



DATE: January 23, 2024
TO: Mayor and Members of the City Council
FROM: Terrance Davis, Assistant City Manager
Flor Magallanes, Administrative Analyst
SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE REALLOCATION OF \$53,000 IN CYCLE 7 UNSPENT FUNDS FROM THE "REENTRY PROGRAM FOR OFFENDERS" PROJECT TO THE "RESCUE EQUIPMENT AND TRAILER" PROJECT

RECOMMENDATION

Adopt a resolution authorizing the reallocation of \$53,000 in Cycle 7 unspent funds from the “Reentry Program for Offenders” project to the “Rescue Equipment & Trailer” project.

REASONS FOR RECOMMENDATION

Per Resolution No. 21-126, the Reentry Program for Offenders project was allocated \$53,000 of Cycle 7 Participatory Budgeting (PB) funds. The project's implementing partner, Solano County Probation Department's Center for Positive Change, communicated with City staff that it was unable to execute this project and refunded the entire PB allocation for the project.

The Participatory Budgeting Rulebook provides that funding can be reallocated to the next top-voted project. From the Cycle 7 vote results, the next top-voted project is the “Rescue Equipment & Trailer” project.

Council action is needed to accept the staff recommendation recognizing the project as a winning project and to transfer the unspent funds.

BACKGROUND AND DISCUSSION

The Cycle 7 Participatory Budgeting process began in 2019, with voting set to take place in April 2020. Due to COVID-19, the voting was paused.

In May 2021, the Participatory Budgeting Steering Committee recommended that the vote take place from September 7 – October 7, 2021.

Community-Selected Projects

Eight of the eleven projects on the Cycle 7 PB ballot were able to be fully funded based on the available PB Cycle 7 project budget of \$547,000. .

Project	Amount Requested	Total Votes
Basic Need Resources and Services for Homeless	\$75,000	545
No Child Goes Hungry	\$74,800	535
Animals Matter Project	\$75,000	480
Foster Youth Support Services	\$75,000	474
Meals on Wheel - Senior Nutrition Program	\$55,950	399
Firefighter Youth Academy	\$60,000	329

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Financial Literacy for Youth and Families	\$69,288	253
Reentry Program for Offenders	\$53,000	209
Rescue Equipment & Trailer**	\$56,857	193
Dental Clinic for Navigation Center	\$166,000	134
Reroute Transportation Services	\$53,750	106

The "Reentry Program for Offenders" Project

After the agreement with the project proponents was finalized and funds were dispersed, staff received notice that the project could not be carried out. In October of 2022, Katherine Ward from the Solano County Probation Department’s Center for Positive Change expressed that staffing limitations were ultimately the determining factor in their inability to implement this project and the funds were returned.

Participatory Budgeting Rulebook

The Participatory Budgeting Rulebook, which is approved by the City Council, provides that in the event available funds do not cover the cost of the next highest vote-getting project, subject to available resources and the discretion of the City or other agencies, the City Council "may attempt to secure additional money to complete the project[], partially fund the next highest vote-getting project, or split the remaining funding between any tied projects." If the project cannot be completed with partial funds, the remaining funds will go to the project with the next most votes that can be fully funded, or into a reserve fund. (PB Rulebook, p.9)

With the direction of the Participatory Budgeting Rulebook, staff recommends funding the next highest vote-getting project, the "Rescue Equipment and Trailer" project. This project will be implemented by the Vallejo Fire Department, which has confirmed that it can implement the project with partial funding.

FISCAL IMPACT

Upon approval of the requested action, staff will close the Reentry for Offenders project and transfer funding from that project account to the Rescue Equipment & Trailer project account. There is no total budget increase or decrease associated with this action.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines section 15378.

ATTACHMENTS

1.	Reso PB Cycle 7 Reallocation Authorization_CAO Stamp
2.	Reso. No. 21-126 Participatory Budgeting Cycle 7 Results
3.	Rescue Equipment and Trailer - Decision Form and Proposal - Updated
4.	Reentry Program Agreement
5.	Project Withdrawal Email-Reentry Program for Offenders-
6.	PB Rulebook

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Page 3

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