

An aerial photograph of Vallejo, California, at sunset. The city is illuminated by the warm glow of the setting sun, with the Sacramento-San Joaquin River Delta visible in the foreground. A large bridge spans the river, and the city's lights are beginning to twinkle. The sky is a mix of orange, yellow, and blue.

CITY OF VALLEJO

INVITES YOUR INTEREST IN THE POSITION OF

Transportation Manager



THE COMMUNITY

The City of Vallejo is located in Solano County and has a population of approximately 121,000 residents. Vallejo is a rapidly changing, highly diverse community located midway between the cities of Sacramento and San Francisco. It is a friendly, active waterfront community that attracts innovative, hardworking people and takes great pride in its 151-year history and maritime heritage. Residents of Vallejo are situated to take advantage of the best of what the area has to offer. Golf, museums, performing arts boutique shopping, brewpubs and a wide selection of restaurants are all available in Vallejo. Residents and visitors alike enjoy Vallejo's delightful historical downtown area, weekly downtown farmer's market, and beautifully restored Victorian homes and business facades. Vallejo is also home to Six Flags Discovery Kingdom, one of America's only combination wildlife, oceanarium and theme parks.

CITY GOVERNMENT

Vallejo is a full service, charter city with a fiscal year 2020-2021 total budget of over \$235 million, with a General Fund of approximately \$110 million. The City has an authorized staff of 600+ FTEs in the following areas: Administration (Finance, Human Resources, Information Technology), Operations (Police, Fire, Public Works, Water Utilities), Community and Economic Development, City Manager's Office and City Attorney's Office. Vallejo has a Council-Manager form of government with the Mayor and Six-Council Members elected at-large, on a non-partisan basis, for four-year overlapping terms.

Vallejo City Council has adopted the following goals and priorities:

- Ensure financial stability of City Government
- Support the safety and well-being of our community
- Promote robust economic development
- Invest in, sustain and plan future infrastructure
- Provide for organizational stability and efficient government

THE IDEAL CANDIDATE

The Transportation Manager will be an autonomous, self-motivated, results-oriented leader. An innovative manager who seeks to solve problems and continually looks for opportunities to champion the City's transportation infrastructure plans and projects. A committed team player who values diversity and can effectively communicate with peers, elected officials, stakeholders, and the residents of Vallejo.

The ideal candidate will possess five years of responsible supervisory or administrative experience in transportation and public works activities including transportation planning, project management, and budget analysis for operational and capital budgets. Candidate should have excellent oral and written communication skills and have the ability to seem confident and articulate when presenting to boards, commissions, and/or councils. Ability to coordinate planning activities for the City's transportation related infrastructure and systems, including traffic management and project delivery strategies; oversee all aspects of transportation matters; develop and implement the City's transportation initiatives, as defined by City Council, including the Active Transportation, Complete Streets, and other adopted plans that promote increased pedestrian and bicycling activities; participate in the development and implementation of goals, objectives, policies, & priorities for the City's transportation priorities; identify resource needs; and recommend & implement policies and procedures.

A Bachelor's degree from an accredited college or university with major coursework in public administration, transportation planning or a related field is required.



THE POSITION

The Transportation Manager position in the Public Works Department will manage, supervise, plan and coordinate the City's transportation infrastructure plans and projects; coordinate assigned activities with other Public Works divisions, City departments, outside agencies, and the general public; and provide highly responsible and complex staff assistance to the Public Works Director.

This position will lead the City's transportation initiatives by:

- Serving as a liaison between the City of Vallejo and various transportation authorities; representing the City on a variety of transit and transportation boards and commissions.
- Developing and implementing transportation initiatives in order to meet City Council goals.
- Overseeing all transportation matters, including infrastructure improvement projects, transit planning coordination, and active transportation planning.
- Managing transportation related operating and capital budget;
- Providing staff assistance to the Public Works Director, City Council, and related committees and boards.

COMPENSATION

The City provides an attractive compensation package that includes a competitive annual salary range up to \$151,632.25

BENEFITS

Some of our benefits include the following:

Retirement: The City participates in CalPERS with a 2.7% at 55 formula for Classic Employees, with an employee contribution of 9%. For employees covered under PEPR, the retirement formula is 2% at 62, with an employee contribution of 7%

Deferred Compensation: The City offers voluntary 457 plan

Health Insurance: The City participates in the CalPERS Health Benefits Program

Dental: Delta Dental (City pays premium)

Vision: Vision Service Plan –VSP (City pays premium)

Vacation: 80 hours (0-4 years of service); 120 hours (4-10 years of service); 160 hours (10-20 years of service); 200 hours (20-26 years of service); 224 hours (more than 26 years of service)

Paid Holidays: 11 paid holidays per year, plus 2 floating holidays on a “use it or lose it” basis

Sick Leave: 5.54 hours per biweekly pay period

Life Insurance and AD&D: The City offers an optional supplementary life as an elected benefit at the cost of the employee, AD&D insurance at no-cost to the employee

Flexible Spending Account (FSA) - Offered to employee and eligible family members.

* *The City of Vallejo is a Social Security participant*



APPLICATION PROCESS

If you are interested in applying for this exciting opportunity, or for more information, please visit our website at: <https://www.governmentjobs.com/careers/vallejo>

Only online applications will be accepted. Candidates must attach a cover letter, resume, and 3-5 professional references to their online application for it to be considered complete.

The application period for this position will close November 16, 2020. Interested applicants are encouraged to apply early.

Following the final filing date, applications will be screened and the most qualified candidates will be invited to move forward in the selection process.