



Water Department

202 FLEMING HILL ROAD • VALLEJO • CALIFORNIA • 94589-2337 • www.cityofvallejo.net

TEMPORARY WATER SERVICE APPLICATION AND PERMIT

[ ] New Request [ ] Request for Replacement for Expired Permit T-\_\_\_\_\_

I, the undersigned, hereby make application to the City of Vallejo for a temporary supply of raw / potable water thru a 2-1/2 inch temporary meter on a fire hydrant located at \_\_\_\_\_

Water shall only be used for \_\_\_\_\_ and is subject to all of the conditions listed on page 2 of this application, including payment of charges.

Name \_\_\_\_\_ Title \_\_\_\_\_
Company Name \_\_\_\_\_
Billing Address \_\_\_\_\_
Telephone Number (\_\_\_\_) - \_\_\_\_ - \_\_\_\_ Fax Number (\_\_\_\_) - \_\_\_\_ - \_\_\_\_
Cell Number (\_\_\_\_) - \_\_\_\_ - \_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR WATER DEPARTMENT ENGINEERING USE ONLY

Application for a temporary water service permit is Denied \_\_\_ Approved \_\_\_ PERMIT No T-\_\_\_\_\_
Deposit Amount \$ 3,500.00 – Fund Number: 401-0000-207.09-21
(Commercial Services return the receipt to Water Department) Temporary Meter Number \_\_\_\_\_
Elevated (Klein) Tank Required Yes \_\_\_ No \_\_\_
Temporary water meter for Water Division project Yes \_\_\_ No \_\_\_
Call ONI BROWN at the Water Maint. Div. at (707) 563-1535 for meter pick-up and questions.

Approved by \_\_\_\_\_ Date \_\_\_\_\_

FOR WATER MAINTENANCE USE ONLY

Date Picked Up \_\_\_\_\_ Permit Expiration Date \_\_\_\_\_
Meter No \_\_\_\_\_ Meter Reading \_\_\_\_\_
Date Relocated \_\_\_\_\_ Location \_\_\_\_\_
Date Relocated \_\_\_\_\_ Location \_\_\_\_\_
Date Installed \_\_\_\_\_ Meter No \_\_\_\_\_ Meter Reading \_\_\_\_\_
Meter Returned Condition \_\_\_\_\_
Meter Damage Charges \$ \_\_\_\_\_
Reason \_\_\_\_\_

Meter Received/Inspected By \_\_\_\_\_ Date \_\_\_\_\_

FOR WATER BILLING USE ONLY

Date Closing Bill \_\_\_\_\_ Date Closing Bill Paid \_\_\_\_\_ Deposit Amount \_\_\_\_\_
Charges (Deduct) \$ \_\_\_\_\_ Reason \_\_\_\_\_
Charges (Deduct) \$ \_\_\_\_\_ Reason \_\_\_\_\_
Charges (Deduct) \$ \_\_\_\_\_ Reason \_\_\_\_\_
Subtotal \$ \_\_\_\_\_
Net Balance \$ \_\_\_\_\_
Amount Refunded \$ \_\_\_\_\_ Date of Refund \_\_\_\_\_
Amount Due \$ \_\_\_\_\_ Date Paid of Amount Due \_\_\_\_\_

# TEMPORARY WATER SERVICE PERMIT CONDITIONS

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## OBTAINING METER:

1. This Permit shall be submitted to and approved by the City's Water Director located at 202 Fleming Hill Road, Vallejo CA 94589, (707) 648-4307. Fax phone number (707) 648-4060.
2. The deposit for a temporary water meter is \$3,500.00.
3. **The City's Water Maintenance at (707-563-1535) shall provide the Temporary Water Meter to the applicant upon permit approval by Water Department - Engineering.** The City's Water Maintenance shall provide the temporary water meter within the next business day upon the approval of the application. Temporary Meter shall be picked up by to the applicant at the **Corp Yard (111 Amador St., Vallejo, CA 94590)**. Applicant shall be liable for security of meter until returned in good condition.
4. The applicant shall return the temporary meter to the Corp Yard  
**\*\*Initial here to acknowledge that you agree to the above conditions ( \_\_\_\_\_ )**
5. **In the event remote telemetry meters are not available, the City's Water Maintenance Shop shall install (secure)/remove the Temporary Water Meter on/from the fire hydrant as listed on this application.** The City's Water Maintenance shop shall install/relocate the temporary water meter within the next business day upon the approval of the application or the receipt of a written relocation notification. There is a \$50.00 service charge for each relocation of the temporary meter. This service charge/s will be included on the monthly bill.  
**\*\*Initial here to acknowledge that you agree to the above condition ( \_\_\_\_\_ )**
6. This Temporary Water Meter Permit shall be **valid for a period not exceeding 120 days** from the date the temporary meter was initially installed by the City.

## METER USE:

7. The purpose and use of water shall be only as stated in the application.
8. To insure the safety of the fire hydrants for fire protection, any person authorized to operate fire hydrants shall use only an approved hydrant wrench. **The applicant shall be fully responsible for any damage to the meter and fire hydrants used.**  
**\*\*Initial here to acknowledge that you agree to the above condition ( \_\_\_\_\_ )**
9. **The applicant shall be fully responsible if the meter is damaged, lost, or stolen.** The applicant shall provide measures without altering the meter or hydrant or hindering the function of the hydrant to insure the security of the meter.  
**\*\*Initial here to acknowledge that you have read and agree to the above condition ( \_\_\_\_\_ )**
10. **The applicant shall open and close the hydrant valve in a manner to avoid water hammering to the City water system. All water trucks and water vessels shall have a back flow device or an air gap in their filling system in order to protect the City water system from contamination.**  
**\*\*Initial here to acknowledge that you have read and agree to the above condition ( \_\_\_\_\_ )**
11. Upon demand by the City's Representative a copy of this approved Permit must be made available to him/her while the Applicant is taking water.

## BILLING FOR WATER:

12. Monthly water bills must be paid on time; otherwise late charges will be imposed.
13. The Applicant shall be liable for the cost of all water delivered through the service. The Applicant, at their expense, may install a locking device on the outlet of the temporary meter to prevent unauthorized usage. If the meter is lost or stolen, the City reserves the right to estimate water usage based on prior consumption.

## RELOCATION OR RETURN OF METER:

14. When the temporary water meter is relocated or picked up by the City, the meter will be inspected for damage and the meter's final reading will be recorded, if picked up. Applicable deductions will be subtracted from the \$1,750.00 deposit, including the final water billing, unpaid monthly billings, meter reader charges, meter relocation charges, and damage charges. The balance of the deposit will be returned to the Applicant. If the final bill amount exceeds the deposit balance, the Applicant will receive a final bill.  
**\*\*Initial here to acknowledge that you have read and agree to the above condition ( \_\_\_\_\_ )**