

Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
 - Current system vendor
 - Current system product
 - System's purpose
 - A description of categories or types of data
 - The department that is the prime custodian of the data
 - The frequency that system data is collected
 - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Vallejo Enterprise Systems Generated June 06, 2016

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
ArcGIS	ESRI	Mapping software	Geographic Information Systems	Information Technology	As Needed	As Needed
AutoCAD	Autodesk	Computer aided design and drafting	Engineering	Public Works	As Needed	As Needed
Bluebeam Revu	Bluebeam	Document Markup System	Other	Economic Development	As Needed	As Needed
BoardSync	BoardSync	Automated Agenda Management System	Agenda Management	City Clerk	Daily	Daily
BOSS Payment Software	Digital Payment Technologies	Parking Payment System	Financial System	Public Works	Daily	Daily
CIVICLIVE	CIVICLIVE	Hosted City of Vallejo Website and Intranet	Web Site	Information Technology	As Needed	As Needed
Commvault	Commvault	Data Backup Solution	Backup	Information Technology	Daily	Daily
CopLogic	CopLogic	Online Public Safety reporting system for non-urgent complaints or to report non-urgent crimes	Public Safety	Police Department	Daily	Daily
Crimereports.com	PublicEngines Inc	Provide public information on the location of crime incidents	Public Safety	Police Department	Daily	Daily
eFileCabinet	eFileCabinet	Records Management	Document Management	City Clerk	As Needed	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
eVault	Sungard Availability Services	Cloud Bases Backup Solution	Backup	Information Technology	Daily	Daily
Evidence.Com	Taser	Video evidence storage for Taser Body cameras	Public Safety	Police Department	Daily	Daily
Evidence ON Q	Evidence ON Q	Crime Evidence Management System	Public Safety	Police Department	Daily	Daily
Exagrid	Exagrid	Data Backup Solution	Backup	Information Technology	Daily	Daily
Firehouse	Firehouse	Fire Department Records Management System	Public Safety	Fire Department	Daily	Daily
Granicus	Granicus	Public Meeting website agenda posting, video storage and streaming	Web Site	City Clerk	Daily	Daily
MaintStar	MaintStar	Public Works Asset Management System	Asset Management	Public Works	As Needed	As Needed
Marina Total Package	Kord Information Systems, LLC	Marina Management System	Asset Management	Public Works	Annually	As Needed
Microsoft Exchange	Microsoft	On-premises email exchange system	Email System	Information Technology	Daily	Daily
MS SQL	Microsoft	Database	Data Storage	Information Technology	Daily	Daily
MuniPro	Municode	City of Vallejo Municipal Code Website	Web Site	City Clerk	As Needed	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Naviline/HTE	Sungard Public Sector	Accounts receivable, Financials, Cash Receipts, Payroll/Personnel, Purchasing, Inventory, Asset Management	Financial System	Finance	Daily	Daily
NeoGov	NeoGov	Applicant tracking system to track the hiring process of new employees	Human Resources	Human Resources	As Needed	As Needed
NextRequest	NextRequest	Public Records Request Online Management System	Web Site	City Clerk	As Needed	As Needed
Office365	Microsoft	Cloud based email system and Microsoft Office products	Email System	Information Technology	Daily	Daily
OpenSpatial	OpenSpatial	AutoCAD to GIS collaboration system	Geographic Information Systems	Public Works	As Needed	As Needed
ORACLE SQL	ORACLE	Database	Data Storage	Information Technology	Daily	Daily
RIMS	Sunridge Systems	Computer Aided Dispatch and Public Safety Records Management	Public Safety	Police Department	Daily	Daily
SeeClickFix	SeeClickFix	Connects citizens with local government	Customer Information System	Public Works	Daily	Daily
Selectron IVR	Selectron Technologies Inc	IVR phone system for Water Bill payments and Building Inspection scheduling	Utility Billing	Finance	Daily	Daily
Sharepoint Online	Microsoft	Employee collaboration	Document Management	Information Technology	As Needed	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
ShoreTel	PacketFusion	Voice over IP Phone System	Other	Information Technology	Daily	Daily
Sympro	Emphasys Treasury and Debt Software	Financial tracking	Financial System	Finance	As Needed	As Needed
Telestaff	Kronos	Fire Department scheduling software	Public Safety	Fire Department	Daily	Daily
TrakIT	Sungarud Public Sector/CRW	Land Management, Permits, Fees, Inspections, and Code Enforcement	Permit System	Economic Development	Daily	Daily
VeriPic	VeriPic	Digital Evidence Storage	Public Safety	Police Department	Daily	Daily
VMWare	VMWare	Server Virtualization software	Networking	Information Technology	Daily	Daily