

How to.....

Search for a permit online with eTRAKIT



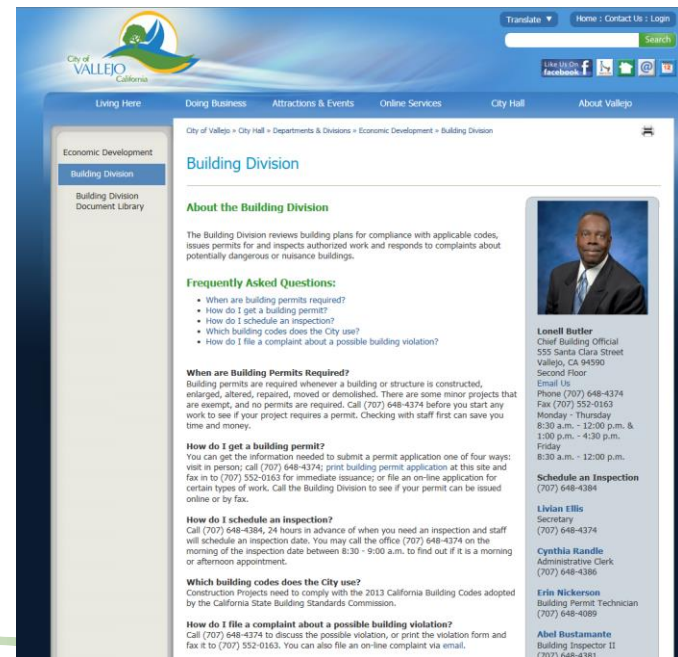
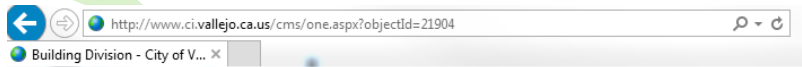
Getting Started

➤ There are 2 ways to get to the permit search link:

❖ From the web address bar type the following: web.ci.Vallejo.ca.us/eTRAKiT3

OR

❖ Go to the Building Division web page: <http://www.ci.vallejo.ca.us/cms/one.aspx?objectId=22373>

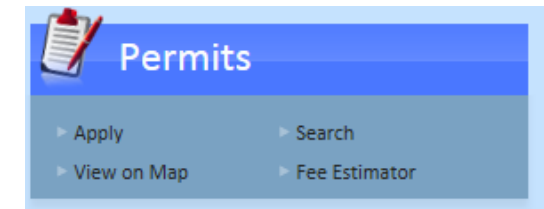
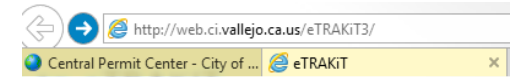


Etrakit Website

- The eTRAKIT website allows you to view multiple items:
 - ❖ **Today's Inspections:** Inspections scheduled for the current date.
 - ❖ **Permits:** Information about permits in the different stages of the permit process.
 - ❖ **Properties:** Information about parcels, including permit history.
 - ❖ **Contractors:** Information on Contractors
 - ❖ **Building Code Violations:** Information on current Building Code cases.

Search and View Permits Online

- Go to eTRAKIT
- Select “Search” or select the link here:
- The next screen is where you will search for the permit.
 - ❖ The search field should be set to “Permit” or “Address”, the next field should be set to “Begins With” or “Contains”.
 - ❖ Now enter your permit number (example, SR14-0000) or address number (example, 1234).



Permit Search

Search By: Permit Number Contains SR14 SEARCH [Click here for search examples](#)

- ❖ Click Search. You will see a list of permit numbers.
- ❖ Click on the permit number to access the permit information.

Permit Search

Search By: Permit Number Contains SR14 SEARCH [Click here for search examples](#)

MAP ON OFF

Permits PRINT EXPORT TO EXCEL

Permit Number	Address	CONTRACTOR_NAME
SR14-0001		
SR14-0002	CORNER FLAGSHIP & CORAL SEA CI...	
SR14-0003	2909 GEORGIA ST	
SR14-0004	738 GEORGIA ST	BETTER HORIZON CONSTRUCTION IN
SR14-0005	1142 AZEVEDO RANCH RD	LEGACY RENOVATIONS INC
SR14-0006	1150 AZEVEDO RANCH RD	LEGACY RENOVATIONS INC
SR14-0007	1158 AZEVEDO RANCH RD	LEGACY RENOVATIONS INC
SR14-0008	1166 AZEVEDO RANCH RD	LEGACY RENOVATIONS INC
SR14-0009	1198 AZEVEDO RANCH RD	LEGACY RENOVATIONS INC
SR14-0010	1190 AZEVEDO RANCH RD	LEGACY RENOVATIONS INC

View Permit History Online

- This is the permit information screen, here you can find various information about the permit selected.



Permit Search

Search By: [Click here for search examples](#)

- Examples of information available:

- ❖ Permit Info
- ❖ Site Info
- ❖ Fees
- ❖ Inspections
- ❖ Reviews



Permit #SR14-0002

Permit Info | Site Info | Fees \$40,119.41 | Inspections (1) | Reviews (13)

Type: BUILDING
Subtype: SFR NEW
Short Description: 2007 SF MODULAR SFR & 572 SF DATACHED GARAGE
Status: WITHDRAWN
Applied Date: 3/7/2014
Issued Date:
Approved Date:
Finaled Date:
Expiration Date: 12/12/2014