



CITY OF VALLEJO

INVITES YOUR INTEREST IN THE POSITION OF
ENVIRONMENTAL SERVICES MANAGER



THE COMMUNITY

The City of Vallejo is located in Solano County and has a population of approximately 122,000 residents. Vallejo is a rapidly changing, highly diverse community located midway between the cities of Sacramento and San Francisco. It is a friendly, active waterfront community that attracts innovative, hardworking people and takes great pride in its history and maritime heritage. Residents of Vallejo are situated to take advantage of the best of what the area has to offer.

Golf, museums, performing arts boutique shopping, brewpubs and a wide selection of restaurants are all available in Vallejo. Residents and visitors alike enjoy Vallejo's delightful historical downtown area, weekly downtown farmer's market, and beautifully restored Victorian homes and business facades. Vallejo is also home to Six Flags Discovery Kingdom, one of America's only combination wildlife, oceanarium and theme parks.

CITY GOVERNMENT

Vallejo is a full service, charter city with a fiscal year 2021-2022 total budget of over \$264 million, with a General Fund of approximately \$120 million. The City has an authorized staff of 681 FTEs in the following areas: Administration (Finance, Human Resources, Information Technology), Operations (Police, Fire, Public Works, Water Utilities), Community and Economic Development, City Manager's Office and City Attorney's Office. Vallejo has a Council-Manager form of government with the Mayor and Six-Council Members elected in districts, on a non-partisan basis, for four-year overlapping terms.

Vallejo City Council has adopted the following goals and priorities:

- Ensure financial stability of City Government
- Support the safety and well-being of our community
- Promote robust economic development
- Invest in, sustain and plan future infrastructure
- Provide for organizational stability and efficient government

THE DEPARTMENT

The Public Works Department is responsible for the engineering design, construction, and maintenance of the City's roads, sidewalks, traffic signals, trees, open spaces, and buildings. The department also manages stormwater compliance programs, transportation planning, and recycling & solid waste contract services. The City of Vallejo is committed to conserving natural resources and encouraging a sustainable environment through reducing, reusing and recycling.

THE POSITION

The Environmental Services Manager is a newly created position in the Public Works Department and will have the exciting opportunity of developing and managing environmental programs for the City of Vallejo, including stormwater quality, air quality, sustainability, and recycling.

This position will lead the planning, development, analysis, coordination, implementation, and administration of:

Stormwater Quality Management

- Air Quality Management
- Recycling & Solid Waste
- Municipal Sustainability
- Internal Climate Action Plan

Additionally, this position will provide leadership and guidance to City staff on the implementation of stormwater pollution prevention policies and procedures to ensure Citywide NPDES permit compliance; evaluate air quality impacts on proposed development projects and local rules and programs in accordance with the California Environmental Quality Act (CEQA); advise the Public Works Director on other environmental programs related to maintaining compliance with other general federal and state requirements; supervise and oversee the recycling programs for the City of Vallejo; and perform related duties and responsibilities as assigned.

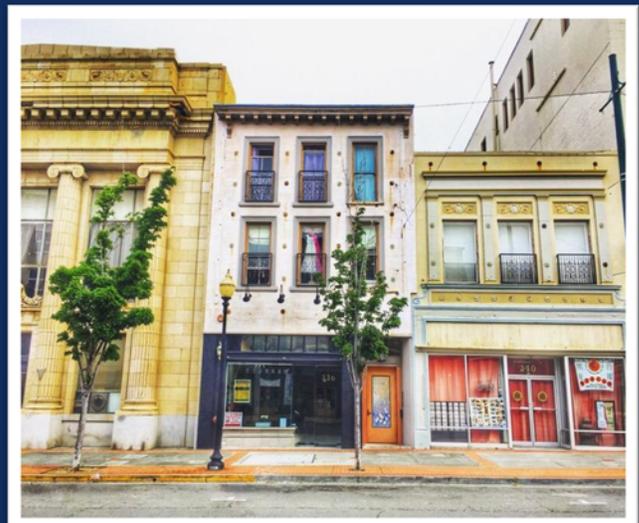
This position is designated as an "at will" classification.



THE IDEAL CANDIDATE

The new Environmental Services Manager will be an energetic, self-motivated, results-oriented leader. An innovative manager who embraces the existing culture and can seamlessly incorporate a new and operable division. The position will require a strong background in stormwater, regulatory and sustainability programs and the ability to communicate effectively.

The ideal candidate will have five years of progressively responsible work experience related to stormwater management, air quality/pollution control management, and/or monitoring and reporting related environmental analysis; three years of which must be at the professional level. A Bachelor's degree in chemistry, environmental sciences, engineering, water resources or a related field. A Master's degree is desirable. Possession of State certification as a Qualified SWPPP (Stormwater Pollution Prevention Program Developer and/or Qualified SWPPP Practitioner) (QSD/QSP) is highly desired, but must be obtained within one year of hire. Possession of a valid California Drivers License is required.



BENEFITS

Some of our benefits include the following:

- Retirement: The City participates in CalPERS with a 2.7% at 55 formula for Classic Employees, with an employee contribution of 9%. For employees covered under PEPR, the retirement formula is 2% at 62, with an employee contribution of 7%
- Deferred Compensation: The City offers voluntary 457 plan
- Health Insurance: The City participates in the CalPERS Health Benefits Program
- Dental: Delta Dental Plan of California (City pays premium)
- Vision: Vision Service Plan –VSP (City pays premium)
- Vacation: 80 hours (0-4 years of service); 120 hours (4-10 years of service); 160 hours (10-20 years of service); 200 hours (20-26 years of service); 224 hours (more than 26 years of service)
- Paid Holidays: 12 paid holidays per year, plus 2 floating holidays on a “use it or lose it” basis
- Sick Leave: 12 hours per month
- Life Insurance: The City offers an optional supplementary life as an elected benefit at the cost of the employee, AD&D insurance at no-cost to the employee
- Flexible Spending Account (FSA) - Offered to employee and eligible family members.
- Educational Reimbursement: Up to \$2,000/FY

** *The City of Vallejo is a Social Security participant*



COMPENSATION

The City provides an attractive compensation package that includes a competitive annual salary range up to **\$130,173.26**, with an additional 2% cost of living increase in July.

APPLICATION PROCESS

If you are interested in applying for this exciting opportunity, or for more information, please visit our website at: <https://www.governmentjobs.com/careers/vallejo>

Only online applications will be accepted. Candidates must attach a cover letter, resume, and 3-5 professional references to their online application and appropriately answer all supplemental questions in order to be considered for this position.

The application period for this position will close May 27, 2022. Interested applicants are encouraged to apply early.

Following the final filing date, applications will be screened and the most qualified candidates will be invited to move forward in the selection process.