</u>	<u>174,128</u>
<b>ENVIRONMENTAL SERVICES</b>				
Services and supplies	35,000	48,031	195,500	4,950
Total Environmental Services	<u>35,000</u>	<u>48,031</u>	<u>195,500</u>	<u>4,950</u>
<b>TRANSPORTATION</b>				
Services and supplies	45	-	1,500	1,350
Total Transportation	<u>45</u>	<u>-</u>	<u>1,500</u>	<u>1,350</u>
<b>ENGINEERING</b>				
Salaries and benefits	2,387,706	2,191,880	3,231,345	3,420,874
Services and supplies	625,485	733,085	357,500	321,750
Vehicle maintenance & replacement	42,300	168,336	103,616	83,982
Transfer out - Capital Funds (a)	36,482	62,837	60,873	63,286
Interfund - General Liability Allocation	30,420	24,240	19,750	11,002
Interfund allocation	(713,895)	(565,279)	(905,138)	(621,877)
Total Engineering	<u>2,408,499</u>	<u>2,615,100</u>	<u>2,867,946</u>	<u>3,279,017</u>
Total	<u>3,071,261</u>	<u>3,717,588</u>	<u>4,632,388</u>	<u>4,692,269</u>
<b>MAINTENANCE</b>				
<b>ADMINISTRATION</b>				
Salaries and benefits	4,431,190	4,746,370	5,288,439	5,341,838
Services and supplies	62,098	42,154	62,200	55,980
Vehicle maintenance & replacement	6,648	7,056	9,585	8,657
Transfer out - Capital Funds	-	19,500	-	-
Interfund - General Liability Allocation	882,120	892,728	978,031	595,085
Interfund allocation	(4,665,435)	(4,654,712)	(723,978)	(4,654,689)
Total Maintenance-Administration	<u>716,622</u>	<u>1,053,096</u>	<u>5,614,277</u>	<u>1,346,871</u>

(a) Transfer of Funds to IT for computer hardware and software cost



## PUBLIC WORKS

### FY 24-25 PROPOSED BUDGET BY DIVISION

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>PUBLIC BUILDINGS</b>				
Services and supplies	\$ 831,379	\$ 1,004,256	\$ 950,500	\$ 819,450
Vehicle maintenance & replacement	28,356	30,636	81,438	85,184
Interfund allocation	618,483	454,027	(179,428)	454,471
Total Public Building	<u>1,478,219</u>	<u>1,488,919</u>	<u>852,510</u>	<u>1,359,105</u>
<b>ELECTRICAL MAINTENANCE</b>				
Services and supplies	(3,600)	-	-	-
Total Electrical Maintenance	<u>(3,600)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>STREET MAINTENANCE</b>				
Services and supplies	160,253	175,449	167,700	137,430
Vehicle maintenance & replacement	211,692	296,388	345,428	400,945
Interfund allocation	28,043	(225,835)	(1,448,862)	(216,998)
Total Street Maintenance	<u>399,988</u>	<u>246,002</u>	<u>(935,734)</u>	<u>321,377</u>
<b>GROUNDS MAINTENANCE</b>				
Services and supplies	135,899	170,555	186,500	167,850
Vehicle maintenance & replacement	89,904	282,612	401,048	264,322
Interfund allocation	804,318	1,115,818	(32,729)	1,072,915
Total Grounds Maintenance	<u>1,030,120</u>	<u>1,568,985</u>	<u>554,819</u>	<u>1,505,087</u>
<b>TRAFFIC</b>				
Services and supplies	123,979	151,487	200,850	180,765
Vehicle maintenance & replacement	28,584	44,400	175,350	128,476
Interfund allocation	(219,758)	(94,469)	(1,176,525)	(91,116)
Total Traffic	<u>(67,195)</u>	<u>101,418</u>	<u>(800,325)</u>	<u>218,125</u>
<b>LIBRARY MAINTENANCE</b>				
Services and supplies	47,455	48,896	56,000	47,700
Vehicle maintenance & replacement	-	-	7,000	7,000
Interfund allocation	57,734	69,930	76,504	69,946
Total Library Maintenance	<u>105,188</u>	<u>118,826</u>	<u>139,504</u>	<u>124,646</u>
<b>COMMUNITY FACILITIES</b>				
Services and supplies	3,204	17,684	5,000	4,500
Total Community Facilities	<u>3,204</u>	<u>17,684</u>	<u>5,000</u>	<u>4,500</u>
<b>FERRY FACILITY MAINTENANCE</b>				
Services and supplies	153,312	153,183	197,500	177,750
Total Ferry Facility	<u>153,312</u>	<u>153,183</u>	<u>197,500</u>	<u>177,750</u>
<b>LANDSCAPE MAINTENANCE DIST.</b>				
Services and supplies	152,776	179,374	167,700	173,411
Total Landscape Maint. District	<u>152,776</u>	<u>179,374</u>	<u>167,700</u>	<u>173,411</u>



## PUBLIC WORKS

### FY 24-25 PROPOSED BUDGET BY DIVISION

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>TOTAL MAINTENANCE</b>				
Salaries and benefits	\$ 4,431,190	\$ 4,746,370	\$ 5,288,439	\$ 5,341,838
Services and supplies	1,666,755	1,943,038	1,993,950	1,764,836
Vehicle maintenance & replacement	365,184	661,092	1,019,849	894,584
Transfer out - Capital Funds (a)	-	19,500	-	-
Interfund - General Liability Allocation	882,120	892,728	978,031	595,085
Interfund allocation	(3,376,616)	(3,335,241)	(3,485,018)	(3,365,471)
Total Maintenance	<u>3,968,634</u>	<u>4,927,487</u>	<u>5,795,251</u>	<u>5,230,872</u>
ARPA Expenditures	<u>51,757</u>	<u>2,117,292</u>	<u>-</u>	<u>-</u>
<b>Net Expenditures</b>	<b><u>\$ 7,091,652</u></b>	<b><u>\$ 10,762,367</u></b>	<b><u>\$ 10,427,639</u></b>	<b><u>\$ 9,923,141</u></b>

(a) Transfer of Funds to IT for computer hardware and software cost



## GENERAL FUND - CITYWIDE

### FY 24-25 PROPOSED BUDGET

	Audited FY 21-22	Audited FY 22-23	Adopted FY 23-24	Proposed FY 24-25
<b>General Fund Expenditures</b>				
Humane Society of the North Bay	\$ 292,229	\$ 290,631	\$ 300,000	\$ 300,000
County of Solano - Animal Sheltering	706,759	727,275	665,000	665,000
County of Solano - Animal Control	648,198	656,820	800,000	800,000
Contributions to other agencies	39,781	7,500	30,000	-
Programs to Support Community	352,000	259,820	462,000	415,800
Leave Payouts	2,210,917	1,005,976	1,100,000	500,000
Services and supplies	4,418,023	6,175,247	3,258,808	2,751,127
Interfund allocations	13,644	27,056	6,899	20,846
Payroll Benefits	88,744	321,331	72,000	72,000
Anticipated Compensation Increases	-	-	2,009,382	1,084,706
Projected Vacancy	-	-	(7,100,000)	(6,650,000)
Transfer out				
Participatory Budget	547,000	500,000	500,000	-
Debt Service	1,182,137	1,149,234	1,142,565	974,288
Subsidy - Marina	700,000	361,500	700,000	700,000
Subsidy - Mare Island Base Reuse	175,000	75,000	100,000	90,000
Risk Fund Reserve	3,000,000	-	-	2,350,000
Emergency Disaster Fund	500,000	-	-	-
Equipment Replacement Fund	800,000	-	-	-
Streets Maintenance	1,200,000	1,200,000	1,200,000	1,080,000
Building Maintenance	2,950,000	1,250,000	2,550,000	1,125,000
Naval Museum	-	-	20,000	-
Technology	1,925,000	2,721,000	2,645,000	2,092,500
Empress Theatre	41,000	31,000	31,000	27,900
Causeway Bridge	250,000	250,000	250,000	225,000
<b>Net Expenditures</b>	<b>22,040,432</b>	<b>17,009,390</b>	<b>10,772,654</b>	<b>8,624,167</b>
<b>Net Program Budget</b>	<b>\$ 22,040,432</b>	<b>\$ 17,009,390</b>	<b>\$ 10,772,654</b>	<b>\$ 8,624,167</b>



## ENTERPRISE FUNDS - SUMMARY

	Fiber	Golf Course	Marina	Vallejo Station Parking	Water	Total
<b>Beginning Available Fund Balance (a)</b>						
Operating	\$ 274,273	\$ 1,950,466	\$ 93,112	\$ 785,167	\$ 35,802,771	\$ 38,905,789
Capital	-	-	-	-	-	-
	<u>274,273</u>	<u>1,950,466</u>	<u>93,112</u>	<u>785,167</u>	<u>35,802,771</u>	<u>38,905,789</u>
<b>Annual Activity</b>						
<b>Revenues</b>						
Operating						
Charges for Services	150,000	4,371,589	1,400,850	950,000	53,346,122	60,218,561
Other	-	323,200	-	-	-	323,200
Capital Contribution	-	-	-	-	1,434,000	1,434,000
	<u>150,000</u>	<u>4,694,789</u>	<u>1,400,850</u>	<u>950,000</u>	<u>54,780,122</u>	<u>61,975,761</u>
<b>Expenditures</b>						
Public Works	-	-	1,396,524	950,000	-	2,346,524
Water	-	-	-	-	46,000,631	46,000,631
Nondepartmental	-	4,280,499	-	-	-	4,280,499
Debt service	150,000	355,567	702,160	-	6,549,863	7,757,590
Equipment Capital Outlay	-	-	-	-	688,000	688,000
Capital Outlay	-	533,000	-	500,000	-	1,033,000
Administration	32,685	-	-	-	-	32,685
	<u>182,685</u>	<u>5,169,066</u>	<u>2,098,684</u>	<u>1,450,000</u>	<u>53,238,494</u>	<u>62,138,930</u>
<b>Other Sources/(Uses)</b>						
Transfers in	-	-	700,000	-	-	700,000
Transfers Out	-	500,000	-	-	-	500,000
	<u>-</u>	<u>500,000</u>	<u>700,000</u>	<u>-</u>	<u>-</u>	<u>1,200,000</u>
<b>Net Annual Activity</b>						
Operating	(32,685)	(974,277)	2,166	(500,000)	107,628	(1,397,169)
Capital	-	-	-	-	1,434,000	1,434,000
	<u>(32,685)</u>	<u>(974,277)</u>	<u>2,166</u>	<u>(500,000)</u>	<u>1,541,628</u>	<u>36,831</u>
<b>Ending Available Fund Balance</b>						
Operating	241,588	976,189	95,278	285,167	35,910,399	37,508,620
Capital	-	-	-	-	1,434,000	1,434,000
	<u>\$ 241,588</u>	<u>\$ 976,189</u>	<u>\$ 95,278</u>	<u>\$ 285,167</u>	<u>\$ 37,344,399</u>	<u>\$ 38,942,620</u>
<b>Authorized Positions</b>						
	-	-	-	-	139.00	139.00
<b>Remaining Project Balances</b>						
(estimated April 2024)	-	-	88,788	8,338	50,612,082	50,709,208
<b>Total Project Balances</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 88,788</u>	<u>\$ 8,338</u>	<u>\$ 50,612,082</u>	<u>\$ 50,709,208</u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## ENTERPRISE FUNDS – FIBER

### OVERVIEW

The Fiber Fund utilizes the City-owned fiber infrastructure network to provide retail internet and transport services to non-City customers, including public agencies, medical facilities, educational institutions, low-income housing, and non-profit organizations. Under a Private-Public Partnership (P3) Multi-year contract, retail internet services are provided through the telecom partners and contractors, a Competitive Local Exchange Carrier (CLEC). The CLEC also operates and maintains the City's fiber networks. The contract requires CLEC to share 40 percent of all gross revenues generated through the City fiber infrastructure asset starting in FY 2023-24.

As businesses face growing pressure to accelerate their digital transformations, the demand for bandwidth is growing. The cry for better and on-demand infrastructure can be heard from every corner of our ever-more-wired economy, from the digital fixes needed for the broken supply chain to the rise of network-dependent technologies like autonomous vehicles. The need for bandwidth and reliable internet came to the forefront during the Pandemic. During the Pandemic the households and neighborhoods with reliable internet fared well, as underserved and low-income communities due to the digital divide did not do well. Low-income and underserved communities did not have access to tele-health, remote learning, and remote work due to the digital divide that exists in our community. The Vallejo Fiber and Broadband initiative is trying to address these important issues for our community as we make broadbands for all a reality.

These innovations can only be achieved by meeting growing bandwidth demand, which is why City of Vallejo has invested in two diverse 10Gb internet services tied to the global ISP networks to fuel the City Fiber Network infrastructure. High-speed broadband internet services can be offered over City-owned fiber infrastructure at a fraction of incumbent pricing, providing a business attraction/retention tool, as well as developing public benefits such as public safety, Wi-Fi and Smart City services that enhance quality of life for Vallejo residents.

The City of Vallejo has a robust underground conduit/fiber infrastructure. The underground conduit/fiber infrastructure spans over 44 linear miles connecting all major intersections and traffic signals throughout the City. The network was installed in the mid-nineties. Since 2014 the City of Vallejo has been actively engaged in converting this asset to a municipal fiber network to create a public benefit network. In 2016, Fiber Optic Master plan was developed and adopted by the City Council. Between 2017 and 2022, the City of Vallejo established a fiber enterprise fund to enhance and expand the underground municipal network. Multiple POPs (point of presence) were created to distribute the municipal broadband to residents and businesses. Between 2021 – 2022 the City refreshed its broadband master plan of the 2016 and created a new Broadband & Digital Equity Strategy. The Broadband strategy was adopted by the City Council in 2022. Through a competitive RFP process City selected a new P3 (public-private-partner) Smart Fiber Networks to manage its municipal fiber work. Through its new P3 partnership and infusion of ARPA (American Resue Plan Act) funding the City's desire is to expand the underground conduit/fiber network over the next several years to create a robust network that can serve Vallejo large/small businesses, non-profits, anchor institutions, low-income housing, and underserved communities. Through this investment in broadband, the goal of the City Council is to create competition in the internet market and create a network that is used for the public benefit of the citizens of Vallejo.



## ENTERPRISE FUNDS – FIBER

Vallejo’s Information Technology Department is responsible for the building of the broadband infrastructure and executing the Broadband Digital Equity Strategy 2022. The following projects have been completed:

- The Broadband & Digital Equity Strategy 2022 was adopted by the City Council.
- Through a competitive RFP process selected a new P3 (private-public-partner) Smart Fiber Networks to manage city’s fiber infrastructure and provide ISP (internet services) to residents and businesses. Smart Fiber Network is a certified CLEC (competitive local exchange carrier) vendor.
- Rebranded from Vallejo-Net to VIP (Vallejo Internet Provider).
- Launched a new retail informational website [www.VIPFiber.com](http://www.VIPFiber.com)
- Setup multiple POP (point of presence) network locations to bring Zayo, and AT&T high speed connections to create a distribution network.

VIP (Vallejo Internet Provider) formerly known as Vallejo Net  
[www.VIPFiber.com](http://www.VIPFiber.com)  
[www.MyVallejo.com/Broadband](http://www.MyVallejo.com/Broadband)

### FY 24-25 PROPOSED BUDGET

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Beginning Available Fund Balance (a)</b>	\$ 52,856	\$ 67,602	\$ 50,831	\$ 274,273
<b>REVENUES</b>				
Charges for services	24,972	90,907	150,000	150,000
Investment Income	(198)	-	-	-
Transfers in- General Fund Recovery (ARPA)	305,559	724,450	-	-
	<u>330,333</u>	<u>815,357</u>	<u>150,000</u>	<u>150,000</u>
<b>EXPENDITURES</b>				
Operating				
ARPA Expenditure	305,559	724,450	-	-
Utilities	8,970	-	10,000	10,000
Others	1,058	22,686	1,550	22,685
Debt Payment	-	-	-	150,000
	<u>315,587</u>	<u>747,136</u>	<u>11,550</u>	<u>182,685</u>
<b>Net Annual Activity</b>	<u>14,746</u>	<u>68,221</u>	<u>138,450</u>	<u>(32,685)</u>
<b>Ending Available Fund Balance</b>	<u><b>\$ 67,602</b></u>	<u><b>\$ 135,823</b></u>	<u><b>\$ 189,281</b></u>	<u><b>\$ 241,588</b></u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## ENTERPRISE FUNDS – GOLF COURSE

### OVERVIEW

The Blue Rock Springs Golf Course consists of two, City-owned, championship 18-hole public golf courses, a 28-stall lighted driving range, retail pro-shop, golf cart barns, banquet, café, and maintenance facilities. On January 1, 2018, the City entered into a contract with Touchstone Golf, LLC., for the daily management, operation and maintenance of the City's Golf Courses. Touchstone has managed the course and play successfully and was given an extension starting January 2022. Touchstone has made improvements to the course, pro-shop and café to benefit the City and the users of the course. They have also increased teaching programs and interactions with youth and supporting school golf programs.

On December 2022, the City disposed of a portion of the golf course to its development partner, Lewis Group, contingent on its success in entitling the site for housing and club house redevelopment. The Project is expected to contribute towards a regional housing shortage while also generating revenue for the City to invest in the existing golf course and upgrade it with a Greg Norman concept. It is the City's intention that the City-owned golf courses be operated as a self-supporting enterprise with the maintenance and operational costs of the golf courses, as well as the financial support for all capital improvement projects related to the facility, being funded by golf fees. Since mid-2020 when play increased, Touchstone has been able to start funding important maintenance and capital improvement projects.





## ENTERPRISE FUNDS – GOLF COURSE

### FY 24-25 PROPOSED BUDGET

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Beginning Available Fund Balance (a)</b>				
Operating	\$ 1,619,928	\$ 1,784,166	\$ 1,801,037	\$ 1,950,466
<b>Total</b>	<u>1,619,928</u>	<u>1,784,166</u>	<u>1,801,037</u>	<u>1,950,466</u>
<b>REVENUES</b>				
Charges for services	4,155,858	3,799,513	4,310,446	4,371,589
Investment income	(27,053)	9,881	-	-
Other Income	556,300	555,448	304,199	323,200
	<u>4,685,105</u>	<u>4,364,842</u>	<u>4,614,645</u>	<u>4,694,789</u>
<b>EXPENDITURES</b>				
Operating				
Services and supplies	2,950,434	2,940,871	3,127,464	3,495,167
Water	840,397	681,132	874,600	785,332
Debt service				
Principal	326,184	334,340	342,699	264,174
Interest	33,505	20,120	11,968	90,493
Fees and legal costs	-	-	900	900
Capital outlay	370,347	17,993	461,100	533,000
	<u>4,520,867</u>	<u>3,994,456</u>	<u>4,818,731</u>	<u>5,169,066</u>
<b>Other Sources/(Uses)</b>				
Transfers out - General Fund	-	-	-	500,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>
<b>Net Annual Activity</b>	<u>164,238</u>	<u>370,386</u>	<u>(204,086)</u>	<u>(974,277)</u>
<b>Ending Available Fund Balance</b>				
Operating	1,784,166	2,154,552	1,596,951	976,189
	<u><b>\$ 1,784,166</b></u>	<u><b>\$ 2,154,552</b></u>	<u><b>\$ 1,596,951</b></u>	<u><b>\$ 976,189</b></u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## ENTERPRISE FUNDS - MARINA

### OVERVIEW

The services provided by the City and its third-party manager help us to efficiently operate, maintain and preserve the use of the Marina and Small Boat Launch Ramp.

The Vallejo Municipal Marina premises consists of 642 marina berths, a harbormaster facility, three restroom facilities, a highly used promenade area, and a boat launch area. The F3 Marina provides daily management, operation and maintenance of the Marina, including a fueling facility, two sewer pump-out stations, a laundry facility, a shower facility and Wi Fi services.



# ENTERPRISE FUNDS - MARINA

## FY 24-25 PROPOSED BUDGET

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>
<b>Beginning Available Fund Balance (a)</b>	\$ 511,373	\$ 259,886	\$ 303,585	\$ 93,112
<b>REVENUES</b>				
Operations				
Berth Rentals	1,117,657	1,093,136	1,150,000	1,075,000
Live-aboard Fees	82,668	74,955	89,100	85,800
Other Operating Revenues	222,066	155,037	247,850	240,050
Investment Income	(27,160)	8,490	-	-
State Grant	186,844	75,822	-	-
Other Revenues	390	4,240	2,500	-
	<u>1,582,465</u>	<u>1,411,679</u>	<u>1,489,450</u>	<u>1,400,850</u>
Transfers In				
Fleet Fund	-	111,041	-	-
State Lands - Operations	107,972	-	-	-
General Fund	700,000	361,502	700,000	700,000
	<u>807,972</u>	<u>472,543</u>	<u>700,000</u>	<u>700,000</u>
<b>Total Revenues</b>	<u>2,390,437</u>	<u>1,884,222</u>	<u>2,189,450</u>	<u>2,100,850</u>
<b>EXPENDITURES</b>				
Operations				
Salaries and Benefits	20,207	-	-	-
Gasoline for Resale	125,442	66,515	126,000	108,000
Utilities	178,228	184,662	196,500	192,500
Other	1,219,604	1,110,893	1,153,714	1,096,024
	<u>1,543,481</u>	<u>1,362,070</u>	<u>1,476,214</u>	<u>1,396,524</u>
Debt Service	710,702	700,001	702,161	702,160
Capital Outlay	387,741	-	-	-
	<u>2,641,924</u>	<u>2,062,071</u>	<u>2,178,375</u>	<u>2,098,684</u>
<b>Net Annual Activity</b>	<u>(251,487)</u>	<u>(177,849)</u>	<u>11,075</u>	<u>2,166</u>
<b>Ending Available Fund Balance</b>	<u>\$ 259,886</u>	<u>\$ 82,037</u>	<u>\$ 314,660</u>	<u>\$ 95,278</u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## ENTERPRISE FUNDS – VALLEJO STATION PARKING

### OVERVIEW

The Parking Fund's mission is to manage a fully integrated parking program, which supports businesses, residents, and visitors in the Waterfront and Downtown areas. In addition to providing a full range of parking options, the fund creates opportunities to recoup the cost of operations and maintenance for parking lots, garages, and equipment.

The parking program offers a 748-stall parking structure, and sixteen City-owned surface parking lots, providing over 2,700 total public parking spaces in the City's Downtown and Waterfront areas.

The program offers two residential limited parking permit programs, as well as a residential discount program to residents in specific geographic locations. The Program also provides contracted security services throughout the Downtown and Waterfront parking areas, including real-time monitoring of surveillance camera feeds, as well as contracted Parking Enforcement services.



## ENTERPRISE FUNDS – VALLEJO STATION PARKING

### FY 24-25 PROPOSED BUDGET

	<u>Audited FY 21-22</u>	<u>Audited FY 22-23</u>	<u>Adopted FY 23-24</u>	<u>Proposed FY 24-25</u>
<b>Beginning Available Fund Balance (a)</b>	\$ (325,410)	\$ (557,558)	\$ 92,526	\$ 785,167
<b>REVENUES</b>				
Charges for services	613,972	855,615	850,000	950,000
Transfers in- General Fund Recovery (ARPA)	-	662,176	-	-
	<u>613,972</u>	<u>1,517,791</u>	<u>850,000</u>	<u>950,000</u>
<b>EXPENDITURES</b>				
Salaries and Benefits	178,899	-	-	-
Operating				
Maintenance	288,306	207,735	142,417	161,862
Utilities	38,067	84,469	64,000	54,500
Others	340,848	420,033	84,000	733,638
	<u>846,120</u>	<u>712,237</u>	<u>290,417</u>	<u>950,000</u>
Capital Outlay	-	20,285	-	500,000
	<u>846,120</u>	<u>732,522</u>	<u>290,417</u>	<u>1,450,000</u>
<b>Net Annual Activity</b>	<u>(232,148)</u>	<u>785,269</u>	<u>559,583</u>	<u>(500,000)</u>
<b>Ending Available Fund Balance</b>	<u><b>\$ (557,558)</b></u>	<u><b>\$ 227,711</b></u>	<u><b>\$ 652,109</b></u>	<u><b>\$ 285,167</b></u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## ENTERPRISE FUND - WATER

### OVERVIEW

The Water Department's mission is to provide high quality water service to our customers in a safe, reliable, sustainable, and fiscally responsible manner. The City of Vallejo Water Department and Water system infrastructure exists to ensure that the City's water customers receive drinking water that meets or exceeds all water regulations and standards, and that sufficient water is always available for fire suppression.

The Water Department provides the drinking water treatment and distribution, water quality and laboratory, engineering, watershed management, instrumentation, mechanical, electrical and facilities maintenance, as well as administrative and leadership support needed to operate the City Water System and Lakes Water System. The Department also provides drinking water treatment and treatment laboratory services to Travis Air Force Base. The City's Finance Department (Commercial Services Division) provides meter reading and water billing services. All Water-related services are funded entirely by the Water Enterprise Fund.



# ENTERPRISE FUND - WATER

## FULL-TIME PERSONNEL BY POSITION IN FINANCE FUNDED BY WATER

Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>WATER FUND:</b>						
<b>WATER BILLING &amp; COLLECTION</b>						
Customer Service Supervisor	IBEW	1.00	1.00	1.00	1.00	- 1.00
Accounting Manager	CAMP	1.00	1.00	1.00	1.00	- 1.00
Accountant	IBEW	1.00	1.00	1.00	1.00	- 1.00
Sr. Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	- 1.00
Customer Service Representative	IBEW	5.00	6.00	6.00	6.00	- 6.00
		<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>- 10.00</b>
<b>WATER METER READING</b>						
Meter Reader	IBEW	5.00	5.00	5.00	5.00	- 5.00
Sr. Meter Reader	IBEW	1.00	1.00	1.00	1.00	- 1.00
Utility Field Representative	IBEW	2.00	2.00	2.00	2.00	- 2.00
		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>- 8.00</b>
<b>Subtotal, Water Fund</b>		<b>17.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>- 18.00</b>



# ENTERPRISE FUND - WATER

## FULL-TIME PERSONNEL BY POSITION IN WATER

Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25		
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed	
<b>WATER ADMIN &amp; ENGINEERING</b>							
Water Utilities Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Water Operations Manager	EXEC	1.00	1.00	1.00	3.00	-	3.00
Water Engineering Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Water Resource Manager	CAMP	-	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Water Finance Manager	CAMP	1.00	1.00	1.00	-	-	-
IT Project Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Information System Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	4.00	5.00	5.00	6.00	1.00	7.00
Administrative Analyst I	IBEW	1.00	-	-	-	-	-
Sr. Civil Engineer	IBEW	3.00	3.00	3.00	3.00	-	3.00
Assistant Eng/Associate Civil Engineer	IBEW	10.00	8.00	8.00	6.00	-	6.00
Geographic Info Systems Specialist I/II/III	IBEW	1.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
Sr. Engineering Technician	IBEW	2.00	2.00	2.00	2.00	-	2.00
Engineering Technician II	IBEW	3.00	3.00	3.00	3.00	-	3.00
Accounting Clerk II	IBEW	1.00	1.00	1.00	1.00	-	1.00
Admin Clerk II	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>1.00</b>	<b>35.00</b>
<b>WATER QUALITY</b>							
Water Quality Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Laboratory Supervisor	CAMP	1.00	1.00	1.00	1.00	-	1.00
Water Quality Analyst	IBEW	2.00	2.00	2.00	2.00	-	2.00
Laboratory Analyst II	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>SOURCE OPERATIONS</b>							
Reservoir Keeper II	IBEW	2.00	2.00	2.00	2.00	-	2.00
		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>





# ENTERPRISE FUND - WATER

## FULL-TIME PERSONNEL BY POSITION IN WATER (CONTINUED)

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>WATER FUND:</b>							
<b>PUMPING &amp; TREATMENT MAINTENANCE</b>							
Water Facilities Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
IT Project Manager	CAMP	1.00	1.00	1.00	-	-	-
Plant Maintenance Supervisor	CAMP	2.00	2.00	2.00	2.00	-	2.00
Facilities Maintenance Supervisor	CAMP	-	1.00	-	-	-	-
Public Works Supervisor	IBEW	1.00	-	1.00	1.00	-	1.00
Utility Mechanic II	IBEW	5.00	5.00	5.00	5.00	-	5.00
Sr. Instrument Technician	IBEW	1.00	1.00	1.00	1.00	-	1.00
Senior Utility Mechanic	IBEW	1.00	1.00	1.00	1.00	-	1.00
Instrument Technician I/II	IBEW	3.00	3.00	3.00	3.00	-	3.00
Water Maintenance Worker I/II	IBEW	4.00	4.00	4.00	4.00	-	4.00
		<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>18.00</b>	-	<b>18.00</b>
<b>TREATMENT OPERATIONS</b>							
Water Treatment Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
WTP Supervisor	IBEW	2.00	2.00	2.00	3.00	-	3.00
WTP Regulatory Compliance	IBEW	1.00	1.00	1.00	-	-	-
WTPO Trainee II	IBEW	1.00	1.00	1.00	1.00	-	1.00
WTP Operator	IBEW	11.00	12.00	12.00	12.00	-	12.00
Senior WTPO	IBEW	7.00	7.00	7.00	7.00	-	7.00
		<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	-	<b>24.00</b>
<b>WATER FUND (continued):</b>							
<b>DISTRIBUTION MAINT</b>							
Water Distribution Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
Assistant Water Distribution Superintendent	CAMP	1.00	1.00	1.00	-	-	-
Utility Supervisor	IBEW	3.00	3.00	3.00	4.00	-	4.00
Sr. Water Distribution Technician	IBEW	5.00	5.00	5.00	5.00	-	5.00
Water Distribution Technician	IBEW	14.00	14.00	14.00	14.00	-	14.00
Heavy Equipment Operator	IBEW	3.00	3.00	3.00	3.00	-	3.00
Water Maintenance Worker I/II	IBEW	5.00	5.00	5.00	5.00	-	5.00
Senior Meter Mechanic	IBEW	1.00	1.00	1.00	1.00	-	1.00
Meter Mechanic	IBEW	2.00	2.00	2.00	2.00	-	2.00
		<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	-	<b>35.00</b>
<b>SUBTOTAL WATER DEPARTMENT</b>		<b>120.00</b>	<b>121.00</b>	<b>121.00</b>	<b>120.00</b>	<b>1.00</b>	<b>121.00</b>
TOTAL WATER-FINANCE		17.00	18.00	18.00	18.00	-	18.00
TOTAL WATER-HUMAN RESOURCES		1.00	1.00	1.00	1.00	(1.00)	-
<b>TOTAL WATER DEPARTMENT</b>		<b>138.00</b>	<b>140.00</b>	<b>140.00</b>	<b>139.00</b>	-	<b>139.00</b>



## ENTERPRISE FUND - WATER

	City System Fund #401 & 404		Water Rate Stabilization Fund #412	
	Adopted FY 23-24	Proposed FY 24-25	Adopted FY 23-24	Proposed FY 24-25
<b>Beginning Available Fund Balance (a)</b>				
Operating	\$ 17,808,276	\$ 48,910,826	\$ 2,500,000	\$ 2,500,000
Capital Outlay (b)	12,046,318	-	-	-
Capital Outlay (c)	6,386,132	-	-	-
Total	<u>36,240,726</u>	<u>48,910,826</u>	<u>2,500,000</u>	<u>2,500,000</u>
<b>Annual Activity</b>				
<b>Revenues</b>				
Operating	47,286,800	47,248,000	-	-
Capital	1,424,000	1,424,000	-	-
Total	<u>48,710,800</u>	<u>48,672,000</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>				
Salaries and benefits (d)	19,620,699	20,449,800	-	-
Services and supplies	18,197,548	18,243,726	-	-
Interfund allocation to Travis/Lakes	(3,440,166)	(3,578,342)	-	-
Pumping Operations/Power	3,165,000	2,800,000	-	-
Equipment Acquisition	373,200	291,400	-	-
Return to Rate Base	-	-	-	-
Other Expenses	671,000	1,200,000	-	-
Debt Service	5,987,772	5,985,234	-	-
Equipment Capital Outlay	661,000	488,000	-	-
Capital Outlay (b)	15,340,868	-	-	-
Capital Outlay (c)	6,386,132	-	-	-
Total	<u>66,963,053</u>	<u>45,879,818</u>	<u>-</u>	<u>-</u>
<b>Transfers</b>				
Transfers to/(from) operating reserve	(1,870,550)	-	-	-
Transfers to/(from) capital reserve	1,870,550	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Annual Activity</b>				
Operating	180,197	1,368,182	-	-
Capital Outlay (b)	(12,046,318)	1,424,000	-	-
Capital Outlay (c)	(6,386,132)	-	-	-
Total	<u>(18,252,253)</u>	<u>2,792,182</u>	<u>-</u>	<u>-</u>
<b>Ending Available Fund Balance</b>				
Operating reserve	17,988,473	50,279,008	2,500,000	2,500,000
Capital Outlay (b)	-	1,424,000	-	-
Total	<u>\$ 17,988,473</u>	<u>\$ 51,703,008</u>	<u>\$ 2,500,000</u>	<u>\$ 2,500,000</u>
<b>Operating Reserve</b>				
as % of Annual Operating Expenditures	40%	110%	0%	0%
Debt Service Coverage Ratio				

- (a) FY 24-25 beginning balance is based on FY 23-24 projections  
 (b) Capital Improvement and Major Maintenance Program: Pay-Go Funded  
 (c) Capital Improvement and Major Maintenance Program: Bond-Funded  
 (d) FY 23-24 includes \$2M Vacancy Saving; FY 24-25 is \$1M Vacancy Saving



## ENTERPRISE FUND - WATER

Travis System Fund #402 & 410		Lakes System Fund #403 & 411		Total	
Adopted FY 23-24	Proposed FY 24-25	Adopted FY 23-24	Proposed FY 24-25	Adopted FY 23-24	Proposed FY 24-25
\$ -	\$ -	\$ (6,925,434)	\$ (15,608,055)	\$ 13,382,842	\$ 35,802,771
-	-	781,591	-	12,827,909	-
-	-	-	-	6,386,132	-
-	-	(6,143,843)	(15,608,055)	32,596,883	35,802,771
3,913,656	3,792,122	2,306,000	2,306,000	53,506,456	53,346,122
-	-	10,000	10,000	1,434,000	1,434,000
3,913,656	3,792,122	2,316,000	2,316,000	54,940,456	54,780,122
-	-	-	-	19,620,699	20,449,800
1,139,840	1,174,722	1,367,870	1,258,983	20,705,258	20,677,431
2,017,816	2,076,400	1,422,350	1,501,942	-	-
116,000	110,000	31,000	33,000	3,312,000	2,943,000
101,000	36,000	109,000	58,000	583,200	385,400
150,000	150,000	-	-	150,000	150,000
185,000	185,000	2,700	10,000	858,700	1,395,000
-	-	564,899	564,629	6,552,671	6,549,863
125,000	60,000	217,000	140,000	1,003,000	688,000
79,000	-	2,641,000	-	18,060,868	-
-	-	-	-	6,386,132	-
3,913,656	3,792,122	6,355,819	3,566,554	77,232,528	53,238,494
(79,000)	-	(1,849,409)	-	(3,798,959)	-
79,000	-	1,849,409	-	3,798,959	-
-	-	-	-	-	-
-	-	(3,258,228)	(1,260,554)	(3,078,031)	107,628
-	-	(781,591)	10,000	(12,827,909)	1,434,000
-	-	-	-	(6,386,132)	-
-	-	(4,039,819)	(1,250,554)	(22,292,072)	1,541,628
-	-	(10,183,662)	(16,868,609)	10,304,811	35,910,399
-	-	-	10,000	-	1,434,000
<b>\$ -</b>	<b>\$ -</b>	<b>\$ (10,183,662)</b>	<b>\$ (16,858,609)</b>	<b>\$ 10,304,811</b>	<b>\$ 37,344,399</b>
0%	0%	-274%	-473%	20%	67%
				1.48	1.34



# ENTERPRISE FUND - WATER

## CAPITAL IMPROVEMENT AND MAJOR MAINTENANCE PROGRAM

	City System Fund #401, 404	Travis System Fund #402, 410	Lakes System Fund #403, 411	Total
	Adopted FY 24-25	Adopted FY 24-25	Adopted FY 24-25	Adopted FY 24-25
<b>Capital Improvement and Major Maintenance Program</b>				
<b>Pay-Go Funding</b>				
PW9401 Lake Chabot Dam Improvement	431,285			431,285
WT7013 Water Facilities Access Road Improvement	674,940			674,940
WT7047 Water Master Plan Update	178,500			178,500
WT7054 Distribution Facilities Security			(20,000)	(20,000)
WT7065 Cordelia Unit No. 3 Emergency	968,141			968,141
WT7068 Fleming Hill Filter Media Replacement	(1,903,280)			(1,903,280)
WT7096 Lake Curry Dam Improvement Project	679,059			679,059
WT7098 Meter Replacement Project			8,850	8,850
WT7100 Lake Frey Dam Improvement			181,577	181,577
WT7101 Lake Madigan Dam Improvement			52,148	52,148
WT7104 Green Valley Diversion Dam Repairs			(120,075)	(120,075)
WT7107 Mare Island Tank Improvements	250,000			250,000
WT7113 Portable Emergency Generators	89,953			89,953
WT7121 Fleming Hill, Pump Stations & Substation Electrical			47,500	47,500
WT7129 Water Main Installation under Highway 80 at Coach and Turner	(40,000)			(40,000)
WT7130 Summit Reservoir Rehabilitation	86,132			86,132
WT7134 Lake System Master Plan			(150,000)	(150,000)
WT7135 McGary - Cache Main Rehabilitation & Replacement	(64,730)			(64,730)
WT7141 Swanzy Reservoir Improvements	200,000			200,000
WT7142 Fleming Hill Pipe and Pump Replacement Project	(300,000)			(300,000)
WT7144 Cordelia Pump Station Upgrade	(350,000)			(350,000)
WT7145 Terminal Reservoir Pump Station Improvements	(900,000)			(900,000)
<b>Bond Funding</b>				
WT040 Pressure Regulatory Study & System Replacment	(482,031)			(482,031)
WT7054 Distribution Facilities Security			(150,000)	(150,000)
WT7065 Cordelia Unit No. 3 Emergency	1,084,417			1,084,417
WT7068 Fleming Hill Filter Media Replacement	(3,024,883)			(3,024,883)
WT7089 Distribution Sampling Stations	(23,388)			(23,388)
WT7093 Flocculation & Sedimentation Basin Convert / Replacement	(2,775,409)			(2,775,409)
WT7098 Meter Replacement Project	2,200,000			2,200,000
WT7099 Skyview Tank Repair Project	2,002,805			2,002,805
WT7101 Lake Madigan Dam Improvement			184,767	184,767
WT7108 New Capitol Zone Pump Station	(188,978)			(188,978)
WT7112 Jameson Pump #7 Variable Frequency Drive	(45,578)			(45,578)
WT7113 Portable Emergency Generators			(34,767)	(34,767)
WT7115 Mare Island Booster Pump Station	(257,716)			(257,716)
WT7119 Water Main Replacement FY22-23	2,010,658			2,010,658
WT7120 Advanced Meter Infrastructure	410,917			410,917
WT7121 Fleming Hill, Pump Stations & Substation Electrical	(386,425)			(386,425)
WT7124 Caltrans Fairgrounds Pipeline	(468,094)			(468,094)
WT7135 McGary - Cache Main Rehabilitation & Replacement	(56,295)			(56,295)
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



## ECONOMIC DEVELOPMENT FUNDS - SUMMARY

	<b>Successor Agency</b>	<b>Mare Island Programs</b>	<b>Total</b>
<b>Beginning Available Fund Balance (a)</b>	\$ 59,070	\$ 6,022,044	\$ 6,081,114
<b>Revenues</b>			
Taxes	1,285,451	2,036,897	3,322,348
Charges for Services	-	2,745,184	2,745,184
Investment Income	-	50,500	50,500
Lease Revenue	-	44,636	44,636
Transfer In	-	90,000	90,000
	<u>1,285,451</u>	<u>4,967,217</u>	<u>6,252,668</u>
<b>Expenditures</b>			
Economic Development	46,000	557,718	603,718
Police	-	1,038,000	1,038,000
Fire	-	2,640,000	2,640,000
Public Works	-	1,369,249	1,369,249
Nondepartmental	-	469,262	469,262
Debt service	1,276,100	-	1,276,100
	<u>1,322,100</u>	<u>6,074,229</u>	<u>7,396,329</u>
<b>Net Annual Activity</b>	<u>(36,649)</u>	<u>(1,107,012)</u>	<u>(1,143,661)</u>
<b>Ending Available Fund Balance</b>	<u><u>\$ 22,421</u></u>	<u><u>\$ 4,915,032</u></u>	<u><u>\$ 4,937,453</u></u>
<b>Project Balances, including FY 24-25 Appropriations</b>			
ESCA-E Navy Environmental Services Agreement	\$ -	\$ 16,051,510	\$ 16,051,510
MIPRES Mare Island Preserve	-	45,378	45,378
Mare Island CFD Major Maintenance Projects	-	2,600,196	2,600,196
	<u>\$ -</u>	<u>\$ 18,697,084</u>	<u>\$ 18,697,084</u>
<b>Authorized Positions</b>	<u>-</u>	<u>2.00</u>	<u>2.00</u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## ECONOMIC DEVELOPMENT FUNDS – SUCCESSOR AGENCY TO THE FORMER VALLEJO REDEVELOPMENT AGENCY

### OVERVIEW

The Economic Development Department staff are responsible for winding down the former Redevelopment Agency and implementing the functions of the Successor Agency with assistance from City Attorney's Office and Finance Department staff.

All activities of the Successor Agency are administrative in nature related to complying with the Dissolution Act and are subject to the review and approval of the Oversight Board and State of California.



## ECONOMIC DEVELOPMENT FUNDS – MARE ISLAND PROGRAMS

### OVERVIEW

The Mare Island Funds provide for the conversion, development, infrastructure, and municipal services of the former Mare Island Naval Shipyard converts from military to civilian use. The City has executed a series of grants, leases, and Community Facilities District (CFD) Funds to finance the annual operating and infrastructure maintenance requirements for this former naval base.

The following Mare Island Funds (which are non-General Fund) support the development and municipal services on Mare Island as follows:

#### Conversion Fund #106

The Conversion Fund accounts for the pass-through of federal environmental clean-up dollars to facilitate the base conversion from military to civilian use. The fund received an \$8 million injection from the Navy in FY 2011-12, \$399,000 in FY 2014-15, \$955,262 in FY 2016-17, approximately \$31 Million in FY 2017-18 due to a settlement with the insurance company, an additional \$2,393,391 from the Navy in FY 2018-19, \$962,689 in FY 2020-21, \$1,908,104 in FY 2021-22, an additional \$1,290,420.81 in FY 2022-23 and an additional \$7,953,718 in FY 2023-24. These funds are restricted for the costs of remediating the remaining environmental conditions that require cleanup at the Eastern Early Transfer Parcel (EETP).

#### Base Reuse Fund #107

The Base Reuse Fund accounts for ongoing development support on Mare Island. Historically revenue was almost entirely from percentage rent payments from Lennar Mare Island (LMI) pursuant to the Acquisition Agreement between the parties and leases. Effective December 2017, LMI stopped making these payments, thereby reducing the annual revenues to this account from over \$400,000 per year to approximately \$35,000 a year. The fund no longer has sufficient revenue, as carryforward funds from FY 2023-24 will cover budgeted costs in FY 2024-25.

#### CFD 2002-1

The 2002 Community Facilities District (CFD) includes residential and commercial properties, the Mare Island Golf Course, Touro University and the City-owned Mare Island Chapel. It is a services-only 939-acre district that funds the municipal services costs on the Island. The district receives an allocation of all tax revenues generated on Mare Island and assesses property owners a special tax for the balance of funds needed to support approximately \$4-5 million in annual services. As development expands, tax revenues are expected to increase, and the special tax requirement is expected to decrease.

#### CFD 2005-1A (State) and 2005-1B (Local)

The 2005 Community Facilities District (CFD) is a residential district. The 2005-1A CFD was formed under state law and is composed of both a facility and a services component. It was anticipated that the Facilities component would eventually issue bonded debt to pay for capital improvements, however no bonds have been issued to date. The 2005-1B CFD was formed under the City's Mare Island Services Financing Code and is composed of a services component. The 2005-1B CFD will not issue bonded debt. Services in these districts are provided by the City as improvements are completed by the developer.



## ECONOMIC DEVELOPMENT FUNDS – MARE ISLAND PROGRAMS

	<b>Mare Island Conversion Fund #106</b>	<b>Mare Island Base Reuse Fund #107</b>
<b>Beginning Available Fund Balance (a)</b>	\$ 730,674	\$ 169,556
<b>Revenues</b>		
Taxes	-	-
Charges for Services	-	-
Investment Income	-	-
Transfer In	-	90,000
Lease Revenues (b)	-	44,636
	-	134,636
<b>Expenditures</b>		
Economic Development	274,218	200,000
2002-1 CFD Levy	-	83,500
Police	-	-
Fire	-	-
Public Works	-	-
Nondepartmental	137,187	12,330
	411,405	295,830
<b>Net Annual Activity</b>	(411,405)	(161,194)
<b>Ending Available Fund Balance</b>	<b>\$ 319,269</b>	<b>\$ 8,362</b>
<b>Project Balances, including FY 24-25 Appropriations</b>		
Navy Environmental Services Agreement-East	\$ 16,051,510	\$ -
Mare Island Preserve	-	45,378
Major Maintenance Project (c)	-	125,000
	\$ 16,051,510	\$ 170,378

(a) The FY 24-25 Beginning Available Fund Balance is calculated as follows:  
 Fund Balance per City ACFR as of June 30, 2023  
 Less: Remaining Major Maintenance Project balances as of June 30, 2023  
 Less: FY 23-24 Projected Net Annual Activity  
 Less: FY 23-24 Adopted Major Maintenance Project Budget  
 FY 24-25 Beginning Available Fund Balance

(b) Decrease in revenue, LMI stopped paying 5% fee on lease revenue.

(c) Detailed Remaining Project Balances are presented in the 5-Year Major Maintenance Projects Plan Page.





## ECONOMIC DEVELOPMENT FUNDS – MARE ISLAND PROGRAMS

### Mare Island CFDs

<u>2002-1 Fund #112</u>	<u>2005-1A (State) Operating Fund #113</u>	<u>2005-1A (State) Capital Facilities Fund #213</u>	<u>2005-1B (Local) Fund #114</u>	<u>Total</u>
<i>See Supporting Schedule</i>				
\$ 1,951,256	\$ 481,050	\$ 1,882,198	\$ 807,310	\$ 6,022,044
(a)				
2,036,897	-	-	-	2,036,897
2,363,615	281,569	100,000	-	2,745,184
50,500	-	-	-	50,500
-	-	-	-	90,000
-	-	-	-	44,636
<u>4,451,012</u>	<u>281,569</u>	<u>100,000</u>	<u>-</u>	<u>4,967,217</u>
-	-	-	-	474,218
-	-	-	-	83,500
1,038,000	-	-	-	1,038,000
2,640,000	-	-	-	2,640,000
984,537	194,712	-	190,000	1,369,249
<u>260,497</u>	<u>18,275</u>	<u>21,500</u>	<u>19,473</u>	<u>469,262</u>
<u>4,923,034</u>	<u>212,987</u>	<u>21,500</u>	<u>209,473</u>	<u>6,074,229</u>
<u>(472,022)</u>	<u>68,582</u>	<u>78,500</u>	<u>(209,473)</u>	<u>(1,107,012)</u>
<u><b>\$ 1,479,234</b></u>	<u><b>\$ 549,632</b></u>	<u><b>\$ 1,960,698</b></u>	<u><b>\$ 597,837</b></u>	<u><b>\$ 4,915,032</b></u>
-				\$ 16,051,510
3,749,684				45,378
<u>\$ 3,749,684</u>				<u>3,874,684</u>
				<u><b>\$ 19,971,572</b></u>
\$ 5,496,281				
(2,996,724)				
(548,301)				
-				
<u>\$ 1,951,256</u>				



# ECONOMIC DEVELOPMENT FUNDS – MARE ISLAND PROGRAMS

## MARE ISLAND COMMUNITY FACILITIES DISTRICT #2002-1

This schedule presents the CFD cash flow by month

	Audited FY 22-23	Adopted FY 23-24	Revised FY 23-24	FY 2024-2025 Proposed Budget						
				Annual Budget	July	August	September	October	November	December 1-20 (a)
<b>Revenues</b>										
General taxes/fees	\$ 2,342,542	\$ 1,961,282	\$ 1,961,282	\$ 2,036,897	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198
Special Taxes										
County/Teeter	2,101,217	2,073,760	2,073,760	-	-	-	-	-	-	-
City	33,025	-	-	-	-	-	-	-	-	-
Assessments-Net Cost of Service (a)	-	-	-	2,363,615	-	-	-	-	-	-
	<u>2,134,242</u>	<u>2,073,760</u>	<u>2,073,760</u>	<u>2,363,615</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other										
Investment income	43,125	50,000	50,000	50,500	4,208	4,208	4,208	4,208	4,208	2,806
	<u>43,125</u>	<u>50,000</u>	<u>50,000</u>	<u>50,500</u>	<u>4,208</u>	<u>4,208</u>	<u>4,208</u>	<u>4,208</u>	<u>4,208</u>	<u>2,806</u>
Subtotal, revenues	<u>4,519,909</u>	<u>4,085,042</u>	<u>4,085,042</u>	<u>4,451,012</u>	<u>114,406</u>	<u>114,406</u>	<u>114,406</u>	<u>114,406</u>	<u>114,406</u>	<u>113,003</u>
<b>Expenditures</b>										
Public Safety										
Fire	2,470,774	2,459,000	2,459,000	2,640,000	220,000	220,000	220,000	220,000	220,000	146,667
Police - patrol	722,000	835,000	835,000	1,038,000	86,500	86,500	86,500	86,500	86,500	57,667
Public Works										
General	146,778	147,500	153,970	157,500	13,125	13,125	13,125	13,125	13,125	8,750
Buildings	13,336	43,517	55,517	40,223	3,352	3,352	3,352	3,352	3,352	2,235
Streets	284,166	361,058	391,058	342,062	28,505	28,505	28,505	28,505	28,505	19,003
Bridge	289,756	266,221	339,641	295,704	24,642	24,642	24,642	24,642	24,642	16,428
Grounds	90,826	158,210	188,210	149,048	12,421	12,421	12,421	12,421	12,421	8,280
Infrastructure maintenance projects	50,000	-	-	-	-	-	-	-	-	-
Administration	221,604	175,325	210,947	260,497	21,708	21,708	21,708	21,708	21,708	14,472
Subtotal, expenditures	<u>4,289,240</u>	<u>4,445,831</u>	<u>4,633,343</u>	<u>4,923,034</u>	<u>410,253</u>	<u>410,253</u>	<u>410,253</u>	<u>410,253</u>	<u>410,253</u>	<u>273,502</u>
<b>Net operating results</b>	<u>230,669</u>	<u>(360,789)</u>	<u>(548,301)</u>	<u>(472,022)</u>	<u>(295,847)</u>	<u>(295,847)</u>	<u>(295,847)</u>	<u>(295,847)</u>	<u>(295,847)</u>	<u>(160,499)</u>
Subtotal, July-Dec. 20, 2024 cash flow										<u>(1,479,234)</u>
<b>Beginning Fund Balance</b>	<u>2,268,890</u>	<u>1,640,257</u>	<u>2,499,557</u>	<u>1,951,256</u>	<u>1,951,256</u>	<u>1,655,409</u>	<u>1,359,562</u>	<u>1,063,715</u>	<u>767,869</u>	<u>472,022</u>
<b>Ending Fund Balance</b>	<u>\$ 2,499,558</u>	<u>\$ 1,279,468</u>	<u>\$ 1,951,256</u>	<u>\$ 1,479,234</u>	<u>\$ 1,655,409</u>	<u>\$ 1,359,562</u>	<u>\$ 1,063,715</u>	<u>\$ 767,869</u>	<u>\$ 472,022</u>	<u>\$ 311,523</u>

(a) County distributes first installment of special taxes to the City in December

## MARE ISLAND COMMUNITY FACILITIES DISTRICT #2002-1



# ECONOMIC DEVELOPMENT FUNDS – MARE ISLAND PROGRAMS

FY 2024-2025 Proposed Budget							FY 2025-26 Projected					
December 21-31	January	February	March	April	May	June	July	August	September	October	November	December 1-20
\$ 357,263	\$ 110,198	\$ 110,198	\$ 110,198	\$ 467,460	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198	\$ 110,198
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
1,181,808	-	-	-	1,181,808	-	-	-	-	-	-	-	-
1,181,808	-	-	-	1,181,808	-	-	-	-	-	-	-	-
1,403	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	2,806
1,403	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	2,806
1,540,473	114,406	114,406	114,406	1,653,476	114,406	114,406	114,406	114,406	114,406	114,406	114,406	113,003
73,333	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	146,667
28,833	86,500	86,500	86,500	86,500	86,500	86,500	86,500	86,500	86,500	86,500	86,500	57,667
4,375	13,125	13,125	13,125	13,125	13,125	13,125	13,125	13,125	13,125	13,125	13,125	8,750
1,117	3,352	3,352	3,352	3,352	3,352	3,352	3,352	3,352	3,352	3,352	3,352	2,235
9,502	28,505	28,505	28,505	28,505	28,505	28,505	28,505	28,505	28,505	28,505	28,505	19,003
8,214	24,642	24,642	24,642	24,642	24,642	24,642	24,642	24,642	24,642	24,642	24,642	16,428
4,140	12,421	12,421	12,421	12,421	12,421	12,421	12,421	12,421	12,421	12,421	12,421	8,280
-	-	-	-	-	-	-	-	-	-	-	-	-
7,236	21,708	21,708	21,708	21,708	21,708	21,708	21,708	21,708	21,708	21,708	21,708	14,472
136,751	410,253	410,253	410,253	410,253	410,253	410,253	410,253	410,253	410,253	410,253	410,253	273,502
1,403,722	(295,847)	(295,847)	(295,847)	1,243,223	(295,847)	(295,847)	(295,847)	(295,847)	(295,847)	(295,847)	(295,847)	(160,499)
311,523	1,715,245	1,419,398	1,123,551	827,704	2,070,927	1,775,081	1,479,234	1,183,387	887,540	591,693	295,847	\$ (0)
<b>\$ 1,715,245</b>	<b>\$ 1,419,398</b>	<b>\$ 1,123,551</b>	<b>\$ 827,704</b>	<b>\$ 2,070,927</b>	<b>\$ 1,775,081</b>	<b>\$ 1,479,234</b>	<b>\$ 1,183,387</b>	<b>\$ 887,540</b>	<b>\$ 591,693</b>	<b>\$ 295,847</b>	<b>\$ (0)</b>	<b>\$ (160,499)</b>



# ECONOMIC DEVELOPMENT FUNDS – MARE ISLAND PROGRAMS

## MARE ISLAND FIVE YEAR MAJOR MAINTENANCE PROJECTS PLAN

	Project Cost Estimate	FY 23-24 Est CFD Balance	24-25	25-26	26-27	27-28	28-29
<b>Bridge Painting / Pilings / Railings PW9762</b>	13,800,000	-	-	-	-	-	-
Revenues (CFD Allocation)		2,099,073	-	-	-	-	-
Grant Funds		1,058,819	12,340,000	-	-	-	-
Expenses		(1,800,001)	(6,848,946)	(6,848,945)	-	-	-
Transfer In/(Out)		-	-	-	-	-	-
End Balance		1,357,891	6,848,945	-	-	-	-
<b>Bridge Controls PW9775</b>	2,825,000	-	-	-	-	-	-
Revenues (CFD Allocation)		1,275,000	-	-	-	-	-
Grant Funds		-	-	-	-	-	-
Expenses		(38,731)	-	-	-	-	(1,045,654)
Transfer In/(Out) (a)		(190,615)	-	-	-	-	-
End Balance		1,045,654	1,045,654	1,045,654	1,045,654	1,045,654	-
<b>Mare Island Facilities PW9442</b>	1,400,000	-	-	-	-	-	-
Revenues (CFD Allocation)		50,000	-	-	-	-	-
Grant Funds		1,274,488	-	-	-	-	-
Expenses		(43,349)	(1,274,488)	(71,651)	-	-	-
Transfer In/(Out) (a)		65,000	-	-	-	-	-
End Balance		1,346,139	71,651	-	-	-	-
<b>TOTALS</b>	<b>18,025,000</b>						
Revenues (CFD Allocation)		3,424,073	-	-	-	-	-
Grant Funds		2,333,307	12,340,000	-	-	-	-
Expenses		(1,882,081)	(8,123,434)	(6,920,596)	-	-	(1,045,654)
Transfer In/(Out)		(125,615)	-	-	-	-	-
End Balance - Mare Island CFD# 112 Funding		<b>\$ 3,749,684</b>	<b>\$ 4,216,566</b>	<b>\$(6,920,596)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$(1,045,654)</b>

(a) Any remaining balance in the project will be transferred to Bridge Control Project. There are no associated safety costs included in the estimated project costs.



## PUBLIC WORKS - SUMMARY

	<b>Fleet Maintenance/ Replacement Fund #501/502</b> <i>See Supporting Schedule</i>	<b>Gas Tax Fund #133</b> <i>See Supporting Schedule</i>	<b>Landscape Maintenance Districts</b> <i>See Supporting Schedule</i>	<b>Solid Waste Disposal Fund #135</b>	<b>Total</b>
<b>Beginning Available Fund Balance (a)</b>	\$ 3,300,133	\$ 191,925	\$ 22,481,628	\$ 103,382	\$ 26,077,068
<b>Revenues</b>					
Departmental Charges	5,702,843	-	2,860	-	5,705,703
Operating Grants	-	3,045,000	-	-	3,045,000
Charges for Services	45,000	1,660,948	4,918,946	1,700,817	8,325,711
Investment Income	42,000	-	224,707	-	266,707
	<u>5,939,843</u>	<u>4,705,948</u>	<u>5,146,513</u>	<u>1,700,817</u>	<u>17,493,121</u>
<b>Expenditures</b>					
Public Works	3,422,499	3,779,276	4,373,277	1,791,825	13,366,877
Vehicle Replacement	1,442,200	-	-	-	1,442,200
Transfers out	-	800,000	-	-	800,000
Debt service	832,607	-	-	-	832,607
	<u>5,697,306</u>	<u>4,579,276</u>	<u>4,373,277</u>	<u>1,791,825</u>	<u>16,441,684</u>
<b>Net Annual Activity</b>	<u>242,537</u>	<u>126,672</u>	<u>773,236</u>	<u>(91,008)</u>	<u>1,051,437</u>
<b>Ending Available Fund Balance</b>	<u><b>\$ 3,542,670</b></u>	<u><b>\$ 318,597</b></u>	<u><b>\$ 23,254,864</b></u>	<u><b>\$ 12,374</b></u>	<u><b>\$ 27,128,504</b></u>
<b>Ending Balance by Program</b>					
Fleet Operations, Fund #501	\$ 2,177,023				
Vehicle Replacement, General Fund	563,133				
Vehicle Replacement, Other Funds	802,514				
<b>Debt service</b>	<u><b>\$ 3,542,670</b></u>				
<b>Project Balances, including FY 24-25 Appropriations</b>					
Vehicle Replacement	\$ 2,274,807				
Department of Conservation Program	-			\$ 68,565	
Used Oil Block Grant Program	-			18,250	
Household Hazardous Waste	-			-	
	<u><b>\$ 2,274,807</b></u>			<u><b>\$ 86,815</b></u>	



## PUBLIC WORKS FUNDS – FLEET MAINTENANCE/REPLACEMENT

### OVERVIEW

The Fleet Program is designed to maximize the cost-effective utilization of the City's fleet while ensuring sufficient funds are available for scheduled maintenance, repair and replacements.

The Corporation Shop Fleet Branch of the Public Works, and Maintenance Division is responsible for the management of City of Vallejo Fleet Programs comprised of the Operation, Maintenance and Repair Program and the Vehicle and Equipment Replacement Program.

The Operation, Maintenance and Repair Program provides fueling services, scheduled vehicle and equipment maintenance, repairs, and inspections. This branch is responsible for maintaining fleet maintenance and safety records, and filing mandated reports to regulatory agencies, such as Environmental Protection Agency, California Highway Patrol, Department of Transportation, and California Bureau of Automotive Repair for smog inspection requirements. The Fleet Replacement Program includes all actions necessary to replace each unit when scheduled and upon receipt of available funding, and outfit each new unit with required operations and safety equipment, such as lights, sirens, and City logos. The Fleet Branch is responsible for all City fleet units, including fire apparatus, police vehicles, electric vehicles, excavators, dump trucks, pavement grinders, paving machines, special equipment, and the accessories for each unit.



# PUBLIC WORKS FUNDS – FLEET MAINTENANCE/REPLACEMENT

## FY 24-25 PROPOSED BUDGET

	Fleet Maintenance (Fund #501)	Replacement		Total Equipment Replacement (Fund #502)	Total Maintenance & Replacement
		General Fund	Other Funds		
<b>Beginning Available Fund Balance (a)</b>	<u>\$ 1,836,786</u>	<u>\$ 556,433</u>	<u>\$ 906,914</u>	<u>\$ 1,463,347</u>	<u>\$ 3,300,133</u>
<b>Revenues</b>					
Departmental charges:					
General Fund:					
Operating	2,674,639	-	-	-	2,674,639
Replacement	-	1,661,507	-	1,661,507	1,661,507
Water Fund:					
Operating	731,762	-	-	-	731,762
Replacement	-	-	66,400	66,400	66,400
Other Programs:					
Operating	294,335	-	-	-	294,335
Replacement	-	-	274,200	274,200	274,200
Charges for Services	45,000	-	-	-	45,000
Investment Income	17,000	25,000	-	25,000	42,000
Transfer In	-	150,000	-	150,000	150,000
<b>Total Revenues</b>	<u>3,762,736</u>	<u>1,836,507</u>	<u>340,600</u>	<u>2,177,107</u>	<u>5,939,843</u>
<b>Expenditures</b>					
Fleet Operations					
General Fund	2,473,548	-	-	-	2,473,548
Water Fund	676,745	-	-	-	676,745
Other Programs	272,206	-	-	-	272,206
Vehicle Replacement:					
General Fund	-	997,200	-	997,200	997,200
Water Fund	-	-	95,000	95,000	95,000
Other Programs	-	-	350,000	350,000	350,000
Debt service	-	832,607	-	832,607	832,607
<b>Total Expenditures</b>	<u>3,422,499</u>	<u>1,829,807</u>	<u>445,000</u>	<u>2,274,807</u>	<u>5,697,306</u>
<b>Net Annual Activity</b>	<u>340,237</u>	<u>6,700</u>	<u>(104,400)</u>	<u>(97,700)</u>	<u>242,537</u>
<b>Ending Available Fund Balance</b>	<u><b>\$ 2,177,023</b></u>	<u><b>\$ 563,133</b></u>	<u><b>\$ 802,514</b></u>	<u><b>\$ 1,365,647</b></u>	<u><b>\$ 3,542,670</b></u>
% of Operations	64%				

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## PUBLIC WORKS FUNDS – GAS TAX

### OVERVIEW

This is a special revenue fund established under Streets and Highways Code §2105 – 2107.5, and is used to account for the City's share of the State's annual gas tax revenue allocation and the City's use of those funds in compliance with S&H codes. The Gas Tax Fund budget is based on projections made by the State of California. Revenue is also collected from garbage services (through Recology), street sweeping, and insurance proceeds for damages to street signs, lights, and signals.

Gas Tax budget funds the construction and maintenance of road facilities to provide safe, convenient, and economical transportation.

Gas Tax funding is used for the construction of new roads, reconstruction and/or realignment of existing roads, resurfacing, restoration or rehabilitation services, and performing betterment work, such as upgrading guardrail or widening shoulders. This budget can also be allocated to administration and engineering costs incurred and directly related to these activities.

Gas Tax budget also funds road preservation and maintenance efforts, such as the following: pavement patching and resealing; restoring erosion controls and reshaping drainage channels; mowing, tree trimming, and watering within the street right-of-way; replacing topsoil, sod, shrubs, trees, and irrigation facilities; repairing curbs, gutters, culverts, and drains; cleaning (street sweeping); painting and repairing bridges and structures; repainting pavement striping and markings; repainting and repairing signs, guardrails, traffic signals, and lighting standards; servicing street lighting and traffic control devices; and furnishing power for street lighting and traffic control devices.





## PUBLIC WORKS FUNDS – GAS TAX

### FY 24-25 PROPOSED BUDGET

	<b>Audited FY 21-22</b>	<b>Audited FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Beginning Available Fund Balance (a)</b>	\$ 1,284,404	\$ 181,932	\$ 24,051	\$ 191,925
<b>Revenues</b>				
State Gas Tax Apportionment	1,893,934	2,163,918	2,020,000	2,045,000
State Proposition 42 Replacement	935,451	1,025,211	950,000	1,000,000
Investment Income	-	3,242	-	-
Misc. Revenue:				
Vallejo Garbage	1,421,585	1,490,570	1,425,000	1,500,000
VFWD	141,448	141,448	141,488	141,448
Solano County	4,500	-	4,500	4,500
Misc. Revenue/Reimbursements	12,277	10,476	20,000	15,000
	4,409,195	4,834,865	4,560,988	4,705,948
 Total Resources Available	5,693,599	5,016,796	4,585,039	4,897,873
<b>Expenditures (b)</b>				
Traffic Signal Maintenance	850,589	849,982	958,477	926,309
Street Sweeping	558,094	606,673	568,468	571,040
Street Lighting	874,197	1,188,594	961,846	943,311
Signs & Markings	363,573	585,988	567,946	583,074
Overlay & Sidewalk Repair	590,360	317,292	322,545	323,630
Other	274,854	231,912	436,549	431,912
Transfer out - Capital Fund	2,000,000	1,000,000	769,000	800,000
	5,511,667	4,780,441	4,584,831	4,579,276
 <b>Net Annual Activity</b>	(1,102,472)	54,424	(23,843)	126,672
<b>Debt service</b>				
<b>Ending Available Fund Balance</b>	\$ 181,932	\$ 236,356	\$ 208	\$ 318,597

(a) FY 24-25 beginning balance is based on FY 23-24 projections



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## PUBLIC WORKS FUNDS – LANDSCAPE MAINTENANCE DISTRICT

### OVERVIEW

The Landscape Maintenance District program provides stewardship and administration of dedicated funding necessary to support maintenance, repair and improvement of Landscape Maintenance Districts formed in accordance with the California Streets and Highway Code Improvement Act of 1911 and the Landscape and Lighting Act of 1972, as well as the City of Vallejo Municipal Code and Proposition 218.

The Landscape Maintenance District (LMD) Section of the Public Works Engineering Division provides oversight to ensure that funding for each approved LMD is expended in a cost-effective manner on clearly defined services and/or improvements that provide a direct advantage to property in each assessment district, typically through administration of maintenance service contracts. The City of Vallejo has 27 LMDs; 13 LMDs were formed under the Landscape and Lighting Act of 1972 and 14 LMDs were formed under the California Streets and Highway Code Improvement Act of 1911.



# PUBLIC WORKS FUNDS – LANDSCAPE MAINTENANCE DISTRICT

## FY 24-25 PROPOSED BUDGET

	Landscape Maintenance District		1972 Districts				
	Admin Fund #161	Hiddenbrooke Fund #138	South Vallejo Business Park Fund #162	Sandpiper Point Fund #163	Carriage Oaks Fund #170	Bordoni Ranch Fund #177	NE Quadrant Fund #178
<b>Beginning Fund Balance, June 30, 2023</b>	<b>\$ 10,946</b>	<b>\$ 3,437,625</b>	<b>\$ 654,644</b>	<b>\$ 154,137</b>	<b>\$ 23,233</b>	<b>\$ 389,816</b>	<b>\$ 3,949,123</b>
<b>FY 23-24 Activity</b>							
Revenues	-	754,075	127,328	55,058	15,149	176,200	899,873
Expenditures	(1,421,607)	(621,624)	(57,793)	(35,743)	(20,867)	(117,412)	(462,332)
Interfund Allocation	1,421,607	(184,384)	(33,860)	(21,151)	(12,506)	(63,462)	(257,482)
<b>Net Annual Activity</b>	<b>-</b>	<b>(51,933)</b>	<b>35,675</b>	<b>(1,836)</b>	<b>(18,224)</b>	<b>(4,674)</b>	<b>180,059</b>
<b>Projected Fund Balance, June 30, 2024</b>	<b>10,946</b>	<b>3,385,692</b>	<b>690,319</b>	<b>152,301</b>	<b>5,009</b>	<b>385,142</b>	<b>4,129,182</b>
<b>FY 24-25 Activity</b>							
<b>Revenues</b>							
Charges for services	-	721,027	123,031	54,011	14,864	172,785	862,794
Investment income	-	33,857	6,903	1,523	50	3,851	41,292
Other	-	2,860	-	-	-	-	-
<b>Total Revenue</b>	<b>-</b>	<b>757,744</b>	<b>129,934</b>	<b>55,534</b>	<b>14,914</b>	<b>176,636</b>	<b>904,086</b>
<b>Expenditures</b>							
<b>District Maintenance</b>							
Contract Services	-	467,383	12,859	18,853	4,551	44,224	215,688
Rehabilitation / Vandalism	-	75,000	7,000	5,000	-	10,000	50,000
Utilities	-	112,242	36,383	11,595	-	51,600	188,801
Major Maintenance Projects	-	-	-	-	-	-	-
<b>Subtotal, District Maintenance</b>	<b>-</b>	<b>654,625</b>	<b>56,242</b>	<b>35,448</b>	<b>4,551</b>	<b>105,824</b>	<b>454,489</b>
<b>Administration</b>							
Citywide and Department Allocations	1,650,473	-	-	-	-	-	-
District Allocations	(1,650,473)	265,881	39,090	24,636	3,163	73,550	315,880
Engineer's Report	-	4,108	701	307	85	985	4,917
County Fees	-	7,210	1,230	540	149	1,728	8,628
<b>Subtotal, Administration</b>	<b>-</b>	<b>277,199</b>	<b>41,021</b>	<b>25,483</b>	<b>3,397</b>	<b>76,263</b>	<b>329,425</b>
<b>Total Expenditures</b>	<b>-</b>	<b>931,824</b>	<b>97,263</b>	<b>60,931</b>	<b>7,948</b>	<b>182,087</b>	<b>783,914</b>
<b>Net Annual Activity</b>	<b>-</b>	<b>(174,080)</b>	<b>32,671</b>	<b>(5,397)</b>	<b>6,966</b>	<b>(5,451)</b>	<b>120,172</b>
	<b>\$ 10,946</b>	<b>\$ 3,211,612</b>	<b>\$ 722,990</b>	<b>\$ 146,904</b>	<b>\$ 11,975</b>	<b>\$ 379,691</b>	<b>\$ 4,249,354</b>
<b>Total Fund Balance</b>							
Operating reserve (50% annual operations)	\$ -	464,482	\$ 48,632	\$ 30,466	\$ 11,975	\$ 91,044	\$ 391,957
Rehabilitation reserve	-	2,747,130	674,358	116,438	-	288,647	3,857,397
Undesignated/Available	10,946	-	-	-	-	-	-
	<b>\$ 10,946</b>	<b>\$ 3,211,612</b>	<b>\$ 722,990</b>	<b>\$ 146,904</b>	<b>\$ 11,975</b>	<b>\$ 379,691</b>	<b>\$ 4,249,354</b>



# PUBLIC WORKS FUNDS – LANDSCAPE MAINTENANCE DISTRICT

## FY 24-25 PROPOSED BUDGET

### 1972 Districts

Garthe Ranch Fund #180	Hunter Ranch III Fund #183	Town and Country II Fund #184	Glen Cove III Fund #185	Marine World Fund #186	Marine View Fund #187	Garthe Ranch Fund #188	Subtotal 1972 Districts
<b>\$ 129,469</b>	<b>\$ 73,665</b>	<b>\$ 152,337</b>	<b>\$ 1,482,164</b>	<b>\$ 536,680</b>	<b>\$ 43,413</b>	<b>\$ 1,828,364</b>	<b>\$ 9,417,045</b>
180,884	14,244	24,432	815,638	110,113	6,767	231,683	2,657,369
(160,693)	(8,304)	(16,781)	(487,284)	(62,269)	(9,291)	(97,017)	(1,535,786)
(95,702)	(4,904)	(6,313)	(263,461)	(36,735)	(5,571)	(56,733)	(857,880)
(75,511)	1,036	1,338	64,893	11,109	(8,095)	77,933	263,703
<b>53,958</b>	<b>74,701</b>	<b>153,675</b>	<b>1,547,057</b>	<b>547,789</b>	<b>35,318</b>	<b>1,906,297</b>	<b>9,680,748</b>
178,341	13,688	23,328	817,583	105,951	6,360	217,919	2,590,655
540	747	1,537	15,471	5,478	353	19,063	96,808
-	-	-	-	-	-	-	-
178,881	14,435	24,865	833,054	111,429	6,713	236,982	2,687,463
49,000	3,183	7,639	316,170	22,978	6,377	26,099	727,621
-	5,000	6,000	50,000	25,000	3,000	15,000	176,000
36,630	-	-	96,000	21,300	-	36,500	478,809
-	-	-	100,000	-	-	-	100,000
85,630	8,183	13,639	562,170	69,278	9,377	77,599	1,482,430
-	-	-	-	-	-	-	-
59,515	5,687	9,480	321,219	48,150	6,517	53,934	960,821
1,016	78	133	4,657	603	36	1,242	14,760
1,783	137	233	8,176	1,060	64	2,179	25,907
62,314	5,902	9,846	334,052	49,813	6,617	57,355	1,001,488
147,944	14,085	23,485	896,222	119,091	15,994	134,954	2,483,918
30,937	350	1,380	(63,168)	(7,662)	(9,281)	102,028	203,545
<b>\$ 84,895</b>	<b>\$ 75,051</b>	<b>\$ 155,055</b>	<b>\$ 1,483,889</b>	<b>\$ 540,127</b>	<b>\$ 26,037</b>	<b>\$ 2,008,325</b>	<b>\$ 9,884,293</b>
\$ 84,895	\$ 7,043	\$ 11,743	\$ 448,111	\$ 59,546	\$ 7,997	\$ 67,477	\$ 1,260,886
-	68,008	143,312	1,035,778	480,581	18,040	1,940,848	8,623,407
-	-	-	-	-	-	-	-
<b>\$ 84,895</b>	<b>\$ 75,051</b>	<b>\$ 155,055</b>	<b>\$ 1,483,889</b>	<b>\$ 540,127</b>	<b>\$ 26,037</b>	<b>\$ 2,008,325</b>	<b>\$ 9,884,293</b>



# PUBLIC WORKS FUNDS – LANDSCAPE MAINTENANCE DISTRICT

## FY 24-25 PROPOSED BUDGET

1911 Districts							
	Summit II Fund #164	Town and Country Fund #165	Costa del Rio Fund #166	Monica Place Fund #167	Greenmont/ Seaport Fund #168	Ridgecrest Fund #169	Cimarron Hill/ Madigan Fund #171
<b>Beginning Fund Balance, June 30, 2023</b>	<b>\$ 371,187</b>	<b>\$ 210,813</b>	<b>\$ 588,379</b>	<b>\$ 38,852</b>	<b>\$ 239,124</b>	<b>\$ 214,332</b>	<b>\$ 2,127,761</b>
<b>FY 23-24 Activity</b>							
Revenues	49,805	49,702	135,280	3,252	43,999	66,633	384,903
Expenditures	(9,974)	(26,469)	(63,323)	(326)	(30,188)	(34,206)	(98,060)
Interfund Allocation	(5,876)	(12,847)	(37,932)	-	(15,126)	-	(58,169)
Net Annual Activity	<u>33,955</u>	<u>10,386</u>	<u>34,025</u>	<u>2,926</u>	<u>(1,315)</u>	<u>32,427</u>	<u>228,674</u>
<b>Projected Fund Balance, June 30, 2024</b>	<b><u>405,142</u></b>	<b><u>221,199</u></b>	<b><u>622,404</u></b>	<b><u>41,778</u></b>	<b><u>237,809</u></b>	<b><u>246,759</u></b>	<b><u>2,356,435</u></b>
<b>FY 24-25 Activity</b>							
<b>Revenues</b>							
Charges for services	51,346	52,290	136,547	3,023	44,060	68,492	393,876
Investment income	4,051	2,212	6,224	418	2,378	2,468	23,564
Other	-	-	-	-	-	-	-
Total Revenue	<u>55,397</u>	<u>54,502</u>	<u>142,771</u>	<u>3,441</u>	<u>46,438</u>	<u>70,960</u>	<u>417,440</u>
<b>Expenditures</b>							
<b>District Maintenance</b>							
Contract Services	4,838	13,952	20,542	319	15,405	15,277	53,710
Rehabilitation / Vandalism	5,000	5,000	15,000	-	15,000	15,000	15,000
Utilities	-	1,480	15,360	-	-	4,000	16,680
Major Maintenance Projects	-	75,000	-	-	-	-	-
Subtotal, District Maintenance	<u>9,838</u>	<u>95,432</u>	<u>50,902</u>	<u>319</u>	<u>30,405</u>	<u>34,277</u>	<u>85,390</u>
<b>Administration</b>							
<b>Citywide and Department Allocations</b>							
	-	-	-	-	-	-	-
District Allocations	6,838	14,200	35,378	-	21,132	-	59,348
Engineer's Report	293	298	778	17	251	390	2,244
County Fees	-	-	-	-	-	-	-
Subtotal, Administration	<u>7,131</u>	<u>14,498</u>	<u>36,156</u>	<u>17</u>	<u>21,383</u>	<u>390</u>	<u>61,592</u>
Total Expenditures	<u>16,969</u>	<u>109,930</u>	<u>87,058</u>	<u>336</u>	<u>51,788</u>	<u>34,667</u>	<u>146,982</u>
Net Annual Activity	<u>38,428</u>	<u>(55,428)</u>	<u>55,713</u>	<u>3,105</u>	<u>(5,350)</u>	<u>36,293</u>	<u>270,458</u>
	<b><u>\$ 443,570</u></b>	<b><u>\$ 165,771</u></b>	<b><u>\$ 678,117</u></b>	<b><u>\$ 44,883</u></b>	<b><u>\$ 232,459</u></b>	<b><u>\$ 283,052</u></b>	<b><u>\$ 2,626,893</u></b>
<b>Total Fund Balance</b>							
Operating reserve (50% annual operations)	\$ 8,485	\$ 54,965	\$ 43,529	\$ 168	\$ 25,894	\$ 17,334	\$ 73,491
Rehabilitation reserve	435,085	110,806	634,588	44,715	206,565	265,718	2,553,402
Undesignated/Available	-	-	-	-	-	-	-
	<u>\$ 443,570</u>	<u>\$ 165,771</u>	<u>\$ 678,117</u>	<u>\$ 44,883</u>	<u>\$ 232,459</u>	<u>\$ 283,052</u>	<u>\$ 2,626,893</u>



# PUBLIC WORKS FUNDS – LANDSCAPE MAINTENANCE DISTRICT

## FY 24-25 PROPOSED BUDGET

1911 Districts									Mare Island 2005-1A (State) Operating Fund #113 Allocation
Flem Hill/ Springtree Fund #172	Somerset I and II Fund #173	Woodridge Fund #174	College Hills Fund #175	Somerset III Fund #176	Hunter Ranch I and II Fund #181	Glen Cove I and II Fund #182	Subtotal 1911 District	Total	
<b>\$ 1,273,882</b>	<b>\$ 406,642</b>	<b>\$ 432,478</b>	<b>\$ 345,119</b>	<b>\$ 259,994</b>	<b>\$ 850,680</b>	<b>\$ 1,336,204</b>	<b>\$ 8,695,447</b>	<b>\$ 21,561,063</b>	<b>\$ -</b>
163,714	108,076	97,703	52,726	120,211	117,052	190,464	1,583,520	4,994,964	69,135
(52,081)	(59,727)	(33,189)	(21,359)	(36,420)	(33,889)	(65,306)	(564,517)	(4,143,534)	-
(31,040)	(35,845)	(19,794)	(12,777)	(21,668)	(20,163)	(38,971)	(310,208)	69,135	(69,135)
80,593	12,504	44,720	18,590	62,123	63,000	86,187	708,795	920,565	-
<b>1,354,475</b>	<b>419,146</b>	<b>477,198</b>	<b>363,709</b>	<b>322,117</b>	<b>913,680</b>	<b>1,422,391</b>	<b>9,404,242</b>	<b>22,481,628</b>	<b>-</b>
165,069	110,318	99,537	52,693	125,589	116,995	187,429	1,607,264	4,918,946	79,839
13,545	4,191	4,772	3,637	3,221	9,137	14,224	94,042	224,707	-
-	-	-	-	-	-	-	-	2,860	-
178,614	114,509	104,309	56,330	128,810	126,132	201,653	1,701,306	5,146,513	79,839
27,115	45,831	11,458	12,997	11,458	7,002	32,588	272,492	1,467,496	-
20,000	5,000	10,000	7,000	12,500	10,000	20,000	154,500	405,500	-
9,888	3,300	10,240	1,568	12,127	15,150	12,661	102,454	693,505	-
-	-	-	-	-	-	-	75,000	175,000	-
57,003	54,131	31,698	21,565	36,085	32,152	65,249	604,446	2,741,501	-
-	-	-	-	-	-	-	-	1,650,473	-
-	-	-	-	-	-	-	-	1,650,473	-
39,618	37,622	22,032	14,988	25,080	22,346	45,350	343,932	(79,839)	79,839
940	629	567	300	715	667	1,068	9,157	28,025	-
-	-	-	-	-	-	-	-	33,117	-
40,558	38,251	22,599	15,288	25,795	23,013	46,418	353,089	1,631,776	79,839
97,561	92,382	54,297	36,853	61,880	55,165	111,667	957,535	4,373,277	79,839
81,053	22,127	50,012	19,477	66,930	70,967	89,986	743,771	773,236	-
<b>\$ 1,435,528</b>	<b>\$ 441,273</b>	<b>\$ 527,210</b>	<b>\$ 383,186</b>	<b>\$ 389,047</b>	<b>\$ 984,647</b>	<b>\$ 1,512,377</b>	<b>\$ 10,148,013</b>	<b>\$ 23,254,864</b>	<b>\$ -</b>
\$ 48,781	\$ 46,191	\$ 27,149	\$ 18,427	\$ 30,940	\$ 27,583	\$ 55,834	\$ 478,771	\$ 2,204,139	\$ -
1,386,747	395,082	500,061	364,759	358,107	957,064	1,456,543	9,669,242	21,039,779	-
-	-	-	-	-	-	-	-	10,946	-
<b>\$ 1,435,528</b>	<b>\$ 441,273</b>	<b>\$ 527,210</b>	<b>\$ 383,186</b>	<b>\$ 389,047</b>	<b>\$ 984,647</b>	<b>\$ 1,512,377</b>	<b>\$ 10,148,013</b>	<b>\$ 23,254,864</b>	<b>\$ -</b>



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## HOUSING AND OTHER FUNDS - SUMMARY

	<b>Housing Funds</b>	<b>Debt Service</b>	<b>Police Grants Funds #139, 140, 146, 149, 151</b>	<b>Risk Management (Self Insurance)</b>	<b>Administrative Fund #601</b>
	<i>See Supporting Schedule</i>	<i>See Supporting Schedule</i>	<i>See Supporting Schedule</i>	<i>See Supporting Schedule</i>	(a)
<b>Beginning Available Fund Balance (h)</b>	\$ 2,382,902	\$ 3,555,959	\$ 263,757	\$ 33,785,800	\$ -
<b>Revenues</b>					
Operating					
Charges for Services	-	2,208,059	-	15,090,000	-
County recoupment - delinquencies	-	(1,715,000)	-	-	-
Operating Grants and Contributions	25,598,712	-	250,000	-	20,000
Investment Income	-	42,000	-	337,858	25,000
Lease Revenue	-	-	-	-	-
Program Income	112,800	-	-	-	-
Miscellaneous	43,900	-	-	-	-
	<u>25,755,412</u>	<u>535,059</u>	<u>250,000</u>	<u>15,427,858</u>	<u>45,000</u>
<b>Expenditures</b>					
Housing Funds	24,608,515	-	-	-	-
Planning and Development Services	-	-	-	-	-
Economic Development	-	-	-	-	-
Police	-	-	513,757	-	20,000
Public Works	-	-	-	-	-
Nondepartmental	-	95,740	-	18,267,399	-
Administration	-	-	-	-	-
Debt service	-	2,706,566	-	-	-
	<u>24,608,515</u>	<u>2,802,306</u>	<u>513,757</u>	<u>18,267,399</u>	<u>20,000</u>
Other Financing Sources (Uses)					
Transfers in - General Fund	-	974,288	-	2,350,000	-
Transfers in - Capital Funds	189,999	-	-	-	-
Transfers out - General Fund	-	-	-	-	(25,000)
Transfers out - Economic Development	-	-	-	-	-
Fund balance reserve	-	(6,270)	-	-	-
	<u>189,999</u>	<u>968,018</u>	<u>-</u>	<u>2,350,000</u>	<u>(25,000)</u>
<b>Net Annual Activity</b>	<u>1,336,896</u>	<u>(1,299,229)</u>	<u>(263,757)</u>	<u>(489,541)</u>	<u>-</u>
<b>Ending Available Fund Balance</b>	<u>\$ 3,719,798</u>	<u>\$ 2,256,730</u>	<u>\$ -</u>	<u>\$ 33,296,259</u>	<u>\$ -</u>
<b>Endowment Principal</b>					
<b>Remaining Unexpended Appropriation</b>					
<b>Authorized Positions</b>	<u>16.00</u>	<u>-</u>	<u>-</u>	<u>5.00</u>	<u>-</u>

- (a) The Administration Fund appropriates various special purpose collections and donations.
- (b) The Hazmat Fund appropriates funds received from Vallejo Garbage Service (Recology) to support the Public Works Department's hazardous materials response team.
- (c) The McCune Collection Trust Fund supports the McCune Collection of rare books at the JFK Library.
- (d) The Navigation Center Fund appropriates various donations to support the operation of the Vallejo Homeless Navigation Center
- (e) NLP Nuisance Abatement Fund pays for the demolition of dangerous buildings and escalating nuisance conditions through board-ups or other special projects on private property.
- (f) The Outside Funded Services Fund appropriates funds for development related expenditures that are reimbursed by applicants.
- (g) The State Lands Commission Fund reports revenues earned on waterfront land protected by the State Land Trust
- (h) FY 24-25 beginning balance is based on FY 23-24 projections



## HOUSING AND OTHER FUNDS - SUMMARY

Hazmat Fund #143 (b)	McCune Collection Fund #603 (c)	Navigation Center Fund #191 (d)	NLP Nuisance Abatement Fund #147 (e)	Outside Funded Services Fund #129 (f)	State Lands Commission Fund #134 (g)	Total
\$ 93,619	\$40,860	\$ 50,000	\$ 99,432	\$ 191,250	\$ 310,619	\$ 40,774,198
48,535	-	-	-	1,020,000	-	18,366,594
-	-	-	-	-	-	(1,715,000)
-	-	-	-	-	-	25,868,712
-	2,500	50,000	-	40,383	-	497,741
-	-	-	-	-	301,671	301,671
-	-	-	-	-	-	112,800
-	-	-	107,000	-	-	150,900
<u>48,535</u>	<u>2,500</u>	<u>50,000</u>	<u>107,000</u>	<u>1,060,383</u>	<u>301,671</u>	<u>43,583,418</u>
-	-	-	-	-	-	24,608,515
-	-	-	-	500,000	-	500,000
-	-	-	-	320,000	-	320,000
-	-	-	-	-	-	533,757
25,784	-	-	-	100,000	15,000	140,784
-	2,500	-	206,432	-	15,453	18,587,522
-	-	-	-	100,000	-	100,000
-	-	-	-	-	-	2,706,566
<u>25,784</u>	<u>2,500</u>	<u>-</u>	<u>206,432</u>	<u>1,020,000</u>	<u>30,453</u>	<u>47,497,144</u>
-	-	-	-	-	-	3,324,288
-	-	-	-	-	-	189,999
-	-	-	-	(40,383)	-	(65,383)
-	-	-	-	-	-	-
-	-	-	-	-	-	(6,270)
-	-	-	-	(40,383)	-	3,442,634
<u>22,751</u>	<u>-</u>	<u>50,000</u>	<u>(99,432)</u>	<u>-</u>	<u>271,218</u>	<u>(471,092)</u>
<b><u>\$ 116,370</u></b>	<b><u>\$ 40,860</u></b>	<b><u>\$ 100,000</u></b>	<b><u>\$ (0)</u></b>	<b><u>\$ 191,250</u></b>	<b><u>\$ 581,837</u></b>	<b><u>\$ 40,303,106</u></b>
-	<u>\$ 64,625</u>	-	-	-	-	-
-	-	<u>\$ 5,106,379</u>	-	-	-	-
-	-	-	-	-	-	21.00



## HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

### OVERVIEW

The Housing and Community Development (HCD) Department manages programs funded by the U.S. Department of Housing and Urban Development (HUD). The HCD Department is home to the Housing Authority of the City of Vallejo (HACV) which administers the Housing Choice Voucher (HCV) Program (more commonly known as Section 8) and its subprograms: Project-Based Voucher, Family Self-Sufficiency, and HCV Homeownership. The HCV Program provides rental subsidy assistance to eligible low-income families and individuals. The HACV also administers the Veterans Affairs Supportive Housing Program which combines HUD housing vouchers with Veterans Affairs supportive services to help veterans find and sustain housing. The HACV ensures that program participants have decent, safe, sanitary, and quality housing, and facilitates in order to improve the quality of life of families of Vallejo.

The HCD Department also coordinates the application and implementation of the Community Development Block Grant Program, HOME Investment Partnerships Program, and the Neighborhood Stabilization Program. These HUD-funded programs allow the City to develop community development projects, housing, and supportive services for low-income individuals and families. The HCD Department sponsors new solutions to local housing and community issues by forming partnerships with non-profit organizations, other public agencies, and the private sector.

The HCD Department also provides staff support to the Housing and Community Development Commission.

Through these HUD-funded programs, the Housing and Community Development Department provides services in accordance with its mission to improve the living environments and the quality of life of low and moderate-income families residing within Vallejo's diverse communities, and promote housing affordability, access, fairness, dignity, and stability.

### PROGRAMS AND SERVICES PROVIDED

#### **Housing Authority of the City of Vallejo**

##### Housing Choice Voucher (HCV) Program

The HCV Program provides long-term rental assistance to eligible very low-income households, including the elderly, and the disabled. A program participant that is issued a voucher is responsible for finding a suitable housing unit of their choice in the private market where the owner agrees to rent under the HCV Program and adhere to program requirements. The HACV partners with property owners and managers to assist up to 2,200 low-income families. A housing subsidy is paid to the landlord directly by the HACV on behalf of the participating household. The household pays the difference between the actual rent charged by the landlord and the amount subsidized by the program.

##### Project-Based Voucher (PBV) Program

Project-Based vouchers are a component of the HCV Program where up to 20 percent of the Housing Authority's authorized voucher units may be attached to specific housing units located within the city.



### Family Self-Sufficiency (FSS) Program

The FSS Program offers opportunities for existing HCV Program participants to receive case management services and financial incentives enabling them to move toward economic independence and self-sufficiency. Participation is voluntary and requires a five-year personal commitment. As the FSS Program participant's rental share increases because of increased earned income, a specified amount of money is deposited into an interest earning savings account on behalf of the qualifying participant. Upon successful completion of the FSS program, the participant will have access to those funds.

### Veterans Affairs Supportive Housing (VASH) Program

The VASH Program provides rental assistance vouchers to veterans who are experiencing homelessness. The HACV partners with the Department of Veterans Affairs to assist up to 81 participants. VA case workers also provide case management and clinical services to help veterans maintain a stable housing environment.

## **Community Development Programs**

### Community Development Block Grant (CDBG) Program

The Community Development Block Grant Program aims to develop viable urban communities by providing adequate housing and a suitable living environment and expanding economic opportunities for persons of low- and moderate-income. CDBG Program funds may be used for projects in target areas such as public facilities, and public improvements, and for mortgage assistance for eligible low-income homeowners. The CDBG Program may also fund public service activities provided by non-profit agencies such as Community Housing Development Corporation, Fair Housing Advocates of Northern California, and Faith Food Fridays.

### HOME Investment Partnerships (HOME) Program

The HOME Investment Partnerships Program provides funding for the acquisition and/or rehabilitation of abandoned and foreclosed properties, homeowner mortgage assistance and rehabilitation programs, and enables the City to partner with nonprofit and for-profit developers to produce quality affordable housing for low-income families. It may also be used to provide temporary rental assistance to Vallejo residents who are homeless or at risk of homelessness.

### Neighborhood Stabilization Program

The Neighborhood Stabilization Program (NSP) was established to revitalize neighborhoods, reduce blight, and stabilize declining property values by funding the acquisition and rehabilitation of foreclosed and/or abandoned properties.



# HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

## FULL-TIME PERSONNEL BY POSITION

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>OTHER FUNDS:</b>							
<b>HOUSING/SECTION 8 Fund 121</b>							
Housing Director	EXEC	-	1.00	1.00	1.00	-	1.00
Housing & Community Development Program Mgr	CAMP	1.00	-	-	-	-	-
Housing Project Developer	CAMP	1.00	1.00	1.00	1.00	-	1.00
Housing Specialist Supervisor	IBEW	2.00	1.00	1.00	1.00	-	1.00
Housing Specialist I / II	IBEW	-	6.00	7.00	7.00	-	7.00
Sr. Housing Specialist	IBEW	6.00	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	-	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	2.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
Admin Clerk II	IBEW	2.00	2.00	2.00	2.00	-	2.00
<b>TOTAL DEPARTMENT</b>		<b>15.00</b>	<b>15.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>



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# HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

	<b>Section 8</b>			
	<b>Voucher Program Fund #123</b>		<b>Admin Program Fund #121</b>	
	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>	<b>Adopted FY 23-24</b>	<b>Proposed FY 24-25</b>
<b>Beginning Available Fund Balance (a)</b>	\$ -	\$ -	\$ 2,119,979	\$ 1,650,352
<b>Revenues</b>				
Operating				
Operating Grants and Contributions	21,707,453	21,707,453	2,150,633	2,420,488
Investment Income	-	-	-	-
Program Income	-	-	-	-
Fees and Forfeitures	5,000	5,000	32,500	30,300
Transfer in - Capital Funds	-	-	-	-
	<u>21,712,453</u>	<u>21,712,453</u>	<u>2,183,133</u>	<u>2,450,788</u>
<b>Expenditures</b>				
Grant programs	19,886,924	19,661,924	-	-
Administration	-	-	3,138,486	3,443,574
Interfund Reimbursement - staff costs	-	-	(184,085)	(106,254)
	<u>19,886,924</u>	<u>19,661,924</u>	<u>2,954,401</u>	<u>3,337,320</u>
<b>Net Annual Activity</b>	<u>1,825,529</u>	<u>2,050,529</u>	<u>(771,268)</u>	<u>(886,532)</u>
<b>Ending Available Fund Balance</b>	<u><b>\$ 1,825,529</b></u>	<u><b>\$ 2,050,529</b></u>	<u><b>\$ 1,348,711</b></u>	<u><b>\$ 763,820</b></u>
<b>Project Balances, Including FY 24-25 Appropriations</b>				
Housing Development				
<b>Affordable Housing Loans outstanding at June 30, 2023</b>				<u><u>\$ 37,608</u></u>
<b>Section 8 Funding:</b>	<b>June 30, 2024</b>	<b>June 30, 2025</b>		
One month average expenditures :				
Voucher Program	\$ 19,886,924	\$ 19,661,924		
Admin Program	2,954,401	3,337,320		
Operating reserve	-	-		
Total Annual expenditures	<u>22,841,325</u>	<u>22,999,244</u>		
Number of months	12	12		
Average monthly expenditures	<u>\$ 1,903,444</u>	<u>\$ 1,916,604</u>		
Combined Available Fund				
Balance June 30				
Voucher Program	\$ 1,825,529	\$ 2,050,529		
Admin Program	1,348,711	763,820		
Operating Reserve	-	-		
	<u>\$ 3,174,240</u>	<u>\$ 2,814,349</u>		

(a) FY 24-25 beginning balance is based on FY 23-24 projections





# HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

## Housing Authority

Operating Reserve Fund #122		Housing Development Fund #124		Affordable Housing Fund #126	
Adopted FY 23-24	Proposed FY 24-25	Adopted FY 23-24	Proposed FY 24-25	Adopted FY 23-24	Proposed FY 24-25
\$ -	\$ -	\$ 362,406	\$ 364,151	\$ 1,892,271	\$ 368,399
-	-	-	-	-	-
-	-	-	-	-	-
-	-	16,600	8,600	-	-
-	-	-	-	160,000	189,999
-	-	16,600	8,600	160,000	189,999
-	-	-	-	-	-
-	-	-	-	25,700	25,700
-	-	-	-	-	-
-	-	-	-	25,700	25,700
-	-	16,600	8,600	134,300	164,299
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 379,006</b>	<b>\$ 372,751</b>	<b>\$ 2,026,571</b>	<b>\$ 532,698</b>
	<u>\$ -</u>		<u>\$ -</u>		
	<u>\$ 881,517</u>				<u>\$ 13,299,965</u>



# HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

City

	CDBG Program Fund #101		Home Program Fund #102	
	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 23-24	Adopted FY 24-25
<b>Beginning Available Fund Balance (a)</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenues</b>				
Operating				
Operating Grants and Contributions	1,035,447	1,007,083	561,954	463,688
Investment Income	-	-	-	-
Program Income	5,000	5,000	100,000	100,000
Fees and Forfeitures	-	-	-	-
Transfer in - Capital Funds	-	-	-	-
	<u>1,040,447</u>	<u>1,012,083</u>	<u>661,954</u>	<u>563,688</u>
<b>Expenditures</b>				
Grant programs	832,358	809,666	595,758	485,036
Administration	67,100	126,163	23,100	48,652
Interfund Reimbursement - staff costs	140,989	76,254	43,096	30,000
	<u>1,040,447</u>	<u>1,012,083</u>	<u>661,954</u>	<u>563,688</u>
<b>Net Annual Activity</b>	-	0	-	(0)
<b>Ending Available Fund Balance</b>	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ (0)</u>
<b>Project Balances, Including FY 24-25 Appropriations</b>				
Housing Development				
<b>Affordable Housing Loans outstanding at June 30, 2023</b>		<u>\$ 1,845,324</u>		<u>\$ 4,336,547</u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



# HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

<b>NSP Program Fund #103</b>		<b>Total</b>	
<b>Adopted FY 23-24</b>	<b>Adopted FY 24-25</b>	<b>Adopted FY 23-24</b>	<b>Adopted FY 24-25</b>
\$ -	\$ -	\$ 4,374,656	\$ 2,382,902
-	-	25,455,487	25,598,712
-	-	-	-
7,800	7,800	112,800	112,800
-	-	54,100	43,900
-	-	160,000	189,999
<u>7,800</u>	<u>7,800</u>	<u>25,782,387</u>	<u>25,945,411</u>
6,300	6,300	21,321,340	20,962,926
1,500	1,500	3,255,886	3,645,589
-	-	-	-
<u>7,800</u>	<u>7,800</u>	<u>24,577,226</u>	<u>24,608,515</u>
-	-	1,205,161	1,336,896
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,579,817</u>	<u>\$ 3,719,798</u>
			<u>\$ -</u>
	<u>\$ 2,209,927</u>		<u>\$ 22,610,888</u>



## OTHER FUNDS – DEBT SERVICES

### OVERVIEW

To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, and fiscal agent fees.

With attention to current economic conditions and funding needs, the City executes debt instruments, administers debt proceeds, manages ongoing disclosure and debt compliance, and makes timely debt service payments.

Debt Service Funds are a recognized fund type in generally accepted governmental accounting principles. These funds account for the resources allocated toward debt service payments. All bonded indebtedness is administered by trustees as designated in the bond's Official Statement. Debt service payments and related administrative fees are budgeted annually for each of the relevant funds.

### REVENUE BONDS, TAX ALLOCATION BONDS, AND OTHER CITY DEBT

The FY 24-25 Budget assumes all debt obligations will continue to be paid in full and on schedule.



## OTHER FUNDS – DEBT SERVICES

### FY 24-25 PROPOSED BUDGET

	City Debt		Land -Based Assessment Debt Hiddenbrooke		Land -Based Assessment Debt	Total
	1999 COPS Fund #303	Union Bank Loan A Fund #309	1998 Fund #343	2004 A Fund #348	NE Quadrant 2003-1 Fund #346	
<b>Beginning Available Fund Balance (a)</b>	\$ -	\$ -	\$ -	\$ 3,360,025	\$ 195,934	\$ 3,555,959
<b>Revenues</b>						
Operating						
Charges for Services	-	-	1,682,685	-	525,374	2,208,059
County recoupment - delinquencies	-	-	(1,715,000)	-	-	(1,715,000)
Investment Income	-	-	-	30,000	12,000	42,000
	<u>-</u>	<u>-</u>	<u>(32,315)</u>	<u>30,000</u>	<u>537,374</u>	<u>535,059</u>
<b>Expenditures</b>						
Nondepartmental	8,600	4,500	58,677	-	23,963	95,740
Debt service	313,357	644,000	-	1,255,240	493,969	2,706,566
	<u>321,957</u>	<u>648,500</u>	<u>58,677</u>	<u>1,255,240</u>	<u>517,932</u>	<u>2,802,306</u>
Other Financing Sources (Uses)						
Transfers in - General Fund	325,788	648,500	-	-	-	974,288
Transfers within districts	-	-	90,992	(90,992)	-	-
Fund Balance reserve	(3,831)	-	-	(17,020)	14,581	(6,270)
	<u>321,957</u>	<u>648,500</u>	<u>90,992</u>	<u>(108,012)</u>	<u>14,581</u>	<u>968,018</u>
<b>Net Annual Activity</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,333,252)</u>	<u>34,023</u>	<u>(1,299,229)</u>
<b>Ending Available Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,026,773</u>	<u>\$ 229,957</u>	<u>\$ 2,256,730</u>
<b>Total Fund Balance:</b>						
Debt Service Reserve	\$ -	\$ -	\$ -	\$ 292,857	\$ 501,919	\$ 794,776
Delinquency Maintenance Reserve	-	-	-	1,000,000	-	1,000,000
Designated for Subsequent Payment	281,094	-	-	1,113,630	390,509	1,785,233
Undesignated/Available	-	-	-	2,026,773	229,957	2,256,730
	<u>\$ 281,094</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,433,260</u>	<u>\$ 1,122,385</u>	<u>\$ 5,836,739</u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections



## OTHER FUNDS – POLICE GRANTS

### OVERVIEW

The Police Department manages grants funded by the Federal and State Government. There are (5) five grants currently active:

#### Asset Seizure Program

The Asset Seizure Program accounts for monies received from Police confiscated money and property, often in connection with drug cases. Funds are held until final court disposition. The expenditure of released funds is subject to Federal rules and regulations.

#### Justice Assistance Grant

Named after Edward “Eddie” R. Byrne Memorial program is a federal source of criminal justice funding to state and local jurisdiction. The grant provides local government with funding to support program areas such as law enforcement, prosecution and court, prevention and education, drug treatment and enforcement, and mental health programs.

#### Office of Traffic Safety Grant (OTS)

The OTS federal grant is to assist in making California roadways safe for everyone. The program’s top priorities are to help reduce alcohol/drug-impaired driving and distracted driving. The program also provides education on occupant protection (child safety seating), public awareness, emergency medical and police traffic services, and pedestrian, motorcycle, and bicycle safety.

#### Supplemental Law Enforcement Grant

The Supplemental Law Enforcement Grant Fund accounts for an annual State “Citizens” Option for Public Safety (COPS)” grant. Local allocations are distributed based upon population.

#### Traffic Offender VETO

The Traffic Offender VETO is not a grant. The program targets unlicensed and DUI drivers. These are fees collected from vehicle tows and used for traffic-related items associated with the program and not part of the General Fund.



## OTHER FUNDS – POLICE GRANTS

### FY 24-25 PROPOSED BUDGET

	Asset Seizure Program Fund #139 (a)	Traffic Offender VETO Fund #140	Office of Traffic Safety Grant Fund #146 (b)	Justice Assistance Grant Fund #149 (b)	Supplemental Law Enforcement Grant Fund #151 (c)	Total
<b>Beginning Available Fund Balance (d)</b>	\$ 48,258	\$ 106,342	\$ -	\$ -	\$ 109,157	\$ 263,757
<b>Revenues</b>						
Operating Grants	20,000	30,000	-	-	200,000	250,000
	<u>20,000</u>	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>250,000</u>
<b>Expenditures</b>						
Program Support	68,258	136,342	-	-	309,157	513,757
Interfund Reimbursements	-	-	-	-	-	-
	<u>68,258</u>	<u>136,342</u>	<u>-</u>	<u>-</u>	<u>309,157</u>	<u>513,757</u>
<b>Net Annual Activity</b>	<u>(48,258)</u>	<u>(106,342)</u>	<u>-</u>	<u>-</u>	<u>(109,157)</u>	<u>(263,757)</u>
<b>Ending Available Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Restrictions:	Federal Funds		Federal Grant	Federal Grant	State Grant	

- (a) The Asset Seizure Fund accounts for monies received from Police confiscated money and property, often in connection with drug cases. Funds are held until final court disposition. The expenditure of released funds is subject to Federal rules and regulations.
- (b) Budget of these funds are approved separately by Council during the grant acceptance.
- (c) The Supplemental Law Enforcement Grant Fund accounts for an annual State "Citizens Option for Public Safety (COPS)" grant. Local allocations are distributed based upon population.
- (d) FY 24-25 beginning balance is based on FY 23-24 projections



## OTHER FUNDS – SELF-INSURANCE

### OVERVIEW

The Risk Management team plans, organizes, implements, and monitors comprehensive risk management and loss control programs for the City. Risk Management actively identifies, assesses, and manages risks across diverse City activities, utilizing systematic and established risk management techniques, including assessment, prevention, reduction, insurance, self-insurance, and contractual risk transfer, to protect City resources and assets.

The Self-Insurance Fund serves as the financial backbone for the City’s self-insured workers’ compensation and general liability programs, as well as employee safety initiatives. Staff oversees third-party liability and workers’ compensation claims, diligently investigating and negotiating settlements for non-litigated claims against the City.

Staff manages the City’s Safety programs and provides comprehensive safety training and resources to employees. Staff periodically inspects city facilities to assess existing or potential risk exposures and health hazards and recommends corrective or prevent measures as needed.

Risk Management Staff manages the purchase and maintenance of all City-procured insurance policies covering general liability, real property, cyber, fleet, marina operations and heavy equipment insurance programs, and manages other risk transfer activities.

The City is a member of Public Risk Innovation, Solutions, and Management or PRISM (formerly CSAC-EIA), which is a risk management pool for public entities which have pooled resources to self-insure. Presently, the City participates in excess general liability, excess workers’ compensation and Property programs offered through PRISM.

Staff represents the City’s interests at PRISM, and actively participates in its General Liability and Claim Reviews committees.

### FULL-TIME PERSONNEL BY POSITION

		<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>		<b>FY 24-25</b>	
	<b>Group</b>	<b>Amended</b>	<b>Amended</b>	<b>Adopted</b>	<b>Amended</b>	<b>Proposed Changes</b>	<b>Proposed</b>
Risk Manager / Safety Officer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	3.00	3.00	3.00	3.00	-	3.00
Admin Clerk II-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
<b>Total Self Insurance</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>





## OTHER FUNDS – SELF-INSURANCE

### FY 24-25 PROPOSED BUDGET

	<b>Total Audited FY 22-23</b>	<b>Total Adopted FY 23-24</b>	<b>Adopted General Liability Fund #508 FY 24-25</b>	<b>Adopted Workers' Comp Fund #509 FY 24-25</b>	<b>Total Adopted FY 24-25</b>
<b>Beginning Available Fund Balance (a)</b>	\$ 30,439,923	\$ 30,686,692	\$ 13,314,677	\$ 20,471,123	\$ 33,785,800
<b>REVENUE</b>					
Charges for services	14,737,975	15,345,039	9,390,000	5,700,000	15,090,000
Other income	727,376	306,866	133,147	204,711	337,858
Transfers	-	-	3,250,000	(900,000)	2,350,000
	<u>15,465,351</u>	<u>15,651,905</u>	<u>12,773,147</u>	<u>5,004,711</u>	<u>17,777,858</u>
<b>EXPENDITURES</b>					
Administration	2,160,354	2,464,187	1,699,569	685,011	2,384,580
General Liability	6,121,742	8,167,850	9,595,061	-	9,595,061
Workers' compensation	3,053,395	5,564,000	-	6,187,754	6,187,754
Safety programs	33,822	100,000	-	100,000	100,000
	<u>11,369,312</u>	<u>16,296,037</u>	<u>11,294,630</u>	<u>6,972,765</u>	<u>18,267,395</u>
<b>Net Annual Activity</b>	4,096,039	(644,132)	1,478,517	(1,968,054)	(489,537)
<b>Ending Balance before Actuarial Liability</b>	<u>\$ 34,535,962</u>	<u>\$ 30,042,560</u>	<u>\$ 14,793,194</u>	<u>\$ 18,503,069</u>	<u>\$ 33,296,263</u>
(b) Actuarial Liability at 80% confidence level:					
Workers' Compensation	\$ 18,659,000				
General Liability	14,969,000				
<b>Total</b>	<u>\$ 33,628,000</u>				
<b>Authorized Positions</b>	<u>5.00</u>	<u>5.00</u>			<u>5.00</u>

(a) FY 24-25 beginning balance is based on FY 23-24 projections

(b) Actuarial Report is produced every two years



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# CAPITAL & MULT-YEAR OPERATING PROJECTS

	Capital Outlay Fund #201	Transportation Impact Mitigation Fund #203	Bridge Construction Fund #204	Art & Convention Center Fund #206	Northgate Fee Dist. #94-1 Fund #208	Hiddenbrooke Sky Valley Overpass Fund #211	Gas Tax Sec 2103 Fund #219
<b>Beginning Available Fund Balance at 7/1/2024 (a)</b>	\$ 1,430,538	\$ 2,453,548	\$ 290,668	\$ 80,467	\$ 144,767	\$ 6,094,253	\$ 26,606
<b>Revenues</b>							
Investment Income	250,000	75,000	5,000	1,500	5,000	140,000	10,000
Development Impact Fees	-	-	-	-	-	-	-
Capital Grants	-	-	-	-	-	-	-
IT-PEG	250,000	-	-	-	-	-	-
RMRA Funding	-	-	-	-	-	-	-
Lease Revenues	351,462	-	-	-	-	-	-
Loan Repayment	-	-	97,867	757,602	-	94,531	-
	<b>851,462</b>	<b>75,000</b>	<b>102,867</b>	<b>759,102</b>	<b>5,000</b>	<b>234,531</b>	<b>10,000</b>
<b>Expenditures</b>							
<b>Administration</b>	4,500	4,500	4,500	-	4,500	4,500	-
<b>Sub-total for Admin</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>
<b>Capital Improvement Projects (CIP) (b)</b>							
PW9415 ADA Sidewalk Shaving Program	-	-	-	-	-	-	-
PW9417 Traffic Calming Toolbox Program	-	-	-	-	-	-	-
PW9447 Waterfront Revival Improvements	-	-	-	-	-	-	-
PW9703 Springs Road Pavement Rehabilitation	-	-	-	-	-	-	-
PW9705 America Disabilities Act (ADA) Curb Ramps	-	-	-	-	-	-	-
PW9709 Pedestrian Crossing Enhancements	-	-	-	-	-	-	-
PW9728 Sacramento Street Road Diet Phase 2	-	-	-	-	-	-	-
PW9787 Glen Cove Improvements	(733,880)	-	-	-	-	-	-
PWC109 Streets Overlay/Preservation (MB)	1,080,000	-	-	-	-	-	-
PWC109 Streets Overlay/Preservation (SB1)/Gas Tax	-	-	-	-	-	-	800,000
PWC111 Public Building Repairs	500,000	-	-	-	-	-	-
PWC112 Roof Repairs/Replacement	625,000	-	-	-	-	-	-
PWC113 Street Sign Upgrade - MUTCD	-	-	-	-	-	-	-
PWC114 Solar Street Lights	-	-	-	-	-	-	-
PWC116 Street Sign Upgrade	-	-	-	-	-	-	-
PWL007 Glen Cove Parkway Improvements Phase 2	730,495	-	-	-	-	-	-
PWL009 Glen Cove Parkway Traffic Calming	200,000	-	-	-	-	-	-
PW9433 Homeless Navigation Center	-	-	-	-	-	-	-
<b>Sub-total for CIP</b>	<b>2,401,615</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800,000</b>

(a) FY 24-25 beginning balance is based on FY 23-24 projections

(b) Detailed information of the CIP projects are presented separately in the Proposed Five Year Capital Improvement Program Budget Book



# CAPITAL & MULT-YEAR OPERATING PROJECTS

Capital Grants/ Contributions Fund #221	Long Term Maintenance Fund #223	Columbus Parkway Improvement Fund #224	Empress Theater Fund #225	Road Maintenance/ Rehab Act Fund #226	Waterfront History Park Fund #227	Measure P Fund #228	Neighborhood Park/ Development Fee Fund #137	Total
\$ 12,800	\$ 157,286	\$ 377,944	\$ 44,029	\$ 22,041	\$ 10,464	\$ -	\$ 2,545,664	\$ 13,691,075
12,800	13,000	30,000	500	20,000	200	-	5,000	568,000
-	-	-	-	-	-	-	25,000	25,000
-	-	-	-	-	-	-	-	-
-	-	-	-	3,219,288	-	-	-	250,000
-	-	-	-	-	-	-	-	3,219,288
-	-	-	-	-	-	-	-	351,462
-	-	-	-	-	-	-	-	950,000
<b>12,800</b>	<b>13,000</b>	<b>30,000</b>	<b>500</b>	<b>3,239,288</b>	<b>200</b>		<b>30,000</b>	<b>5,363,750</b>
-	-	4,500	31,500	4,500	4,500	-	-	67,500
-	-	4,500	31,500	4,500	4,500	-	-	67,500
-	-	-	-	69,288	-	-	-	69,288
-	-	-	-	300,000	-	-	-	300,000
-	-	-	-	-	-	-	-	-
-	-	-	-	1,500,000	-	-	-	1,500,000
-	-	-	-	150,000	-	-	-	150,000
-	-	-	-	150,000	-	-	-	150,000
-	-	-	-	150,000	-	-	-	150,000
-	-	-	-	-	-	-	-	(733,880)
-	-	-	-	-	-	-	-	1,080,000
-	-	-	-	300,000	-	-	-	1,100,000
-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	625,000
-	-	-	-	200,000	-	-	-	200,000
-	-	-	-	200,000	-	500,000	-	700,000
-	-	-	-	200,000	-	-	-	200,000
-	-	-	-	-	-	-	-	730,495
-	-	-	-	-	-	-	-	200,000
-	-	-	-	-	-	1,100,000	-	1,100,000
-	-	-	-	<b>3,219,288</b>	-	<b>1,600,000</b>	-	<b>8,020,903</b>



# CAPITAL & MULT-YEAR OPERATING PROJECTS

	Capital Outlay Fund #201	Transportation Impact Mitigation Fund #203	Bridge Construction Fund #204	Art & Convention Center Fund #206	Northgate Fee Dist. #94-1 Fund #208	Hiddenbrooke Sky Valley Overpass Fund #211	Gas Tax Sec 2103 Fund #219
<b>Multi Year Operational Projects</b>							
EDVGPU General Plan Update	108,212	-	-	-	-	-	-
TECHNO Technology Purchases - Development Services	78,482	-	-	-	-	-	-
TECHNO Technology Purchases - Public Works	40,000	-	-	-	-	-	-
IT-PEG Public, Education and Government Programming	250,000	-	-	-	-	-	-
IT-ORA Oracle Project	80,076	-	-	-	-	-	-
FIN007 ERP	270,000	-	-	-	-	-	-
IT000 IT Improvement - Departments	316,003	-	-	-	-	-	-
IT000 IT Improvement	945,000	-	-	-	-	-	-
PD-RAD PD Radio Repeaters	877,500	-	-	-	-	-	-
MY2001 Causeway CIP	225,000	-	-	-	-	-	-
MY2101 400 MI Building Maintenance	351,462	-	-	-	-	-	-
<b>Sub-total for MYOP</b>	<b>3,541,735</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Total Expenditures</b>	<b>5,947,850</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>	<b>4,500</b>	<b>4,500</b>	<b>800,000</b>
<b>Other Sources / Uses</b>							
Transfers In - Technology/General Plan Update Fees	892,773	-	-	-	-	-	-
Transfers In - General Fund	-	-	-	-	-	-	-
Transfers In - General Fund Measure B/V	4,252,500	-	-	-	-	-	-
Transfers In - General Fund Measure P	-	-	-	-	-	-	-
Transfers In - Gas Tax SB1	-	-	-	-	-	-	800,000
Transfers Out - General Fund	-	-	-	-	-	-	-
Transfers Out - Affordable Housing Fund	-	-	(19,573)	(757,602)	-	(18,906)	-
	<b>5,145,273</b>	<b>-</b>	<b>(19,573)</b>	<b>(757,602)</b>	<b>-</b>	<b>(18,906)</b>	<b>800,000</b>
<b>Net Annual Activity</b>	<b>48,885</b>	<b>70,500</b>	<b>78,794</b>	<b>1,500</b>	<b>500</b>	<b>211,125</b>	<b>10,000</b>
<b>Projected Available Fund Balance at 6/30/2025</b>	<b>\$ 1,479,423</b>	<b>\$ 2,524,048</b>	<b>\$ 369,462</b>	<b>\$ 81,967</b>	<b>\$ 145,267</b>	<b>\$ 6,305,378</b>	<b>\$ 36,606</b>
<b>Remaining CIP Project Balances (estimated April 2024)</b>	\$15,084,750	\$ 1,608,883	\$ 1,317	\$ -	91,979	\$ 657,333	\$ 3,005,961
<b>FY 24-25 Appropriations</b>	<b>5,943,350</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800,000</b>
<b>Total Project Balances</b>	<b>\$21,028,100</b>	<b>\$ 1,608,883</b>	<b>\$ 1,317</b>	<b>\$ -</b>	<b>\$ 91,979</b>	<b>\$ 657,333</b>	<b>\$ 3,805,961</b>



## CAPITAL & MULT-YEAR OPERATING PROJECTS

Capital Grants/ Contributions Fund #221	Long Term Maintenance Fund #223	Columbus Parkway Improvement Fund #224	Empress Theater Fund #225	Road Maintenance/ Rehab Act Fund #226	Waterfront History Park Fund #227	Measure P Fund #228	Neighborhood Park/ Development Fee Fund #137	Total
-	-	-	-	-	-	-	-	108,212
-	-	-	-	-	-	-	-	78,482
-	-	-	-	-	-	-	-	40,000
-	-	-	-	-	-	-	-	250,000
-	-	-	-	-	-	-	-	80,076
-	-	-	-	-	-	-	-	270,000
-	-	-	-	-	-	-	-	316,003
-	-	-	-	-	-	-	-	945,000
-	-	-	-	-	-	-	-	877,500
-	-	-	-	-	-	-	-	225,000
-	-	-	-	-	-	-	-	351,462
-	-	-	-	-	-	-	-	3,541,735
-	-	4,500	31,500	3,223,788	4,500	-	-	11,630,138
-	-	-	-	-	-	-	-	892,773
-	-	-	27,900	-	-	-	-	27,900
-	-	-	-	-	-	-	-	4,252,500
-	-	-	-	-	-	1,600,000	-	1,600,000
(97,990)	-	-	-	-	-	-	-	800,000
(97,990)	-	-	-	-	-	-	-	(97,990)
(97,990)	-	-	27,900	-	-	1,600,000	-	(796,081)
(85,190)	13,000	25,500	(3,100)	15,500	(4,300)	1,600,000	30,000	412,714
\$ (72,390)	\$ 170,286	\$ 403,444	\$ 40,929	\$ 37,541	\$ 6,164	\$ 1,600,000	\$ 2,575,664	\$ 14,103,789
\$ -	\$ 63,986	\$ 2,063,414	\$ -	\$ 4,787,626	\$ 66,716	\$ 6,998,200	\$ 239,691	\$ 34,669,856
-	-	-	-	3,219,288	-	-	-	9,962,638
\$ -	\$ 63,986	\$ 2,063,414	\$ -	\$ 8,006,914	\$ 66,716	\$ 6,998,200	\$ 239,691	\$ 44,632,494

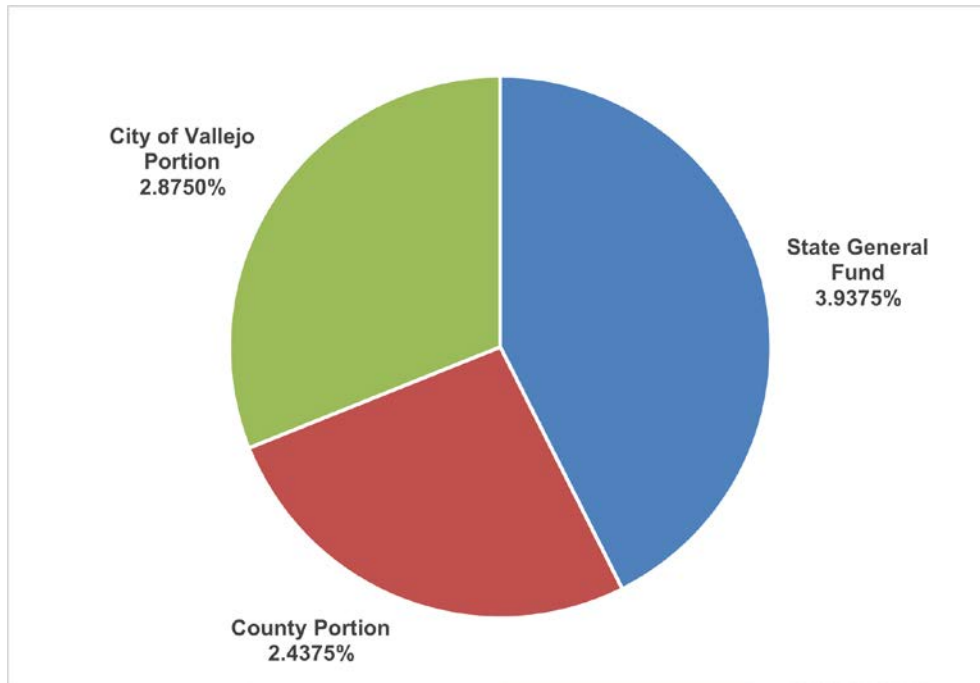


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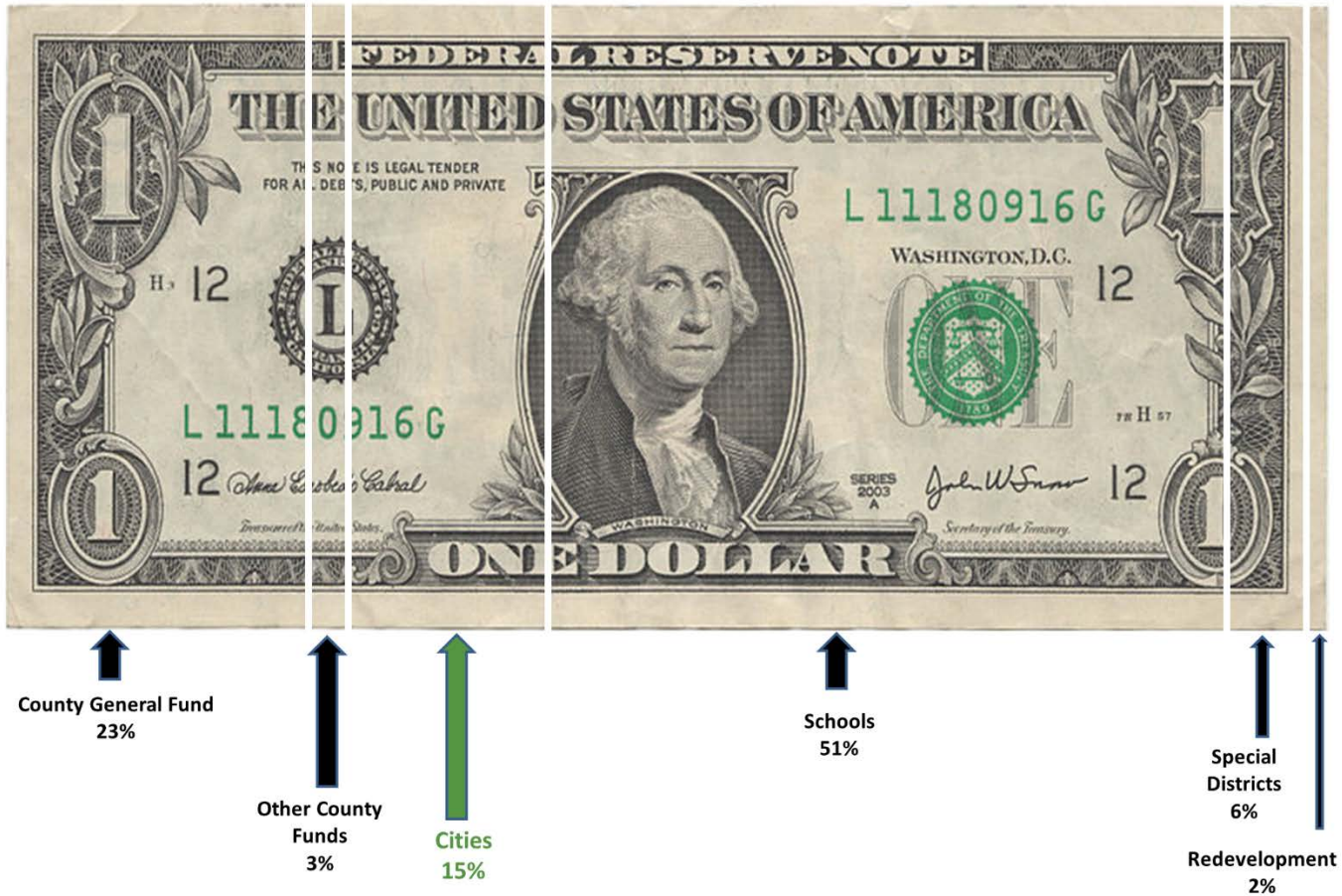
## COMPARISONS & TRENDS – SALES TAX DOLLAR BREAKDOWN



CATEGORY	RATE
<b>State General Fund</b>	<b>3.9375%</b>
County Public Safety (Prop 172)	0.5000%
County Realignment (Mental/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Solano County Public Library Transactions and Use Tax (SLPL)	0.1250%
<b>County Portion</b>	<b>2.4375%</b>
City General Fund (Bradley-Burns)	1.0000%
City of Vallejo Transaction Tax (Measure B/V)	1.0000%
City of Vallejo Transaction Tax (Measure P)	0.8750%
<b>City of Vallejo Portion</b>	<b>2.8750%</b>
<b>Total Sales Tax</b>	<b>9.2500%</b>



# COMPARISONS & TRENDS – PROPERTY TAX DOLLAR BREAKDOWN



## Your Property Tax Dollar at Work and where it goes...

### 23% - COUNTY GENERAL FUND

Public protection, Health & Social Services, and all other county services

### 15% - CITIES

Includes the seven cities within the county

### 3% - OTHER COUNTY FUNDS

Includes the county library, capital outlay, parks and airport

### 6% - SPECIAL DISTRICTS

Includes fire, cemetery, non-county library and other special purpose districts

### 51% - SCHOOLS

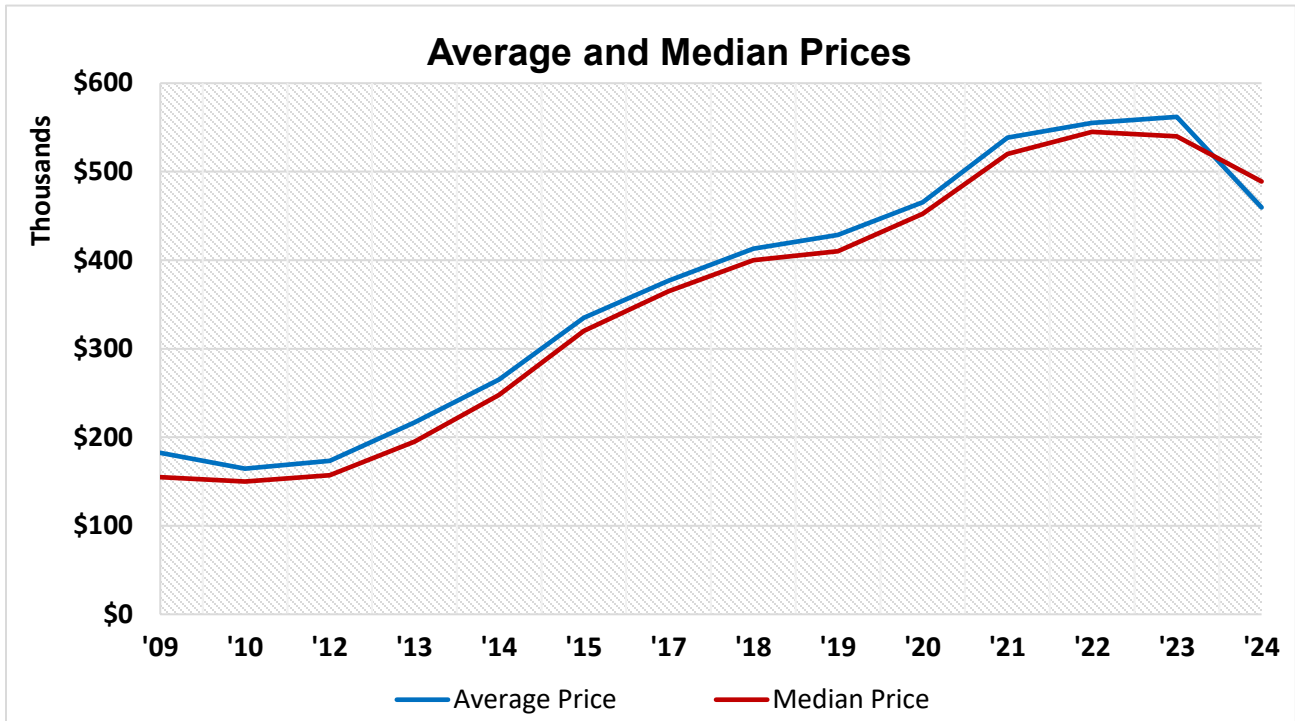
(19%) To ERAF (Educational Revenue Augmentation Fund) property taxes shifted from cities, special districts and county to offset cuts in State revenues to schools (32%) Includes all the school districts within the county

### 2% - REDEVELOPMENT

Pursuant to ABX1-26, dollars to pay successor obligations of the former redevelopment agency



## COMPARISONS & TRENDS – PROPERTY SALES VALUE HISTORY



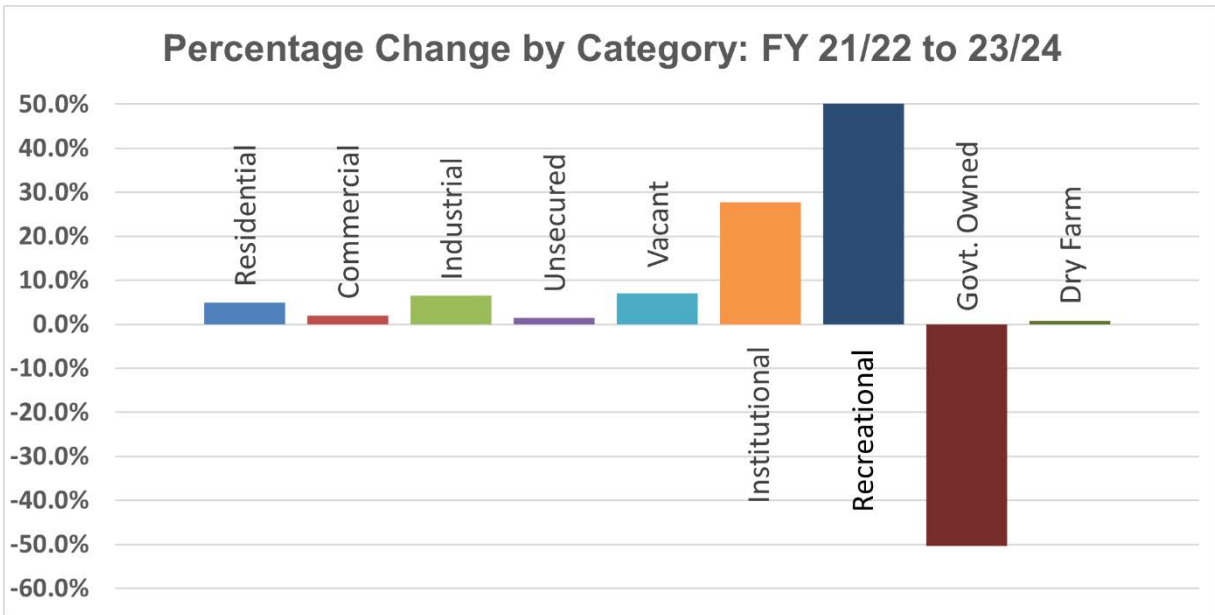
Year	Full Value Sales	Average Price	Median Price	Median % Change
2009	2,338	\$182,488	\$155,000	
2010	1,787	\$185,082	\$164,000	5.81%
2011	1,820	\$164,564	\$150,000	-8.54%
2012	1,867	\$173,389	\$157,000	4.67%
2013	1,466	\$216,879	\$195,000	24.20%
2014	1,383	\$265,264	\$248,000	27.18%
2015	1,454	\$299,857	\$282,750	14.01%
2016	1,618	\$335,133	\$320,000	13.17%
2017	1,513	\$376,894	\$365,000	14.06%
2018	1,344	\$412,965	\$400,000	9.59%
2019	1,306	\$428,442	\$410,000	2.50%
2020	1,189	\$465,311	\$452,500	10.37%
2021	1,461	\$538,510	\$520,000	14.92%
2022	1,260	\$555,051	\$545,000	4.81%
2023	853	\$561,938	\$540,000	-0.92%
2024	57	\$459,781	\$489,000	-9.44%

Data Source: HdL Coren & Cone report using Solano County Recorder data

\*Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.



## COMPARISONS & TRENDS – PROPERTY TAX GROWTH BY USE CATEGORY



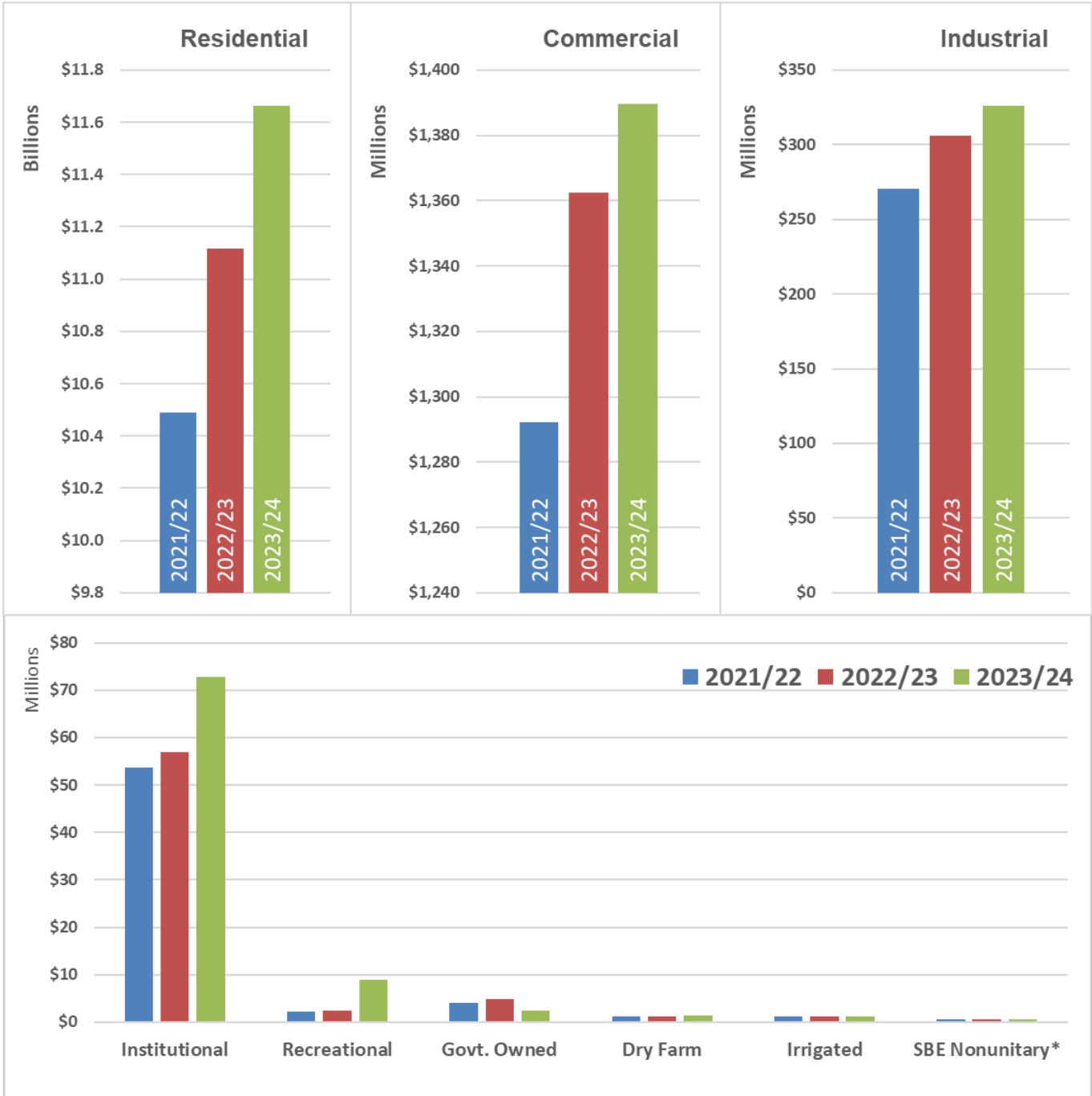
2021/22 to 2023/24 Value Growth by Use Category					
Category	Net Taxable Value			Amount Change 22/23 to 23/24	Percentage Change 22/23 to 23/24
	2021/22	2022/23	2023/24		
Residential	\$10,487,692,156	\$11,117,589,327	\$11,664,789,646	\$547,200,319	4.9%
Commercial	\$1,292,109,321	\$1,362,418,168	\$1,389,557,052	\$27,138,884	2.0%
Industrial	\$270,689,523	\$306,000,132	\$325,815,200	\$19,815,068	6.5%
Unsecured	\$275,945,271	\$284,735,983	\$288,948,009	\$4,212,026	1.5%
Vacant	\$129,965,496	\$133,391,198	\$142,781,732	\$9,390,534	7.0%
Institutional	\$53,572,322	\$56,923,069	\$72,705,447	\$15,782,378	27.7%
Recreational	\$2,295,533	\$2,344,431	\$8,992,312	\$6,647,881	283.6%
Govt. Owned	\$3,967,080	\$4,817,180	\$2,387,804	-\$2,429,376	-50.4%
Dry Farm	\$1,272,310	\$1,283,093	\$1,294,092	\$10,999	0.9%
Irrigated	\$1,097,607	\$1,119,557	\$1,141,948	\$22,391	2.0%
Miscellaneous	\$176,385	\$176,385	\$176,385	\$0	0.0%
SBE Nonunitary*	\$485,562	\$485,562	\$485,562	\$0	0.0%
<b>Totals</b>	<b>\$12,519,268,566</b>	<b>\$13,271,284,085</b>	<b>\$13,899,075,189</b>	<b>\$627,791,104</b>	<b>4.7%</b>

Data Source: HdL Coren & Cone report using Solano County Assessor 2023/24 Combined Tax Rolls

\*SBE Nonunitary land is defined as land owned by a State assessed but not used in primary operation.



# COMPARISONS & TRENDS – PROPERTY TAX GROWTH BY USE CATEGORY



Data Source: HdL Coren & Cone report using Solano County Assessor 2023/24 Combined Tax Rolls



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## APPENDIX – BUDGET AND FINANCIAL POLICIES

### OVERVIEW

In planning for and preparing the annual budget, many fiscal decisions are made to help sustain the long-term health and well-being of the City. Accordingly, the City Manager strives to make fiscal recommendations in the adopted budget that adhere to the following guiding principles:

- Fund current operations with current year revenues.
- Realistically project revenue growth.
- Continue to address long-term debt liabilities and maintenance deficiencies.
- Maintain General Fund reserves at least at City Council's 15% target reserve to protect the City in times of economic uncertainty or unforeseen circumstances.
- Utilize Measure B revenues to augment General Fund existing services or rebuild services, and Fund Reserves.
- Use a General Fund five-year financial forecast to foresee potential challenges and allow the Council and staff to craft timely and prudent budget solutions.

### ACCOUNTING SYSTEM

The City Manager shall direct the establishment and supervise the maintenance of a uniform system of accounting, applicable to all departments and other agencies of the City, conforming to modern and accepted practices of public and governmental accounting, which shall be adequate to account for all money on hand and for all income and expenditures in such detail as will provide complete and informative data concerning the financial affairs of the City, and in such manner as will be readily susceptible to audit and review.

### AUTHORIZATION AND CONTROL OF EXPENDITURE

No expenditure of City funds shall be made except for the purposes and in the manner specified in an appropriation by the Council. The City Manager shall establish and direct such systems of internal control and audit as he/she may find necessary to insure the fulfillment of the purpose of this Section.

### BALANCED BUDGET

The City shall strive to balance resources with expenditure appropriations. To maintain a "balanced budget", total expenditures in the fund cannot exceed its total of revenues and its beginning balance. Ending fund balance should always be positive. A negative fund balance indicates that the budget is not balanced.

### CAPITAL IMPROVEMENT PROGRAM

Capital Improvement cost is a permanent addition to the City's assets, including design, construction purchase of land, buildings or facilities, or major renovations. This includes installation or repair of new or existing traffic signals, roads, sewer lines and parks. To qualify as a capital improvement project, the cost of the project must exceed \$10,000. The City will actively pursue grants and other outside funding sources for all capital improvement projects.

### CASH MANAGEMENT AND INVESTMENT

After considering the amounts required to meet the current and pending requirements of the City, the City Manager may arrange for the term deposit or investment in securities authorized by law of any balances available for such purpose, and the yield therefrom shall be credited as revenue to each fund from which investments are made.





## APPENDIX – BUDGET AND FINANCIAL POLICIES

### COMPLETED OR INACTIVE CIP PROJECTS

Annually, completed, or inactive projects will be closed, except for projects that have existing litigation or payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000 over the prior three years. The City Manager, or his or her designee, is authorized to close projects and to process the necessary documentation to close inactive projects.

### DEBT

The City Manager is authorized to amend the Budget to reflect all required debt service requirements and payments, bond covenants or other applicable requirements, laws and regulations.

### DONATIONS

The City Manager is authorized to receive and accept on behalf of the city: a) cash donations for specific purposes, to deposit such donations in trust funds, and to expend such donations for the purpose for which the donation was made, and b) in kind/non-cash donations that would serve a useful purpose in the provision of City services.

### ENCUMBRANCES

All encumbrances for valid purchase orders and contracts in effect as of June 30, will remain in effect in the following Fiscal Year. The City Manager is authorized to increase budget appropriations in the amount of the outstanding encumbrances for valid purchase orders and contracts as of June 30. The City Council reappropriates the encumbrances in the same amounts and into the same accounts in the Funds as they existed on June 30.

### GRANTS

The City Manager is authorized to submit grant applications for activities within the jurisdiction of the City. The City Manager is authorized to accept grants, to expend grant funds if the funds have been appropriated, and to implement the actions required by any grant for projects and programs within the City's jurisdiction.

### GRANT FUNDS, MULTIYEAR OPERATIONAL PROJECTS, AND DONATION FUNDS

The City Manager is authorized to carry-over or re-appropriate into the following fiscal year any appropriations for uncompleted grant projects, multiyear operational projects (MYOP), and donation funds.

### INVENTORY AND ACCOUNTS RECEIVABLE

The City Manager is authorized to conduct a physical inventory, analyze receivables for collection, and to reconcile related financial records accordingly.

### SHORT TERM INTER-FUND BORROWING

The City Manager is authorized to transfer cash daily to support funds with a negative cash position so long as the borrowing is paid back within one year.

### TRANSFERS AND RESERVES

The City Manager is authorized to make transfers among funds and reserves in accordance with the City Charter, the Vallejo Municipal Code, and the Budget for the Fiscal year.





## APPENDIX – BASIS OF ACCOUNTING

### OVERVIEW

The accounting policies of the City conform to “Generally Accepted Accounting Principles” (GAAP) Accounts of the City are organized based on funds, each of which is considered a separate accounting entity. Fund accounting segregates funds according to their purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

All governmental funds (i.e. General, Special Revenue, Capital Projects, Debt Service, Permanent Funds) are accounted for on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Revenues are recorded when received in cash, except those revenues subject to accrual (generally 60 days after year-end) are recognized when due. Expenditures are recorded in the accounting period when the liability is incurred.

Proprietary funds (i.e. Enterprise and Internal Service Funds) are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized when the liability is incurred.

The Annual Comprehensive Financial Report (ACFR) shows the status of the City’s finances on GAAP basis. The City’s budget is adopted on a basis substantially consistent with GAAP, with the following exceptions:

- Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, but are expended on a Budget basis.
- Capital Outlay within Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Depreciation expense is recorded on a GAAP basis only.



## APPENDIX – FUND DESCRIPTION

The City's finances are structured in a variety of funds, which are the basic accounting and reporting entities in governmental accounting. All of the funds included in this list are accounted for in the City's Comprehensive Annual Financial Report and are budgeted by the City. Note: The City does not budget Fire Station Fund# 205, Intergovernmental Loan Fund# 503, Retiree Health Benefits Fund # 506 and Payroll Benefits Fund # 602

001-005	General Fund	General Fund	Various
101	Community Development Block Grant	Special Revenue	Housing and Community Development
102	HOME Program	Special Revenue	Housing and Community Development
103	Neighborhood Stabilization Program	Special Revenue	Housing and Community Development
106	Mare Island Conversion	Capital Project	Economic Development
107	Mare Island Base Reuse	Special Revenue	Economic Development
109	Emergency Disaster	Special Revenue	Various
112	Mare Island CFD 2002	Special Revenue	Economic Development
113	Mare Island CFD 2005 1A (State)	Special Revenue	Economic Development
114	Mare Island CFD 2005 1B (Local)	Special Revenue	Economic Development
121-124, 126	Housing Authority Funds	Special Revenue	Housing and Community Development
129	Outside Funded Services	Special Revenue	Various
133	State Gas Tax	Special Revenue	Public Works
134	State Lands	Special Revenue	Public Works
135	Solid Waste Disposal	Special Revenue	Public Works
137	Neighborhood Parks	Capital Project	Public Works
138	Hiddenbrooke Community Services District	Special Revenue	Public Works
139	Asset Seizure	Special Revenue	Police
140	Traffic Offender/Vehicle Impound Program	Special Revenue	Police
143	Hazmat Revolving	Special Revenue	Public Works
146	Office of Traffic Safety	Special Revenue	Police
147	NLP Nuisance Abatement	Special Revenue	City Attorney
149	Justice Assistance Grant	Special Revenue	Police
151	Supplemental Law Enforcement Grant	Special Revenue	Police
161-188	Landscape Maintenance Districts	Special Revenue	Public Works
191	Navigation Center	Special Revenue	City Manager and Housing & Community Development
201	Capital Outlay	Capital Project	Public Works
203	Transportation Impact Mitigation	Capital Project	Public Works
204	Bridge Construction	Capital Project	Public Works
205	Fire Station # 7	Capital Project	Finance
206	Arts and Convention Center	Capital Project	Economic Development
208	Northgate Fee & Benefit District	Capital Project	Public Works
211	Hiddenbrooke Overpass	Capital Project	Public Works
213	Mare Island CFD 2005 1A Facilities	Capital Project	Economic Development
219	Traffic Congestion Relief	Capital Project	Public Works
221	Capital Grants and Contributions	Capital Project	Public Works
223	Long Term Maintenance	Capital Project	Public Works
224	Columbus Parkway Improvements	Capital Project	Public Works
225	Empress Theater	Capital Project	Economic Development/Public Works
226	Road Maintenance/Rehab Act	Capital Project	Public Works
227	Waterfront History Park	Capital Project	Public Works
303, 309	Certificate of Participation	Debt Service	Finance
343-348	Agency Funds-Assessment District Debt Service	Agency	Finance/ Public Works
401-412	Water	Enterprise	Water
415	Marina	Enterprise	Public Works
425	Golf	Enterprise	Economic Development
431	Vallejo Station Parking	Enterprise	Public Works
432	Fiber Enterprise	Enterprise	Information Technology
501-502	Fleet Maintenance/Replacement	Internal Service	Public Works
506	Retiree Health Benefits	Internal Service	Finance
508-509	Self Insurance	Internal Service	Risk Management
601	Administrative Trust	Special Revenue	Various
602	Payroll Benefits	Internal Service	Finance
603	McCune Collection	Permanent	Economic Development
	Successor Agency to the Redevelopment Agency		
627	Private-Purpose Trust	Trust	Finance/Economic Development



## APPENDIX – FUND DESCRIPTION

### GENERAL FUND

Accounts for all general revenues of the City not specifically levied or collected for other City funds including Measure B/V & P transaction tax and the related expenditures.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue that are legally restricted to be expended for specified purposes:

**Community Development Block Grant Fund #101** accounts for monies received and expended by the City as a participant in the Federal Community Development Block Grant program.

**HOME Program Fund #102** accounts for monies received and expended by the City as a participant in the Federal HOME Grant program.

**Neighborhood Stabilization Program Fund #103** accounts for monies received and expended by the City as a participant in the Federal NSP Grant.

**Mare Island Base Reuse Fund #107** accounts for monies received from tenants placed on the former Mare Island Naval Shipyard during the conversion process. It also accounts for operating costs to support ongoing development programs on the island. Funds are restricted for use on the island.

**Emergency Disaster Fund #109** accounts for monies received and expended including federal and state grant revenues for activities related to disasters.

**Mare Island CFD 2002 Fund #112** accounts for monies received from general taxes and from property owner assessments for maintenance and repair of infrastructure and facilities on the former Mare Island Naval Shipyard

**Mare Island CFD 2005 1A (State) Fund #113** accounts for transactions of this district formed under state statute to provide municipal services within the district.

**Mare Island CFD 2005 1B (Local) Fund #114** accounts for transactions of this district formed under local statute to provide municipal services within the district.

**The Section 8 Administration and Voucher Program Funds #121 & #123** are used to provide separate accountability for the HUD Housing Choice Voucher program and its administrative grant allocations.

**The Section 8 Operating Reserve Fund #122** is used to track pre-2004 administrative grant funds that can be used for any general housing purpose.

**The Housing Development Fund #124** reports the status of non-federal, unrestricted Housing Authority resources.



## APPENDIX – FUND DESCRIPTION

**The Low Income Housing and Moderate Income Housing Asset Fund #126** accounts for the activities related to the housing assets assumed by the Authority as Housing Successor to the former Redevelopment Agency. The activities are governed by California redevelopment law and must be used to provide housing for low and moderate income households.

**Outside Funded Services Fund #129** accounts for one-time billings to third parties and the related expenditures of these funds. The primary activity is development review.

**State Gas Tax Fund #133** accounts for monies received from the state gas tax allocation and expended on construction, improvement and maintenance of public streets and related infrastructure.

**State Lands Fund #134** accounts for lease rentals generated from City-owned waterfront property subject to State Lands Commission restrictions.

**Solid Waste Disposal Fund #135** accounts for monies received from garbage collection fines and expended on enforcing major portions of the mandatory garbage subscription ordinance. This fund is also used for the mandatory city-wide recycling program and related recycling program grants.

**Hiddenbrooke Community Services District Fund #138** accounts for monies collected as the result of special taxes which are used to fund a variety of municipal services provided to the residents of the Hiddenbrooke development.

**Assets Seizure Fund #139** accounts for monies received from police confiscated drug money and property. Funds are held until final court disposition is received. The funds are then restricted for police related activities only.

**Traffic Offender/Vehicle Impound Program Fund #140** accounts for monies received and expended from vehicle impound fees.

**Hazmat Revolving Fund #143** accounts for monies received and expended for hazardous material removal.

**Office of Traffic Safety Fund #146** accounts for the award and expenditure of grants from the California Office of Traffic Safety.

**NLP Nuisance Abatement Fund #147** accounts for monies received and expended to address nuisance and blight conditions throughout the city.

**Justice Assistance Grant Fund #149** accounts for revenues received from the Justice Assistance Grant.

**Supplemental Law Enforcement Grant Fund #151** accounts for revenues received from the Supplemental Law Enforcement Services Grant.

**Landscape Maintenance Districts Funds #161-188** accounts for special assessments on property within district boundaries for the restricted purpose of providing landscape services within the specified districts.



## APPENDIX – FUND DESCRIPTION

**Navigation Center Fund #191** appropriates various donations to support the operation of the Vallejo Homeless Navigation Center

**Administrative Trust Fund #601** accounts for funds held for special programs, including performance bonds for construction projects.

### DEBT SERVICE FUNDS

Debt Service Funds are used to account for the servicing of long-term debt not being financed by business-type funds:

**1999 Certificates of Participation Fund #303** accounts for the accumulation of resources for, and the payments of annual General Fund debt service requirements related to 1999 debt issue.

**Union Bank Fund #309** accounts for the accumulation of resources for, and the payments of annual General Fund debt service requirements. The former 2000, 2002 and 2003 COPS were restructured on January 1, 2012 into Loan A and Loan B with payment of Loan.

### CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for the acquisition and construction of capital improvements not being financed by business-type funds:

**Mare Island Conversion Fund #106** is used to account for monies received from federal grants which are used for activities relating to the conversion of the Mare Island Naval Shipyard to civilian use.

**Neighborhood Parks Fund #137** accounts for park development impact fee revenue and for contributions to the Greater Vallejo Recreation District for park improvements.

**Capital Outlay Fund #201** accounts for the expenditure of General Fund and grant funded capital projects, including acquisitions and improvements of public property, public works projects, facilities, equipment and systems.

**Transportation Impact Mitigation Fund #203** accounts for monies received from the Transportation Impact fee imposed on commercial and residential development and expended on transportation improvements necessitated by such development.

**Bridge Construction Fund #204** accounts for monies received from the Bridge Construction Development Tax Ordinance.

**Fire Station #7 Fund #205** accounts for development fees that support debt service payments on Columbus Fire Station #7.

**Arts and Convention Center Fund #206** accounts for the Empress Theatre advances to the former Redevelopment Agency.



## APPENDIX – FUND DESCRIPTION

**Northgate Fee & Benefit District #94-1 Fund 208** accounts for monies received from the development of the Northgate District #94-1 and expended for public improvements within that development area.

**Hiddenbrooke Overpass Fund #211** accounts for monies received from the Hiddenbrooke Overpass fee imposed on commercial and residential development within the Hiddenbrooke development area. These funds will be used to renovate the existing Hiddenbrooke overpass.

**Mare Island CFD 2005 1A Facilities Fund #213** accounts for transactions of this district formed under state statute to provide municipal facilities within the district.

**Traffic Congestion Relief Fund #219** accounts for street maintenance and capital expenditures to be paid from State Proposition 42 allocations.

**Capital Grants & Contributions Fund #221** accounts for capital project expenditures to be reimbursed from by granting agencies, developers, or other third parties.

**Long-Term Maintenance Fund #223** accounts for revenues received from cell tower leases for use on long term repairs and maintenance expenditures.

**Columbus Parkway Improvements Fund #224** accounts for monies received from a developer for the Columbus Parkway widening project.

**Empress Theater Fund #225** accounts for the maintenance of Empress Theater.

**Road Maintenance / Rehab Act Fund #226** accounts for street maintenance and capital projects to be paid from Senate Bill (SB) 1 allocation.

**Waterfront History Park Fund #227** accounts for the planning, development, and construction of the Waterfront History Park Project and other activities that further the goals of the project.

### PERMANENT FUNDS

Permanent Funds are used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry:

**McCune Collection Fund #603** accounts for monies held for the Library which consists of donations and sales of rare books to maintain the McCune book collection.



## APPENDIX – FUND DESCRIPTION

### ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed substantially through user fees and are operated in a manner similar to private business enterprises:

**Water Fund #401-412** is used to account for the production and distribution of water to residents and businesses located within the City. Water service is also provided to Lakes District and Travis Air Force Base customers outside the City limits.

**Marina Fund #415** is used to account for the operations, improvement and management of the City marina operations.

**Golf Fund #425** is used to account for the capital assets of the City's municipal golf course and the course operator's pass-through revenues that service the City debt used to acquire and improve the assets of the fund.

**Vallejo Station Parking Fund #431** is used to account for the operations, maintenance and management of the Vallejo Station Parking Structure.

**Fiber Enterprise Fund #432** is used to account for the operations, maintenance and management of the City's new Municipal Fiber endeavor

### INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods and services provided by one City department to other department on a cost reimbursement basis:

**Fleet Maintenance/Replacement Fund #501-502** accounts for the maintenance and replacements of vehicles and equipment used by all City departments.

**Retiree Health Benefits Fund #506** accounts for the City's Retiree Healthcare Plan's annual OPEB costs and unfunded actuarial accrued liabilities in compliance with GASB 45.

**Self-Insurance Fund #508-509** accounts for risk management operations involving management of City's Workers Compensation and General Liability Insurance accounts and transactions.

**Payroll Benefits Fund #602** accounts for cash transferred from various funds from which actual cash is remitted to governmental agencies, employees and other agencies for employee benefits

### TRUST AND AGENCY FUNDS

**The Successor Agency to the Redevelopment Agency Private-Purpose Trust Fund #627** accounts for the accumulation of resources to be used to make payments that are on the Enforceable Obligations Schedule and to dispose of assets and property of the former Redevelopment Agency for the benefit of the taxing agencies.

The City uses **Agency Funds #343-348** to account for its **Improvement District and Assessment District funds**. These funds account for the annual collection of assessments and disbursements to district bond holders for debt without City commitment.



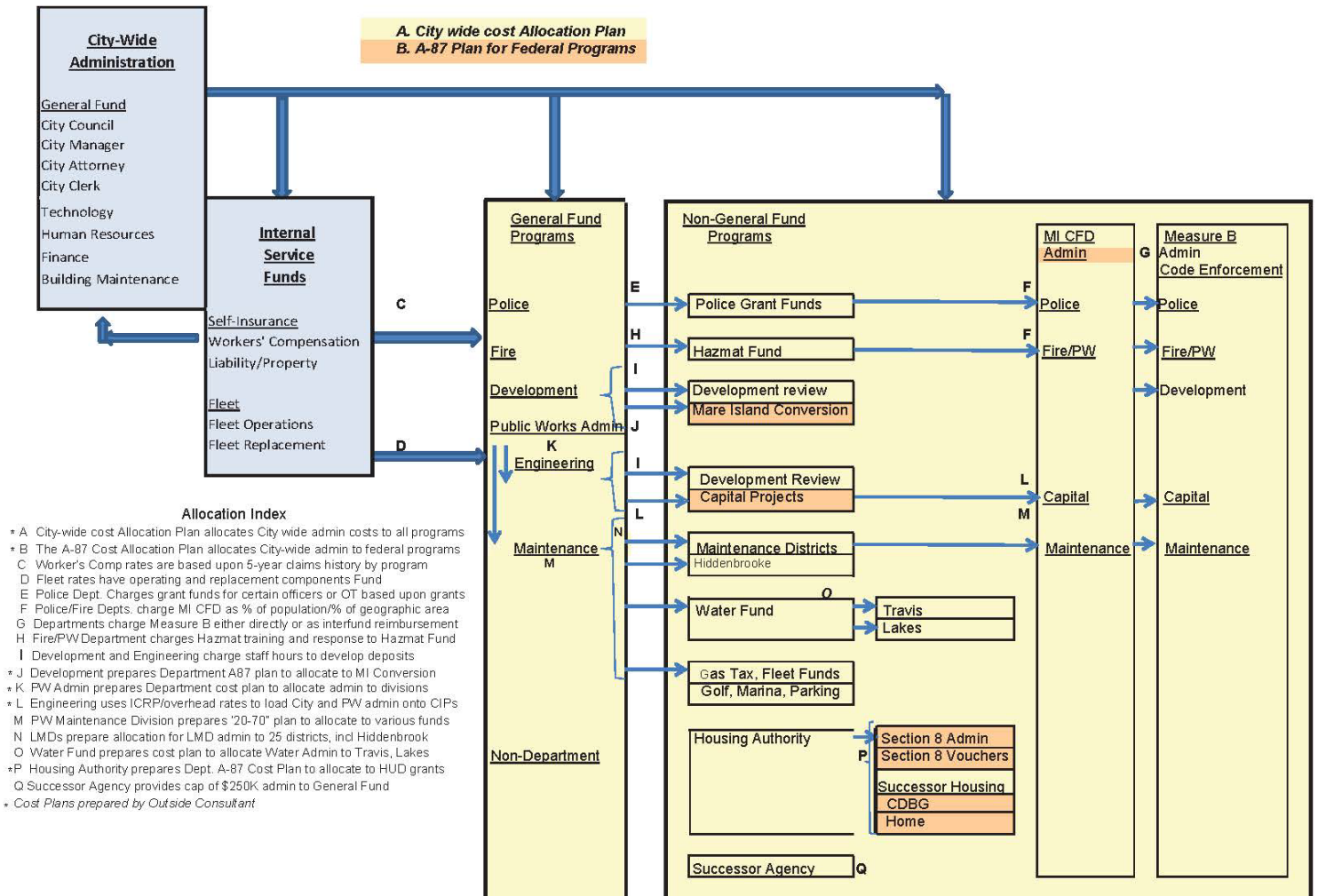


# APPENDIX – COST ALLOCATION

## OVERVIEW

The City shall maintain and regularly update a cost allocation plan which shall be used to maximize recovery of direct and indirect costs from other City Funds, outside funding sources, maintenance districts and fee-supported programs. It also utilizes internal service funds to charge back costs to user activities on fleet maintenance and replacement, workers compensation and general liability claims.

The following represents the basis for allocating various types of costs:







## APPENDIX – DEBT LIMIT/OBLIGATION

### OVERVIEW

#### **Debt Limit**

State Law sets the legal limit at 3.75% of the assessed value of all taxable property within the City. As of June 30, 2023, the City's total debt limit capacity was \$478 million, but it has no outstanding debt subject to this limit.

#### **Debt Obligation**

Below is the annual debt service payments budget for Fiscal Year 2024-2025 and listing of City's long-term debt. The City's existing debt levels are not expected to significantly impact current operations since the City has identifiable sources of debt repayment except Marina debts. The FY 2024-25 budget continues to provide General Fund subsidies to cover the annual debt service payments for Marina operations.

	Projected	FY 2024-25			Projected
	Balance	Debt Service Payments		Capitalized	Balance
	as of 6-30-24	Principal	Interest	Interest	as of 6-30-25
<b><u>General Fund:</u></b>					
1999 COPS	\$1,701,517	235,000	78,357		\$1,466,517
1999 COPS Shortfall Indebtedness	-	-	-		\$0
UBOC Tranche A - General Fund	725,818	463,017	18,145		\$262,801
UBOC Tranche B - General Fund	8,431,246	125,671	37,167	101,463	\$8,407,038
Motorola Equipment Lease(Police)	1,334,575	436,208	26,292		\$898,367
Bank of America Loan - Fleet (a)	4,200,000	665,000	167,607		\$3,535,000
<b>Subtotal, General Fund</b>	<b>16,393,156</b>	<b>1,924,896</b>	<b>327,568</b>	<b>101,463</b>	<b>14,569,723</b>
<b><u>Water Fund:</u></b>					
2020-A Water Rev Refunding Bonds	8,062,321	-	267,400		\$8,062,321
2020-B Water Rev Refunding Bonds	13,135,000	3,550,000	236,161		\$9,585,000
2021 A Water Revenue Bonds	48,686,649	855,000	1,608,400		\$47,831,649
State Safe Drinking Water - 0%	1,701	1,702	-		-\$1
<b>Subtotal, Water Fund</b>	<b>69,885,671</b>	<b>4,406,702</b>	<b>2,111,961</b>		<b>\$65,478,969</b>
<b><u>Golf Course Fund:</u></b>					
UBOC Tranche A - Golf Course	136,005	136,002	3,400	-	\$3
UBOC Tranche B - Golf Course	5,273,865	-	-	-	\$5,273,865
<b>Subtotal, Golf Course Fund</b>	<b>5,409,870</b>	<b>136,002</b>	<b>3,400</b>	<b>-</b>	<b>\$5,273,868</b>
<b><u>Marina Fund:</u></b>					
UBOC Tranche A - Marina	161,500	161,500	4,038		\$0
UBOC Tranche B - Marina	10,044,543	368,733	165,728	-	\$9,675,810
<b>Subtotal, Marina Fund</b>	<b>10,206,043</b>	<b>530,233</b>	<b>169,766</b>	<b>-</b>	<b>9,675,810</b>
<b>Subtotal, Enterprise Funds</b>	<b>85,501,584</b>	<b>5,072,937</b>	<b>2,285,127</b>	<b>-</b>	<b>\$80,428,647</b>
<b>Total, Debt Service</b>	<b>\$ 101,894,740</b>	<b>\$ 6,997,833</b>	<b>\$ 2,612,695</b>	<b>\$ 101,463</b>	<b>\$ 94,998,370</b>



## APPENDIX – DEBT LIMIT/OBLIGATION

### CERTIFICATES OF PARTICIPATION (COPS)

#### **1999 COPS**

In July 1999, the City issued \$4,815,000 of Certificates of Participation (1999 Capital Improvements Project) to finance City capital improvements. Principal payments are payable annually on July 15. Interest payments are due semiannually on January 15 and July 15.

Due to the failure of the City to pay the scheduled amounts due under the original agreement, on January 25, 2011, the City, National Public Finance Guarantee Corporation (“National”) and the Controller for the State of California (the “Controller”) entered into a Settlement Agreement (the “Settlement Agreement”).

Commencing July 1, 2013, the City was to pay the Trustee the full scheduled amount when due. Commencing on January 15, 2014 the City was to pay National (on January 15th and July 15 of each year) an amount equal to 100% of all MVLF to which the City would be entitled under the California Revenue and Taxation Code during the previous six months, minus the amount paid to the Trustee for the same period, provided that the MVLF exceed the total amounts due for that period. The City’s obligation to pay amounts is not dependent on its receipt of MVLF in any amount.

The MVLF catch-up payment is to be applied to the shortfall indebtedness until paid in full. To the extent that the shortfall indebtedness is not paid in full by the last scheduled payment under the Lease Agreement, the City is to pay the remaining balance of the shortfall indebtedness to National no later than January 15, 2030.

#### **UBOC Reimbursement Obligations**

On August 2, 2011, Union Bank and the City reached a restructuring agreement regarding series 2000, 2001, 2002, and 2003 Certificates of Participation (COPs) which amends and replaces the COPs as follows:

There are two tranches: the “A” obligation and the “B” obligation. The starting principal balance of the “A” obligation is \$18,049,887 and the “B” obligation has a starting principal of \$21,369,933. No interest accrued on either the “A” or the “B” obligation from the effective date of November 1, 2011, through December 31, 2014, and interest will commence to accrue on both obligations on January 1, 2015. The “A” obligation has a fixed annual interest rate of 2.5% and the “B” obligation has a fixed annual interest rate of 1.625%. Interest is payable in a single annual payment on the first business day of each calendar year. Interest payments on the obligations commence in the calendar years 2015 and 2018 for obligations “A” and “B”, respectively, and continuing in each case until the principal balance of that obligation has been paid in full.

Principal is payable in a single annual payment on the first business day of each calendar year, commencing with the 2012 calendar year for the “A” obligation and 2018 for the “B” obligation. The outstanding principal balance, all accrued but unpaid interest, and all other amounts due under the New Union Bank Reimbursement Agreement Payment Agreement with respect to the “A” obligation is due and payable on January 1, 2026, and the “B” obligation is due and payable on January 1, 2042.



## APPENDIX – DEBT LIMIT/OBLIGATION

### REVENUE BONDS

#### **2020-A Water Revenue Refunding Bonds**

In March 2020 the City issued \$16,750,000 in Water Revenue Refunding Bonds to refund the outstanding 2006 Water Revenue Refunding Bonds. The defeased 2006 Bonds were called on May 1, 2020. Interest is payable on May 1 and November 1. Annual principal payments are due on May 1. The debt is secured and serviced by water system operations. The pledge of future net revenues ends upon repayment of the, 6,685,001 in remaining debt service on the bonds and loans which is scheduled to occur in 2030. Under the terms of the indenture, net revenues are required to provide a 1.25 debt service coverage ratio.

#### **2020-B Water Revenue Refunding Bonds**

In March 2020 the City issued \$20,075,000 in Water Revenue Refunding Bonds to refund the outstanding 2013 Water Revenue Refunding Bonds. The refunding decreased total debt service, resulting in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$2,042,229.13. The defeased 2013 Bonds were called on May 1, 2020. Interest is payable on May 1 and November 1. Annual principal payments are due on May 1. The debt is secured and serviced by water system operations. The pledge of future net revenues ends upon repayment of the \$20,075,000 in remaining debt service on the bonds which is scheduled to occur in 2028. Under the terms of the indenture, net revenues are required to provide a 1.25 debt service coverage ratio.

#### **2021-A Water Revenue Bonds**

In February 2021 the City issued \$42,600,000 in Water Revenue Bonds to finance the design and construction of certain capital improvements to the City's Water System. Interest is payable on May 1 and November 1. Annual principal payments are due on May 1. The debt is secured and serviced by water system operations. The pledge of future net revenues ends upon repayment of the \$42,600,000 in remaining debt service on the bonds which is scheduled to occur in 2051. Under the terms of the indenture, net revenues are required to provide a 1.25 debt service coverage ratio.

### OTHER NOTES AND LOANS PAYABLE

#### **State Safe Drinking Water, Water Fund**

The loan, with original amount of \$68,080, from the State of California, Department of Water Resources was used to finance construction of a project which enables the City to meet safe drinking water standards. The interest rate is 0%. Semiannual principal and interest payments are due on July 1 and January 2, through 2025.

#### **Financed Purchases**

On May 6, 2020, the City entered into a 7-year contract for the lease purchase of Motorola radio system for the Police and Fire department not to exceed \$3,999,967.

#### **Bank of America Loan for Fleet Purchases**

On June 13, 2023, the City entered into a 7-year loan agreement with Bank of America Public Capital Corp in an amount not to exceed \$5,000,000 at a rate of 3.96% to finance the purchase of new fire, police, and public works fleet vehicles. Given the significant cost, staff have evaluated options for financing these purchases rather than paying cash up front.



## APPENDIX - ACRONYMS

<u>Acronym/Abbreviation</u>		<u>Description</u>
ABAG	Association of Bay Area Governments	ABAG is part regional planning agency and part local government service provider. Provides planning and cost saving services to local governments.
ACFR	Annual Comprehensive Financial Report	A set of financial statements for a state, municipality or other governmental entity that complies with the accounting requirements established by the Governmental Accounting Standards Board (GASB). It must be audited by an independent auditor using generally accepted government auditing standards.
ADC	Actuarially Determined Contribution	Represents the current annual payment expected to cover the total cost of both current and future retirees’ medical.
ADD	Accidental Death & Dismemberment	Insurance coverage of the unintentional dismemberment or death of the insured.
AHLC	Architectural Heritage & Landmarks Commission (City)	Seven members to designate, preserve, protect, enhance and perpetuate those historic structures, districts and neighborhoods which contribute to the cultural and aesthetic heritage of the city of Vallejo.
ARPA	American Rescue Plan Act	On March 11, 2021, President Joe Biden signed into law the \$1.9 trillion-dollar American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 Pandemic.
BAAQMD	Bay Area Air Quality Management District	Regulates stationary sources of air pollution in the nine counties that surround San Francisco Bay. The Board oversees policies and adopts regulations for the control of air pollution in the district.
BART	Bay Area Rapid Transit District	A heavy-rail public transit system that connects the San Francisco Peninsula with communities in the East Bay and South Bay.
BCDC	Bay Conservation & Development Commission	Protects and enhances San Francisco Bay and encourages the Bay's responsible and productive use for this and future generations.
BMPs	Best Management Practices	Methods that have been determined to be the most effective and practical means of preventing or reducing non-point source pollution to help achieve water quality goals.
BMR	Below Market Rate Housing Unit (AKA Affordable Housing)	A home that is priced to be affordable to households that are low to moderate income.
– C	Confidential	“– C” used at the end of titles to differentiate between regular and confidential positions.
CAC	Commission on Culture & the Arts (City)	Seven members to represent a cross-section of community interests and organizations; serve the city of Vallejo as the official voice for the arts in the community.



## APPENDIX - ACRONYMS

CAD	Computer aided design	CAD, or computer-aided design and drafting (CADD), is the use of computer technology for design and design documentation.
CALPERS	California Public Employees Retirement System	The California Public Employees' Retirement System (CalPERS) is an agency in the California executive branch that "manages pension and health benefits for more than 1.6 million California public employees, retirees, and their families".
CAMP	Confidential, Administrative, Managerial, and Professional Association Of Vallejo Employees	The Confidential, Administrative, Managerial and Professional Association of Vallejo Employees (CAMP) is the recognized bargaining unit between the organization and the City of Vallejo.
CAO	City Attorney's Office	Provide timely, efficient and high quality legal services, advice and support to the City Council and the City Administration.
CCO	City Clerk's Office	The City Clerk is local Elections Official who administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public.
CDBG	Community Development Block Grant	The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD. The CDBG program provides annual grants on a formula basis to 1209 general units of local government and States.
CDBW	California Division of Boating & Waterways	CDBW is responsible for planning, developing, and improving facilities on state-owned and state-managed properties, including those on State Parks and State Water Project properties. It also provides funding so that local agencies can renew deteriorated facilities or develop new public access.
CDFW	California Department of Fish & Wildlife	Manage California's diverse fish, wildlife, and plant resources, and the habitats upon which they depend, for their ecological values and for their use and enjoyment by the public.
CCRC	Central Core Restoration Corporation	Established in 1980, as a committee, to study ways to revitalize the Historic Downtown Vallejo's central core. Purpose is to provide supplemental services and improvements in addition to those provided by city government and to coordinate with property and business owners, city agencies, and community organizations in an effort to promote the best interest of the district and ensure consistent, high-quality provision of services.
CC&R's	Covenants, Conditions & Restrictions	A legally binding document that is officially recorded and filed with your state. CC&Rs cover the rights and obligations of the homeowners association to its members and vice versa.



## APPENDIX - ACRONYMS

CEAB	Code Enforcement Appeals Board (City)	Seven members. Exercise duties, functions and powers assigned to the Code Enforcement Appeals Board as prescribed by the City Council, pursuant to resolution or ordinance.
CEQA	California Environmental Quality Act	Discloses to the public the significant environmental effects of a proposed discretionary project, through the preparation of an initial study, negative declaration, mitigated negative declaration, or environmental impact report.
CERT	Community Emergency Response Team	The Vallejo program is designed as a neighborhood-based program. It enables neighborhoods to assess and help themselves until emergency responders arrive. This in turn lightens the load on all emergency service responders. CERT prepares individuals and their households to be self-sufficient after a major event and then to assist others in their neighborhood.
CFD	Community Facilities District	CFD stands for “Community Facilities District”. A CFD is formed by a local governmental agency pursuant to the Mello-Roos Community Facilities Act of 1982 in order to finance certain capital facilities and services. Once formed, a CFD has the authority to levy a special tax on real property within its boundaries.
CHDC	Community Housing Development Corporation	Community Housing Development Corporation (CHDC) administers the loan packaging for approval for the City's First Time Homebuyer Program.
CIMMP	Capital Improvement and Major Maintenance Program	Capital Improvement and Major Maintenance Program
CIP	Capital Improvement Project	A Capital Improvement Plan (Program), or CIP, is a short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.
CMO	City Manager's Office	The City Manager serves as the chief executive officer responsible for day-to-day administration of Vallejo's City affairs and implementation of City Council policies.
CNG	Compressed Natural Gas	Compressed Natural Gas
COLA	Cost of Living Adjustment	Social Security's general benefit increases have been based on increases in the cost of living, as measured by the Consumer Price Index. We call such increases Cost-Of-Living Adjustments, or COLAs.
COP	Certificates of Participation	An instrument evidencing a pro rata share in a specific pledged revenue stream, usually lease payments by the issuer that are typically subject to annual appropriation. The certificate generally entitles the holder to receive a share, or participation, in the payments from a particular project. The payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and the payments to a trustee, which then distributes the payments to the certificate holders.





## APPENDIX - ACRONYMS

COPS	Citizens Option for Public Safety	The Department of Justice offers funding opportunities to support law enforcement and public safety activities in state, local, and tribal jurisdictions; to assist victims of crime; to provide training and technical assistance; to conduct research; and to implement programs that improve the criminal, civil, and juvenile justice systems.
COP'S	Certificates of Participation	This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COP's) allow the public to purchase participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.
COPPS	Community Oriented Policing and Public Safety	Community Oriented Policing and Public Safety
COV	City of Vallejo	City of Vallejo
CPI	Consumer Price Index	The Consumer Price Indexes (CPI) program produces monthly data on changes in the prices paid by urban consumers for a representative basket of goods and services.
CPR	Cardiopulmonary Resuscitation	Cardiopulmonary resuscitation: A life-saving emergency procedure that involves breathing for the victim and applying external chest compression to make the heart pump.
CPRA	California Public Records Act	Enacted in 1968 to: (1) safeguard the accountability of government to the public; (2) promote maximum disclosure of the conduct of governmental operations; and (3) explicitly acknowledge the principle that secrecy is antithetical to a democratic system of "government of the people, by the people and for the people."
CSAC	California State Association of Counties	Represents county government before the California Legislature, administrative agencies and the federal government. CSAC places a strong emphasis on educating the public about the value and need for county programs and services.
CSC	Civil Service Commission (City)	Five members to provide for the standardization and classification of all positions and employment in the classified service of the city; for competitive tests to ascertain the relative fitness of all applicants for appointment in the classified service; for rules for the government, supervision and control of the classified service, as such duties are designated in the City Charter, the ordinances adopted thereunder and the rules and regulations in effect pursuant to said Charter and ordinances.
CSMFO	California Society of Municipal Finance Officers	California's premier statewide association for government finance professionals, with Chapters located throughout the State. CSMFO seeks to improve the knowledge, skills, and performance of individuals responsible for local government fiscal policy and management.



## APPENDIX - ACRONYMS

CSS	Community Services Section	The Vallejo Police Department created the Community Services Section (CSS) in the tail-end of 2013 to address quality of life crimes, assist and support Neighborhood Watch groups, and to work with the City Attorney's Neighborhood Law Program and the Code Enforcement Division to address distressed and dangerous properties.
CSTI	California Specialized Training Institute	CSTI has evolved into a statewide enterprise with responsibility for supporting training, exercises and education in wide variety of areas including but not limited to; emergency management, public safety, homeland security, hazardous materials, disaster recovery and crisis communications.
CTC	California Transportation Commission	Responsible for programming and allocating funds for the construction of highway, passenger rail, transit and active transportation improvements throughout California.
dB	Decibel	A unit used to measure the intensity of a sound or the power level of an electrical signal.
DEIR	Draft Environmental Impact Report	Draft Environmental Impact Report
DU/AC	Dwelling Units per Acre	Dwelling Units per Acre
DRB	Design Review Board (City)	Conduct, design, review and approve or deny unit plans for development projects within the boundaries of the districts specified in the Downtown Vallejo Specific Plan and the districts specified in the Vallejo Waterfront Design Guidelines.
- E	Exempt	"- E" used at the end of titles to differentiate between CAMP and Unrepresented positions.
EDMS	Electronic Document Management System	EDMS - electronic document management system is a software program that manages the creation, storage and control of documents electronically. The primary function of an EDMS is to manage electronic information within an organization workflow.
EIR	Environmental Impact Report (CEQA related document)	Environmental Impact Report (CEQA related document)
EIS	Environmental Impact Statement (NEPA related document)	Environmental Impact Statement (NEPA related document)
EVA	Emergency Vehicle Access	Emergency Vehicle Access
EVC	Economic Vitality Commission (City)	Economic Vitality Commission (City)





## APPENDIX - ACRONYMS

EMS	Emergency Medical Services	Emergency medical services, also known as ambulance services or paramedic services, are a type of emergency service dedicated to providing out-of-hospital acute medical care, transport to definitive care, and other medical transport to patients with illnesses and injuries which prevent the patient from transporting themselves.
EOC	Emergency Operation Center	An emergency operations center (EOC) is a central command and control facility responsible for carrying out the principles of emergency preparedness and emergency management, or disaster management functions at a strategic level during an emergency, and ensuring the continuity of operation of a company, political subdivision or other organization.
ERAF	Educational Revenue Augmentation Fund	ERAF is a mechanism; enacted in July of 1992 by the State Legislature to shift local tax revenues from cities, counties, and special districts to a State controlled Education Revenue Augmentation Fund. The state uses this fund to reduce its obligation to the schools.
ERP	Enterprise Resource Planning	A type of software that organizations use to manage day-to-day business activities such as accounting, procurement, project management, risk management and compliance.
ESU	Emergency Services Unit	An Emergency Service Unit (ESU) is a multi-faceted and multi-talented element within the special operations commands of some U.S. municipal, county, or state-level law enforcement agencies.
FAR	Floor Area Ratio	Ratio of a building's total floor area to the size of the piece of land upon which it is built. Often used as one of the regulations in city planning.
FEMA	Federal Emergency Management Agency	Federal Emergency Management Agency
FPPC	Fair Political Practices Commission (conflict of interest agency)	Fair Political Practices Commission (conflict of interest agency)
FSS	Family Self-Sufficiency	Is voluntary and requires a five-year personal commitment. As the FSS Program participant's rental share increases because of increased earned income, a specified amount of money is deposited into an interest earning savings account on behalf of the qualifying participant. Upon successful completion of the FSS program, the participant will have access to those funds.
FTE	Full Time Equivalent	The ratio units are FTE units or equivalent employees working full-time. In other words, one FTE is equivalent to one employee working full-time.
FY	Fiscal Year	A twelve-month period of time to which the budget applies. For the City of Vallejo, it is July 1 through June 30.



## APPENDIX - ACRONYMS

GAAP	Generally Accepted Accounting Principles	Generally accepted accounting principles (GAAP) are a common set of accounting principles, standards and procedures that companies must follow when they compile their financial statements.
GASB	Governmental Accounting Standards Board	The Governmental Accounting Standards Board (GASB) is the source of generally accepted accounting principles (GAAP) used by state and local governments in the United States. As with most of the entities involved in creating GAAP in the United States, it is a private, non-governmental organization.
GC	Government Code	Government Code
GFOA	Government Finance Officers Association	Founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions.
GIS	Geographic Information System	Geographic information system (GIS) is a system designed to capture, store, manipulate, analyze, manage, and present spatial or geographic data.
GPA	General Plan Amendment	General Plan Amendment
GVRD	The Greater Vallejo Recreation District	The Greater Vallejo Recreation District offers a broad array of classes for children, adults and seniors. Classes range from swimming to soccer, wellness to science, basketball to ballet and much more.
HA	Housing Authority (City)	Housing Authority (City)
HAP	Housing Assistance Payments	This form of Housing Assistance Payments Contract (HAP contract) is used to provide Section 8 tenant-based assistance under the housing choice voucher program (voucher program) of the U.S. Department of Housing and Urban Development (HUD).
HCV	Housing Choice Voucher	The housing choice voucher program provides assistance to very low-income families to afford decent, safe, and sanitary housing. Housing can include single-family homes, townhouses and apartments and is not limited to units located in subsidized housing projects.
HCD	Housing and Community Development Division	The Housing & Community Development Division implements and maintains the HOME and Community Development Block Grant (CDBG) Programs and other vital programs and services.
HCDC	Housing & Community Development Commission (City)	Housing & Community Development Commission (City)



## APPENDIX - ACRONYMS

HOME	Home Investment Partnership Program	The HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use - often in partnership with local nonprofit groups - to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.
HR	Human Resources	A human-resources department (HR department) of an organization performs human resource management, overseeing various aspects of employment, such as compliance with labor law and employment standards, administration of employee benefits, and some aspects of recruitment and dismissal.
HRC	Human Relations Commission (City)	Human Relations Commission (City)
HSIP	Highway Safety Improvement Program	The Highway Safety Improvement Program (HSIP) is a core Federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance.
HUD	Housing and Urban Development	The United States Department of Housing and Urban Development (Commonly known as HUD) is a Cabinet department in the Executive branch of the United States federal government.
HUTA	Highway User Tax Allocations	Highway User Tax Allocations
HVAC	Heating, ventilating, and air conditioning	Heating, ventilation, and air conditioning (HVAC) is the technology of indoor and vehicular environmental comfort. Refrigeration is sometimes added to the field's abbreviation as HVAC&R or HVACR, or ventilating is dropped, as in HACR (as in the designation of HACR-rated circuit breakers).
IAFF	International Association of Fire Fighters	The International Association of Fire Fighters (IAFF) is a labor union representing professional fire fighters and emergency medical services personnel in the United States and Canada.
IBEW	International Brotherhood of Electrical Workers	The International Brotherhood of Electrical Workers (IBEW) is a labor union which represents approximately 775,000 active members and retirees who work in a wide variety of fields, including utilities, construction, telecommunications, broadcasting, manufacturing, railroads and government. The IBEW has members in both the United States and Canada.
ICMA	International City/County Management Association	Leading association of professional city and county managers and other employees who serve local governments.
ISF	Internal Service Funds	Internal service funds operate as small business, which “sells” services to other City departments. Examples include the Self-Insurance Fund and the Corporation Shop.



## APPENDIX - ACRONYMS

IT	Information Technology	Information technology (IT) is the application of computers to store, study, retrieve, transmit, and manipulate data, or information, often in the context of a business or other enterprise.
JPA	Joint Powers Authority	A joint powers authority (JPA) is an entity permitted under the laws of some U.S. states, whereby two or more public authorities (e.g. local governments, or utility or transport districts), not necessarily located in the same state, may jointly exercise any power common to all of them.
LAWCX	Local Agency Workers' Compensation Excess Joint Powers Authority	The Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) was established exclusively for California self-insured workers' compensation joint powers authorities, individual public entities, and special districts. LAWCX was formed on July 1, 1992, as a state-wide authority to self-insure and pool workers' compensation losses.
LCC	League of California Cities	An association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities.
LLMD	Lighting & Landscape Maintenance District	Lighting & Landscape Maintenance District
LMD	Landscape Maintenance District	A LMD is a financing vehicle utilized to make certain improvements to particular neighborhoods within the community. These improvements, such as parks, playgrounds, landscapes, sidewalks, trees, etc., are paid for by the landowners within the LMD.
LOS	Level of Service	Level of Service
LRPMP	Long Range Property Management Plan	Long Range Property Management Plan
LTD	Long-Term Disability	Coverage to provide financial benefits to insured who is unable to work for a long period of time due to an accident, illness, or injury.
MAC	Marina Advisory Committee (City)	Marina Advisory Committee (City)
MCC	McCune Collection Commission (City)	McCune Collection Commission (City)
MOU	Memorandum of Understanding	Memorandum of Understanding
MTC	Metropolitan Transportation Commission	MTC is the transportation planning, financing and coordinating agency for the nine-county San Francisco Bay Area.



## APPENDIX - ACRONYMS

MYOP	Multi-Year Operating Projects	MYOPs are a relatively new financial tool used by the City in the City's financial system. Having MYOPs ensures that the CIP remains focused on tangible assets and separated from the long term operating projects that are reviewed and funded as part of the operating budgeting process.
MVLF	Motor Vehicle License Fees	Motor vehicle fees are collected by the registration of a motor vehicle with a government authority.
NEPA	National Environmental Policy Act	NEPA requires federal agencies to assess the environmental effects of their proposed actions prior to making decisions.
NIMS	National Incident Management System	Used by FEMA. NIMS guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems and processes to successfully deliver the capabilities described in the National Preparedness System. NIMS defines operational systems that guide how personnel work together during incidents.
NLC	National League of Cities	An organization comprised of city, town and village leaders that are focused on improving the quality of life for their current and future constituents.
NLP	Neighborhood Law Program	The Neighborhood Law Program (NLP) is funded by Measure B. The program puts attorneys on the streets of Vallejo to tackle blight and nuisance conditions.
NPDES	National Pollutant Discharge Elimination System	National Pollutant Discharge Elimination System
NPO	Neighborhood Preservation Ordinance	Neighborhood Preservation Ordinance
NSP	Neighborhood Stabilization Program	Congress established the Neighborhood Stabilization Program (NSP) for the purpose of stabilizing communities that have suffered from foreclosures and abandonment.
NVWMA	Napa-Vallejo Waste Management Authority	Napa-Vallejo Waste Management Authority
OPEB	Other Post-Employment Benefits	Other post-employment benefits (OPEB) are the benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee.
OPR	Office of Planning and Research (State agency)	Office of Planning and Research (State agency)
P.O.S.T	Peace Officer Standards and Training	Peace Officer Standards and Training or Peace Officer's Standards and Training are minimum educational requirement set for Law Enforcement Officers in various regions of the United States of America. These standards are locally set, and vary from region to region.



## APPENDIX - ACRONYMS

PB	Participatory Budgeting	Participatory Budgeting (PB) is a different way to manage public money, and to engage people in government. It is a democratic process in which community members directly decide how to spend part of a public budget. It enables taxpayers to work with government to make the budget decisions that affect their lives.
PBV	Project Based Voucher	A component of the HCV Program where up to 20 percent of the Housing Authority's authorized voucher units may be attached to specific housing units located within the City.
PC	Planning Commission (City)	Planning Commission (City)
PCI	Pavement Condition Index	The Pavement Condition Index (PCI) is a numerical index between 0 and 100 which is used to indicate the general condition of a pavement. It is widely used in transportation civil engineering. It is a statistical measure and requires manual survey of the pavement. PCI surveying processes and calculation methods have been standardized by ASTM for both roads and airport pavements:
PDA	Priority Development Area	Priority Development Area
PEPRA	Public Employee Pension Reform Act of 2013	The California Public Employees' Pension Reform Act (PEPRA), which took effect in January 2013, changes the way CalPERS retirement and health benefits are applied, and places compensation limits on members. The greatest impact is felt by new CalPERS members
PIO	Public Information Officer	Public Information Officer
PUC	Public Utilities Commission	Public Utilities Commission
PVAW	Private Vehicle Access Way	Private Vehicle Access Way
PW	Public Works	Public Works
PWC	Public Works Contract	Public Works Contract
RDA	Redevelopment Agency	A redevelopment agency is a government body dedicated to urban renewal. Typically it is a municipal level city department focused on a particular district or corridor that has become neglected or blighted. In many cases this is the city's original downtown that has been supplanted in importance by a regional shopping center. Redevelopment efforts often focus on reducing crime, destroying unsuitable buildings and dwellings, restoring historic features and structures, and creating new landscaping, housing and business opportunities mixed with expanded government services and transportation infrastructure.
RFP	Request for Proposals	Request for Proposals
RFQ	Request for Qualifications	Request for Qualifications



## APPENDIX - ACRONYMS

RHNA	Regional Housing Needs Allocation	Regional Housing Needs Allocation
RHSA	Retirement Health Savings Account	A pre-tax healthcare savings account where you can set aside money now to help pay for healthcare costs in retirement.
RMS	Records Management System	Records Management system (RMS) is the management of records for an organization throughout the records-life cycle.
ROP	Regional Occupational Program	Regional Occupational Program
SA	Successor Agency to the former Vallejo Redevelopment Agency	Successor Agency to the former Vallejo Redevelopment Agency
SAFER	Staffing for Adequate Fire and Emergency Response	Created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, “front line” firefighters available in their communities.
SC	Sister City Commission (City)	Sister City Commission (City)
SCADA	Supervisory Control and Data Acquisition	Supervisory control and data acquisition (SCADA) is a control system architecture that uses computers, networked data communications and graphical user interfaces for high-level process supervisory management, but uses other peripheral devices such as programmable logic controllers and discrete PID controllers to interface to the process plant or machinery. The operator interfaces which enable monitoring and the issuing of process commands, such as controller set point changes, are handled through the SCADA supervisory computer system. However, the real-time control logic or controller calculations are performed by networked modules which connect to the field sensors and actuators.
SCWA	Solano County Water Agency	A wholesale water supply agency providing untreated water to cities and agricultural districts in Solano County from the Federal Solano Project and the North Bay Aqueduct of the Water Project.
SERAF	Supplemental Educational Revenue Augmentation Fund	A fund in each county into which Redevelopment Agencies are required to remit a portion of their tax increment revenues for allocation to schools wholly or partially within the area of a redevelopment project.
SET	Sheriff's Enforcement Team	Sheriff's Enforcement Team
SOLTRANS	Solano County Transit Board	Solano County Transit Board





## APPENDIX - ACRONYMS

STA	Solano County Transportation Authority	The STA was created in 1990 through a Joint Powers Agreement between the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, Vallejo and the County of Solano to serve as the Congestion Management Agency for Solano. As the Congestion Management Agency (CMA) for the Solano area, the STA partners with various transportation and planning agencies, such as the Metropolitan Transportation Commission (MTC) and Caltrans District 4. The STA is responsible for countywide transportation planning, programming transportation funds, managing and providing transportation programs and services, delivering transportation projects, and setting transportation priorities. The STA uses an open and inclusive public involvement process through various committees made up of local elected officials, public works directors, transit operators, and interested citizens.
STIP	State Transportation Improvement Program	State Transportation Improvement Program
SWAT	Special Weapons and Tactics (team)	In the United States, SWAT (Special Weapons and Tactics) is a law enforcement unit which uses specialized or military equipment and tactics.
TEMS	Tactical Emergency Medical Services	Tactical Emergency Medical Services (TEMS) is out-of-hospital care given in hostile situations by specially trained practitioners.
TOT	Transient Occupancy Tax	A tax charged in most of the United States, including California, to travelers when they rent accommodations (a room, rooms, entire home, or other living space) in a hotel, inn, tourist home or house, motel, or other lodging unless the stay is for a period of 30 days or more.
UAL	Unfunded Accrued Liability	Is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date.
UAAL	Unfunded Actuarial Accrued Liability	The UAAL is an actuarial term that refers to the difference between the actuarial values of assets (AVA) and the actuarial accrued liabilities (AAL) of a plan. Essentially, the UAAL is the amount of retirement that is owed to an employee in future years that exceed current assets and their projected growth.
UBOC	Union Bank of California	Union Bank of California
USFWS	United States Federal Fish & Wildlife	The premier government agency dedicated to the conservation, protection, and enhancement of fish, wildlife and plants, and their habitats.





## APPENDIX - ACRONYMS

UUT	Utility User Tax	The City imposes a 7.3% utility users tax on charges for telecommunications and video services and a 7.5% utility users tax on charges for electricity usage and natural gas delivered through mains or pipes. These taxes are collected by the utility service provider and remitted to the City. The complete details of these taxes are contained in Vallejo Municipal Code chapters 3.13 and 3.12.
VASH	Veterans Affairs Supportive Housing Voucher Program	The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines Housing Choice Voucher (HCV) rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA medical centers (VAMCs) and community-based outreach clinics.
VCAT	Vallejo Community Access Television	Vallejo Community Access Television
VSFCD	Vallejo Sanitation and Flood Control District	They provide quality wastewater and flood control services to the Vallejo community to protect the public's health, safety, and environment.
VCUSD	Vallejo City Unified School District	Vallejo City Unified School District
VFD	Vallejo Fire Department	Vallejo Fire Department
VFWD	Vallejo Flood and Wastewater District	Vallejo Flood and Wastewater District
VLF	Vehicle License Fee	A form of a use tax charged by various government entities for the granting of a license to conduct an activity, such as driving a car, operating a business, hunting, or practicing certain vocations. License fees are a significant source of revenue for state and local governments and are often imposed in lieu of taxes which require legislative approval.
VMC	Vallejo Municipal Code	Vallejo Municipal Code
VMT	Vehicle Miles Traveled	Vehicle Miles Traveled
VPD	Vallejo Police Department	Vallejo Police Department
VPOA	Vallejo Police Officers Association	The Vallejo Police Officers' Association (VPOA) is the recognized bargaining unit between all Vallejo Police Officers and the City of Vallejo
VTBIDB	Vallejo Tourism Business Improvement District Board	Vallejo Tourism Business Improvement District Board



## APPENDIX - ACRONYMS

WTP	Water Treatment Plant	Water treatment is any process that makes water more acceptable for a specific end-use. The end use may be drinking, industrial water supply, irrigation, river flow maintenance, water recreation or many other uses, including being safely returned to the environment. Water treatment removes contaminants and undesirable components or reduces their concentration so that the water becomes fit for its desired end-use.
ZA	Zoning Administrator	Zoning Administrator
ZTA	Zoning Text Amendment	Zoning Text Amendment



## APPENDIX - GLOSSARY

**ACCRUAL BASIS:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ADOPTED BUDGET:** Adopted level of expenditures/revenues/Full-Time Equivalents (FTEs) as outlined in the adopted budget document.

**ACTUAL:** Actual level of revenues or expenditures in the fiscal year noted.

**APPROPRIATIONS:** An authorization by the City Council to make expenditures and to incur obligations for a specific purpose.

**APPROVED BUDGET:** The approved budget is the annual City budget approved by the City Council for expenditures on or before June 30.

**ASSESSED VALUATION:** The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

**ASSESSMENT:** Revenue collected for City services which benefit properties in specific areas or districts.

**ASSETS:** Property owned by the City for which a monetary value has been established.

**AUDITED:** Conduct an official financial examination of (an individual's or organization's account)

**AVAILABLE BALANCE:** The unreserved, undesignated portion of fund balance available for future operations. For Enterprise funds, fund balance represents the current working capital portion of the fund's equity, which excludes capital assets, long-term debt, and other non-current items.

**AUTHORIZED POSITIONS:** Positions approved by the City Council, which may or may not have funding (see Budgeted Positions).

**BALANCED BUDGET:** The budget for a fund is balanced when total budgeted resources, including revenues, transfers in from other funds, and unallocated fund balance from previous years meet or exceed total budgeted uses of resources, including expenditures and transfers out to other funds.

**BASIS OF ACCOUNTING:** Refers to when revenues, expenses, expenditures and transfers are recognized and reported. The budgetary basis of accounting for all the funds is modified accrual, with a focus on current financial resources.

**BOND:** A certificate of debt issued by an entity, guaranteeing payment of the original investment plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for specific capital expenditures.

**BUDGET:** An annual plan of financial operation embodying an estimate of recommended expenditures and the estimated means of financing them. The approved budget is authorized by City Council action and thus specifies the legal spending limits of the fiscal year.

**BUDGET MODIFICATION:** A change of expenditure levels and corresponding resources over and above the base budget, which is needed to accomplish an existing service level or unanticipated service. All budget modifications are approved by the City Council.



## APPENDIX - GLOSSARY

**BUDGETED POSITIONS:** The number of full-time equivalent positions to be funded in the budget. Example: Funding of two half-time positions would equal one full-time equivalent position.

**CAPITAL IMPROVEMENT:** A permanent addition to the City's assets, including the design, construction or purchase of land, buildings or facilities, or major renovations. This includes installation or repair of new or existing traffic signals, roads, sewer lines and parks. To qualify as a capital improvement project, the cost of the project must exceed \$10,000.

**CAPITAL OUTLAY:** Expenditure for tangible property of a relatively permanent nature such as vehicles or office equipment, with a unit cost of \$5,000 or more.

**CONTINGENCY:** A budgetary reserve set aside for emergencies or unforeseen expenditures.

**DEBT SERVICE:** Payment of interest and principal on an obligation resulting from the issuance of bonds and notes.

**DEPARTMENT:** The basic unit of service responsibility, encompassing a broad mandate of related activities.

**DIVISION:** A sub-unit of a department, which encompasses more specific functions of that department and may consist of several activities.

**ENCUMBRANCE:** Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**ENTERPRISE FUND:** A governmental facility or service which operates like a private business and is intended to be self-supporting, i.e., revenues will cover all expenses of the operations including capital costs. These funds operate on a full accrual basis recognizing revenues or expenses when the event occurs.

**EXPENDITURE:** The actual spending of funds authorized by an appropriation. Expenditures are divided into the following classes of individual line items:

- a. Personnel
- b. Services and Supplies
- c. Capital Improvement and Major Maintenance Projects
- d. Multi-Year operating projects
- e. Debt Services
- f. Interdepartmental Allocations

**FINAL BUDGET:** The approved revenue and expenditure budget as appropriated.

**FUNDS AVAILABLE:** Actual cash available for discretionary purposes, projects or appropriations.



## APPENDIX - GLOSSARY

**FUND:** A separate set of accounts used to record receipts and use of money restricted for specific purposes. The City's finances are distributed among 101 separate funds required by the City, state or federal government, or by proper accounting practice. Fund types include:

- a. General Fund receives all unrestricted money which pays for the majority of departmental spending for traditional City services.
- b. Special Revenue funds are revenues earmarked for specific purposes.
- c. Debt Service funds are used to repay the principal and interest on indebtedness.
- d. Capital Project funds are used to account for construction of major public facilities.
- e. Enterprise funds are self-supporting activities financed by users and operated similar to private businesses.
- f. Internal Service funds are enterprises that sell services internally to other City entities, rather than to the general public.
- g. Trust and Agency funds are used to account for assets held by the City as a trustee or agent for employees, private organizations or other governments. (These are not included in the City budget).

**GANN APPROPRIATIONS LIMIT:** Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

**GENERAL FUND:** The City's principal operating account, which is supported by taxes and fees and generally has no restrictions on their use. Expenditures may be described as discretionary and non-discretionary.

- Discretionary – that portion of the General Fund for which there are no restrictions on the use of the fees or taxes collected;
- Non-discretionary – expenditure of revenues which are collected by users of a program to offset the cost of the program. State law requires that fees charged cannot exceed the cost of the service.

**GOVERNMENTAL FUND:** Funds, such as the General Fund, which recognizes events when they affect current financial resources. Reductions are called expenditures. These funds operate on a modified accrual basis.

**GRANTS:** A transfer or awarding of money from either the federal or state government to the City in order to finance a specific activity or program. The City receiving the grant funds is not required to repay the awarding entity the amount in the future.



## APPENDIX - GLOSSARY

**INDIRECT COST ALLOCATION PLAN:** The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General Fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

**INTEREST:** Income earned on the investment of available cash balances.

**INTERFUND TRANSFERS:** Moneys transferred from one fund to another, such as from a fund receiving revenue to the fund through which the resources are to be expended.

**LONG-TERM DEBT:** Debt with a maturity of more than one year after the date of issuance.

**MEASURE B/V:** Measure B is a one percent (1%) sales tax measure, approved by voters on the November 8, 2011 ballot set to expire in ten years on March 31, 2022. On November 8, 2016 the voters approved Measure V which removed the 10-year sun setting of Measure B.

**MEASURE P:** Is a 0.875% transaction use tax, approved by voters on the November 8, 2022 which resulted in a new sales tax of 9.25% effective April 1, 2023.

**NON-DEPARTMENTAL / CITYWIDE:** Program costs that do not relate to any one department, but represent costs of a general citywide nature, i.e., debt service, animal control, reserves.

**NORMAL COST:** That portion of the Actuarial Present Value of Projected Benefits allocated to the current year.

**OPERATING BUDGET:** Annual appropriation of funds for on-going program costs, including personnel, operations, capital outlay and debt service.

**OPERATION EXPENDITURES:** Department costs for other services and supplies.

**OPERATING TRANSFERS:** Transfers from a fund receiving revenue to a fund, which will expend the resources.

**ORDINANCE:** A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

**OTHER SERVICES AND SUPPLIES:** Cost of contractual or outside services, office supplies, and equipment items (costing under \$1,000).

**PERSONNEL COSTS:** The cost of a City department, including wage/salary, direct and indirect benefits such as health insurance, social security costs, retirement contribution, workers' compensation, unemployment insurance, etc.

**SUCCESSOR AGENCY:** An entity created by a legislative body in accordance with state statutes which has elected to exercise the powers granted to it for planning, development, re-planning, redesign, clearance, reconstruction, or rehabilitation of an area.

**RESERVES:** Amount of fund balance designated for a specific purpose.



## APPENDIX - GLOSSARY

**RESOLUTION:** A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time.

**RESOURCES:** Total amounts available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

**REVENUES:** Amounts received from seven categories of revenue:

- Taxes – Revenue including sales tax, property tax, utility user tax, etc., collected to fund general operating City programs.
- Charges for fees and services – Fees charged to the user of any specific service provided by the City not supported by the General Fund. The fee cannot exceed the cost of providing the service.
- Licenses and Permits – Revenues collected for construction, maintenance and/or operation of designated equipment, businesses, buildings, private property including animals.
- Use of Money and Property – Interest earned on City investments or leases held by the City.
- Inter-governmental – Revenue disbursements from other agencies such as State Motor Vehicle in Lieu Tax & State Homeowners Property Tax Relief, and revenue reimbursement for services provided to other agencies.
- Fines, Forfeitures, and Penalties – Revenues collected for violations of city ordinances, late payments, etc.
- Miscellaneous Revenues – Unanticipated revenues.

In the Enterprise activities, revenues can also be classified as “operating” or “non-operating”. Operating revenues are those revenues directly related to the fund’s primary service activity and consist primarily of user fees and charges. Non-operating revenues are incidental to, or by-products of the enterprise’s primary service such as interest income.

**SELF INSURANCE:** Assuming risk of loss through the maintenance of reserves or some other plan instead of through the purchase of insurance coverage.

**USER FEES:** Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or water sales).

**VARIANCE:** Change in expenditures/staffing levels.



## APPENDIX – PERSONNEL SUMMARY

	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>General Fund</b>						
Legislative	8.00	8.00	8.00	8.00	-	8.00
Executive	-	-	-	-	-	-
City Manager	16.00	16.00	16.00	16.00	-	16.00
City Clerk	3.00	2.00	2.00	2.00	-	2.00
Information Technology	12.00	-	-	-	-	-
Legal	14.00	14.00	14.00	14.00	-	14.00
Finance	24.00	24.00	24.00	24.00	-	24.00
Human Resources	15.00	15.00	15.00	15.00	1.00	16.00
Information Technology	-	11.50	12.50	13.50	-	13.50
Planning & Development Services	31.00	35.00	35.00	35.00	-	35.00
Economic Development	-	7.00	7.00	7.00	-	7.00
Fire	109.00	108.00	96.00	96.00	-	96.00
Police	201.00	190.00	191.00	201.00	-	201.00
Public Works	74.00	73.50	73.50	73.50	-	73.50
	<u>507.00</u>	<u>504.00</u>	<u>494.00</u>	<u>505.00</u>	<u>1.00</u>	<u>506.00</u>
<b>Enterprise Funds</b>						
Water	120.00	121.00	121.00	120.00	1.00	121.00
Finance	17.00	18.00	18.00	18.00	-	18.00
Human Resources	1.00	1.00	1.00	1.00	(1.00)	-
Subtotal, Water	<u>138.00</u>	<u>140.00</u>	<u>140.00</u>	<u>139.00</u>	<u>-</u>	<u>139.00</u>
Parking	1.00	-	-	-	-	-
	<u>139.00</u>	<u>140.00</u>	<u>140.00</u>	<u>139.00</u>	<u>-</u>	<u>139.00</u>
<b>Economic Development Funds</b>						
Mare Island CFDs	2.00	2.00	2.00	2.00	-	2.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>2.00</u>
<b>Public Works Funds</b>						
Landscape Districts	5.00	5.00	5.00	5.00	-	5.00
Corp Yard	8.00	9.00	9.00	9.00	-	9.00
	<u>13.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>-</u>	<u>14.00</u>
<b>Other Funds</b>						
Housing	15.00	15.00	16.00	16.00	-	16.00
Self Insurance	5.00	5.00	5.00	5.00	-	5.00
	<u>20.00</u>	<u>20.00</u>	<u>21.00</u>	<u>21.00</u>	<u>-</u>	<u>21.00</u>
<b>TOTAL</b>	<u><u>681.00</u></u>	<u><u>680.00</u></u>	<u><u>671.00</u></u>	<u><u>681.00</u></u>	<u><u>1.00</u></u>	<u><u>682.00</u></u>

### Multi-Level Authorizations

All positions in the Personnel Summaries/Authorized FTE Listings by Department that are authorized at multiple levels, where promotion is dependent on an employee obtaining certification or similar criteria not in the City's control, or other circumstances warrant, are required to be listed below and are referred to as "Multi-Level Authorizations":

Housing Specialist I/II	Assistant Engineer/ Associate Civil Engineer
Communications Operators I/II	Instrument Technician I/II
Maintenance Worker I/II	Water Maintenance Worker I/II

### Temporary & Part-time Authorized Positions

The Personnel Summary/Authorized FTE Listing does not reflect temporary and part-time positions required to be paid through City payroll. These positions include interns, administrative, manual and nonmanual temporary positions, and Police Cadets and Firefighter Trainee authorizations.

These temporary and part-time position authorizations generally fluctuate throughout the year as business needs change. As such, the City Manager has the authority to adjust staffing levels for temporary staffing positions, subject to budgetary constraints.

**Note:** Detailed FTE information by classification and department can be found in the Appendix.





## APPENDIX – PERSONNEL SUMMARY

GENERAL FUND:	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>LEGISLATIVE</b>							
<b>MAYOR &amp; COUNCIL</b>							
Mayor	MAYOR	1.00	1.00	1.00	1.00	-	1.00
City Council	COUNCIL	6.00	6.00	6.00	6.00	-	6.00
Executive Assistant to the Mayor	EXEC	1.00	1.00	1.00	1.00	-	1.00
<b>Total Legislative</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	-	<b>8.00</b>
<b>EXECUTIVE</b>							
<b>CITY MANAGER</b>							
City Manager	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant City Manager	EXEC	2.00	2.00	2.00	2.00	-	2.00
Assistant to the City Manager	EXEC	2.00	2.00	2.00	2.00	-	2.00
Communication Operations Manager	EXEC	-	1.00	-	-	-	-
Community Engagement Manager	EXEC	-	-	1.00	1.00	-	1.00
Executive Assistant to the City Manager	EXEC	1.00	1.00	1.00	1.00	-	1.00
Organizational Development Manager	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Clerk II-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	3.00	3.00	3.00	4.00	-	4.00
Administrative Analyst II (ARPA Funded)	CAMP	1.00	1.00	1.00	-	-	-
Community and Volunteer Coordinator	CAMP	1.00	1.00	1.00	1.00	-	1.00
Communications and Public Information Officer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Special Advisor to the City Manager	EXEC	1.00	-	-	-	-	-
		<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	-	<b>16.00</b>
<b>CITY CLERK</b>							
City Clerk	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy City Clerk	CAMP	1.00	1.00	1.00	1.00	-	1.00
Contracts & Records Technician	CAMP	1.00	-	-	-	-	-
		<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>
<b>INFORMATION TECHNOLOGY</b>							
Chief Innovation Officer	EXEC	1.00	-	-	-	-	-
IT Project Manager	CAMP	1.00	-	-	-	-	-
Information Systems Manager	CAMP	2.00	-	-	-	-	-
Network Administrator	CAMP	1.00	-	-	-	-	-
IS Services Specialist	IBEW	1.00	-	-	-	-	-
Media Services Specialist	CAMP	1.00	-	-	-	-	-
IS Support Technician II	IBEW	3.00	-	-	-	-	-
IS Support Technician I	IBEW	1.00	-	-	-	-	-
Administrative Clerk II	IBEW	1.00	-	-	-	-	-
		<b>12.00</b>	-	-	-	-	-
<b>Subtotal Executive, General Fund</b>		<b>31.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	-	<b>18.00</b>



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>EXECUTIVE (continued)</b>							
<b>HOUSING/SECTION 8 Fund 121</b>							
Housing & Community Development Program Manager	CAMP	1.00	-	-	-	-	-
Housing Project Developer	CAMP	1.00	-	-	-	-	-
Housing Specialist Supervisor	IBEW	2.00	-	-	-	-	-
Sr. Housing Specialist	IBEW	6.00	-	-	-	-	-
Administrative Analyst II	CAMP	2.00	-	-	-	-	-
Secretary	IBEW	1.00	-	-	-	-	-
Admin Clerk II	IBEW	2.00	-	-	-	-	-
		<b>15.00</b>	-	-	-	-	-
<b>Total Executive</b>		<b>46.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	-	<b>18.00</b>
<b>LEGAL</b>							
<b>CITY ATTORNEY</b>							
City Attorney	EXEC	1.00	1.00	1.00	1.00	-	1.00
Chief Assistant City Attorney	EXEC	1.00	1.00	1.00	1.00	-	1.00
Asst. City Attorney II-E	EXEC	1.00	1.00	1.00	1.00	-	1.00
Asst. City Attorney II	CAMP	3.00	3.00	3.00	3.00	-	3.00
Deputy City Attorney II	CAMP	2.00	2.00	2.00	2.00	-	2.00
Deputy City Attorney I	CAMP	1.00	1.00	1.00	1.00	-	1.00
Law Office Supervisor	EXEC	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Paralegal	CAMP	3.00	3.00	3.00	3.00	-	3.00
<b>Total Legal</b>		<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	-	<b>14.00</b>
<b>TOTAL LEGISLATIVE, EXECUTIVE AND LEGAL</b>		<b>68.00</b>	<b>40.00</b>	<b>40.00</b>	<b>40.00</b>	<b>0.00</b>	<b>40.00</b>



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>ACCOUNTING</b>							
Finance Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant Finance Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy Finance Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Finance Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Purchasing Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Accounting Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	3.00	-	3.00
Administrative Analyst II (ARPA Funded)	CAMP	1.00	1.00	1.00	-	-	-
Senior Accountant	IBEW	5.00	5.00	5.00	4.00	-	4.00
Accountant	IBEW	5.00	6.00	6.00	6.00	-	6.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Accounting Technician	IBEW	3.00	2.00	2.00	2.00	-	2.00
		<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>-</b>	<b>22.00</b>
<b>COMMERCIAL SERVICES</b>							
Senior Accountant	IBEW	1.00	1.00	1.00	1.00	-	1.00
Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>Subtotal, General Fund</b>		<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>-</b>	<b>24.00</b>
<b>WATER FUND:</b>							
<b>WATER BILLING &amp; COLLECTION</b>							
Customer Service Supervisor	IBEW	1.00	1.00	1.00	1.00	-	1.00
Accounting Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Accountant	IBEW	1.00	1.00	1.00	1.00	-	1.00
Sr. Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	-	1.00
Customer Service Representative	IBEW	5.00	6.00	6.00	6.00	-	6.00
		<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>
<b>WATER METER READING</b>							
Meter Reader	IBEW	5.00	5.00	5.00	5.00	-	5.00
Sr. Meter Reader	IBEW	1.00	1.00	1.00	1.00	-	1.00
Utility Field Representative	IBEW	2.00	2.00	2.00	2.00	-	2.00
		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>
<b>Subtotal, Water Fund</b>		<b>17.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>-</b>	<b>18.00</b>
<b>TOTAL DEPARTMENT</b>		<b>41.00</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>-</b>	<b>42.00</b>



## APPENDIX – PERSONNEL SUMMARY

Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>						
<b>HUMAN RESOURCES</b>						
Human Resources Director	EXEC	1.00	1.00	1.00	1.00	- 1.00
Assistant Human Resources Director	EXEC	1.00	1.00	1.00	1.00	(1.00) -
HR Program Manager	EXEC	1.00	1.00	1.00	3.00	- 3.00
Employee and Labor Relations Officer	EXEC	1.00	1.00	1.00	1.00	- 1.00
Senior Personnel Analyst	CAMP	2.00	2.00	2.00	1.00	(1.00) -
Administrative Analyst II	CAMP	1.00	1.00	1.00	-	- -
HR Information System Analyst	CAMP	1.00	1.00	1.00	-	- -
Personnel Analyst II	CAMP	3.00	3.00	3.00	3.00	2.00 5.00
Personnel Technician	CAMP	2.00	2.00	2.00	2.00	1.00 3.00
Personnel Analyst II (Ltd term expires 06/30/25) (a)	CAMP	1.00	1.00	1.00	1.00	- 1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	- 1.00
Admin Clerk II-C	CAMP	-	-	-	1.00	- 1.00
<b>Subtotal, General Fund</b>		<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>1.00 16.00</b>
<b>Water Fund 401</b>						
Personnel Analyst II	CAMP	1.00	1.00	1.00	1.00	(1.00) -
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>(1.00) -</b>
<b>SELF INSURANCE Fund</b>						
Risk Manager / Safety Officer	EXEC	1.00	1.00	1.00	1.00	- 1.00
Administrative Analyst II	CAMP	3.00	3.00	3.00	3.00	- 3.00
Admin Clerk II-C	CAMP	1.00	1.00	1.00	1.00	- 1.00
<b>Subtotal, Self Insurance</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>- 5.00</b>
<b>TOTAL DEPARTMENT</b>		<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>- 21.00</b>

(a) Funded by ARPA expires 06/30/25



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>INFORMATION TECHNOLOGY</b>							
Chief Innovation Officer	EXEC	-	1.00	1.00	1.00	-	1.00
Cybersecurity Information Systems Officer	CAMP	-	-	-	1.00	-	1.00
Application Systems Manager	CAMP	-	-	-	-	1.00	1.00
IT Project Manager	CAMP	-	1.00	1.00	1.00	(1.00)	-
Information Systems Manager	CAMP	-	2.00	2.00	2.00	-	2.00
Network Administrator	CAMP	-	1.00	1.00	1.00	-	1.00
Media Services Specialist	CAMP	-	1.00	1.00	1.00	-	1.00
Asset Manager	CAMP	-	0.50	0.50	0.50	-	0.50
IS Support Technician II	IBEW	-	4.00	5.00	5.00	-	5.00
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
<b>TOTAL DEPARTMENT</b>		-	<b>11.50</b>	<b>12.50</b>	<b>13.50</b>	-	<b>13.50</b>



## APPENDIX – PERSONNEL SUMMARY

	<b>Group</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>		<b>FY 24-25</b>	
		<b>Amended</b>	<b>Amended</b>	<b>Adopted</b>	<b>Amended</b>	<b>Proposed Changes</b>	<b>Proposed</b>
<b>GENERAL FUND:</b>							
<b>ECONOMIC DEVELOPMENT</b>							
Economic Development Director	EXEC	-	1.00	1.00	1.00	-	1.00
Economic Development Program Manager	CAMP	-	3.00	3.00	3.00	-	3.00
Sr. Comm. Development Analyst	IBEW	-	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	-	1.00	1.00	1.00	-	1.00
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
<b>TOTAL DEPARTMENT</b>		<b>-</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>



## APPENDIX – PERSONNEL SUMMARY

Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>						
<b>ADMINISTRATION</b>						
Planning & Development Services Director	EXEC	1.00	1.00	1.00	1.00	- 1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	- 1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	- 1.00
		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	- <b>3.00</b>
<b>BUILDING</b>						
Chief Building Official	CAMP	1.00	1.00	1.00	1.00	- 1.00
Building Inspection Manager	CAMP	1.00	1.00	1.00	1.00	- 1.00
Building Inspection Supervisor	IBEW	1.00	1.00	1.00	1.00	- 1.00
Building Inspector II	IBEW	4.00	4.00	4.00	4.00	- 4.00
Development Permit Coordinator	CAMP	1.00	1.00	1.00	1.00	- 1.00
Plan Check Engineer	IBEW	1.00	1.00	1.00	1.00	- 1.00
Building Permit Technician I	IBEW	1.00	1.00	1.00	1.00	- 1.00
Building Permit Technician II	IBEW	1.00	1.00	1.00	1.00	- 1.00
Secretary	IBEW	1.00	1.00	1.00	1.00	- 1.00
		<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	- <b>12.00</b>
<b>PLANNING</b>						
Planning Manager	CAMP	2.00	2.00	2.00	2.00	- 2.00
Principal Planner	CAMP	1.00	1.00	1.00	1.00	- 1.00
Senior Planner	CAMP	2.00	2.00	2.00	2.00	- 2.00
Associate Planner	IBEW	3.00	3.00	3.00	3.00	- 3.00
Planning Technician (a)	IBEW	1.00	1.00	1.00	1.00	- 1.00
		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	- <b>9.00</b>
<b>CODE ENFORCEMENT</b>						
Code Enforcement Manager	CAMP	-	1.00	1.00	1.00	- 1.00
Sr. Code Enforcement Officer	IBEW	-	1.00	1.00	1.00	- 1.00
Code Enforcement Officer	IBEW	-	6.00	6.00	6.00	- 6.00
Accounting Clerk II	IBEW	-	1.00	1.00	1.00	- 1.00
Administrative Analyst II	CAMP	-	1.00	1.00	1.00	- 1.00
Secretary	IBEW	-	1.00	1.00	1.00	- 1.00
		-	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	- <b>11.00</b>
<b>ECONOMIC DEVELOPMENT</b>						
Economic Development Manager	CAMP	1.00	-	-	-	- -
Economic Development Program Manager	CAMP	3.00	-	-	-	- -
Sr. Comm. Development Analyst	IBEW	1.00	-	-	-	- -
Administrative Analyst II	CAMP	1.00	-	-	-	- -
Secretary	IBEW	1.00	-	-	-	- -
		<b>7.00</b>	-	-	-	- -
<b>TOTAL DEPARTMENT</b>		<b>31.00</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	- <b>35.00</b>

(a) One (1) Vacant Planning Technician position frozen since FY 19-20.



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>ADMINISTRATION</b>							
Fire Chief	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy Fire Chief	EXEC	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Clerk II	CAMP	1.00	1.00	1.00	1.00	-	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>
<b>SUPPRESSION</b>							
Battalion Chief	IAFF	3.00	3.00	3.00	3.00	-	3.00
Fire Captain	IAFF	24.00	24.00	24.00	24.00	-	24.00
Fire Engineer	IAFF	24.00	24.00	24.00	24.00	-	24.00
Firefighter	IAFF	25.00	24.00	24.00	24.00	-	24.00
Firefighter (Limited Term) (a)	IAFF	21.00	21.00	9.00	9.00	-	9.00
		<b>97.00</b>	<b>96.00</b>	<b>84.00</b>	<b>84.00</b>	-	<b>84.00</b>
<b>PREVENTION</b>							
Fire Prevention Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Fire Prevention Inspector	IBEW	3.00	3.00	3.00	3.00	-	3.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>
<b>TRAINING</b>							
Battalion Chief	IAFF	1.00	1.00	1.00	1.00	-	1.00
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>EMERGENCY MEDICAL SERVICES</b>							
Fire Captain	IAFF	1.00	1.00	1.00	1.00	-	1.00
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>TOTAL DEPARTMENT</b>		<b>109.00</b>	<b>108.00</b>	<b>96.00</b>	<b>96.00</b>	-	<b>96.00</b>
Staffing subtotals by type:							
Sworn		101.00	100.00	88.00	88.00	-	88.00
Unsworn		8.00	8.00	8.00	8.00	-	8.00
Total		<b>109.00</b>	<b>108.00</b>	<b>96.00</b>	<b>96.00</b>	-	<b>96.00</b>

(a) Nine (9) Firefighter positions funded by 2020 SAFER grant expires 02/26/25.





## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>PUBLIC SAFETY</b>							
Police Chief	EXEC	1.00	1.00	1.00	1.00	-	1.00
Deputy Police Chief	EXEC	2.00	2.00	2.00	2.00	-	2.00
Police Captain (a)	VPOA	3.00	3.00	3.00	4.00	-	4.00
Police Lieutenant (b)	VPOA	8.00	9.00	9.00	11.00	-	11.00
Police Sergeant	VPOA	13.00	13.00	13.00	15.00	-	15.00
Police Corporal (c)	VPOA	12.00	12.00	12.00	12.00	-	12.00
Police Officer (d)	VPOA	84.00	84.00	84.00	84.00	-	84.00
Police Officer (Ltd 4-yr term) (e)	VPOA	8.00	8.00	8.00	8.00	-	8.00
		<b>131.00</b>	<b>132.00</b>	<b>132.00</b>	<b>137.00</b>	-	<b>137.00</b>
Administrative Manager	CAMP	1.00	1.00	2.00	3.00	-	3.00
Administrative Analyst II	CAMP	4.00	5.00	5.00	9.00	-	9.00
Administrative Analyst I	CAMP	2.00	-	-	-	-	-
Administrative Clerk II-C	CAMP	1.00	1.00	1.00	3.00	-	3.00
Communications Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Communications Supervisor	IBEW	4.00	4.00	4.00	4.00	-	4.00
Communications Operator I/II	IBEW	16.00	16.00	16.00	16.00	-	16.00
Executive Secretary-C	CAMP	2.00	2.00	2.00	2.00	-	2.00
Senior Police Assistant	IBEW	1.00	2.00	2.00	1.00	-	1.00
Police Assistant	IBEW	11.00	10.00	10.00	10.00	-	10.00
Police Assistant (Ltd term expires 06/30/25) (f)	IBEW	3.00	3.00	3.00	3.00	-	3.00
Senior Crime Scene Investigator	IBEW	-	-	-	1.00	-	1.00
Forensic Analyst	IBEW	1.00	-	-	-	-	-
Police Clerk	IBEW	12.00	9.00	9.00	8.00	-	8.00
Police Records Supervisor	IBEW	-	1.00	1.00	1.00	-	1.00
Police Records Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Crime Analyst	IBEW	2.00	2.00	2.00	1.00	-	1.00
		<b>62.00</b>	<b>58.00</b>	<b>59.00</b>	<b>64.00</b>	-	<b>64.00</b>
<b>CODE ENFORCEMENT</b>							
Police Lieutenant	VPOA	1.00	-	-	-	-	-
Sr. Code Enforcement Officer	IBEW	1.00	-	-	-	-	-
Code Enforcement Officer	IBEW	4.00	-	-	-	-	-
Police Clerk	IBEW	1.00	-	-	-	-	-
Secretary	IBEW	1.00	-	-	-	-	-
		<b>8.00</b>	-	-	-	-	-
<b>TOTAL DEPARTMENT</b>		<b>201.00</b>	<b>190.00</b>	<b>191.00</b>	<b>201.00</b>	-	<b>201.00</b>
<p>(a) One (1) Vacant Police Captain position defunded since FY 23-24.            (b) One (1) Vacant Police Lieutenant position defunded since FY 23-24.            (c) One (1) Vacant Police Corporal position defunded since FY 23-24.            (d) Eleven (11) Vacant Police Officer position defunded since FY 23-24.            (e) 3-year Eight (8) Police Officer 2020 COPS grant positions with additional 1 year expires 06/30/25.            (f) Funded by ARPA expires 06/30/25</p>							
Staffing subtotals by type:							
Sworn		132.00	132.00	132.00	137.00	-	137.00
Unsworn		69.00	58.00	59.00	64.00	-	64.00
<b>Total</b>		<b>201.00</b>	<b>190.00</b>	<b>191.00</b>	<b>201.00</b>	-	<b>201.00</b>



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>GENERAL FUND:</b>							
<b>ADMINISTRATION</b>							
Public Works Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Real Property & Lease Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Environmental Services Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Transportation Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
Senior Accountant	IBEW	1.00	1.00	1.00	1.00	-	1.00
<b>Total Administration</b>		<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>9.00</b>
<b>ENGINEERING</b>							
Assistant PW Director - City Engineer	EXEC	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
Senior Civil Engineer	IBEW	2.00	2.00	2.00	2.00	-	2.00
Assistant Eng/Associate Civil Engineer	IBEW	7.00	7.00	7.00	7.00	-	7.00
Traffic Engineer	IBEW	1.00	1.00	1.00	1.00	-	1.00
Senior Engineering Technician	IBEW	1.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
Engineering Technician II	IBEW	5.00	5.00	5.00	5.00	-	5.00
<b>Total Engineering</b>		<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>-</b>	<b>20.00</b>
<b>MAINTENANCE ADMINISTRATION</b>							
Assistant PW Director - Maintenance	EXEC	1.00	1.00	1.00	1.00	-	1.00
Assistant Maintenance Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
Building Supervisor	IBEW	1.00	1.00	1.00	1.00	-	1.00
Public Works Supervisor	IBEW	3.00	3.00	3.00	3.00	-	3.00
Senior Public Works Maintenance Worker	IBEW	5.00	5.00	5.00	5.00	-	5.00
Maintenance Worker I/II	IBEW	18.00	18.00	17.00	17.00	-	17.00
Senior Building Maintenance Worker	IBEW	1.00	1.00	1.00	1.00	-	1.00
Building Maintenance Worker II	IBEW	4.00	3.00	4.00	4.00	-	4.00
Heavy Equipment Operator	IBEW	2.00	2.00	2.00	2.00	-	2.00
Electrician	IBEW	2.00	2.00	2.00	2.00	-	2.00
Traffic & Lighting Tech II	IBEW	2.00	2.00	2.00	2.00	-	2.00
Secretary	IBEW	1.00	1.00	1.00	1.00	-	1.00
Landscape Inspector	IBEW	1.00	1.00	1.00	-	-	-
Accounting Clerk II	IBEW	2.00	2.00	2.00	2.00	-	2.00
Asset Manager	CAMP	1.00	0.50	0.50	0.50	-	0.50
Customer Service Representative	IBEW	1.00	1.00	1.00	1.00	-	1.00
<b>Total Maintenance</b>		<b>46.00</b>	<b>44.50</b>	<b>44.50</b>	<b>43.50</b>	<b>-</b>	<b>43.50</b>
<b>RECYCLING PROGRAM</b>							
Administrative Analyst II	CAMP	1.00	1.00	1.00	1.00	-	1.00
<b>Total Recycling Program</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
<b>Total Public Works (General Fund)</b>		<b>74.00</b>	<b>73.50</b>	<b>73.50</b>	<b>73.50</b>	<b>-</b>	<b>73.50</b>



## APPENDIX – PERSONNEL SUMMARY

Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
	Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>OTHER FUNDS:</b>						
<b>MARE ISLAND COMMUNITY</b>						
<b>FACILITIES DISTRICT Fund 112</b>						
Maintenance Worker I/II	IBEW	2.00	2.00	2.00	2.00	- 2.00
<b>Total Mare Island</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>- 2.00</b>
<b>LANDSCAPE MAINT DISTRICTS Fund 161</b>						
Landscape Maintenance Manager	CAMP	1.00	1.00	1.00	1.00	- 1.00
Sr. Landscape Inspector	IBEW	1.00	1.00	1.00	1.00	- 1.00
Landscape Inspector	IBEW	2.00	2.00	2.00	2.00	- 2.00
Accounting Clerk II	IBEW	1.00	1.00	1.00	1.00	- 1.00
<b>Total Landscape Maint. Districts</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>- 5.00</b>
<b>CORPORATION SHOP Fund 501</b>						
Fleet Manager	CAMP	1.00	1.00	1.00	1.00	- 1.00
Senior Equipment Mechanic	IBEW	1.00	1.00	1.00	1.00	- 1.00
Equipment Mechanic II	IBEW	4.00	5.00	5.00	5.00	- 5.00
Parts Specialist	IBEW	1.00	1.00	1.00	1.00	- 1.00
Accounting Clerk II	IBEW	-	1.00	-	1.00	- 1.00
Administrative Clerk II	IBEW	1.00	-	1.00	-	- -
<b>Total Corporation Shop Fund</b>		<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>- 9.00</b>
<b>TOTAL DEPARTMENT</b>		<b>90.00</b>	<b>89.50</b>	<b>89.50</b>	<b>89.50</b>	<b>- 89.50</b>



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>OTHER FUNDS:</b>							
<b>HOUSING/SECTION 8 Fund 121</b>							
Housing Director	EXEC	-	1.00	1.00	1.00	-	1.00
Housing Project Developer	CAMP	-	1.00	1.00	1.00	-	1.00
Housing Specialist Supervisor	IBEW	-	1.00	1.00	1.00	-	1.00
Housing Specialist I / II	IBEW	-	6.00	7.00	7.00	-	7.00
Sr. Housing Specialist	IBEW	-	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	-	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	-	1.00	1.00	1.00	-	1.00
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
Admin Clerk II	IBEW	-	2.00	2.00	2.00	-	2.00
<b>TOTAL DEPARTMENT</b>		<b>-</b>	<b>15.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>WATER FUND:</b>							
<b>WATER ADMIN &amp; ENGINEERING</b>							
Water Utilities Director	EXEC	1.00	1.00	1.00	1.00	-	1.00
Water Operations Manager	EXEC	1.00	1.00	1.00	3.00	-	3.00
Water Engineering Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Water Resource Manager	CAMP	-	1.00	1.00	1.00	-	1.00
Administrative Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Water Finance Manager	CAMP	1.00	1.00	1.00	-	-	-
IT Project Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Information System Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Executive Secretary-C	CAMP	1.00	1.00	1.00	1.00	-	1.00
Administrative Analyst II	CAMP	4.00	5.00	5.00	6.00	1.00	7.00
Administrative Analyst I	IBEW	1.00	-	-	-	-	-
Sr. Civil Engineer	IBEW	3.00	3.00	3.00	3.00	-	3.00
Assistant Eng/Associate Civil Engineer	IBEW	10.00	8.00	8.00	6.00	-	6.00
Geographic Info Systems Specialist I/II/III	IBEW	1.00	1.00	1.00	1.00	-	1.00
Secretary	IBEW	-	1.00	1.00	1.00	-	1.00
Sr. Engineering Technician	IBEW	2.00	2.00	2.00	2.00	-	2.00
Engineering Technician II	IBEW	3.00	3.00	3.00	3.00	-	3.00
Accounting Clerk II	IBEW	1.00	1.00	1.00	1.00	-	1.00
Admin Clerk II	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>1.00</b>	<b>35.00</b>
<b>WATER QUALITY</b>							
Water Quality Manager	CAMP	1.00	1.00	1.00	1.00	-	1.00
Laboratory Supervisor	CAMP	1.00	1.00	1.00	1.00	-	1.00
Water Quality Analyst	IBEW	2.00	2.00	2.00	2.00	-	2.00
Laboratory Analyst II	IBEW	1.00	1.00	1.00	1.00	-	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>SOURCE OPERATIONS</b>							
Reservoir Keeper II	IBEW	2.00	2.00	2.00	2.00	-	2.00
		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>PUMPING &amp; TREATMENT MAINTENANCE</b>							
Water Facilities Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
IT Project Manager	CAMP	1.00	1.00	1.00	-	-	-
Plant Maintenance Supervisor	CAMP	2.00	2.00	2.00	2.00	-	2.00
Facilities Maintenance Supervisor	CAMP	-	1.00	-	-	-	-
Public Works Supervisor	IBEW	1.00	-	1.00	1.00	-	1.00
Utility Mechanic II	IBEW	5.00	5.00	5.00	5.00	-	5.00
Sr. Instrument Technician	IBEW	1.00	1.00	1.00	1.00	-	1.00
Senior Utility Mechanic	IBEW	1.00	1.00	1.00	1.00	-	1.00
Instrument Technician I/II	IBEW	3.00	3.00	3.00	3.00	-	3.00
Water Maintenance Worker I/II	IBEW	4.00	4.00	4.00	4.00	-	4.00
		<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>18.00</b>	<b>-</b>	<b>18.00</b>
<b>TREATMENT OPERATIONS</b>							
Water Treatment Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
WTP Supervisor	IBEW	2.00	2.00	2.00	3.00	-	3.00
WTP Regulatory Compliance	IBEW	1.00	1.00	1.00	-	-	-
WTPO Trainee II	IBEW	1.00	1.00	1.00	1.00	-	1.00
WTP Operator	IBEW	11.00	12.00	12.00	12.00	-	12.00
Senior WTPO	IBEW	7.00	7.00	7.00	7.00	-	7.00
		<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>-</b>	<b>24.00</b>



## APPENDIX – PERSONNEL SUMMARY

	Group	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Amended	Amended	Adopted	Amended	Proposed Changes	Proposed
<b>WATER FUND (continued):</b>							
<b>DISTRIBUTION MAINT</b>							
Water Distribution Superintendent	CAMP	1.00	1.00	1.00	1.00	-	1.00
Assistant Water Distribution Superintendent	CAMP	1.00	1.00	1.00	-	-	-
Utility Supervisor	IBEW	3.00	3.00	3.00	4.00	-	4.00
Sr. Water Distribution Technician	IBEW	5.00	5.00	5.00	5.00	-	5.00
Water Distribution Technician	IBEW	14.00	14.00	14.00	14.00	-	14.00
Heavy Equipment Operator	IBEW	3.00	3.00	3.00	3.00	-	3.00
Water Maintenance Worker I/II	IBEW	5.00	5.00	5.00	5.00	-	5.00
Senior Meter Mechanic	IBEW	1.00	1.00	1.00	1.00	-	1.00
Meter Mechanic	IBEW	2.00	2.00	2.00	2.00	-	2.00
		<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>-</b>	<b>35.00</b>
<b>TOTAL DEPARTMENT</b>		<b>120.00</b>	<b>121.00</b>	<b>121.00</b>	<b>120.00</b>	<b>1.00</b>	<b>121.00</b>



# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
<b>Mayor/City Council</b>								
001		MAYOR	COUNCIL	46,300.02	10,303.85	14,433.19	24,737.04	71,037.06
001		CITY COUNCIL	COUNCIL	23,500.02	-	12,663.91	12,663.91	36,163.93
001		CITY COUNCIL	COUNCIL	23,500.02	8,188.85	12,663.91	20,852.76	44,352.78
001		CITY COUNCIL	COUNCIL	23,500.02	-	12,663.91	12,663.91	36,163.93
001		CITY COUNCIL	COUNCIL	23,500.02	8,188.85	12,663.91	20,852.76	44,352.78
001		CITY COUNCIL	COUNCIL	23,500.02	-	12,663.91	12,663.91	36,163.93
001		CITY COUNCIL	COUNCIL	23,500.02	-	12,663.91	12,663.91	36,163.93
001		EXEC. ASST. TO THE MAYOR - E	EXEC	90,353.67	30,862.54	21,942.59	52,805.13	143,158.80
<b>Executive</b>								
<b>City Manager</b>								
001		CITY MANAGER	EXEC	311,903.38	105,436.66	33,913.50	139,350.16	451,253.54
001		ASSISTANT CITY MANAGER	EXEC	233,083.28	80,105.88	31,520.91	111,626.79	344,710.07
001		ASSISTANT CITY MANAGER	EXEC	233,083.28	80,105.88	31,520.91	111,626.79	344,710.07
001		ASSISTANT TO THE CITY MGR	EXEC	173,400.52	59,514.65	29,644.86	89,159.51	262,560.03
001		ASSISTANT TO THE CITY MGR	EXEC	173,400.52	59,514.65	29,644.86	89,159.51	262,560.03
001		COMMUNITY ENGAGEMENT MANAGER	EXEC	153,124.40	51,011.99	27,807.60	78,819.59	231,943.99
001		EXECUTIVE ASST. TO THE CM - E	EXEC	105,337.23	36,081.81	23,357.31	59,439.12	164,776.35
001		ORGANIZATIONAL DEVELOPMENT MGR	EXEC	162,154.49	55,634.64	28,652.33	84,286.97	246,441.46
003		ADMINISTRATIVE CLERK II - C	CAMP	57,423.85	20,010.01	17,487.71	37,497.72	94,921.57
001		EXECUTIVE SECRETARY - C	CAMP	85,525.49	28,947.09	20,314.74	49,261.83	134,787.32
001		ADMINISTRATIVE ANALYST II	CAMP	116,016.42	40,113.64	23,361.43	63,475.07	179,491.49
001		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
003		ADMINISTRATIVE ANALYST II	CAMP	100,000.19	34,532.60	21,750.18	56,282.78	156,282.97
001		ADMINISTRATIVE ANALYST II (Partially funded by ARPA)	CAMP	110,534.68	38,203.47	22,809.96	61,013.43	171,548.11
001		COMMUNITY & VOLUNTEER COORDNTR	CAMP	100,000.19	34,532.60	21,750.18	56,282.78	156,282.97
001		COMMUNICATIONS/PIO	EXEC	162,154.49	55,634.64	28,652.33	84,286.97	246,441.46
<b>City Clerk</b>								
001		CITY CLERK - E	EXEC	152,018.49	50,641.39	27,704.78	78,346.17	230,364.66
001		DEPUTY CITY CLERK - CAMP	CAMP	95,408.37	32,932.53	21,288.26	54,220.79	149,629.16
<b>City Attorney</b>								
001		CITY ATTORNEY	EXEC	302,925.05	92,420.73	33,176.44	125,597.17	428,522.22
001		CHIEF ASST. CITY ATTORNEY	EXEC	225,668.33	77,547.64	31,288.24	108,835.88	334,504.21
001		ASST. CITY ATTORNEY II - EXEMPT	EXEC	198,615.70	68,033.07	30,452.22	98,485.29	297,100.99
001		ASST. CITY ATTORNEY II	CAMP	205,453.43	71,592.61	30,298.06	101,890.67	307,344.10
001		ASST. CITY ATTORNEY II	CAMP	196,569.93	68,183.45	29,934.46	98,117.91	294,687.84
001		ASST. CITY ATTORNEY II	CAMP	161,508.74	54,359.88	27,937.95	82,297.83	243,806.57
001		ASST. CITY ATTORNEY II	CAMP	161,508.74	55,965.97	27,937.95	83,903.92	245,412.66
003		DEPUTY CITY ATTORNEY II	CAMP	125,434.11	43,708.96	24,329.55	68,038.51	193,472.62
003		DEPUTY CITY ATTORNEY I	CAMP	119,348.47	41,588.35	23,717.33	65,305.68	184,654.15
001		LAW OFFICE SUPERVISOR	EXEC	105,337.23	36,342.55	23,357.31	59,699.86	165,037.09
001		PARALEGAL	CAMP	100,000.19	34,532.60	21,750.18	56,282.78	156,282.97
001		PARALEGAL	CAMP	100,000.19	34,532.60	21,750.18	56,282.78	156,282.97
003		PARALEGAL	CAMP	99,100.19	34,532.60	21,680.34	56,212.94	155,313.13
001		EXECUTIVE SECRETARY - C	CAMP	85,525.49	29,802.34	20,314.74	50,117.08	135,642.57
<b>Finance</b>								
<b>Accounting</b>								
001		FINANCE DIRECTOR	EXEC	201,279.25	69,133.13	30,507.73	99,640.86	300,920.11
001		ASSISTANT FINANCE DIRECTOR - E	EXEC	181,330.02	62,250.42	29,894.56	92,144.98	273,474.99
001		DEPUTY FINANCE DIRECTOR	EXEC	146,094.82	50,042.77	27,166.10	77,208.87	223,303.69
001		FINANCE MANAGER	CAMP	130,247.41	45,386.21	24,813.76	70,199.97	200,447.38
001		PURCHASING MANAGER	CAMP	130,998.34	45,334.27	24,868.62	70,202.89	201,201.23
001		ACCOUNTING MANAGER	CAMP	136,759.78	47,655.53	25,468.92	73,124.45	209,884.23
001		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	37,107.12	22,740.12	59,847.24	169,481.92
001		ADMINISTRATIVE ANALYST II	CAMP	99,441.89	33,657.25	21,714.74	55,371.99	154,813.88
001		ADMINISTRATIVE ANALYST II	CAMP	90,786.79	31,322.09	20,823.33	52,145.42	142,932.21
001		SR. ACCOUNTANT	IBEW	105,716.31	35,476.45	23,340.61	58,817.07	164,533.38
001		SR. ACCOUNTANT	IBEW	104,816.31	36,262.45	23,270.77	59,533.23	164,349.54
001		SR. ACCOUNTANT	IBEW	110,957.13	38,350.68	23,920.24	62,270.92	173,228.04
001		SR. ACCOUNTANT	IBEW	114,131.85	38,324.94	24,271.38	62,596.32	176,728.16
001		ACCOUNTANT	IBEW	95,881.67	33,097.46	22,252.90	55,350.36	151,232.03
001		ACCOUNTANT	IBEW	86,151.17	30,020.37	21,206.41	51,226.78	137,377.95
001		ACCOUNTANT	IBEW	90,458.73	31,521.39	21,682.82	53,204.21	143,662.94
001		ACCOUNTANT	IBEW	91,358.73	31,521.39	21,752.66	53,274.05	144,632.78
001		ACCOUNTANT	IBEW	77,335.91	25,870.97	20,201.74	46,072.72	123,408.63
001		ACCOUNTANT	IBEW	90,458.73	31,521.39	21,752.66	53,274.05	143,732.78
001		EXECUTIVE SECRETARY - C	CAMP	81,452.85	28,383.19	19,905.04	48,288.23	129,741.08
001		ACCOUNTING TECHNICIAN	IBEW	66,028.22	22,348.30	18,980.81	41,329.10	107,357.33
001		ACCOUNTING TECHNICIAN	IBEW	75,616.00	25,593.27	20,041.22	45,634.49	121,250.49
<b>Commercial Services</b>								
001		SR. ACCOUNTANT	IBEW	110,057.13	38,350.68	23,850.40	62,201.08	172,258.21
001		CUSTOMER SERVICE REP.	IBEW	59,269.27	20,339.45	18,203.57	38,543.02	97,812.29



# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
<b>Water Billing and Collection</b>								
401		ACCOUNTING MANAGER	CAMP	137,659.78	47,655.53	25,538.76	73,194.29	210,854.07
401		CUSTOMER SERVICE SUPERVISOR	IBEW	81,349.14	28,096.15	20,651.54	48,747.69	130,096.83
401		ACCOUNTANT	IBEW	93,788.12	32,430.66	22,027.30	54,457.96	148,246.08
401		SR. CUSTOMER SERVICE REP.	IBEW	61,275.22	21,199.06	18,455.12	39,654.18	100,929.40
401		CUSTOMER SERVICE REP.	IBEW	53,842.65	18,448.48	17,603.39	36,051.87	89,894.51
401		CUSTOMER SERVICE REP.	IBEW	53,842.65	18,448.48	17,603.39	36,051.87	89,894.51
401		CUSTOMER SERVICE REP.	IBEW	53,842.65	17,919.48	17,603.39	35,522.87	89,365.51
401		CUSTOMER SERVICE REP.	IBEW	55,589.78	19,231.90	17,826.32	37,058.22	92,648.00
401		CUSTOMER SERVICE REP.	IBEW	55,589.78	19,231.90	17,826.32	37,058.22	92,648.00
401		CUSTOMER SERVICE REP.	IBEW	51,321.57	17,569.98	17,324.55	34,894.53	86,216.09
<b>Water Meter Reading</b>								
401		SR. METER READER	IBEW	68,483.29	23,863.79	24,388.59	48,252.38	116,735.67
401		METER READER	IBEW	62,719.58	21,541.75	23,289.14	44,830.89	107,550.47
401		METER READER	IBEW	58,875.79	20,368.95	22,605.44	42,974.39	101,850.17
401		METER READER	IBEW	56,072.18	19,539.00	22,085.08	41,624.08	97,696.27
401		METER READER	IBEW	62,719.58	21,541.75	23,289.14	44,830.89	107,550.47
401		METER READER	IBEW	58,875.79	20,368.95	22,605.44	42,974.39	101,850.17
401		UTILITY FIELD REPRESENTATIVE	IBEW	65,222.19	22,564.42	18,891.66	41,456.08	106,678.27
401		UTILITY FIELD REPRESENTATIVE	IBEW	68,483.29	23,863.79	24,388.59	48,252.38	116,735.67
<b>Human Resources</b>								
001		HUMAN RESOURCES DIRECTOR	EXEC	201,279.25	69,133.13	30,521.77	99,654.90	300,934.15
001		HR PROGRAM MANAGER - E	EXEC	146,262.58	50,100.22	27,181.12	77,281.34	223,543.92
001		HR PROGRAM MANAGER - E	EXEC	139,297.69	47,714.49	26,529.65	74,244.14	213,541.83
001		HR PROGRAM MANAGER - E	EXEC	153,575.70	52,605.23	27,863.61	80,468.84	234,044.55
001		EMPLOYEE LABOR RELATIONS OFCR	EXEC	181,330.02	62,250.42	29,894.56	92,144.98	273,474.99
001		PERSONNEL ANALYST II	CAMP	109,634.68	38,203.47	23,159.48	61,362.95	170,997.63
001		PERSONNEL ANALYST II	CAMP	116,016.42	40,113.64	23,361.43	63,475.07	179,491.49
001		PERSONNEL ANALYST II	CAMP	115,116.41	38,962.48	23,291.59	62,254.07	177,370.48
001		PERSONNEL ANALYST II	CAMP	115,116.41	40,113.64	23,291.59	63,405.23	178,521.64
004		PERSONNEL ANALYST II	CAMP	-	(ARPA Funded)	-	-	-
001		PERSONNEL ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
001		PERSONNEL TECHNICIAN	CAMP	67,925.00	23,355.64	18,523.43	41,879.07	109,804.07
001		PERSONNEL TECHNICIAN	CAMP	73,895.05	25,749.58	19,144.72	44,894.30	118,789.35
001		PERSONNEL TECHNICIAN	CAMP	73,895.05	25,749.58	19,144.72	44,894.30	118,789.35
001		ADMINISTRATIVE CLERK II-C	IBEW	57,423.85	19,866.00	18,029.17	37,895.17	95,319.02
001		EXECUTIVE SECRETARY - C	CAMP	85,525.49	29,802.34	20,314.74	50,117.08	135,642.57
<b>Self Insurance Fund</b>								
508		RISK MANAGER & SAFETY OFFICER	EXEC	181,330.02	60,463.98	29,894.56	90,358.54	271,688.55
508		ADMINISTRATIVE ANALYST II	CAMP	115,116.42	40,113.64	23,291.59	63,405.23	178,521.65
508		ADMINISTRATIVE ANALYST II	CAMP	110,534.68	38,203.47	22,809.96	61,013.43	171,548.11
508		ADMINISTRATIVE ANALYST II	CAMP	110,534.68	38,203.47	22,809.96	61,013.43	171,548.11
508		ADMINISTRATIVE CLERK II - C	CAMP	57,423.85	20,010.01	17,487.71	37,497.72	94,921.57
<b>Information Technology</b>								
001		CHIEF INNOVATION OFFICER	EXEC	201,279.25	69,133.13	30,521.77	99,654.90	300,934.15
001		CYBERSECURITY INFO SYS OFCR	CAMP	151,297.64	52,721.41	26,931.43	79,652.84	230,950.48
001		SYSTEMS APPLICATIONS MANAGER	CAMP	152,197.64	52,721.41	27,001.27	79,722.68	231,920.32
001		INFORMATION SYSTEMS MANAGER	CAMP	136,759.78	47,655.53	25,468.92	73,124.45	209,884.23
001		INFORMATION SYSTEMS MANAGER	CAMP	136,759.78	46,287.93	25,468.92	71,756.85	208,516.63
001		NETWORK ADMINISTRATOR	CAMP	119,221.73	41,230.58	23,683.88	64,914.46	184,136.19
001		MEDIA SERVICES SPECIALIST	CAMP	107,708.32	37,218.59	22,525.63	59,744.22	167,452.54
001		ASSET MANAGER	CAMP	134,287.59	45,146.56	25,199.51	70,346.07	204,633.66
001		IS SUPPORT TECHNICIAN II	IBEW	76,435.91	26,634.97	20,131.90	46,766.88	123,202.79
001		IS SUPPORT TECHNICIAN II	IBEW	76,435.91	26,634.97	20,131.90	46,766.88	123,202.79
001		IS SUPPORT TECHNICIAN II	IBEW	78,640.79	27,403.29	20,375.76	47,779.05	126,419.84
001		IS SUPPORT TECHNICIAN II	IBEW	69,329.63	24,158.71	19,345.94	43,504.65	112,834.28
001		IS SUPPORT TECHNICIAN II	IBEW	79,540.79	26,617.29	20,445.60	47,062.89	126,603.68
001		SECRETARY	IBEW	60,745.01	20,853.68	18,366.79	39,220.47	99,965.48
<b>Economic Development</b>								
001		ECONOMIC DEVELOPMENT DIRECTOR	EXEC	191,737.39	65,841.08	30,221.91	96,062.99	287,800.38
003		ECONOMIC DEVELOPMENT PRGM MGR	CAMP	140,217.42	48,860.38	25,816.74	74,677.12	214,894.54
003		ECONOMIC DEVELOPMENT PRGM MGR	CAMP	141,117.42	48,860.38	25,886.58	74,746.96	215,864.38
003		ECONOMIC DEVELOPMENT PRGM MGR	CAMP	133,540.40	46,533.70	25,145.04	71,678.74	205,219.14
001		SR. COMM. DEVELOPMENT ANALYST	IBEW	132,392.22	46,133.60	26,320.67	72,454.26	204,846.48
003		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
003		SECRETARY	IBEW	54,807.61	18,533.84	17,686.35	36,220.19	91,027.80
<b>Planning &amp; Development Services</b>								
<b>Administration</b>								
001		PLANNING AND DEV SVCS DIRECTOR	EXEC	202,390.42	69,827.00	30,570.10	100,397.10	302,787.52
001		EXECUTIVE SECRETARY - C	CAMP	85,525.49	28,947.09	20,314.74	49,261.83	134,787.32
001		ADMINISTRATIVE ANALYST II	CAMP	116,016.42	40,113.64	23,361.43	63,475.07	179,491.49







# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	120,092.79	39,409.30	159,502.08	297,278.45
001		FIREFIGHTER ENGINEER	IAFF	142,695.50	118,101.56	40,306.07	158,407.62	301,103.12
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
003		FIREFIGHTER ENGINEER	IAFF	137,776.36	111,990.43	39,087.85	151,078.28	288,854.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
003		FIREFIGHTER ENGINEER	IAFF	137,776.36	113,421.43	39,087.85	152,509.28	290,285.64
001		FIREFIGHTER ENGINEER	IAFF	137,776.36	114,030.79	39,409.30	153,440.08	291,216.45
001		FIREFIGHTER/56.3	IAFF	114,773.29	94,992.15	35,215.84	130,207.99	244,981.28
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,059.94	37,049.66	141,109.60	267,573.71
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,059.94	37,049.66	141,109.60	267,573.71
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,059.94	37,049.66	141,109.60	267,573.71
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,059.94	37,049.66	141,109.60	267,573.71
001		FIREFIGHTER/56.3	IAFF	153,762.45	127,261.06	42,323.56	169,584.63	323,347.08
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,668.46	37,347.08	142,015.54	268,479.65
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,059.94	37,049.66	141,109.60	267,573.71
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
001		FIREFIGHTER/56.3	IAFF	114,773.29	94,385.16	34,943.26	129,328.42	244,101.71
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
001		FIREFIGHTER/56.3	IAFF	126,464.11	104,668.46	37,347.08	142,015.54	268,479.65
001		FIREFIGHTER/56.3	IAFF	80,517.27	66,241.95	28,781.08	95,023.03	175,540.31
003		FIREFIGHTER/56.3	IAFF	114,773.29	93,194.16	34,943.26	128,137.42	242,910.71
003		FIREFIGHTER/56.3	IAFF	114,773.29	94,992.15	35,215.84	130,207.99	244,981.28
001		FIREFIGHTER/56.3	IAFF	80,357.35	66,507.50	28,941.81	95,449.31	175,806.67
001		FIREFIGHTER/56.3	IAFF	80,357.35	66,507.50	28,941.81	95,449.31	175,806.67
001		FIREFIGHTER/56.3	IAFF	80,517.27	65,405.95	28,781.08	94,187.03	174,704.31
001		FIREFIGHTER/56.3	IAFF	80,517.27	66,241.95	28,781.08	95,023.03	175,540.31
001		FIREFIGHTER/56.3	IAFF	80,517.27	66,241.95	28,781.08	95,023.03	175,540.31
001		FIREFIGHTER/56.3	IAFF	80,517.27	66,241.95	24,002.35	90,244.30	170,761.58
003		FIREFIGHTER/56.3	IAFF	131,383.25	108,739.23	38,243.84	146,983.07	278,366.32
003		FIREFIGHTER/56.3	IAFF	114,773.29	94,992.15	35,215.84	130,207.99	244,981.28
001		FIREFIGHTER/56.3	IAFF	80,517.27	65,405.95	28,781.08	94,187.03	174,704.31
001		FIREFIGHTER/56.3	IAFF	80,517.27	65,405.95	28,781.08	94,187.03	174,704.31
003		FIREFIGHTER/56.3	IAFF	115,673.29	94,992.15	35,342.11	130,334.26	246,007.55
003		FIREFIGHTER/56.3	IAFF	126,464.11	104,668.46	37,347.08	142,015.54	268,479.65
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
003		FIREFIGHTER/56.3	IAFF	126,464.11	104,059.94	37,049.66	141,109.60	267,573.71
001		FIREFIGHTER/56.3	IAFF	120,475.79	97,853.28	35,970.71	133,823.99	254,299.78
003		FIREFIGHTER/56.3	IAFF	114,773.29	94,385.16	34,943.26	129,328.42	244,101.71
<b>Fire Prevention</b>								
001		FIRE PREVENTION MANAGER	CAMP	151,124.30	52,661.01	26,913.98	79,574.99	230,699.29
001		FIRE PREV.INSPECTOR NON-SAFETY	IBEW	86,600.00	30,176.77	21,256.05	51,432.82	138,032.82
001		FIRE PREV.INSPECTOR NON-SAFETY	IBEW	83,376.19	28,739.78	20,869.79	49,609.57	132,985.76
001		FIRE PREV.INSPECTOR NON-SAFETY	IBEW	86,600.00	30,176.77	21,256.05	51,432.82	138,032.82
001		SECRETARY	IBEW	60,745.01	20,853.68	18,366.79	39,220.47	99,965.48
<b>Police</b>								
<b>Administration, Operations and Investigation</b>								
001		POLICE CHIEF	EXEC	270,017.90	92,490.90	92,316.04	184,806.94	454,824.84
001		DEPUTY POLICE CHIEF	EXEC	241,944.56	80,776.55	85,221.51	166,002.06	407,942.62
001		DEPUTY POLICE CHIEF	EXEC	241,944.56	83,163.13	85,221.51	168,384.64	410,329.20
001		POLICE CAPTAIN	VPOA	246,666.60	214,954.68	85,436.61	300,391.29	547,057.89
001		POLICE CAPTAIN (Defunded - FY 23-24)	VPOA	-	-	-	-	-
001		POLICE CAPTAIN	VPOA	254,930.54	221,373.46	87,802.59	309,176.05	564,106.59
001		POLICE LIEUTENANT	VPOA	199,936.72	173,438.08	71,722.39	245,160.47	445,097.19
001		POLICE LIEUTENANT	VPOA	199,036.72	173,438.08	71,509.63	244,947.71	443,984.43
001		POLICE LIEUTENANT	VPOA	190,516.21	165,226.69	68,967.83	234,194.52	424,710.73
001		POLICE LIEUTENANT	VPOA	219,720.19	183,085.29	77,019.00	260,104.29	479,824.48
001		POLICE LIEUTENANT	VPOA	199,936.72	173,438.08	71,722.39	245,160.47	445,097.19



# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
001		POLICE LIEUTENANT	VPOA	208,928.46	182,060.23	74,401.98	256,462.21	465,390.67
001		POLICE LIEUTENANT (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE LIEUTENANT	VPOA	208,928.46	182,060.23	74,401.98	256,462.21	465,390.67
001		POLICE LIEUTENANT	VPOA	199,036.72	173,438.08	71,509.63	244,947.71	443,984.43
001		POLICE LIEUTENANT (DOJ)	VPOA	172,099.14	149,957.94	63,633.08	213,591.02	385,690.16
001		POLICE SERGEANT	VPOA	186,520.59	161,743.92	67,799.51	229,543.43	416,064.02
001		POLICE SERGEANT	VPOA	173,990.59	151,606.62	64,186.14	215,792.76	389,783.35
001		POLICE SERGEANT	VPOA	148,310.59	129,222.65	56,677.31	185,899.96	334,210.55
001		POLICE SERGEANT	VPOA	185,620.59	155,154.00	67,163.38	222,317.38	407,937.97
001		POLICE SERGEANT	VPOA	168,244.87	139,778.38	62,067.94	201,846.32	370,091.19
001		POLICE SERGEANT	VPOA	175,652.02	146,767.29	64,267.99	211,035.28	386,687.29
001		POLICE SERGEANT	VPOA	167,344.87	145,813.88	62,242.95	208,056.83	375,401.70
001		POLICE SERGEANT	VPOA	192,266.31	167,536.66	69,529.97	237,066.63	429,332.94
001		POLICE SERGEANT	VPOA	167,344.87	145,813.88	62,242.95	208,056.83	375,401.70
001		POLICE SERGEANT	VPOA	175,652.02	153,054.81	64,671.94	217,726.75	393,378.77
001		POLICE SERGEANT	VPOA	167,344.87	139,778.38	61,855.18	201,633.56	368,978.43
001		POLICE SERGEANT	VPOA	167,344.87	139,778.38	61,855.18	201,633.56	368,978.43
003		POLICE SERGEANT	VPOA	159,433.39	138,917.84	59,929.62	198,847.46	358,280.85
001		POLICE SERGEANT (DOJ)	VPOA	148,310.59	129,222.65	56,677.31	185,899.96	334,210.55
001		POLICE SERGEANT (DOJ)	VPOA	148,310.59	129,222.65	56,677.31	185,899.96	334,210.55
001		POLICE CORPORAL	VPOA	150,335.65	124,711.09	56,866.18	181,577.27	331,912.92
001		POLICE CORPORAL	VPOA	142,376.78	118,772.36	54,603.17	173,375.53	315,752.30
001		POLICE CORPORAL	VPOA	135,654.15	118,190.66	52,976.57	171,167.23	306,821.38
001		POLICE CORPORAL	VPOA	143,721.28	119,903.50	54,993.67	174,897.17	318,618.45
001		POLICE CORPORAL	VPOA	150,335.65	130,203.31	57,219.03	187,422.34	337,757.99
001		POLICE CORPORAL	VPOA	135,654.15	118,190.66	52,976.57	171,167.23	306,821.38
001		POLICE CORPORAL	VPOA	156,847.34	136,663.71	59,173.45	195,837.16	352,684.50
001		POLICE CORPORAL	VPOA	149,435.65	124,711.09	43,263.28	167,974.37	317,430.02
001		POLICE CORPORAL	VPOA	149,435.65	130,203.31	57,006.27	187,209.58	336,645.23
001		POLICE CORPORAL (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE CORPORAL	VPOA	135,654.15	118,190.66	52,976.57	171,167.23	306,821.38
001		POLICE CORPORAL (DOJ)	VPOA	135,654.15	118,190.66	52,976.57	171,167.23	306,821.38
001		POLICE CORPORAL (DOJ)	VPOA	135,654.15	118,190.66	52,976.57	171,167.23	306,821.38
003		POLICE CORPORAL	VPOA	150,335.65	124,711.09	56,866.18	181,577.27	331,912.92
001		POLICE OFFICER	VPOA	139,737.51	116,551.91	53,836.59	170,388.50	310,126.01
001		POLICE OFFICER	VPOA	140,637.51	116,551.91	54,049.35	170,601.26	311,238.77
001		POLICE OFFICER	VPOA	133,140.69	111,001.91	51,920.54	162,922.45	296,063.15
001		POLICE OFFICER	VPOA	120,874.32	100,682.03	48,357.76	149,039.79	269,914.11
001		POLICE OFFICER	VPOA	120,874.32	100,682.03	48,357.76	149,039.79	269,914.11
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	120,874.32	100,682.03	48,357.76	149,039.79	269,914.11
001		POLICE OFFICER	VPOA	126,857.71	105,715.94	50,095.64	155,811.58	282,669.29
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	139,737.51	116,551.91	40,466.45	157,018.36	296,755.87
001		POLICE OFFICER	VPOA	150,292.72	125,432.16	56,902.37	182,334.53	332,627.25
001		POLICE OFFICER	VPOA	139,737.51	116,551.91	53,836.59	170,388.50	310,126.01
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	120,874.32	100,682.03	34,987.62	135,669.65	256,543.97
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	126,857.71	105,715.94	50,095.64	155,811.58	282,669.29
001		POLICE OFFICER	VPOA	116,075.59	95,887.61	46,915.31	142,802.92	258,878.51
001		POLICE OFFICER	VPOA	133,140.69	111,001.91	38,605.89	149,607.80	282,748.49
001		POLICE OFFICER	VPOA	139,737.51	116,551.91	53,836.59	170,388.50	310,126.01
001		POLICE OFFICER	VPOA	153,591.06	128,207.10	57,860.38	186,067.48	339,658.54
001		POLICE OFFICER	VPOA	154,976.42	129,372.62	58,262.75	187,635.37	342,611.79
001		POLICE OFFICER	VPOA	109,748.38	91,321.62	45,126.21	136,447.83	246,196.20
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	121,774.32	100,682.03	48,570.52	149,252.55	271,026.87
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	133,140.69	111,001.91	51,920.55	162,922.46	296,063.15
001		POLICE OFFICER	VPOA	126,857.71	105,715.94	50,095.64	155,811.58	282,669.29
001		POLICE OFFICER	VPOA	141,122.87	117,717.42	54,238.96	171,956.38	313,079.24
001		POLICE OFFICER	VPOA	126,857.94	105,716.14	50,095.72	155,811.86	282,669.79
001		POLICE OFFICER	VPOA	143,893.57	125,372.55	55,385.77	180,758.32	324,651.89
001		POLICE OFFICER	VPOA	120,874.32	100,682.03	48,357.76	149,039.79	269,914.11
001		POLICE OFFICER	VPOA	143,200.90	119,465.71	41,472.40	160,938.11	304,139.01
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	140,637.51	116,551.91	54,049.35	170,601.26	311,238.77
001		POLICE OFFICER	VPOA	153,591.06	128,207.10	57,860.38	186,067.48	339,658.54
001		POLICE OFFICER	VPOA	125,661.22	104,709.32	49,748.11	154,457.43	280,118.65
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER (Defunded for FY 23-24)	VPOA	-	-	-	-	-
001		POLICE OFFICER	VPOA	120,874.32	105,307.82	48,654.95	153,962.77	274,837.09
001		POLICE OFFICER	VPOA	120,874.32	105,307.82	48,654.95	153,962.77	274,837.09





# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
001		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
001		COMMUNICATIONS OPERATOR II	IBEW	74,327.80	25,586.76	19,869.04	45,455.81	119,783.61
001		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
001		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
001		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
001		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
003		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
003		COMMUNICATIONS OPERATOR II	IBEW	87,351.14	30,220.51	21,339.13	51,559.64	138,910.78
001		EXECUTIVE SECRETARY - C	CAMP	74,780.13	25,005.58	19,213.05	44,218.63	118,998.76
001		EXECUTIVE SECRETARY - C	CAMP	85,525.49	29,802.34	20,314.74	50,117.08	135,642.57
001		SENIOR POLICE ASSISTANT	IBEW	78,368.51	27,308.41	20,345.65	47,654.06	126,022.57
001		POLICE ASSISTANT	IBEW	62,316.26	20,787.21	18,540.57	39,327.78	101,644.04
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	73,867.88	25,001.11	19,847.87	44,848.99	118,716.87
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	68,611.43	23,594.83	19,236.81	42,831.64	111,443.07
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
001		POLICE ASSISTANT	IBEW	67,711.43	23,425.83	19,166.97	42,592.80	110,304.23
004		POLICE ASSISTANT	IBEW	-	(ARPA Funded)	-	-	-
004		POLICE ASSISTANT	IBEW	-	(ARPA Funded)	-	-	-
004		POLICE ASSISTANT	IBEW	-	(ARPA Funded)	-	-	-
001		SR. CRIME SCENE INVESTIGATOR	IBEW	93,059.35	32,113.99	21,940.76	54,054.75	147,114.10
001		POLICE CLERK	IBEW	57,933.66	20,187.65	18,085.55	38,273.20	96,206.86
001		POLICE CLERK	IBEW	57,933.66	20,187.65	18,085.55	38,273.20	96,206.86
001		POLICE CLERK	IBEW	59,604.81	20,769.98	18,270.39	39,040.37	98,645.18
001		POLICE CLERK	IBEW	56,074.91	19,226.33	17,850.27	37,076.60	93,151.51
001		POLICE CLERK	IBEW	51,488.88	17,426.89	17,372.76	34,799.65	86,288.53
001		POLICE CLERK	IBEW	58,833.65	20,187.65	18,155.39	38,343.04	97,176.69
001		POLICE CLERK	IBEW	57,933.65	19,608.65	18,085.55	37,694.20	95,627.85
003		POLICE CLERK	IBEW	55,174.91	19,088.33	17,780.43	36,868.76	92,043.67
001		POLICE RECORDS SUPERVISOR	IBEW	88,914.63	30,094.33	21,512.05	51,606.38	140,521.02
001		POLICE RECORDS MANAGER	CAMP	128,071.99	43,042.83	24,574.22	67,617.05	195,689.04
001		CRIME ANALYST	IBEW	92,848.01	32,040.34	21,917.38	53,957.72	146,805.73
<b>Public Works</b>								
<b>Administration</b>								
001		PUBLIC WORKS DIRECTOR	EXEC	203,290.42	69,827.00	30,584.14	100,411.14	303,701.56
001		ADMINISTRATIVE MANAGER	CAMP	137,659.78	46,287.93	25,538.76	71,826.69	209,486.47
001		REAL PROPERTY AND LEASING MGR	CAMP	128,081.33	44,317.80	24,575.15	68,892.95	196,974.28
001		ENVIRONMENTAL SERVICES MANAGER	CAMP	137,659.78	47,655.53	25,538.76	73,194.29	210,854.07
001		TRANSPORTATION SUPERINTENDENT	CAMP	162,879.16	56,757.12	28,096.52	84,853.64	247,732.80
001		EXECUTIVE SECRETARY - C	CAMP	86,425.49	29,802.34	20,384.58	50,186.92	136,612.41
001		CUSTOMER SERVICE REP.	IBEW	55,589.78	19,231.90	17,826.32	37,058.22	92,648.00
001		ADMINISTRATIVE ANALYST II	CAMP	116,016.41	38,962.48	23,361.43	62,323.91	178,340.32
001		SR. ACCOUNTANT	IBEW	110,057.13	38,350.68	23,850.40	62,201.08	172,258.21
<b>Engineering</b>								
001		ASST. PW DIRECTOR/CITY ENGR.	EXEC	201,279.25	67,149.18	30,521.77	97,670.95	298,950.20
001		ADMINISTRATIVE ANALYST II	CAMP	115,116.42	40,113.64	23,291.59	63,405.23	178,521.65
001		SR. CIVIL ENGINEER	IBEW	128,631.73	44,501.21	25,904.75	70,405.96	199,037.69
001		SR. CIVIL ENGINEER	IBEW	139,679.38	48,422.00	27,102.87	75,524.87	215,204.25
001		ASSOCIATE CIVIL ENGINEER	IBEW	123,125.36	42,590.84	25,266.06	67,856.89	190,982.25
001		ASSOCIATE CIVIL ENGINEER	IBEW	105,483.01	36,756.77	23,344.51	60,101.28	165,584.29
001		ASSOCIATE CIVIL ENGINEER	IBEW	106,383.01	36,756.77	23,414.35	60,171.12	166,554.13
001		ASSOCIATE CIVIL ENGINEER	IBEW	101,360.01	35,006.45	22,858.81	57,865.26	159,225.27
001		ASSOCIATE CIVIL ENGINEER	IBEW	116,405.10	40,271.70	24,552.50	64,824.20	181,229.30
001		ASSOCIATE CIVIL ENGINEER	IBEW	116,405.10	40,271.70	24,552.50	64,824.20	181,229.30
001		ASSOCIATE CIVIL ENGINEER	IBEW	116,405.10	40,271.70	24,552.50	64,824.20	181,229.30
001		TRAFFIC ENGINEER	IBEW	141,434.09	48,930.34	27,320.70	76,251.04	217,685.13
001		SR. ENGINEERING TECHNICIAN	IBEW	99,110.80	33,240.69	22,610.04	55,850.73	154,961.53
001		SECRETARY	IBEW	60,745.01	20,853.68	18,366.79	39,220.47	99,965.48
001		ENGINEERING TECHNICIAN II	IBEW	87,500.00	30,176.77	21,325.89	51,502.66	139,002.66
001		ENGINEERING TECHNICIAN II	IBEW	86,600.00	30,176.77	21,256.05	51,432.82	138,032.82
001		ENGINEERING TECHNICIAN II	IBEW	89,098.08	30,156.25	21,532.34	51,688.59	140,786.67
001		ENGINEERING TECHNICIAN II	IBEW	86,600.00	30,176.77	21,256.05	51,432.82	138,032.82
001		ENGINEERING TECHNICIAN II	IBEW	86,600.00	30,176.77	21,256.05	51,432.82	138,032.82
001		LANDSCAPE INSPECTOR	IBEW	86,458.19	28,957.74	21,210.66	50,168.40	136,626.58
<b>Recycling</b>								
001		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
<b>Maintenance</b>								
001		ASST. PWKS DIR - MAINTENANCE	EXEC	173,400.52	57,806.72	29,644.86	87,451.58	260,852.09
001		ASSISTANT MAINTENANCE SUPT.	CAMP	134,287.59	46,480.44	25,199.51	71,679.95	205,967.54





# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
001		BUILDING SUPERVISOR	IBEW	82,381.61	27,882.82	20,789.49	48,672.32	131,053.93
001		PUBLIC WORKS SUPERVISOR	IBEW	95,881.66	33,097.46	22,252.90	55,350.36	151,232.02
001		PUBLIC WORKS SUPERVISOR	IBEW	95,881.66	33,097.46	22,252.90	55,350.36	151,232.02
001		PUBLIC WORKS SUPERVISOR	IBEW	95,881.66	33,097.46	22,252.90	55,350.36	151,232.02
001		SR. PW MAINTENANCE WORKER	IBEW	56,995.25	19,860.65	22,256.41	42,117.06	99,112.31
001		SR. PW MAINTENANCE WORKER	IBEW	69,343.66	24,163.60	24,548.27	48,711.87	118,055.53
001		SR. PW MAINTENANCE WORKER	IBEW	66,041.58	22,847.95	18,982.29	41,830.24	107,871.82
001		SR. PW MAINTENANCE WORKER	IBEW	66,041.58	22,847.95	18,982.29	41,830.24	107,871.82
001		SR. PW MAINTENANCE WORKER	IBEW	66,041.58	22,847.95	18,982.29	41,830.24	107,871.82
001		MAINTENANCE WORKER II	IBEW	68,588.52	23,649.57	24,384.36	48,033.93	116,622.45
001		MAINTENANCE WORKER II	IBEW	57,895.25	19,860.65	22,393.75	42,254.40	100,149.65
001		MAINTENANCE WORKER II	IBEW	68,588.52	23,214.46	24,408.12	47,622.58	116,211.11
001		MAINTENANCE WORKER II	IBEW	59,845.01	20,255.68	22,785.33	43,041.01	102,886.02
001		MAINTENANCE WORKER II	IBEW	66,865.66	22,986.50	24,058.66	47,045.15	113,910.81
001		MAINTENANCE WORKER II	IBEW	65,965.66	23,921.32	24,907.81	46,907.81	112,873.48
001		MAINTENANCE WORKER II	IBEW	62,752.50	21,866.83	23,324.96	45,191.79	107,944.29
001		MAINTENANCE WORKER II	IBEW	56,995.25	19,860.65	22,256.41	42,117.06	99,112.31
001		MAINTENANCE WORKER II	IBEW	65,965.66	22,326.50	23,921.32	46,247.81	112,213.47
001		MAINTENANCE WORKER II	IBEW	57,895.25	19,290.65	22,393.75	41,684.40	99,579.65
001		MAINTENANCE WORKER II	IBEW	56,995.25	19,860.65	22,256.41	42,117.06	99,112.31
001		MAINTENANCE WORKER II	IBEW	65,462.67	21,851.61	23,798.26	45,649.87	111,112.54
001		MAINTENANCE WORKER II	IBEW	57,895.25	20,174.27	22,423.45	42,597.72	100,492.97
001		MAINTENANCE WORKER II	IBEW	62,824.44	21,734.90	18,626.47	40,361.38	103,185.82
001		MAINTENANCE WORKER II	IBEW	57,895.25	19,860.65	22,393.75	42,254.40	100,149.65
001		MAINTENANCE WORKER II	IBEW	59,359.34	20,433.55	22,671.43	43,104.98	102,464.32
001		MAINTENANCE WORKER II	IBEW	66,865.66	22,986.50	24,058.66	47,045.15	113,910.81
001		MAINTENANCE WORKER II	IBEW	66,865.66	22,326.50	24,058.66	46,385.15	113,250.81
001		SR BUILDING MAINTENANCE WORKER	IBEW	76,435.91	26,634.97	25,864.59	52,499.57	128,935.48
001		BUILDING MAINTENANCE WORKER II	IBEW	63,652.50	21,866.83	23,462.30	45,329.13	108,981.63
001		BUILDING MAINTENANCE WORKER II	IBEW	70,243.66	23,470.60	24,685.61	48,156.21	118,399.87
001		BUILDING MAINTENANCE WORKER II	IBEW	70,243.66	24,163.60	24,685.61	48,849.21	119,092.87
001		HEAVY EQUIPMENT OPERATOR	IBEW	76,617.32	25,627.57	25,868.57	51,496.14	128,113.46
001		HEAVY EQUIPMENT OPERATOR	IBEW	75,717.32	26,133.68	25,707.47	51,841.15	127,558.47
001		ELECTRICIAN	IBEW	76,523.96	26,665.66	25,880.93	52,546.59	129,070.55
001		ELECTRICIAN	IBEW	76,523.96	26,474.66	20,141.64	46,616.30	123,140.26
001		TRAFFIC & LIGHTING TECH II	IBEW	74,823.53	26,073.12	25,565.33	51,638.46	126,461.98
001		TRAFFIC & LIGHTING TECH II	IBEW	78,744.82	26,652.54	26,293.13	52,945.67	131,690.49
001		SECRETARY	IBEW	57,895.25	19,860.65	18,051.60	37,912.25	95,807.50
001		ACCOUNTING CLERK II	IBEW	55,589.78	19,370.90	17,826.32	37,197.22	92,787.00
001		ACCOUNTING CLERK II	IBEW	58,369.27	20,339.45	18,133.73	38,473.18	96,842.45
001		ASSET MANAGER	CAMP	134,287.59	45,146.56	25,199.51	70,346.07	204,633.66
001		CUSTOMER SERVICE REP.	IBEW	55,589.78	19,370.90	17,826.32	37,197.22	92,787.00
<b>Mare Island Community Facilities District</b>								
112		MAINTENANCE WORKER II	IBEW	64,636.68	21,877.40	23,674.66	45,552.05	110,188.73
112		MAINTENANCE WORKER II	IBEW	65,965.66	22,986.50	23,921.32	46,907.81	112,873.48
<b>Landscape Maintenance Districts</b>								
161		LANDSCAPE MAINTENANCE MANAGER	CAMP	124,970.22	43,233.70	24,262.18	67,495.88	192,466.10
161		SR. LANDSCAPE INSPECTOR	IBEW	105,483.01	36,756.77	23,344.51	60,101.28	165,584.29
161		LANDSCAPE INSPECTOR	IBEW	96,357.23	33,263.17	22,305.50	55,568.67	151,925.90
161		LANDSCAPE INSPECTOR	IBEW	96,357.23	33,263.17	22,305.50	55,568.67	151,925.90
161		ACCOUNTING CLERK II	IBEW	58,369.27	19,755.45	18,133.73	37,889.18	96,258.45
<b>Corporation Shop</b>								
501		FLEET MANAGER	CAMP	128,107.28	44,326.85	24,577.77	68,904.62	197,011.90
501		SENIOR EQUIPMENT MECHANIC	IBEW	84,546.52	28,616.21	27,369.92	55,986.13	140,532.65
501		EQUIPMENT MECHANIC II	IBEW	73,514.80	25,303.46	25,292.74	50,596.20	124,111.00
501		EQUIPMENT MECHANIC II	IBEW	69,397.17	23,617.74	24,504.74	48,122.48	117,519.65
501		EQUIPMENT MECHANIC II	IBEW	69,890.72	24,103.34	24,626.04	48,729.38	118,620.10
501		EQUIPMENT MECHANIC II	IBEW	77,145.54	26,568.64	25,966.61	52,535.24	129,680.78
501		EQUIPMENT MECHANIC II	IBEW	72,614.80	25,121.46	19,709.29	44,830.75	117,445.55
501		PARTS SPECIALIST	IBEW	63,128.12	21,997.72	23,394.67	45,392.39	108,520.51
501		ACCOUNTING CLERK II	IBEW	52,942.65	18,448.48	17,533.55	35,982.03	88,924.67
<b>Housing Programs</b>								
121		HOUSING DIRECTOR	EXEC	173,995.13	59,719.80	29,663.13	89,382.93	263,378.06
121		HOUSING SPECIALIST SUPERVISOR	IBEW	87,500.00	30,176.77	21,325.89	51,502.66	139,002.66
121		HOUSING SPECIALIST II	IBEW	69,772.34	23,999.36	19,365.21	43,364.57	113,136.91
121		HOUSING SPECIALIST II	IBEW	67,972.33	23,005.74	19,195.83	42,201.57	110,173.90
121		HOUSING SPECIALIST II	IBEW	67,972.33	23,685.74	19,195.83	42,881.57	110,853.90
121		HOUSING SPECIALIST II	IBEW	64,735.56	22,395.85	18,837.84	41,233.69	105,969.25
121		HOUSING SPECIALIST II	IBEW	67,972.33	23,685.74	19,195.83	42,881.57	110,853.90
121		HOUSING SPECIALIST II	IBEW	64,735.56	22,395.85	18,837.84	41,233.69	105,969.25
121		HOUSING SPECIALIST II	IBEW	64,735.56	22,395.85	18,837.84	41,233.69	105,969.25
121		SR. HOUSING SPECIALIST	IBEW	72,894.59	25,400.96	19,740.23	45,141.19	118,035.78
121		ADMINISTRATIVE MANAGER	CAMP	136,759.78	47,655.53	25,468.92	73,124.45	209,884.23



# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
121		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
121		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
121		SECRETARY	IBEW	59,845.01	20,853.68	18,296.95	39,150.63	98,995.64
121		ADMINISTRATIVE CLERK II	IBEW	56,439.17	19,415.99	17,896.50	37,312.49	93,751.66
121		ADMINISTRATIVE CLERK II	IBEW	57,423.85	19,866.00	18,029.17	37,895.17	95,319.02
<b>Water Department</b>								
<b>Administration</b>								
401		WATER UTILITIES DIRECTOR	EXEC	202,390.42	67,823.13	30,570.10	98,393.23	300,783.65
401		WATER OPERATIONS MANAGER	EXEC	183,141.24	62,875.30	29,950.82	92,826.12	275,967.36
401		WATER OPERATIONS MANAGER	EXEC	183,141.24	62,875.30	29,950.82	92,826.12	275,967.36
401		WATER OPERATIONS MANAGER	EXEC	173,563.08	59,881.25	29,664.40	89,545.65	263,108.73
401		WATER ENGINEERING MANAGER	CAMP	162,659.62	56,680.62	28,074.43	84,755.05	247,414.67
401		ADMINISTRATIVE MANAGER	CAMP	137,659.78	47,655.53	25,538.76	73,194.29	210,854.07
401		IT PROJECT MANAGER	CAMP	130,247.41	45,386.21	24,813.76	70,199.97	200,447.38
401		INFORMATION SYSTEMS MANAGER	CAMP	137,659.78	47,655.53	25,538.76	73,194.29	210,854.07
401		EXECUTIVE SECRETARY - C	CAMP	85,525.49	29,802.34	20,314.74	50,117.08	135,642.57
401		ADMINISTRATIVE ANALYST II	CAMP	115,116.42	40,113.64	23,291.59	63,405.23	178,521.65
401		ADMINISTRATIVE ANALYST II	CAMP	116,016.41	38,962.48	23,361.43	62,323.91	178,340.32
401		ADMINISTRATIVE ANALYST II	CAMP	104,413.98	36,384.26	22,214.93	58,599.19	163,013.17
401		ADMINISTRATIVE ANALYST II	CAMP	116,016.42	38,962.48	23,361.43	62,323.91	178,340.33
401		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
401		ADMINISTRATIVE ANALYST II	CAMP	116,016.41	40,113.64	23,361.43	63,475.07	179,491.48
401		SECRETARY	IBEW	57,895.25	19,860.65	18,051.60	37,912.25	95,807.50
401		ACCOUNTING CLERK II	IBEW	55,589.78	19,231.90	17,826.32	37,058.22	92,648.00
401		ADMINISTRATIVE CLERK II	IBEW	54,156.95	18,871.61	17,667.84	36,539.46	90,696.41
<b>Engineering</b>								
401		WATER ENGINEERING MANAGER	CAMP	162,659.62	56,680.62	28,074.43	84,755.05	247,414.67
401		ADMINISTRATIVE ANALYST II	CAMP	109,634.68	38,203.47	22,740.12	60,943.59	170,578.27
401		SR. CIVIL ENGINEER	IBEW	135,063.32	47,064.37	26,616.09	73,680.46	208,743.78
401		SR. CIVIL ENGINEER	IBEW	128,631.73	44,501.21	25,904.75	70,405.96	199,037.69
401		SR. CIVIL ENGINEER	IBEW	128,631.73	44,501.21	25,904.75	70,405.96	199,037.69
401		ASSOCIATE CIVIL ENGINEER	IBEW	99,156.09	34,301.19	22,620.99	56,922.18	156,078.27
401		ASSOCIATE CIVIL ENGINEER	IBEW	95,676.20	33,339.48	22,259.87	55,599.35	151,275.55
401		ASSOCIATE CIVIL ENGINEER	IBEW	116,405.10	40,271.70	24,552.50	64,824.20	181,229.30
401		ASSOCIATE CIVIL ENGINEER	IBEW	105,483.01	36,756.77	23,344.51	60,101.28	165,584.29
401		ASSOCIATE CIVIL ENGINEER	IBEW	103,357.89	34,982.25	23,109.47	58,091.72	161,449.61
401		ASSOCIATE CIVIL ENGINEER	IBEW	116,405.10	40,271.70	24,552.50	64,824.20	181,229.30
401		GIS SPECIALIST III	IBEW	95,566.76	32,345.34	22,247.77	54,593.11	150,159.87
401		SR. ENGINEERING TECHNICIAN	IBEW	95,457.23	33,263.17	22,235.66	55,498.83	150,956.06
401		SR. ENGINEERING TECHNICIAN	IBEW	90,911.65	31,452.21	21,732.91	53,185.13	144,096.77
401		ENGINEERING TECHNICIAN II	IBEW	86,600.00	29,310.77	21,256.05	50,566.82	137,166.82
401		ENGINEERING TECHNICIAN II	IBEW	70,323.42	24,191.39	19,426.16	43,617.55	113,940.97
401		ENGINEERING TECHNICIAN II	IBEW	82,476.19	28,533.78	20,799.95	49,333.73	131,809.92
<b>Water Quality</b>								
401		WATER QUALITY MANAGER	CAMP	141,117.42	48,860.38	25,886.58	74,746.96	215,864.38
401		LABORATORY SUPERVISOR	CAMP	119,062.12	39,993.33	23,667.82	63,661.15	182,723.27
401		WATER QUALITY ANALYST	IBEW	95,328.38	33,218.27	22,221.41	55,439.68	150,768.05
401		WATER QUALITY ANALYST	IBEW	91,707.01	30,734.75	21,791.19	52,525.94	144,232.95
401		LABORATORY ANALYST II	IBEW	90,807.01	31,642.75	21,721.35	53,364.10	144,171.11
<b>Source Operations</b>								
401		RESERVOIR KEEPER II	IBEW	71,817.00	24,774.57	19,597.29	44,371.86	116,188.86
401		RESERVOIR KEEPER II	IBEW	73,147.88	24,758.22	19,768.24	44,526.46	117,674.34
<b>Pumping &amp; Treatment Maintenance</b>								
401		WATER FACILITIES SUPERINTENDENT	CAMP	141,117.42	48,860.38	25,886.58	74,746.96	215,864.38
401		PLANT MAINTENANCE SUPERVISOR	CAMP	123,593.77	43,067.67	24,144.39	67,212.06	190,805.83
401		PLANT MAINTENANCE SUPERVISOR	CAMP	129,773.46	45,221.06	24,766.09	69,987.15	199,760.61
401		FACILITIES MAINTENANCE SUPV	CAMP	123,593.77	43,067.67	24,144.40	67,212.07	190,805.84
401		SENIOR UTILITY MECHANIC	IBEW	107,611.30	37,498.40	23,579.90	61,078.29	168,689.59
401		UTILITY MECHANIC II	IBEW	91,162.62	30,854.67	28,597.88	59,452.54	150,615.16
401		UTILITY MECHANIC II	IBEW	97,626.47	34,019.07	22,475.58	56,494.65	154,121.12
401		UTILITY MECHANIC II	IBEW	84,620.82	29,173.48	27,354.01	56,527.49	141,148.31
401		UTILITY MECHANIC II	IBEW	88,806.85	30,632.16	28,130.94	58,763.09	147,569.95
401		UTILITY MECHANIC II	IBEW	83,720.82	29,173.48	27,216.67	56,390.15	140,110.97
401		WATER MAINTENANCE WORKER II	IBEW	61,358.17	21,380.96	23,066.17	44,447.13	105,805.30
401		WATER MAINTENANCE WORKER II	IBEW	70,304.78	24,247.62	24,702.89	48,950.51	119,255.29
401		WATER MAINTENANCE WORKER II	IBEW	64,413.14	22,284.50	18,802.18	41,086.68	105,499.82
401		WATER MAINTENANCE WORKER II	IBEW	64,413.14	22,284.50	18,802.18	41,086.68	105,499.82
401		SR. INSTRUMENT TECHNICIAN	IBEW	107,466.17	37,447.83	31,623.81	69,071.64	176,537.81
401		INSTRUMENT TECHNICIAN II	IBEW	97,738.41	33,814.08	22,487.95	56,302.03	154,040.44
401		INSTRUMENT TECHNICIAN II	IBEW	102,625.33	35,760.98	23,028.45	58,789.43	161,414.76
401		INSTRUMENT TECHNICIAN II	IBEW	105,585.68	35,736.55	23,356.86	59,092.41	164,678.09



# APPENDIX - AUTHORIZED POSITIONS SALARY & BENEFITS LISTING BY DEPARTMENT

**Note:** Excludes acting pays, differential pays, standby pays, overtime and other labor costs that are budgeted as a lump sum amount and not allocated to specific positions.

Department / Description	Fund	Authorized Position Title	Group	Total Salaries & Other Pay	Employer - Paid Benefits			Total Salaries and Benefits
					PERS Retirement	Other	Total	
<b>Treatment Operations</b>								
401		WATER TREATMENT SUPERINTENDENT	CAMP	150,950.93	51,091.08	26,896.54	77,987.62	228,938.55
401		WATER TREATMENT PLANT SPVR.	IBEW	131,732.60	45,903.74	26,247.72	72,151.46	203,884.06
401		WATER TREATMENT PLANT SPVR.	IBEW	131,732.60	45,903.74	26,247.72	72,151.46	203,884.06
401		WATER TREATMENT PLANT SPVR.	IBEW	125,459.62	43,403.85	25,553.93	68,957.78	194,417.40
401		WATER TPO TRAINEE II	IBEW	71,997.00	24,774.57	19,611.26	44,385.83	116,382.83
401		WATER TREATMENT PLANT OPERATOR	IBEW	113,687.95	38,478.88	24,251.98	62,730.86	176,418.81
401		WATER TREATMENT PLANT OPERATOR	IBEW	108,274.24	37,458.41	23,653.22	61,111.62	169,385.86
401		WATER TREATMENT PLANT OPERATOR	IBEW	113,687.95	39,615.88	24,251.98	63,867.86	177,555.81
401		WATER TREATMENT PLANT OPERATOR	IBEW	113,687.95	39,615.88	24,251.98	63,867.86	177,555.81
401		WATER TREATMENT PLANT OPERATOR	IBEW	114,587.95	39,615.88	24,321.82	63,937.70	178,525.65
401		WATER TREATMENT PLANT OPERATOR	IBEW	113,687.95	39,615.88	24,251.98	63,867.86	177,555.81
401		WATER TREATMENT PLANT OPERATOR	IBEW	108,274.24	36,646.41	23,653.22	60,299.62	168,573.86
401		WATER TREATMENT PLANT OPERATOR	IBEW	114,587.95	39,615.88	24,321.82	63,937.70	178,525.65
401		WATER TREATMENT PLANT OPERATOR	IBEW	114,587.95	39,615.88	24,321.82	63,937.70	178,525.65
401		WATER TREATMENT PLANT OPERATOR	IBEW	71,997.00	24,774.57	19,611.26	44,385.83	116,382.83
401		WATER TREATMENT PLANT OPERATOR	IBEW	108,274.24	37,458.41	23,653.22	61,111.62	169,385.86
401		WATER TREATMENT PLANT OPERATOR	IBEW	108,274.24	37,729.41	23,653.22	61,382.62	169,656.86
401		SENIOR WATER TPO	IBEW	113,818.58	39,376.40	24,266.42	63,642.82	177,461.40
401		SENIOR WATER TPO	IBEW	113,818.58	39,661.40	24,266.42	63,927.82	177,746.40
401		SENIOR WATER TPO	IBEW	120,409.51	41,644.47	24,965.68	66,610.15	187,019.66
401		SENIOR WATER TPO	IBEW	123,676.90	42,845.75	25,332.99	68,178.74	191,855.64
401		SENIOR WATER TPO	IBEW	113,818.58	39,376.40	24,266.42	63,642.82	177,461.40
401		SENIOR WATER TPO	IBEW	113,818.58	39,376.40	24,266.42	63,642.82	177,461.40
401		SENIOR WATER TPO	IBEW	113,818.58	39,376.40	24,266.42	63,642.82	177,461.40
<b>Distribution Maintenance</b>								
401		WATER DISTRIBUTION SUPT.	CAMP	144,622.86	48,644.65	26,239.24	74,883.89	219,506.75
401		UTILITY SUPERVISOR	IBEW	102,982.15	35,885.32	30,791.57	66,676.89	169,659.04
401		UTILITY SUPERVISOR	IBEW	102,982.15	34,855.32	30,791.57	65,646.89	168,629.04
401		UTILITY SUPERVISOR	IBEW	95,328.38	32,980.27	22,221.41	55,201.68	150,530.05
401		UTILITY SUPERVISOR	IBEW	95,328.38	32,980.27	22,221.41	55,201.68	150,530.05
401		SENIOR WATER DISTRIBUTION TECH	IBEW	76,523.96	26,474.66	20,141.64	46,616.30	123,140.26
401		SENIOR WATER DISTRIBUTION TECH	IBEW	81,250.16	27,998.94	26,728.42	54,727.36	135,977.52
401		SENIOR WATER DISTRIBUTION TECH	IBEW	76,523.96	26,474.66	20,141.64	46,616.30	123,140.26
401		SENIOR WATER DISTRIBUTION TECH	IBEW	76,523.96	26,474.66	20,141.64	46,616.30	123,140.26
401		SENIOR WATER DISTRIBUTION TECH	IBEW	76,523.96	26,474.66	20,141.64	46,616.30	123,140.26
401		WATER DISTRIBUTION TECHNICIAN	IBEW	69,423.42	24,191.39	24,563.07	48,754.46	118,177.88
401		WATER DISTRIBUTION TECHNICIAN	IBEW	55,653.68	19,393.17	22,007.41	41,400.57	97,054.25
401		WATER DISTRIBUTION TECHNICIAN	IBEW	73,794.59	24,671.96	25,344.67	50,016.63	123,811.22
401		WATER DISTRIBUTION TECHNICIAN	IBEW	56,553.68	19,393.17	22,144.75	41,537.91	98,091.59
401		WATER DISTRIBUTION TECHNICIAN	IBEW	63,848.12	21,997.72	23,504.54	45,502.26	109,350.38
401		WATER DISTRIBUTION TECHNICIAN	IBEW	64,413.14	22,445.50	23,633.17	46,078.67	110,491.81
401		WATER DISTRIBUTION TECHNICIAN	IBEW	73,794.59	25,400.96	25,344.67	50,745.63	124,540.22
401		WATER DISTRIBUTION TECHNICIAN	IBEW	68,533.80	23,567.78	24,368.26	47,936.04	116,469.83
401		WATER DISTRIBUTION TECHNICIAN	IBEW	57,259.07	19,952.58	22,305.37	42,257.95	99,517.01
401		WATER DISTRIBUTION TECHNICIAN	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		WATER DISTRIBUTION TECHNICIAN	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		WATER DISTRIBUTION TECHNICIAN	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		WATER DISTRIBUTION TECHNICIAN	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		WATER DISTRIBUTION TECHNICIAN	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		HEAVY EQUIPMENT OPERATOR	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		HEAVY EQUIPMENT OPERATOR	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
401		HEAVY EQUIPMENT OPERATOR	IBEW	73,794.59	25,400.96	25,344.67	50,745.63	124,540.22
401		WATER MAINTENANCE WORKER II	IBEW	56,553.68	19,393.17	22,144.75	41,537.91	98,091.59
401		WATER MAINTENANCE WORKER II	IBEW	59,336.35	19,778.82	22,661.22	42,440.04	101,776.39
401		WATER MAINTENANCE WORKER II	IBEW	55,653.68	18,836.17	22,007.41	40,843.57	96,497.25
401		WATER MAINTENANCE WORKER II	IBEW	55,653.68	19,393.17	22,007.41	41,400.57	97,054.25
401		WATER MAINTENANCE WORKER II	IBEW	65,313.14	22,759.12	23,800.21	46,559.33	111,872.47
401		SR. METER MECHANIC	IBEW	80,350.16	27,998.94	26,591.08	54,590.02	134,940.18
401		METER MECHANIC	IBEW	73,794.59	25,400.96	25,344.67	50,745.63	124,540.22
401		METER MECHANIC	IBEW	69,423.42	24,017.39	19,356.32	43,373.71	112,797.13
<b>Warehouse</b>								
401		WAREHOUSE SUPERVISOR	IBEW	76,281.26	26,330.19	25,812.13	52,142.32	128,423.58
401		WAREHOUSE SPECIALIST	IBEW	60,063.59	20,929.85	18,321.12	39,250.97	99,314.56