



Central Permit Center • 555 Santa Clara Street • Vallejo • CA • 94590

Business License  
707.648.4310

Building  
707.648.4374

Fire Prevention  
707.648.4565

Planning  
707.648.4326

Public Works  
707.651.7151

## PLANNING APPLICATION

Application No: \_\_\_\_\_

Planner: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

**Property Address:** \_\_\_\_\_ **APN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Administrative Permit | <input type="checkbox"/> Minor Exception     | <input type="checkbox"/> Sign Permit      |
| <input type="checkbox"/> Landscape Review      | <input type="checkbox"/> Parcel Map          | <input type="checkbox"/> Site Development |
| <input type="checkbox"/> Major Use Permit      | <input type="checkbox"/> Planned Development | <input type="checkbox"/> Tentative Map    |
| <input type="checkbox"/> Minor Use Permit      | <input type="checkbox"/> Second Unit (ADU)   | <input type="checkbox"/> Other _____      |

Applicant Name \_\_\_\_\_ Applicant Phone (\_\_\_\_) \_\_\_\_\_

Applicant Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Applicant E-Mail Address \_\_\_\_\_

Name of Legal Property Owner \_\_\_\_\_ Owner Phone (\_\_\_\_) \_\_\_\_\_

Owner Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Architect Name \_\_\_\_\_ Architect Phone (\_\_\_\_) \_\_\_\_\_

Architect Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

*I hereby certify the truth of this application and acknowledge that any inaccuracies in it shall, at the City's option, result in automatic invalidation of the action based thereon and that final approval is dependent on compliance with the City's requirements.*

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### Detailed Description of Proposal (attach additional pages as necessary):

\_\_\_\_\_

**General Plan:** \_\_\_\_\_ **Zoning:** \_\_\_\_\_

#### For Residential Projects:

Lot Area: \_\_\_\_\_ Existing Units: \_\_\_\_\_ Proposed Units: \_\_\_\_\_ No. of Units Demolished: \_\_\_\_\_

Existing Square Footage: \_\_\_\_\_ Proposed Square Footage: \_\_\_\_\_

#### For Commercial/Industrial Projects:

Existing Building Sq. Ft.: \_\_\_\_\_ Total Sq. Ft. Demo: \_\_\_\_\_ Total Bldg. Sq. Ft. Proposed: \_\_\_\_\_

Square Footage of new and/or Refurbished Landscaping: \_\_\_\_\_ sq. ft.

#### Parking (for all development projects):

Existing Parking Spaces: \_\_\_\_\_ Proposed Parking Spaces: \_\_\_\_\_

#### Sign (Sign Permits only):

Total Existing Signs: \_\_\_\_\_ Total Proposed Signs: \_\_\_\_\_ Bldg./Tenant Space Frontage: \_\_\_\_\_

Maximum Sign Area: \_\_\_\_\_ Area of Existing Signs: \_\_\_\_\_ Area of Proposed Signs: \_\_\_\_\_

**Circle** Single/Double Face Electrical Freestanding/Monument Projecting Roof Wall Other

Total Area: \_\_\_\_\_ Sign Area Remaining: \_\_\_\_\_ Action: \_\_\_\_\_ Date: \_\_\_\_\_

**PLANNING APPLICATION**

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**Indemnification Agreement**

\_\_\_\_\_  
Project Address

As part of the application, the applicant and/or property owner agree to defend, indemnify, and hold harmless the City of Vallejo, its agents, officers, council members, employees, boards, commissions, and Council from any and all claims, actions or proceedings brought against any of the foregoing individuals or entities, seeking to attack, set aside, void or annul any approval of the application or related decision, or the processing or adoption of any environmental documents or negative declarations which relate to the approval. This indemnification shall include, but is not limited to, all damages, costs, expenses, attorney fees or expert witness fees that may be awarded to the prevailing party arising out of or in connection with the approval of the application or related decision, whether or not there is concurrent, passive or active negligence on the part of the City, its agents, officers, council members, employees, boards, commissions, and Council. If for any reason any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect.

The City of Vallejo shall have the right to appear and defend its interest in any litigation arising from the approval of the application or any related decision through its City Attorney or outside counsel selected by the City Attorney. The applicant shall be required to reimburse the City for attorney's fees incurred by the City in connection with the litigation.

I have read and agree with all of the above.

\_\_\_\_\_  
Applicant (please print name)

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property owner name (if different from the applicant)

\_\_\_\_\_  
Property owner signature (if different from the applicant)

\_\_\_\_\_  
Date

## PLANNING APPLICATION

<h3 style="margin: 0;">Planning Application Fees</h3>	<h3 style="margin: 0;">Finance Stamp</h3>
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<b>For Official Use Only</b>	<b>Application No.:</b> _____	<b>Property Address:</b> _____ <b>Project Planner:</b> _____
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Application Type	Receipt Code	Application Fee
Index Codes: Planning: 001-1502- Public Works: 001-2502-		
<input type="checkbox"/> Administrative Permit	310-36-24 (SN) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Certificate of Compliance <small>(Pub. Works Eng. Review)</small>	310-30-09 (PM) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Certificate of Conformity	310-30-27 (P7) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Deposit Account #	601-0000-207-09-90 (P9)	\$
<input type="checkbox"/> Development Agreement ___ Amendment ___ Annual Review	310-30-28 (DA) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> General Plan Amendment	310-36-25 (ZL) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Landscape Review	310-30-08 (SD) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Lot Line Adjustment <small>(Pub. Works Eng. Review)</small>	310-36-11 (TM) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Major Use Permit <small>(Pub. Works Eng. Review)</small>	310-36-18 (AM) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Minor Exception <small>(Pub. Works Eng. Review)</small>	310-36-20 (ME) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Minor Use Permit <small>(Pub. Works Eng. Review)</small>	310-36-19 (P8) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Parcel Map – less than 5 lots <small>(Pub. Works Eng. Review)</small>	310-36-11 (TM) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$

Application Type	Receipt Code	Application Fee
Index Code: Planning: 001-1502- Public Works: 001-2502-		
<input type="checkbox"/> Planned Development ___ Master Plan ___ Unit Plan <small>(Pub. Works Eng. Review)</small>	310-30-21 (P5) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Public Notice ___ 200' ___ 500'	310-30-09 (PM) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Second Unit/ADU Review	310-36-19 (P8) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Sign Permit	310-36-24 (SN) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Site Development <small>(Pub. Works Eng. Review)</small>	310-30-08 (SD) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Small Lot Subdivision	310-36-11 (TM) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Specific Plan ___ Specific Plan Amendment	310-36-25 (ZL) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Tentative Map - 5 or more lots <small>(Pub. Works Eng. Review)</small>	310-36-11 (TM) 310-30-10 (EI) 310-30-25 (P6) 310-30-26 (P3)	\$ EI \$ P2 \$ P3 \$
<input type="checkbox"/> Variance	310-36-26 (VA) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Zoning & Code Text Amendment	310-36-25 (ZL) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Zoning Verification Letter	310-36-25 (ZL) 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
<input type="checkbox"/> Fire Site Plan Review	001-2303-310-30-06 (FS)	FS \$
<input type="checkbox"/> Other ___	___ 310-30-25 (P6) 310-30-26 (P3)	\$ P2 \$ P3 \$
	TOTAL	\$