

# FY 2015-16 Budget Presentation Finance Department

Ron Millard, Finance Director

April 5, 2016



# Department Functions

## Finance Department

- Treasury
- Operations
- Accounting
- AP/Payroll/GL
- Budgeting
- Auditing
- Non-Departmental
- Credit Card Administration

## Commercial Services

- Revenues
- Utility Use Taxes (UUT)
- Hotel Taxes (TOT)
- Business Licenses
- Marijuana Taxes (MMD)
- Animal Licenses
- Cashier

## Water Billing

- Bi-Monthly Water Bills
- Payment Processing
- Water Starts & Stops
- Construction Meters
- Community Flyers
- Customer Service
- Cashier

## Meter Reading

- Read City Water Meters
- Meter Starts & Stops
- Broken Meter Work Orders

# Major Activities

- Structurally Balanced Budget (3<sup>rd</sup> Year)
- FY 2014-15 Annual Audit: Unmodified Audit Opinion (3<sup>rd</sup> Year)
- Reduction in Number of Audit findings
- Received GFOA Award for Excellence in Financial Reporting (2<sup>nd</sup> Year)

# Major Activities

- Document Digitization Program (Scanning) continues
  - Accounts Payable; Journal Entries; Water Starts & Stops
- Collaborating with Human Resources on the Position Control System Cleanup Project
- Interactive Dashboard Projects
- Enrolled in California's *State Intercept Program*

# Major Activities

- Internal Cost Allocation Plan Update
- Labor Negotiations Costing & Support
- Litigation Support – Financial Information and Statistics
- Public Records Act Requests
- Federal & State Reporting
- Results Based Performance Plan Rollout

# FY 2016-17 Projected Activities

- Develop a 10 Year Financial Forecasting Model
- Design and Implement a New Salary and Vacancy Tracking System
- Create and Deploy New and Enhanced Dashboard Projects
- Financial Training Courses for City of Vallejo Staff
- Continued Customer Service improvements
- RFP for Water Billing & Printing

# Contacts / Questions

Ron Millard, Finance Director  
Ron.Millard @cityofvallejo.net

