City of VALLEJO California

MEMORANDUM

FINANCE DEPARTMENT

DATE:	June 11, 2013
TO:	Honorable Mayor and Members of the City Council
FROM:	Daniel E. Keen, City Manager Deborah Lauchner, Finance Director
SUBJECT:	Fiscal Year 2013-2014 Budget
AGENDA ITEM:	June 11, 2013, Action Item A

As follow-up to the April 30, 2013 and June 4, 2013 City council meetings, Finance is providing the following documentation:

1. General Fund Actual Expenditures comparison from FY 2005-06 through FY 2011-12
2. Sales Tax Historical Actual Revenues from FY 2005-06 through FY 2011-12
3. FY 2013-14 Proposed Budget Transfers to show which funds are supported by the General Fund
4. CalPERS projected rates shown as percentages and dollars
5. FY 2013-14 Proposed Budget for services and supplies showing the additions and reductions compared to FY 2012-13
6. Comparison of historical overtime spending to FY 2013-14 budget

We are still compiling the information to compare the FY 2013-14 Proposed Budget to the original Five Year Business Plan adopted by Council November 2010.

If you have any questions, do not hesitate to contact Deborah Lauchner at 707-648-4592.

General Fund Actual Expenditures

	FY 05/06	FY 06/07	% change	FY 07/08	% change	FY 08/09	% change	FY 09/10	% change	FY 10/11	% change	unaudited FY 11/12	% change
Salaries & Benefits	66,758,700	72,553,937	8.68%	74,568,476	2.78%	63,125,861	-15.35%	55,637,417	-11.86%	59,336,822	6.65%	57,433,566	-3.21%
Risk Fund Supplemental Transfer	1,694,600	-	-100.00%	-		-		-		-		-	
Services & Supplies	8,875,840	10,712,865	20.70%	9,644,532	-9.97%	9,296,934	-3.60%	8,382,337	-9.84%	7,690,816	-8.25%	8,637,735	12.31%
Vehicles	2,295,192	2,591,673	12.92%	3,068,796	18.41%	2,366,876	-22.87%	1,967,265	-16.88%	2,661,060	35.27%	2,812,079	5.68%
Retiree Health Pay-as-go	1,875,802	2,382,201	27.00%	2,578,857	8.26%	2,941,239	14.05%	2,953,730	0.42%	-	-100.00%	-	
Contributions to other Agencies	1,520,950	1,685,099	10.79%	1,603,746	-4.83%	850,107	-46.99%	800,965	-5.78%	870,684	8.70%	865,186	-0.63%
Compensated Absences	1,446,903	1,314,168	-9.17%	3,309,325	151.82%	1,663,211	-49.74%	1,464,723	-11.93%	781,093	-46.67%	1,122,928	43.76%
Bankruptcy Consultants	-	-		1,046,295		2,607,582	149.22%	2,154,498	-17.38%	1,644,953	-23.65%	841,758	-48.83%
Encumbrances	214,779	339,682	58.15%	206,947	-39.08%	259,581	25.43%	167,601	-35.43%	304,730	81.82%	-	-100.00%
Debt Service	1,292,314	1,452,387	12.39%	1,713,908	18.01%	1,182,524	-31.00%	1,324,869	12.04%	452,799	-65.82%	367,771	-18.78%
Transportation Subsidy	2,627,000	425,000	-83.82%	99,803	-76.52%	-	-100.00%	-		-		-	
Marina Subsidy	500,000	-	-100.00%	-		343,102		-	-100.00%	-		-	
Redevelopment Subsidy	484,042	-	-100.00%	-		-		151,656		-		-	
Bankruptcy Claims Pool	-	-		-		892,418		1,000,000	12.06%	2,328,409	132.84%	-	-100.00%
Infrastructure Maintenance	-	-		-		-		-		688,500		768,274	11.59%
Other (including gas tax and capital)	607,292	675,000	11.15%	-	-100.00%	226,567		602,555	165.95%	337,878	-43.93%	131,510	-61.08%
Interfund Allocations	(5,869,412)	(7,449,476)	26.92%	(10,496,680)	40.90%	(9,636,894)	-8.19%	(9,409,397)	-2.36%	(9,630,040)	2.34%	(9,912,704)	2.94%
	84,324,002	86,682,536	2.80%	87,344,005	0.76%	76,119,108	-12.85%	67,198,219	-11.72%	67,467,704	0.40%	63,068,103	-6.52%

Sales Tax History

	FY 05/06	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Sales Tax	14,005,980	13,562,863	12,431,312	11,059,283	10,326,769	10,650,044	11,407,118
Measure B	-	-	-	-	-	-	2,521,056
Mare Island Allocation	(186,575)	(209,358)	(410,226)	(591,462)	(334,517)	(341,686)	(342,359)
Net Sales Tax	13,819,405	13,353,505	12,021,086	10,467,821	9,992,252	10,308,358	13,585,815
		-3.37%	-9.98%	-12.92%	-4.54%	3.16%	31.79%

City of Vallejo
FY 13-14 Proposed Budget
Transfers

Fund Making Transfers	Fund Receiving Transfers	General Fund	Enterprise Funds	Public Works Funds	Other Programs	Capital Projects	Total
General Fund							
	Marina Fund		900,000				900,000
	Parking Fund		145,000				145,000
	Transportation Fund		50,000				50,000
	Golf Course Fund		511,809				511,809
	Equipment Replacement Fund			20,000			20,000
	Housing Admin Program Fund				75,000		75,000
	Risk Fund				500,000		500,000
	Debt Service Funds				336,125		336,125
	Capital Outlay Fund					4,315,000	4,315,000
	Subtotal, General Fund	-	**1,606,809**	**20,000**	**911,125**	**4,315,000**	**6,852,934**
Public Works Funds							
State Gas Tax	Transfer Congestion Relief Fund					**1,383,951**	**1,383,951**
Other Programs							
Outside Funded Services	General Fund	3,000					3,000
Admin Trust	General Fund	18,500					18,500
Bankruptcy Claims Fund	General Fund	27,831					27,831
Bankruptcy Claims Fund	Water Fund		6,313				6,313
State Lands Fund	Marina Fund		20,709				20,709
	Subtotal, Other Programs	**49,331**	**27,022**	-	-	-	**76,353**
	Total	**49,331**	**1,633,831**	**20,000**	**911,125**	**5,698,951**	**8,313,238**

CalPERS Pension Rate Assumptions for future labor projections

	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Miscellaneous Plan Rates	25%	28%	30%	33%	36%	35%
Miscellaneous Plan Costs	6,041,900	6,774,800	7,014,400	7,861,100	8,402,100	8,943,000
Safety Plan Rates	42%	47%	52%	57%	61%	66%
Safety Plan Costs	9,821,500	10,843,300	11,596,200	12,580,100	13,385,700	14,125,500

General Fund

Service, Supplies, and Non-salary Expenditures by Department

Fiscal Year 2013-14

	Police	Fire	Public Works	Community Development	Adminministration: Legislative/ Executive/ Legal	Adminministration: Finance	Adminministration: Human Resources	Non-Department	Total	FY 13-14 vs FY 12-13
Vehicles										
Maintenance	$ 1,093,133	$ 347,731	$ 377,035	$ 38,994	$ 22,101	$ -	$ 1,043	$ 20,184	$ 1,900,221	$ 50,235
Replacement	533,220	265,900	88,200	5,400				57,280	950,000	$ -
Subtotal, Vehicles	1,626,353	613,631	465,235	44,394	22,101	-	1,043	77,464	2,850,221	50,235
Utilities (Gas, Electric, Water, Phone)	369,000	215,000	408,500	14,000	139,300	7,950	5,000	590,000	1,748,750	$ 199,519
Professional Services										
Crime Laboratory Analysis	294,800				-		-		294,800	$ 145,269
Paramedic Program		26,500			-				26,500	$ 7,500
Physical Fitness Program		60,250			-				60,250	$ (30,000)
City Hall Security			25,000		-				25,000	$ -
Asset Management Program				5,000	-				5,000	$ (1,000)
Marketing Partner/ Small Business Assistance				65,000	-				65,000	$ (120,498)
Plan Check				-	-				-	$ (185,000)
Contract Services		238,764	100,000	15,000	16,000	53,500			423,264	$ (167,229)
Contract Services- Cafeteria Plan					-		200,504		200,504	$ 60,504
City of Fairfield (Tri-City contribution)				5,000	-				5,000	$ -
Consultants (Grants, Technical studies)		50,000			77,000				127,000	$ (50,646)
Legal Fees, incl Labor Negotiations					831,000				831,000	$ 575,745
Software Maintenance and renewal fees			20,085		92,440	5,500	15,000	468,000	601,025	$ 22,323
IT support services					244,087				244,087	$ (142,613)
Annual Financial Audit						90,000			90,000	$ -
Revenue Consultants (Property, Sales										$ -
Franchise, UUT)						84,000			84,000	$ (146,700)
Cost Allocation Plan/ SB 90						41,000			41,000	$ -
Actuary (GASB 45)						15,000			15,000	$ -
Hardware Maintenance					55,000				55,000	$ -
Network Integrators and VARS on-site					35,300				35,300	$ -
Web-hosting Video Streaming for										$ -
Council Meetings					13,000				13,000	$ -
Web-Design services					15,000				15,000	$ -
Physical Exams							25,000		25,000	$ -
Recruitment Services			50,000				70,000		120,000	$ 28,500
Property Tax Admin Fee								300,000	300,000	$ 50,000
Subtotal, Professional Services	294,800	375,514	195,085	90,000	1,378,827	289,000	310,504	768,000	3,701,730	46,155

Continued

	Police	Fire	Public Works	Community Development	Administration: Legislative/ Executive/ Legal	Administration: Finance	Administration: Human Resources	Non-Department	Total	FY 13-14 vs FY 12-13
Continued										
Others										
Supplies	173,920	255,510	410,000	15,000	76,000	14,800	13,000	-	958,230	235,126
Services	260,700	135,000	202,600	-	150,100	16,400	70,000	22,523	857,323	(179,458)
CAD system maintenance	176,000								176,000	-
Safety training supplies		183,000							183,000	43,000
Building maintenance			103,500			-			103,500	24,248
Grounds maintenance			78,000						78,000	10,000
Equipment Acquisition	36,500	22,500	9,500	3,700	23,000	4,500		80,000	179,700	(28,009)
Machinery and Equipment Rental	107,000	11,000	13,500	-	13,500				145,000	40,807
Debt Service - Leases	-							-	-	(67,882)
Training and Mileage Reimbursements	275,000	30,000	30,400	18,000	50,500	7,200	19,400		430,500	220,544
Pass-through - Vallejo Tourism BID				325,500					325,500	-
Pass-through - Central Core Restoration				191,000					191,000	-
Election					250,000			-	250,000	250,000
Dues and Publications	7,000	4,500	4,500	12,000	69,800	2,900	10,000	100,000	210,700	34,025
Cleaning and Janitorial			168,400						168,400	-
Postage and Mailing	7,000	500	3,800	8,500	29,200	12,500	4,000		65,500	13,261
Printing and Binding	20,000	2,500	6,500	9,500	5,500	4,600	700		49,300	2,233
Software Programs			10,000	15,000	30,000	-			55,000	(9,754)
Publicity and Advertising		3,500		8,000	8,000		-		19,500	3,000
Bank Services Charges								150,000	150,000	10,000
Booking fees	-								-	-
CALPERS admin fee							21,500		21,500	-
Buy Money	5,000								5,000	-
Miscellaneous Expenses	-		14,488		4,300	150			18,938	(4,588)
Animal Control/Sheltering								1,053,800	1,053,800	156,215
Bankruptcy Costs								100,000	100,000	(100,000)
Subtotal, Others	1,068,120	648,010	1,055,188	606,200	709,900	63,050	138,600	1,506,323	5,795,391	652,769
Subtotal, Service and Supplies	3,358,273	1,852,155	2,124,008	754,594	2,250,128	360,000	455,147	2,941,787	14,096,092	948,677
Transfers										
Debt Service Funds								336,125	336,125	(37,641)
Capital Funds - Infrastructure								650,000	650,000	-
Capital Funds - Technology Fees/Others	-		50,000	75,000					125,000	(12,034)
Other Funds								1,306,809	1,306,809	489,309
Subtotal, Transfers	-	-	50,000	75,000	-	-	-	2,292,934	2,417,934	439,634
Total	**$ 3,358,273**	**$ 1,852,155**	**$ 2,174,008**	**$ 829,594**	**$ 2,250,128**	**$ 360,000**	**$ 455,147**	**$ 5,234,721**	**$ 16,514,026**	**$ 1,388,311**
	-	-	-	-		-	-	-	-	
FY 12-13 Projected	2,828,643	1,622,682	2,253,178	1,190,438	1,746,333	470,942	532,718	4,480,781	15,125,715	
Increase / (Decrease)	529,630	229,473	(79,170)	(360,844)	503,795	(110,942)	(77,571)	753,940	1,388,311	
FY 13-14 Proposed	3,358,273	1,852,155	2,174,008	829,594	2,250,128	360,000	455,147	5,234,721	16,514,026	

City of Vallejo
Overtime Costs

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 at 5-24-13	FY 12-13 Projected	FY 13-14 Proposed
Police	2,454,963	1,647,758	2,149,506	2,257,854	2,555,600	2,888,939	2,200,000
Fire	3,355,822	2,017,811	1,131,165	703,012	1,028,541	1,162,699	965,102
Public Works							
Administration/Engineering	22,755	31,654	43,083	33,778	53,353	60,312	72,713
Maintenance	21,758	40,120	47,086	44,666	44,411	50,204	50,000
Subtotal, Public Works	44,513	71,774	90,169	78,444	97,764	110,516	122,713
Economic Development							
Admininstration	-	-	-	-	1,508	1,705	-
Building	-	-	106	-	106	120	-
Planning	4,149	2,218	2,171	3,447	1,574	1,779	4,500
Code Enforcement	864	2,357	603				
Subtotal, Economic Dev	5,013	4,575	2,880	3,447	3,188	3,604	4,500
Administration							
City Clerk	280	3,276	-	-	41	46	
Code Enforcement				1,902	623	704	2,000
Information Technology	-	-	1,490	4,091	8,675	9,807	5,000
City Attorney	-	-	-	-	-	-	10,000
Human Resources	-	-	69	-	-	-	7,500
Finance							
Accounting	1,468	1,663	3,291	1,124	5,667	6,406	-
Commercial Services	1,959	569	1,388	117	4,466	5,049	-
Subtotal, Administration	3,707	5,508	6,238	7,234	19,472	22,012	24,500
Total, General Fund	**5,864,018**	**3,747,426**	**3,379,958**	**3,049,991**	**3,704,565**	**4,187,770**	**3,316,815**
Housing	18,810	16,274	52,937	54,713	27,993	31,644	-
Mare Island CFD	10,572	5,087	5,498	7,748	2,991	3,381	10,580
Landscape Maintenance Admin	1,855	2,956	1,548	8,781	6,146	6,948	4,000
Water	162,376	218,760	262,654	237,662	301,064	340,333	397,385
Marina	238	-	4,453	3,859	7,735	8,744	5,000
Corporation Shop	4,463	6,138	9,093	4,462	5,524	6,245	-
Total, Other Funds	**198,314**	**249,215**	**336,183**	**317,225**	**351,453**	**397,295**	**416,965**
Total, All Funds	**6,062,332**	**3,996,641**	**3,716,141**	**3,367,216**	**4,056,018**	**4,585,065**	**3,733,780**